MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE
— MINUTES —
Thursday, October 27, 2016

Approved

PRESENT: Sarah Dennis Kirk, Jim Eighmey, Erin Feld, Marlene Forney, Mike Gilkey, Erin Hiro, Scott Kardel, Linda Morrow, Lillian Payn, Steve Perry, Krystal Rypien, Seth San Juan

ABSENT: Sherry Goldsmith, Amanda Hill, Teresa Pelkie

CALL TO ORDER: The October 27 meeting was called to order by the Chair Lillian Payn at 2:40 p.m. in Room LL 109.

MINUTES: The October 13, 2016 minutes were to approved as corrected.

ACTION ITEMS:

1. Showcase: The ATC members determined the format of the fifth annual Best of the Best Teaching with Technology Showcase, which will be a "Show and Tell". Instructors can present tools and techniques that implement technology. The members also revised the site. Please review site for 11/10: http://www2.palomar.edu/pages/onlineshowcase/

2. DE Self Study. Krystal voiced the challenges of so many of us working on the document at the same time. We made some revisions and Erin Hiro agreed to work on the tone and move some content to an appendix to improve the document flow.

3. OEI discussion: ATC members listed the pros and cons of joining the OEI. They will review the list to add to it before the next meeting (attached). Please review site for 11/10: http://www2.palomar.edu/pages/canvaspilot/

INFORMATION ITEMS:

1. LMS Selection Task Force met on Wednesday, Oct 19, 8 am. Najib Manea and Lillian Payn were elected to serve as co-chairs. They presented the slides from the Plenary session in order to review the history of both of the Canvas Pilots, show DE data collected from the region, and outline the OEI. Prior to the next meeting, the Pilot faculty and students will be surveyed, as well as a sample of Blackboard classes.

2. The Oct. 24 Accreditation visit went so well that the team left mid-day and cancelled their appointment with Dr. Blake and the Faculty Senate.

3. Erin Feld gave a report about the Online Tutoring Project:

TYPE	SESSIONS	TIME (min)
Live Tutorial	57	1494
Paper Center	1	17
Q/A Center	23	203
TOTALS	**81**	**1714**

	38 unique students	
GROUP		
Accounting	5	164
Anthropology	4	37
Biology	2	79
CSIT	18	228
Economics	15	306
English	3	43
History	1	5
Math	27	642
Math (non-Math)	1	13
Philosophy	2	76
Statistics	3	121
TOTAL	**81**	**1714**

MEETINGS: 2016 SCHEDULE (LL 104 or LL 109), 2:30 – 4:00 pm / 2nd, 4th Thursdays
11/10(LL 109); 12/8 (LL 104)

Important Links: http://www2.palomar.edu/pages/academic-technology-committee/

ADJOURNMENT: The meeting was adjourned at 4:02 pm.

ACTION #3.
Pros and cons of joining the OEI. Please review, revise, add for our 11/10 meeting.

PROs	CONs
1. Add FTES. 2. Opportunities for students to complete programs. 3. Overcome impacted class issues. 4. Increase student diversity. 5. Instructors have a choice to teach online through OEI or not. 6. Increase rigor and comply with standards.	1. Forces us to license Canvas as our LMS. 2. It could limit our freedom as faculty. 3. It could limit our creativity as faculty. 4. Comply with "OEI way" (vs "Palomar way"). 5. Standardize our practices statewide. 6. Increase rigor and comply with standards.