Paramedic Repeat Policy

**PURPOSE:** To ensure a consistent procedure for repeat paramedic students.

**POLICY:** All eligible repeat students must follow the policy below according to their specific circumstances. If it is more than 1 full year since end of original class has passed, the student will be considered a new student for purposed of application only. All students no matter the circumstances must re-interview.

**DATE:** March 24, 2019

**PROCEDURE:**

1. All students must complete a new application for the class they are applying with, and must start with the class, not in the middle of didactic. They may carry over all documents from their last application:
	1. Physical/ immunization current according to program requirements (updated annually)
	2. Cards (EMT, DL, CPR) have not expired
	3. New transcripts of any new classes are listed10/14/2013
	4. Updated work experience letter
	5. 2 new letters of reference.
2. All students who failed in Intro or Medical Block will apply as a full student.
3. A letter from the applicant requesting re-admission and explaining the reason for the failed and what has been done to remediate.
	1. Didactical fails, demonstrate understanding of weakness and attempts to correct them:
		1. Know their learning style.
		2. Talk to an educational counselor.
		3. Have a study plan.
	2. Field fails, identify areas of weaknesses and plan to correct it:
		1. Time in the ED with patient assessments.
		2. RAL’s they have completed.
		3. Review knowledge base.
	3. For those that have failed due to motivational, ethical or behavioral issues once they have met the required time constraints, they also need to demonstrate they understand the problem, accept responsibility, and have corrected the areas of concern

The process:

1. Set start and end dates for didactic review—EME 220, 223 and 224
2. Each student will take block exams for each block they have already passed.
3. Each student must pass exam with an 80%, if they fail they just have to re-take it.
4. Need a firm date of when this will be completed by.
5. Each student must attend a pre-arraigned number of didactic days. These days must be approved and communicated by the instructor and all staff.
6. Students must also attend 2 simulation days and be graded. While these days cannot fail the student out they may give some idea of where they need to focus their work.

2. RAL’s

a. Minimum 15 ride alongs with a minimum of 30 patient contacts. If applicant works for an ALS agency (San Marcos and SD bridged) 5 of their ride alongs can be on duty per policy.

b. Schedule with regular class and use guidelines established for all.

3. Will matriculate into the regular class into the block that they failed out of.

1. Most of the time this is Field, then Trauma and then Medical.
2. This all needs to be communicated via writing to ADA, Program Director and Lead Instructor so all is aware of when the will be integrated into the current class.
3. Students do not have to take CPR, ACLS, PHTLS or PEPP training as long as the class was less than 18 months ago and the materials have not been updated.