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**MEETING OF THE DISTANCE EDUCATION & ACADEMIC TECHNOLOGY COMMITTEE**  
**— MINUTES —**  
**Thursday, February 8, 2018**

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Approved

**PRESENT:** Robert Chamberlain, Sherry Goldsmith, Ashlee Lain, Liz Mendoza, Lillian Payn, Krystal Rypien, Ed Sprague

**ABSENT:** Jim Eighmey, Marlene Forney, Michael Gilkey, Linda Morrow

**CALL TO ORDER:** The February 8, 2018 meeting was called to order by the Chair Lillian Payn at 2:40 p.m. in Room LL 104.

**MINUTES:** The November 19, 2017 minutes were approved as read. The Meeting Notes from the December 14, 2017 session (due to a lack of quorum) were reviewed.

**ACTION ITEMS:**

1. Members present each took a module from POET to review and recommend updates. This was the first review from the Committee since it was moved to Canvas from Blackboard.

**INFORMATION ITEMS:**

1. The Accessibility Pilot has 16 participants. Tera Lisicky, our Instructional Designer, has been tasked to lead the pilot.
2. POET status: 24 certificates so far this academic year, with 164 certificates total since POET was launched in January, 2012.
3. Canvas status January 31:  
Published Courses: 1,239  
Total Courses: 2,290  
Publish Rate: 54.1%  
  
Teachers: 661  
Students: 19,313  
Files Uploaded 81,043
4. OEI: Many reports on Initiatives in progress, and new initiatives. Emphasis on OER, and data-driven decisions, and collecting student data, which is archived and retrievable at a granular level over longer time frames. Only one college in the system reportedly has not adopted Canvas.

**MEETINGS:** 2:30 – 4:00 pm / 2<sup>nd</sup>, 4<sup>th</sup> Thursdays (LL 104)  
**2/22; 3/8; 3/22; 4/12; 4/26; 5/10; 5/24**  
*(We shall meet the last week because it is no longer “finals week”.)*

**ATTACHMENT:** Current year's goals

## ACADEMIC TECHNOLOGY COMMITTEE —2017-2018 —

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	AP	MAY
<b>GOALS</b>	Training Proposals/ Spring		Dashboard Update/ moving party plan	Canvas moving party!	POET update			ATRC site update	
	DE Policy: Online Classes (Hybrid/Online)		DE larger discussions						
	Requests from VPI, Deans, Senate, Faculty, ATRC								
	Observer Access			Accessible DE Classes					