

Before your first appointment, your Welcome Appointment, with a DRC Counselor, you will need to do three things.

- 1) Set up your Palomar e-mail and know your Palomar student ID:

Set up your Palomar E-mail & Know your Student ID– Instructions:

E-mail Set Up: <https://www2.palomar.edu/pages/enrollmentservices/email/>

All students a Palomar College email address in the format, username@student.palomar.edu, where username is the your first initial followed by a few letters from your last name plus a random number, for example JDoe1234@student.palomar.edu. The email address is displayed on the your *Welcome page* in the Student portal (eServices/MyPalomar), along with a link to the email system. **Once you are admitted, the Palomar College issued email address is used for all official Palomar College email communications.** If you wish to, you may forward email from your Palomar College email address to a personal email address.

Palomar Student ID: All students are assigned a 9 digit Student ID number when you apply. **The Student ID will appear on your Palomar College Acceptance Page.** If you can't find it, you will need to do the following BEFORE your appointment with a DRC Counselor:

- Go to www.palomar.edu
- Click on eServices
- Click on ID/Password Help
- Enter your SSN in the 2nd Box
- Enter your Date of Birth
- Enter the challenge question response - Important note: If you do not remember your challenge question response, you will have to call Admissions at (760) 744-1150, ext. 2164 or email admissions@palomar.edu to request that your challenge question be reset.
- Enter a new password
- Re-enter the password
- Click on Submit, your Student ID will display on the next page.

- 2) Download the Palomar College app on your smart phone (if there is access to a smart phone):

Download Palomar App Instructions:

[Click here to download the Palomar College iPhone or iPad app.](#)

[Click here to download the Android version from Google Play.](#)

3) Visit the DRC and Enrollment Services websites to be familiar with important tools to be a successful student

DRC's website: www.palomar.edu/drc

Visit Enrollment Services website to learn how to enroll in classes, set up MyPalomar e-services, financial aid, and more!)

<https://www2.palomar.edu/pages/enrollmentservices/mypalomar-instructions-2/>