MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE
— MINUTES —
Thursday, November 12, 2015

Unapproved

PRESENT: Michael Bartulis, Erin Feld, Sherry Goldsmith, Amanda Hill, Erin Hiro, Jackie Martin-Klement, Linda Morrow, Lillian Payn, Steve Perry, Alix Pouladdej, Krystal Rypien

ABSENT: Ron Burgher, Matt Estes, Marlene Forney

CALL TO ORDER: The November 12 meeting was called to order by the Chair Lillian Payn at 2:02 p.m. in Room LL 104.

MINUTES: The October 22, 2015 minutes were approved as corrected.

ACTION ITEMS:

1. DE Policy Meta Analysis: Steve and Jackie will meet to draw conclusions from our ATC meta-analysis, and then align the recommendations to ACCJC standards.
2. Canvas Pilot:
   a. ATRC/ATC/PD joint project
   b. 13 faculty participants selected, and methodology outlined (ATC accepted comparing BB to Canvas pilot courses be case-by-case)
   c. Canvas pilot contract in negotiation and on track for approval (permissions for student accounts)
   d. Canvas training program announced
   e. PeopleSoft authentication to send corresponding faculty and students to Canvas (and not BB) in progress
   f. BB redirects in progress by ATRC staff so faculty and students are not confused about the CMS for their class
   g. No further recommendations from ATC at this point
3. Best Practices Showcase: Announced to campus and flyers distributed. A Workshop to package faculty presentations will be held Feb 18, 3 pm, with facilitators David Gray and Lillian Payn.
4. OEI: To join or not to join? ATC should have this discussion and make a recommendation. Committee members were given the task to reflect on the implications of this so we can have a definitive discussion in January, 2016.
5. POET revision: So as not to take committee meeting time or duplicate effort, members agreed to each take a module to read and mark up:
   a. Intro and Resources: Krystal
   b. Module 1: Amanda
   c. Module 2: Alix and Jackie
   d. Module 3: Mike, Sherry, and Steve
   e. Module 4: Erin and Linda
   f. (anyone absent should please select a module to review)

The criteria for review:
    a. Grammar,
    b. Typos,
    c. Clear instructions,
    d. Dead links,
    e. Outdated information,
    f. Suggestions for updates,
    g. Other?
Reminder: Login instructions to POET: http://www2.palomar.edu/poet/

INFORMATION:

1. SDICCCA: Chart with online learning stats was presented, documenting the trend since 2011 to present. Note that this chart is posted in supporting documents in our ATC site. This chart was combined with our regional data and presented to the region's CEOs on Nov 2 at their regular meeting, per their request.
2. OEI News:
   a. Exchange: 24 colleges accepted/approved teach, will are meeting in Nov for the first time as a group and will approve the policies, etc.
   b. As the pilot progresses some of the plans and rules have changed, so we have to pay attention to see how these changes impact us as we make decisions around OEI and its impact on Palomar College.
3. ATC meeting times: The Senate is assembling a chart with the committee meeting times that will change as a result of the new class schedule for fall, 2016. If this chart is approved ATC will meet from 2:30 – 3:30 since the previous class would not end until after 2 pm.
4. State Authorization Reciprocity Agreements (SARA): The status of discussions on campus was summarized. We need to have a discussion about our compliance with this regulation since it impacts whether we block out-of-state students from registering or show compliance by obtaining agreements with all states or those states from which we have students. An acceptable alternative would be to join a consortium to get blanket compliance. The source for compliance requirements is: http://nc-sara.org. The committee will postpone discussions until after we have selected our new administration: President and VPI.

MEETINGS: 2016 SCHEDULE (LL 104), 2:00 – 3:30 pm / 2nd, 4th Thursdays

    1/28
    2/25
    3/10
    4/14
    4/28
    5/12

Important Links: http://www2.palomar.edu/pages/academic-technology-committee/

ADJOURNMENT: The meeting was adjourned at 3:30 pm.