
MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE

— MINUTES —

Thursday, May 8, 2014

Unapproved

PRESENT: Michael Bartulis, Rick Cassoni, James Eighmey, Kelly Falcone, Marlene Forney, Jackie Martin-Klement, Lillian Payn, Chris Sinnott

ABSENT: Craig Chamberlin, Karen Donovan, Sherry Goldsmith, Pat Lupica, Karen McGurk, Jonathan Smith

GUEST: Aaron Holmes

CALL TO ORDER: The May 8 meeting was called to order by the Chair Lillian Payn at 2:20 p.m. in Room LL 104.

MINUTES: The April 24 minutes were approved as read.

ACTION ITEMS:

1. DIL/CLIC: VP Gonzalez and Ms. Barton have determined that we shall be unable to submit the Title V grant request. Therefore, we cannot count on this funding.

Moving ahead with a DIL solution, Jackie can promote this as a field test or pilot during the Summer Bridge program.

The greatest obstacle is that Northstar doesn't adequately address ADA/Section 508 compliance. Standing in for Sherry Goldsmith, who was delivering an exam, Aaron Holmes described the requirements any testing must meet. As is, the Northstar test is mouse-based, and so is not accessible. He stated that approximately 10% of our students will need a special process, but that the campus is unable to do an individual and custom evaluation for each disabled student. The question is how can we measure computer skills in LL 101. How can this process be standardized? We need one test for all disabilities; we cannot avoid the law.

Motion: We recommend moving forth with our Northstar recommendation, field test Northstar this summer, and ask Northstar as to how they handle Section 508 compliance, which is in the FAQs on their site. (see previous motion attached)

2. Blackboard Course Content Transfer Recommendation: The Faculty Senate has listed this as an Information item the past two weeks. Since the visiting speakers spoke during a major part of the session, the Information items were postponed. Lillian will contact the Faculty Senate President to request that she give our recommendation at the last meeting on May 12.
3. Satisfaction Surveys: Lillian attended a State Distance Education training for the Student Satisfaction Survey last week. While the questions will remain the same, the survey will be sent to students statewide who have taken online courses during the Spring semester. The colleges are to send the contact information of students so that a random sample can be contacted. The colleges are also to send the grades of the students so that the satisfaction can be correlated with their grades. Since our ATC already determined that we would not participate in the state survey, we would conduct a local survey. Lillian had contacted Michelle Barton who expressed an interest in conducting this survey. Her office had ideas to improve the survey; however Lillian pointed out that in order to compare to last year's responses and the state as a whole, we would need to ask the same questions. Lillian will send the entire list of questions as well as the reduced list of questions that the ATC considered the most important last year for the Research Office to decide which version is the most useful.

INFORMATION:

1. Please see the annual goal recap that is attached. We completed everything we intended to complete as well as addressed issues that were requested of us from faculty and administrators.

2. Our transition towards Managed Hosting is progressing smoothly. Instructors have attended our Open House training sessions and have found that they can copy their Blackboard courses into the Managed Hosting servers easily. The final move will take place after Spring semester grades are due.
3. POET statistics: 18 new POET certificates this academic year, and a total of 68 validated instructors to date as of May 8. Please note that as of the cut-off the date, 16 certificates will be announced at the Faculty Tea / all others to be announced next year.

ANNOUNCEMENTS: Chris Sinnot received tenure; Rick Cassoni accepted a Tenure Track position at San Diego Mesa College, and so this is his last meeting. Marlene received a certificate for completing POET today. Congratulations to Chris, Rick, and Marlene.

MEETINGS: SCHEDULE (LL 104), 2:00 – 3:30 pm / 2nd, 4th Thursdays

ADJOURNMENT: The meeting was adjourned at 2:55 pm due to the Faculty Tea.

From August 22, 2013 Minutes

GOALS: STATUS REVIEW / 2013-2014:

	SEPT	OCT	NOV	DEC	JAN	FE B	MAR	AP	MAY	
GOAL	Accreditation IIA, IIIC						DONE			
		Contest	Announce		Launch		Deadline (Ap1)	Judge	TEA DONE	
			Course Cancel & Reassignment Procedure				DONE			
			POET -review -update						Ongoing	
					DIL				Ongoing	
					ATRC Website				ATRC staff	
	REQUESTS FROM SENATE and/or FACULTY									
	1. Mac Platform Recommendations 2. Accreditation Standards IIA and IIIC Work Groups 3. Student and Faculty Satisfaction Surveys Recommendations									

From April 24, 2014 Minutes

Motion to Support Implementation of the Digital Information Literacy Assessment:

- 1) \$1,200 yearly to pay for the NorthStar Digital Literacy exam
- 2) Approximately \$20,000 for the SOA Gateway to transfer the payload from the current web gateway to our legacy PeopleTools component of PeopleSoft
- 3) Annual support from our IS department for the SOA Gateway until Palomar's PeopleTools is updated (approximately 2 years from now)