

Distance Education Committee Agenda

May 5, 2021

Next meeting: May 19, 2021

Date: May 5, 2021

Starting Time: 2:30 p.m.

Ending Time: 4 p.m.

Zoom Meeting:

<https://palomar-edu.zoom.us/j/98100391117?pwd=R3FJQ3FJOHFvWTcwdUJ2SHpmKy81dz09>

Meeting ID: 981 0039 1117

Passcode: 017020

Chair: Erin Hiro (20-23) X

Members:

Faculty, PFF: Russell Backman X

Faculty, at large (20-22): Amy Caterina X

Faculty, at large (20-22): Kelly Falcone X

Faculty, AMBA (19-21) Michael Gilkey X

Faculty, MSE (20-22): John Harland X

Faculty, Library (20-22): Linda Morrow X

Faculty, at large (20-22): Steve Perry

Faculty, CTE (20-22) Jacob Shiba X

Faculty, Part-Time (19-21): Tanessa Sanchez X

Faculty, L&L (19-21) Stacey Trujillo X
Faculty, DRC (20-22): Alyssa Vafaei X
Faculty, SBS (19-21): Barbara Hammons X
Faculty, Student Services (20-22): None

1. Call to order at 2:34 pm
 2. Approval of minutes
Barbara: motion, John second, all approved except absentions by Kelly and Jacob
 3. Public Comment --none
 4. Announcements
Erin: Steve won't be able to attend today
Alyssa: Paul Grossman gave a presentation today on accessibility. No recording available.
Kelly and Alyssa felt that entire DE committee would have benefitted from this presentation. Maybe next time Paul presents here more DE committee member can attend.
Kelly: quotes from attendees today would be helpful for promotion next time. Alyssa will try to compile some.
Kelly: I won't be PD coordinator starting next year
 5. Information
DE Committee terms expire at end of spring: Stacy, Michael, Steve, Tannesa, Barbara.
Please reapply if you are interested in staying on DE committee.
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1. Goal Assessment and Report (breakout rooms and reports)
CVC home and teaching college (Russell, Erin)
Erin: Student Services is considering our application, but efforts right now are stalled, pending VPs' approval for further action.
POCR (Amy, Linda)
Linda: this goal should continue through summer and next academic year

Amy: we are working on
Updating graphing to include step 7
Course design tracking doc\, POOCR norming.
Webpage
Google Drive
Doc including acceptable examples
Applied for funding
TERB (Jacob, Kelly)

Jacob: changes have been made to online course eval form to be more aligned with CVC Course Design Rubric. We are interested in the quality of new evals to see if additional work needs to be done

Kelly: online observation now references rubric. Maybe we can reach out to Lawrence to see if current modifications are enough. I will ask him and report back.

Website (Stacy)

ATRC is in the process of implementing what we have shared before on Canvas login page. This should be an improvement.

Tech issues such as course packs (John, Michael, Tanessa)

John will ask Najib about status of course pack resource for faculty. And will communicate results to Erin

Alyssa and Barbara (accessibility training for faculty)

Alyssa: POET has gone a long way in addressing this need. Should there be mandatory accessibility training, such as for sexual harassment? Several faculty who would benefit from this training are not voluntarily signing up.

Barbara: Part-time faculty should have DRC/accessibility education as part of their orientation.

Kelly: if we can get an AP that addresses accessibility then we can move forward with PFF regarding negotiating required training. Example: info security and anti-racism.

Erin: I will bring a proposal for this forward--please weigh in by Friday (via email)

2. Proctoring Resolution in the Senate

Erin: Senate drafted resolution regarding limiting Proctorio and other third party remote proctoring software. ATRC told Erin that if we are not renewing Proctorio in Dec 2021 we should not use video features in fall (backup video will not be available past Dec if there is a dispute).

Math dept expressed interest in Proctor U, but this also third party software. John will reach out math dept to encourage colleagues to weigh in on this resolution.

Erin: implementation/enforcement of this resolution is unknown. We need to let faculty to know what features of Proctorio will be available in fall. Perhaps we can offer to pay for authentic assessment training.

3. ProctorU alternative

Erin: we can pay a live human option for proctoring, but this is too expensive right now. I am pushing for more funding and more purview for DE to weigh in on what features in Canvas we will purchase in the future.

4. POOCR --already reported above.

5. Pronto

6. Faculty Canvas Concerns

Erin: a faculty member has expressed that he thinks Canvas will no longer be able to handle large video files, and this will cause problems in the future. Rendering/resolution has degraded significantly for such files. .

Kelly: we should not use Canvas to host videos because of storage limitations, but instead use sites such as Vimeo and YouTube.

Erin: should faculty be told not to post on Canvas?

Amy: yes, faculty should know, and be encouraged to post video files elsewhere.

Erin: ATRC has not definitively said that this is a problem.

Kelly: there are many conversations in Canvas community about this. Faculty can be directed there.

1. Other

Erin: ATRC has asked DE Committee what faculty training workshop options are needed for fall 2021.

Barbara: help to ensure that Canvas shells are up to par would be helpful.

Kelly: when we shift conversation from accessibility to universal design, it broadens our attention on what students need, such as authentic assessment and meeting the learning needs of our diverse students.

Alyssa: Many institutions, such as UC law schools, have implemented universal design in all courses.

Erin: please send me emails if you think of any other suggestions for training options.

2. Action -- none

1. Adjournment at 3:50 pm