



## Distance Education Committee Agenda Minutes

Oct. 7, 2020

*Next meeting: Oct. 21, 2020*

Date: Oct. 7, 2020

Zoom Meeting:

<https://cccconfer.zoom.us/j/99578026727?pwd=QXR5RUNoRUY0QFIqRVZCY1lwLzJQQT09>

Password: 950357

Starting Time: 2:30 p.m.

Ending Time: 4 p.m.

Chair: Erin Hiro (20-23) ✓

Members:

Faculty, PFF: Russell Backman ✓

Faculty, at large (20-22): Amy Caterina ✓

Faculty, at large (20-22): Kelly Falcone ✓

Faculty, AMBA (19-21) Michael Gilkey ✓

Faculty, MSE (20-22): John Harland ✓

Faculty, Library (20-22): Linda Morrow ✓

Faculty, at large (20-22): Steve Perry ✓

Faculty, CTE (20-22) Jacob Shiba ✓

Faculty, Part-Time (19-21): Jonathon Singh ✓

Faculty, L&L (19-21) Stacey Trujillo ✓

Faculty, DRC (20-22): Alyssa Vafaei ✓

Faculty, SBS (19-21): None

Faculty, Student Services (20-22): None

1. Call to order
2. Approval of minutes
  - a. Motion: Steve Perry, Second Linda Morrow.  
Motion Carries

3. Public Comment

a. None

4. Announcements

a. None

5. Information

Starfish Discussion

Jacob: Canvas integration is essential for faculty use. Would like automatic alerts set up for things like missing assignments, exam grades above 90%, exam grades below 70%, etc.

Erin presented stats from ATRC, including Canvas publish rate.

Kelly: there are zero enrollment courses included, possibly skewing stat. Also, combining courses can skew stats.

Kelly: please ask ATRC to include a start date in stats--Erin said she would make this request.

Erin presented a critique of Palomar online courses from a parent of two online students. One critique was due dates that are changed on the fly in Canvas--students receive notifications when this happens, and the continual stream of notifications can be alarming to students. Kelly suggests training for faculty regarding changing due dates for copied courses before the start of the semester.

Kelly presented a Course Pack Survey that will be sent to faculty.

Michael: Course pack is not integrated in my courses, but Canvas is used for other purposes.

Erin: Please let Kelly know if you have ideas for improving the survey.

JJ: I don't integrate course packs--this makes course packs more portable between various campuses where I teach.

ATRC presentation on OEI Exchange

Najib discussed what info would be given to exchange now to make us a Home school. This will make it easy to access info on Palomar courses as well as courses in the exchange in a single search. Palomar College courses will occur at top of each search. Najib recommends joining the Exchange so that we don't lose enrollment. We are set up for making our courses available to students from other campuses as well once we are part of the exchange (as a Teaching school).

Erin: do we need to take this to Senate to approve us as a Home school?

Najib: ATRC is ready, but DE committee want, we can involve the Senate. We are asked to do this by the end of the semester.

John offered a motion to bring to Senate recommendation to pursue Home college status.

Erin solicited other opinions.

Kelly said she wants to move forward now with process of becoming a Home college Steve is in agreement.

Steve introduced a motion to recommend becoming Home college and explore becoming a Teaching college. Kelly seconded it. The motion was approved.9-1  
Kelly: we need to be prepared to explain the difference between Home and Teaching college in detail when this motion is brought to Senate.

Najib presented an Unicheck plagiarism checker.

Russell expressed concern that the privacy of the originator of the material being plagiarized be protected. This might not be possible with paper content.

Najib: email of plagiarized content can be made available, but perhaps this should be viewed only within a particular class to respect privacy of students outside of class.

Erin: suggested for now we just turn on Paper title and paper content. The committee agreed with this recommendation.

Najib: We can adjust as needed in the future.

Erin will put this on agenda for next semester and revisit.

6. Action

7. Adjournment

Meeting adjourned at 4:02pm

Links from the chat:

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