



# Palomar College ECE Lab School

## 2022- 2023 Fee and Enrollment Information

**Registration and Materials Fees:** Annual non-refundable fee to be paid upon registration/space reservation:

<b>First Child</b> (July 1, 2022- June 30, 2023)	<b>\$200</b>
<b>Second Child</b> (7/1/22 - 6/30/23 enrolling within the same contract year)	<b>\$150</b>
<b>Summer Session</b> ( <u>Only children exiting program by 8/18/22</u> )	<b>\$35</b> (Currently Enrolled)/ <b>\$75</b> (New)

**Payments:** Fees are due in advance of services. Fees will be prorated for children starting after the 1<sup>st</sup> of the month. Fees are due and payable the 1<sup>st</sup> of every month; a \$25.00 late charge will be assessed per child after the 7<sup>th</sup>. Payment options: Credit Card/ ACH, Cash, Personal Check, and Cashier Checks or Money Orders. Please make checks payable to **Palomar College ECE**. Credit Card/ACH payments require a link that will be provided by the ECELS.

**Holidays/ Professional Development Days/ Absences:** We observe the same holiday schedule as Palomar College as well as additional professional development days. Please refer to the 22-23 ECELS Calendar. ECELS Tuition fees still apply when a holiday, professional development day, temporary closure, or absence occurs on enrollment days.

**Enrollment Schedules** Approved schedules are Mon.-Fri., Mon.-Thurs. or Tues.- Fri., M/W/F or T/TH/F, M/W, T/TH, M/F, or W/F. Requests for a schedule other than those listed will be handled on a case-by-case basis. Additional information is available in the Parent Handbook.

**Potty Trained Defined:** Child wears underwear all day (no diapers or pull-ups) and expresses the need to use the restroom and does so for both urinating and b.m. on a daily basis consistently for at least 2 weeks with one accident or fewer per day. The month after a child turns three years old and meets our definition of potty trained, or when a child that is over three years old meets the definition, the monthly tuition fees for the child will be changed to the lower rate as defined below.

Drop-off 7:30-8:45 AM (Late notice if after 8:50) Part-day pick-up by 12:15 PM Full day pick-up between 3:00-5:30 PM (Late fees if after 12:15 part-day or 5:30 PM full day) Meals included for all ages (Options for Infant Program)	Monthly Fee				Daily Fee***
	2 days	3 days	4 days	5 days w/discount**	

Infant Program 6 months & mobile to 18 months	\$833	\$1,250	\$1,666	\$1,981	\$102
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Full days 18* + months- 3 yrs. or 3 + years and not yet potty trained (Rooms 2 & 3)	\$650	\$975	\$1,299	\$1,545	\$80
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Full days over 3 & potty trained	\$483	\$725	\$966	\$1,149	\$59
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Part days under 3 years old or over 3 years, not yet potty trained (Room 3)	\$575	\$862	\$1,150	\$1,367	\$70
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Part days over 3 & potty trained	\$383	\$575	\$766	\$911	\$47
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\*For children transitioning from the Infant to the Toddler Program, fees change the month after the child turns 18 months.

\*\*Monthly discount has been applied equivalent to the daily fee to full week enrollment (Monday- Friday).

\*\*\*Daily Fee is charged for **enrolled days** for part of a month at enrollment or withdrawal **or extra days** (see policy below). **All full months are charged monthly fees**

**Extra Day Policy** Families can request to add an extra day if there is space to do so. There is a \$10 (non-refundable) fee per day in addition to the daily fee for this service. See the handbook for additional information.

**Change of Services** Two weeks' written notice is required when changing your child's schedule or reducing enrollment days, and the child must remain enrolled a minimum of 2 days per week. One month's written notice must be given when children are withdrawn. See the handbook for additional information on the above policies.