



## Equal Employment Opportunity Advisory Committee *MINUTES*

**March 1, 2012**

The meeting of the Equal Employment Opportunity (EEO) Advisory Committee was held on Thursday, March 1, 2012 in room MD-155C. John Tortarolo called the meeting to order at 3:05 pm upon establishment of a quorum.

### **Roll Call**

Members Present: Lisa Bertotti, Abbie Cory, Shawna Hearn, Lisa Hornsby, Charles Ingham, Derrick Smith, Russell Thomas, Fari Towfiq

Members Absent: Miriam (Joan) Allen-Hart, Francisca Gonzalez, Diane McAllister, Blaine Morrow, Karen Robinson, Mary SanAgustin

Guests: Lyndsay Koch (Kretchman)

Recorder: Jennie Vastola

### **I. 2011-2012 Projects**

#### **Diversity Event**

- President/Board Members Invitations - John Tortarolo reported the Board Members have been invited and the President was notified. John asked everyone to prepare two or three questions that will be helpful in the panel discussion.
- Bios – Fari Towfiq has received all the bios. Evelyn Lucero will not be a panelist and Rocky Brady will replace her. Fari asked everyone to send her quotations from well-known authors that will fit the theme.
- Stage/Backdrop – Jennie Vastola reported the stage and backdrop have been ordered. She will send out an email regarding Professional Growth for Classified Staff Members.
- Advertising – Shawna Hearn will send links to committee members where they can review all the information including bios, entertainment, and day/evening events. Diane McAllister said she would share information with the local high schools.
- Entertainment – Lisa Hornsby has lined up a guitarist for the evening event. She has contacted Glenda Gardner regarding Professional Development and will send the finalized reading list to her.
- Food – Lisa Hornsby has finalized everything and the menu will be the same as last year. The Facilities Request was done to get approval from ASG for the use of the building. The President's stage/ramp has been reserved.
- Day Event – Lyndsay Koch confirmed she has lined up a DJ for the day event. The poster is almost complete and the food will be nachos/toppings/drinks. Derrick Smith shared the Women's Studies flyer. Abbie Cory has invited eight guests for the daytime event and tables will be provided. There will not be an open mic this year.

- Flyers – Charles Ingham shared flyers from the previous two years. He suggested using a similar layout as last year and adding information about the day events. There was some discussion about the best locations around campus to place posters. Charlie will contact student, Johnny Nguyen, for a slideshow of his photography that can be displayed continuously on the big-screen TV.
- P.A. System – Russell Thomas reported all equipment has been ordered.

## **II. Other**

### • *PC3H*

Abbie Cory shared information about PC3H activities:

- Interviews for part-time staff position
- Furniture and computers for study room
- Expanding activities – e.g. Guided Discussion on “What’s Up with Those Labels” (labels used by LGBTQ folks to refer to themselves and what they mean)
- Diversity Day daytime event – Invitations to groups like PFLAG, SAME, Trevor, CSUSM Pride Center, North County LGBTQ Resource Center, etc., to have tables and information (Kick-off April LGBTQ Awareness Month and celebrate the Resource Center’s one-year anniversary)
- Table at Women’s History Month – March 14
- Day of Silence – April 18 (date may change)
- Pride at Palomar – April 26
- Harvey Milk – May 25

## **III. Adjournment**

The meeting was adjourned at 3:50 pm.