

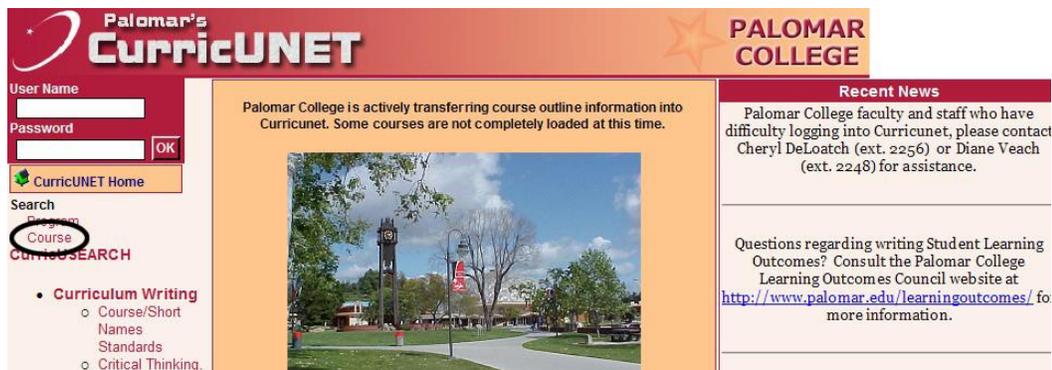


# ENGLISH DEPARTMENT

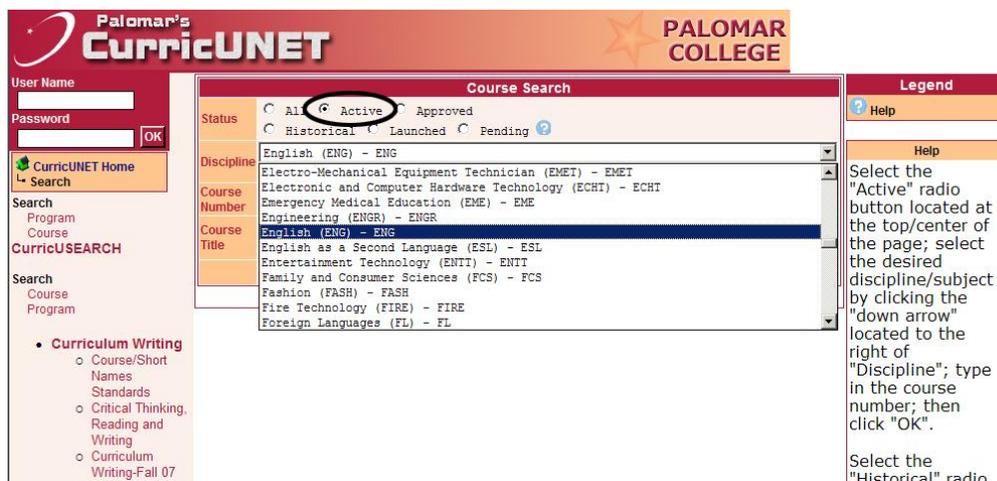
## COURSE OUTLINES OF RECORD

All Palomar College Course Outlines of Record are easily accessible online through CurricUNET.

- Go to the CurricUNET homepage (link to <http://www.curricunet.com/Palomar/>).
- Under “Search” (at the left, just below the login box), click on **Course** (you do NOT need to enter a User Name or Password).



- In the **Course Search** box (top middle part of the page), click the “Active” button at the top, select “English” as the Discipline, enter the Course Number (you do not need to enter a Course Title), and click the **OK** button at the bottom of this panel.



- In the **Course Search Results** box that now appears there is an Actions category with three icons shown. Click the blue and red “COR” icon to the left. The course English 100 is shown below as an *example*. Your results will vary depending on which course number you use.

The screenshot shows the Palomar's CurricUNET interface. At the top, there is a header with the Palomar's CurricUNET logo and the Palomar College logo. Below the header, there is a navigation menu on the left with options like 'User Name', 'Password', 'CurricUNET Home', and 'Search'. The main content area displays a 'Course Search Results' table with the following data:

Actions	Discipline Course Number Title	Status
 	ENG 100 English Composition Anne Hohman *Fall 2005*	Active

On the right side, there is a 'Legend' box with icons for 'Course Impact Report', 'Course Outline Report', 'Course Changes Report', 'Student Learning Outcomes', 'Edit', and 'Copy'. Below the legend is a 'Help' button with a 'More' link.

## UPDATING COURSE OUTLINES OF RECORD:

Those tasked with updating Course Outlines of Record can use these links to access [Directions for Course Outline Review](#) or go to the [CurricUNET Login](#) page.