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## MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE

### — MINUTES —

Thursday, March 26, 2015

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Approved

- PRESENT: Ron Burgher, James Eighmey, José Fernandez, Sherry Goldsmith, Jackie Martin-Klement, Paulino Mendoza, Lillian Payn, Nancy Thuleen
- ABSENT: Michael Bartulis, Karen Donovan, Marlene Forney, Karen McGurk
- CALL TO ORDER: The March 26 meeting was called to order by the Chair Lillian Payn at 2:10 p.m. in Room LL 104.
- MINUTES: The March 12, 2015 minutes were approved.
- ACTION ITEMS: The Best of the Best Showcase was discussed: Blackboard's prizes have not arrived yet. Lillian did another marketing e-blast to faculty, sent out one-on-one announcements to faculty who are active in their online classes, and announced the showcase to campus leaders at numerous meetings the past couple of weeks.
- INFORMATION:
1. Website Revamp Task Force: Under the guidance of Dean Kahn, the task force is meeting weekly. The templates have been selected for the campus site as well as subsites for departments, faculty, etc. The end user experience and human factors has been the focus of the revamp, with the greatest attention to the current and future students, so they can find what they need easily. Currently the task force is finalizing the plan for testing the sites through online tours, face-to-face sessions, focus groups, and user testing. The feedback from these will be used for the final site.
  2. DIL: Jackie and Lillian met with Dean Brian Stockert on Monday 3/23 at 1 pm in SSC 38, as recommended by Dean Adrian Gonzales. We explored how to implement a pilot assessment for DIL and to identify other key people on campus who can move this project forward. He agreed that a pilot project to test the assessment instrument and process was the first step; the EAP program over the summer may be the next available opportunity. He recommended meeting with José Ramirez, Director of Assessments. Lillian has set up a meeting with José on Friday 3/27 at 11:30 am in LL110A. Everyone is invited.
  3. The newTechnology Committee under Student Success and Equity Council invited Lillian to participate.
- MEETINGS: SCHEDULE (LL 104), 2:00 – 3:30 pm / 2<sup>nd</sup>, 4<sup>th</sup> Thursdays (4/9, 4/23)
- ADJOURNMENT: The meeting was adjourned at 2:45 pm
- Important Links:**  
<http://www2.palomar.edu/pages/academic-technology-committee/>  
<http://www2.palomar.edu/pages/onlineshowcase/>  
<https://www.digitalliteracyassessment.org/>