



**Distance Education
Committee Agenda
Minutes**
Oct. 21, 2020
Next meeting:

<p>Date: Oct. 21, 2020 Zoom Meeting: https://cccconfer.zoom.us/j/99578026727?pwd=QXR5RUNoRUY0OFIqRVZCY1lwLzJQQT09 Password: 950357</p>	<p>Starting Time: 2:30 p.m. Ending Time: 4 p.m.</p>
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- Chair: Erin Hiro (20-23) ✓
Members:
Faculty, PFF: Russell Backman
Faculty, at large (20-22): Amy Caterina ✓
Faculty, at large (20-22): Kelly Falcone ✓
Faculty, AMBA (19-21) Michael Gilkey ✓
Faculty, MSE (20-22): John Harland ✓
Faculty, Library (20-22): Linda Morrow ✓
Faculty, at large (20-22): Steve Perry ✓
Faculty, CTE (20-22) Jacob Shiba ✓
Faculty, Part-Time (19-21): Jonathon Singh ✓
Faculty, L&L (19-21) Stacey Trujillo
Faculty, DRC (20-22): Alyssa Vafaei ✓
Faculty, SBS (19-21): Barbara Hammons ✓
Faculty, Student Services (20-22): None

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1. Erin: general announcements and discussion
 - a. Erin presented stats for DE-certified instructors.
 - i. Kelly: we went from less than 200 to over 600 certified instructors in about 5 months.
 - b. Erin: ATRC has training/announcements for Canvas changes.
 - c. John summarized results from course pack survey

- i. Kelly: some of objections to Canvas integration may be training issues
 - ii. Kelly: authentication is a serious issue for fully online courses.
 - iii. Erin: we will discuss this again at the next meeting. Committee members, please bring ideas/opinions.
 - iv. Kelly: when we neglect to follow part of an AP, what keeps us from ignoring the rest of the AP?
 - v. Kelly: perhaps remind instructors why Canvas is desirable.
 - d. Kelly: attended ACCJC webinar yesterday. Fed regulations for DE have changed. Affects ACCJC expectations for regular and effective content. Now it is being defined in 5 different ways, and at least 2 of 5 must be employed in each DE course. Next webinar in Nov will cover specific changes.
 - e. Erin: Kelly created a POET discussion board in PD portal, under Communities. Erin encourages DE committee members to join and contribute.
 - f. Erin: We are exploring whether to become a CVC Home College/Teaching College. Shayla and Erin will attend an informational meeting about the application process. Erin will bring this issue to the Senate before the next DE meeting, and additional details to the next DE meeting.
 - i. Steve: to keep much free software that we currently, we must become a Teaching College at least
 - g. CCC Tech connect: Zoom will be changed to a “better” Zoom before the end of the year. Appointment booking will be a lot better. Canvas will be integrated with Tech Connect LTI Zoom instead of ConferZoom.
 - i. Kelly: this is a much better interface than the current
 - ii. Erin--we need tester volunteers.
 - iii. Recording URLs will change. Redirect is not perfect yet.
2. Goals
- a. Erin organized DE committee members into teams. Erin presented those teams. Erin organized attendees into breakout rooms to discuss those goals and deliverables by the end of the semester. DE
3. Alyssa: possible DRC button in Canvas courses on how to navigate DRC resources/accommodations. Najib can be asked about implementation of this button in next meeting. Alyssa would like feedback/ideas from DE committee. Steve, Barbara, Erin, concurred that this would be desirable