MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE
— MINUTES —
Thursday, April 28, 2016

Unapproved

PRESENT: Ron Burgher, Jasibe Carslake, Jim Eighmey, Erin Feld, Sherry Goldsmith, Erin Hiro, Jackie Martin-Klement, Linda Morrow, Lillian Payn, Steve Perry

ABSENT: Matt Estes, Amanda Hill, Teresa Pelkie, Krystal Rypien

CALL TO ORDER: The April 28 meeting was called to order by the Chair Lillian Payn at 2:05 p.m. in Room LL 104.

MINUTES: The April 14, 2016 minutes were approved as read.

ACTION ITEMS:

1. DE Policy Meta Analysis: Steve submitted a draft for a DE model for our committee discussion and approval, which was derived from our previous meta-anlaysis. Jackie wanted to incorporate ACCJC accreditation standards as the organizing factor; the committee agreed to wait until the next meeting to see a revision.
2. Dr. Manea has negotiated a continuation of the Canvas pilot for no licensing fee. SDICCCA-DE members cautioned against making decisions on such as short and small sample as we have for our Spring Semester, 2016 pilot. This agreement will allow a greater number of faculty and students at Palomar to have the opportunity to explore Canvas over a broader range of disciplines and teaching/learning styles. The committee unanimously agreed to pursue this no-risk licensing opportunity.

INFORMATION:

1. Canvas Pilot: We are waiting for IR&P to complete the revised student survey. The faculty panel has been arranged, and video-taping has been scheduled with PCTV: Friday, May 6, at 9–10:30 am in MD 103. It will be open to the campus, and it will include a Q/A session.
2. While faculty have been dropping off titles to be digitized and closed-captioned for the Kaltura server, it is a very small percentage compared to what is in the existing server. Linda said that the grant for closed-captioning is a limiting factor, since only 10 titles can be processed at a time per grant specifications. A new grant can be requested after 10 titles are processed; it is a slow and cumbersome system. The Committee members recommend that we do not take the previous server out of use; it is practical to have both servers simultaneously due to the pace of the grants and staffing in the library.

3. DIL (Student Success): Classes have been selected randomly by IR&P for assessment with NorthStar. Three assessments were identified by the committee. Faculty receive an honorarium for participating. There will be a focus group, also, later in the semester.

4. Erin Feld also debriefed us on new developments and expansion of the online Tutoring pilot.

5. The Faculty Tea will be held May 5. POET certificates will be announced, and the Teaching with Technology Showcase award recipients will receive a certificate and gift card.

6. Erin Hiro announced their news magazine, "Impact."

MEETINGS: 2016 SCHEDULE (LL 104), 2:00 – 3:30 pm / 2nd, 4th Thursdays
5/12

Important Links: http://www2.palomar.edu/pages/academic-technology-committee/

ADJOURNMENT: The meeting was adjourned at 3:23 pm.