



Equal Employment Opportunity Advisory Committee *MINUTES*

February 5, 2015

The meeting of the Equal Employment Opportunity (EEO) Advisory Committee was held on Thursday, February 5, 2015 in the HRS A-1 conference room. Vice President John Tortarolo called the meeting to order at 3:05 pm upon establishment of a quorum.

Roll Call

Members Present: Tami Barker Sutter, Shawna Cohen, Abbie Cory, Lisa Hornsby, Byung Kang, Diane McAllister, Russell Thomas, Fari Towfiq

Members Absent: Michael Arguello, Mary San Agustin

Recorder: Jennie Vastola

I. Approval of Minutes

The minutes from the December 4, 2014 meeting were approved. (MSC: BK/AC)

The minutes will be posted on the Palomar College website at www.palomar.edu/committees/eeoc.

II. Old Business – None

III. New Business

Diversity Event

The committee discussed details for the March 26th Unity in Diversity event. The program will begin an hour earlier this year, at 4:00 pm, and food will be offered to all attendees at the end of the event. Entertainment will be split into two separate areas on the program. The Palomar College Chamber Singers will give their performance at the beginning of the event and the Afro-Cuban Brazilian Drum and Dance Ensemble will perform after the moderator's introductions. Committee members continue to work on various items in preparation for the event.

- Event Letter to Faculty – Tami Barker Sutter
- Advertising, Signage, Name Tags, Professional Development – Shawna Cohen
- Food – Lisa Hornsby
- Panelist Bios and Program – Fari Towfiq
- Flowers, Stage Plants, Professional Growth – Jennie Vastola

IV. Reports

PC3H:

Abbie Cory presented a report on Pride Center events and other news.

- Working on policy/procedure with regards to harassment and bullying
- Palomar Pride coming up in April or May
- Safe Zone training
- Pride Center - numbers are increasing with every semester. Center to be expanded, including new furniture and floors.

Updates:

Vice President John Tortarolo presented information on various issues.

- A special discussion group made up of some of the members of the EEO Advisory Committee along with other faculty members will be meeting the 2nd and 4th Wednesdays of each month to discuss strategies for recruiting and retaining a diverse workforce.
- The Keenan SafeColleges website offers several different training sessions, including one on the prevention of sexual harassment. This training is always available to faculty and staff. EEO Advisory Committee members take the training every two years and Shawna Cohen will send the link for the training to everyone.
- The Accreditation Site Visit is scheduled for March 2nd – 5th. The Accreditation Report is available online and everyone is encouraged to review it.
- At the next EEO Advisory Committee meeting Shawna Cohen will provide a brief overview of a recent investigation concerning an unlawful discrimination complaint.

V. Adjournment

The meeting was adjourned at 3:50 p.m.