



# Equal Employment Opportunity Advisory Committee *MINUTES*

April 4, 2013

The meeting of the Equal Employment Opportunity (EEO) Advisory Committee was held on Thursday, April 4, 2013 in the HRS A-1 conference room. John Tortarolo called the meeting to order at 3:05 pm upon establishment of a quorum.

## **Roll Call**

Members Present: Shawna Cohen, Abbie Cory, Lisa Hornsby, Byung Kang, Diane McAllister, Russell Thomas

Members Absent: Francisca Gonzalez, Jennifer Gonzalez, Charles Ingham, Mary SanAgustin, Fari Towfiq

Recorder: Jennie Vastola

## **I. Approval of Minutes**

The minutes from the March 7, 2013 meeting were approved as amended with one abstention (MSC: LH/DM). The minutes will be posted on the Palomar webpage at:

<http://www.palomar.edu/committees/eeoc/>

## **II. 2012-2013 Projects**

### **• EEO Plan**

A copy of the Equal Employment Opportunity Plan was provided to EEO members and Vice President Tortarolo provided a brief history on its origins. He said the EEO Plan applies equally to employees and applicants and will be posted on the Palomar College website for easy public access. Language used in the EEO Plan was taken predominantly from the Chancellor's Office Model EEO Plan. Shawna Cohen presented an overview of the plan and answered questions. An electronic copy of the EEO Plan will be sent to all EEO Advisory Committee members so they can review the document and bring questions to the next EEO Advisory Committee meeting. Once the EEO Plan has been approved by the SPC and Governing Board, it will be distributed to all employees and will be made available to the public.

### **• Diversity Event**

Lisa Hornsby reported the ASG has "tentatively" approved the use of the student union building for the diversity event on Thursday, October 17, 2013. Jennie Vastola will follow up with the ASG president to find out if we have to go to the ASG again in the fall to confirm the reservation. Byung Kang shared her "Value Diversity" pin with the group. There was a discussion regarding various ways to reach out to faculty with event information. It was suggested providing event information at the Fall Plenary. Information could also be provided to the Faculty Senate and to the Professional Development Department.

## **III. Reports**

Abbie Cory requested the addition of a PC3H report on future agendas.

## **IV. Adjournment**

The meeting was adjourned at 4:00 pm.