



Equal Employment Opportunity Advisory Committee *MINUTES*

March 5, 2015

The meeting of the Equal Employment Opportunity (EEO) Advisory Committee was held on Thursday, March 5, 2015 in the HRS A-1 conference room. Human Resource Services Manager Lisa Hornsby called the meeting to order at 3:05 pm upon establishment of a quorum.

Roll Call

Members Present: Tami Barker Sutter, Shawna Cohen, Abbie Cory, Byung Kang, Diane McAllister, Russell Thomas, Fari Towfiq

Members Absent: Michael Arguello, Mary San Agustin, John Tortarolo

Recorder: Jennie Vastola

I. Approval of Minutes

The minutes from the February 5, 2015 meeting were approved. (MSC: SC/AC)

The minutes will be posted on the Palomar College website at www.palomar.edu/committees/eeoc.

II. Old Business – None

III. New Business

Diversity Event

- Tami Barker Sutter - Prepare a letter containing information about the event and forward it to Jennie Vastola for distribution to all departments on campus.
- Shawna Cohen - Prepare name tags, event program for tables, and panelist name cards. Email a reminder letter about the event before and after Spring Break.
- Fari Towfiq – Contact Shayla Sivert and invite her to participate on the panel.
- Jennie Vastola – Send acknowledgement page to Fari, contact Tony Rangel for stage plants, get flowers for table decorations (to be arranged at the Student Union at 2:00 pm before the event). Email Professional Growth information to classified staff.
- Lisa Hornsby – Request a custodian for the event.

IV. Reports

PC3H:

Abbie Cory presented a report on Pride Center events and other news.

- Palomar Pride
- Safe Zone training plans for Police Dept.
- March 12th @ noon - Women's History Month/ASG Event
- March 23rd @ 2pm – Presentation on Women's Health/Governing Board Room
- March 24th – Short film "Muted" about people of color who go missing

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- Flash Mob @ Bruebeck Theater
- Harvey Milk breakfast too expensive/not attending
- July 18th - San Diego Pride in the Summer

Complaint of Unlawful Discrimination:

Shawna Cohen presented a brief overview of a recent investigation concerning an unlawful discrimination complaint. Without disclosing any confidential information, Shawna explained the investigation process. She explained that the role of the EEO Advisory Committee is to ensure District policies and procedures are reviewed and updated as needed. Committee members expressed an interest in having Shawna report the number of claims filed in Human Resource Services each year.

V. Other None

VI. Adjournment

The meeting was adjourned at 4:00 p.m.