

# MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE

## — MINUTES —

**Thursday, August 22, 2013**

*Approved*

- PRESENT:** Richard Albistegui-DuBois, Rosie Antonecchia, Karen Donovan, Marlene Forney, Tim Hernandez, Lawrence Lawson, Lillian Payn, Sherry Goldsmith, Erin Hiro, Pat Lupica, Carlos Pedroza, Wade Rollins, Chris Sinnott, Jonathan Smith, Nancy Thuleen
- ABSENT:** Jackie Martin-Klement, Kalyna Lesyna, Teresa Pelkie
- VISITOR:** Kelly Falcone, Michael Bartulis
- CALL TO ORDER:** The meeting was called to order by the Chair Lillian Payn at 2:10 p.m. in Room LL 111.
- MINUTES:** The May 9 minutes were approved as read.
- ACTION ITEMS:**

1. A motion to limit unexcused absences to 3 during a semester was passed (15 – 1); the rationale is to ensure quorum.
2. A motion to add two new adjunct positions on the Academic Technology Committee was passed (8 – 7). The discussion included pros and cons: There are additional adjuncts who really want to serve on this committee; they have sincere interest in this area; this could give one department unexpected weight in a vote or particular issues, since adjuncts are not selected by division as full-time members are.

It was observed that two adjuncts currently serve as division representatives, which is irregular. Lillian will inquire at the next Senate meeting and investigate fair solutions.

3. The following goals were approved unanimously:

**GOALS: STATUS REVIEW / 2013-2014:**

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	AP	MAY
<b>GOAL</b>	Accreditation IIA, IIIC								
		Contest	<i>Announce</i>		<i>Launch</i>		<i>Deadline (Ap1)</i>	<i>Judge</i>	<i>TEA DONE</i>
			Course Cancel & Reassignment Procedure						
			POET -review -update						
					DIL				
					ATRC Website				
	REQUESTS FROM SENATE								

**INFORMATION:**

1. ATRC presented two days last week of training. FYI: our showcase winners are getting involved in presenting their award winning sites.
2. Don Sullins and Lillian Payn are co-leaders for the Self-Study Technology Resources standard IIIc; a show of hands indicated that all members present will commit to assist with assembling the evidence needed for this standard. Lillian will contribute to the Services standard IIa, which

addresses Distance Learning.

IIA meets every other Monday @ 3:30-5, beginning Sept. 9 (and some other times)

IIIC meets every Thursday @ 3:30-5, beginning August 22

3. BB July 31 stats

BB Student Headcount: 10214

Total Enrollments: 16386

Active Student Accounts: 6807

Active Student Rate: 66.6%

BB Courses Available: 283

Total Courses: 555

Adoption Rate: 50.9%

Average Course Enrollment: 29.5 students

4. SDICCCA Distance Ed Coordinators and Managers meetings over the summer:

a. This group will sponsor Mock Accreditation Reviews as a technique to rehearse evaluation sessions. Grossmont College has volunteered to be the first to participate; this will take place in September.

b. Discussion about the \$16.9 million grant for State-wide DE program (MOOC solution), with 5 years of up to \$10 million/year add on for implementation. Call for letter of intent from campuses by August 30. (Note that this was originally going to be implemented by private industry, but recently the state is offering it first to a CCC district. Local DE coordinators suggest it might be a regional collaboration. VP Cuaron is recommending that we do not participate, since our faculty was not aligned with the goals of this project.)

MEETINGS:

1.  
SCHEDULE (LL 104), 2:00 – 3:30 pm / 2<sup>nd</sup>, 4<sup>th</sup> Thursdays

**2013**

9/26

10/10

10/24

11/14

ADJOURNMENT:

The meeting was adjourned at 3:30 pm.