
MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE
— MINUTES —
Thursday, September 8, 2011

Approved

- PRESENT: Jay Baker, Michael Bartulis, Kelly Falcone, Michael Gilkey, Sherry Goldsmith, Erin Hiro, Jackie Martin-Klement, Lillian Payn, Carlos Pedroza, Christopher Petersdinh, Chris Sinnott, Jonathan Smith
- ABSENT: Michael Arguello, Christine Barkley
- CALL TO ORDER: The meeting was called to order by the Chair Lillian Payn at 2:05 p.m. in Room LL 104.
- MINUTES The minutes were approved as amended.
- ACTION ITEMS:
- A. It was agreed to table all issues other than the immediate task of Online Training.
- B. Status and Plan for Online Training in Blackboard
1. We discussed the banner — a “branding” element as we package the training.
 2. We discussed specific modifications to polish Module 1.
 3. A request was made to move the training out of the “BB Sandbox” area.
 4. A request was made to investigate if extra service points could be negotiated.
 5. In response to a request by VP Cuaron and further discussion with Senate Pres. Brannick, we revised our development timeline:

Plan: September: Complete/Field Test Module 1, Deliver to Senate

October: Complete/Field Test Modules 2 and 3, Deliver to Senate

November 7: Complete/Field Test **Module 4**, Deliver to Senate

December: Respond to Senate requests for modifications, Final Report
 6. Workgroups coordinated extra sessions among themselves. (Lillian is available to attend work sessions if requested.)

Workgroups: Module 2: BB Tools:
Jay Baker, Mike Bartulis, Michael Gilkey, Jon Smith

Workgroups: Module 3: Design:
Erin Hiro, Jackie Martin, Carlos Pedroza

Workgroups: Module 4: Management:
Chris Barkely, Christopher Petersdinh, Chris Sinnott, Lillian Payn

INFORMATION:

MEETING SCHEDULE

9/22	LL 104
10/13	LL 104
10/27	(SU 30 tentatively)
11/10	(SU 30 tentatively)
12/8	(SU 30 tentatively)

ADJOURNMENT:

The meeting was adjourned at 3:30 p.m.