
MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE

— MINUTES —

Thursday, September 10, 2015

Approved

- PRESENT: Michael Bartulis, Matt Estes, Erin Feld, Marlene Forney, Amanda Hill, Jackie Martin-Klement, Linda Morrow, Lillian Payn, Alix Pouladdej, Krystal Rypien
- ABSENT: Ron Burgher, Deborah Dozier, Sherry Goldsmith, Steve Perry
- CALL TO ORDER: The September 10 meeting was called to order by the Chair Lillian Payn at 2:04 p.m.in Room LL 104.
- MINUTES: The August 31, 2015 minutes were approved as read.
- ACTION ITEMS:
1. DE Policy Meta Analysis: The Committee Members brainstormed and collected links and sources to be discussed and screened at the next meeting.
 2. Class Size: The Committee Members brainstormed and collected links and sources to be discussed and screened at the next meeting.
 3. Canvas Pilot: The Committee Members brainstormed and collected links and sources to be discussed and screened at the next meeting. We can only have 10 faculty members due to limitations placed on the free accounts provided by Canvas.
Discussion:
 - a. We need to collect names of potential faculty members who are not against Blackboard or Canvas, in order to have an objective evaluation. Also, a variety of departments, especially GE/transfer courses.
 - b. Dr. Manea recommends that an ideal comparison would be where two sections of the same course are taught, so one could be in BB, the other in Canvas.
 - c. We need to emphasize that this does not impact TERB.
 - d. Names recommended: Kelly Falcone (Health), Kalyna Lesyna (Soc), Lillian Payn (ATC Coord/GC), Mike Bartulis (CSIS), Krystal Rypien (Biology, only F2F), Jackie Martin-Klement (Business), Linda Amor nd another (Accounting), Erin Feld (Reading), Amanda Hill (Child Development), All Trujillo (Oceanography). We need courses in English, History, Math, Languages, and ESL.
 - e. Evaluation instruments for Faculty and Students to be developed by ATC.
 - f. ATC recommends that we establish the level of support for the instructors to encourage them to participate in the pilot.
- INFORMATION:
1. Blackboard, Status: August 31, 2014
Total Enrollments: 77,866
Courses Available: 1,379
Total Courses: 2,559

Adoption Rate: 54.0%
Average Course Enrollment: 30.4 students

Fall Semester as of August 31, 2015

Total Enrollments: 69,004 (Decrease of 8862 compared to last August, 2014)

Courses Available: 1,328 (Decrease of 51 compared to last August, 2014)

Total Courses: 2,358 (Decrease of 201 compared to last August, 2014)

Adoption Rate: 56.3% (Increase of 2.3% compared to last August, 2014)

Average Course Enrollment: 29.3 students (Down 1 student compared to last 8/14)

2. Lillian has been attending regularly scheduled SDICCCA-DE meetings held at SDCC HQ in Mission Valley. SDCC invites our instructors to their DE Summit on Oct 9. Snacks and lunch provided by BB. Free. Flyer distributed.
3. OEI News: Pilot continues, but still no assurance that it will be sustainable. Policies and procedures are evolving as they are building the program. 8 courses were offered over the summer; courses must be offered for 2 semesters at home college in Canvas for 2 semesters before opening up to the rest of the colleges in the state. Colleges can implement other CMSs but must use Canvas to OEI students. The next group of colleges has been approved, so if we would like to participate, we need to discuss this and apply to OEI if we wish to participate. This will give us more exposure across the state to attract new students.
4. ATRC installed the display September 8 on the 3rd floor around the corner from the elevator, which highlights resources for both students and faculty.

MEETINGS: SCHEDULE (LL 104), 2:00 – 3:30 pm / 2nd, 4th Thursdays

9/24

10/8

10/22

11/12

Important Links:

<http://www2.palomar.edu/pages/academic-technology-committee/>

ADJOURNMENT: The meeting was adjourned at 3:30 pm.