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**MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE**  
**Thursday, December 8, 2016**  
**2:30 – 4:00 p.m.**  
**Room LL 104**  
**A G E N D A**

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I. CALL TO ORDER

II. ACTION

A. Approve minutes

B. New Business (Follow up)

1. Distance Education Self-Study
2. a. Per Travis Ritt, Faculty Senate Pres.: specifically vote for Canvas  
b. Canvas Migration Discussion and Recommendation (Information Site: <http://www2.palomar.edu/pages/canvaspilot/>)
3. Task Force: Online Orientation (need 3 from ATC+Erin F)
4. Other

III. INFORMATION

A. LMS Task Force voted unanimously to recommend

1. Adopting Canvas
2. Joining OEI

B. The Faculty Senate will vote on the recommendation to adopt Canvas on December 12. If there is time, there will be a discussion about “the future of DE at Palomar College”, which has been on the agenda as an Information Item for a couple of weeks without addressing it, will be postponed until Spring.

C. Najib and Lillian gave a Kaltura Presentation at DET/CHE16 in LA last week. It was well-received.

D. Lillian announced to the Faculty Senate that the ATC voted to join OEI, which generated quite a discussion. To address the many questions, Lillian addressed the questions with information she gathered at DET/CHE16. (*See the document in the Supporting Documents section of our ATC site.*)

E. Notes from Nov. 4 SDICCCA meeting

1. SWC hired a Section 508 specialist for campus-wide training and course review, funded ½ by student equity.
2. SWC and IVC has “regular and effective contact” as a separate contact policy, per ACCJC, but SDCC includes it in their DE policy.

F. Online Proctoring Pilot Update

Sarah Dennis Kirk  
Jim Eighmey  
Erin Feld  
Marlene Forney  
Michael Gilkey  
Sherry Goldsmith  
Erin Hiro  
Scott Kardel  
Linda Morrow  
Lillian Payn  
Teresa Pelkie  
Steve Perry  
Krystal Rypien  
Seth San Juan

G. Review 2016-2017 Goals

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	AP	MAY	
<b>GOALS</b>	Canvas Pilot	OEI -Analysis -Discussion								
	LMS Task Force Selection	Best Practices Showcase	<i>Announce</i>		<i>Launch</i>		<i>Deadline (Ap1)</i>	<i>Judge</i>	<i>TEA</i>	
			POET -review -revise			DIL (LOC/Student Success)				
	DE Standards Self-Study Recommendations				DE Policy: Online Classes (Hybrid/Online)					
	Requests from VPI, Deans, Senate, Faculty, ATRC									
						Requests from Pres. Blake: DE Strategic Plan				

H. Other

IV. ANNOUNCEMENTS

V. MEETINGS: 2:30 –4:00 pm / 2<sup>nd</sup>, 4<sup>th</sup> Thursdays (**LL 104**)  
**2/9; 2/23; 3/9 (LL 109); 3/23 (LL 109); 4/13(LL 109); 4/27; 5/11**

VI. ADJOURNMENT

**<http://www2.palomar.edu/pages/academic-technology-committee>**