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# MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE

Thursday, February 9, 2012

2:00 – 3:30 p.m.

Room LL 104

## A G E N D A

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### I. CALL TO ORDER

### II. ACTION

1. Approve minutes
2. New business
  - a. Revision of Validation Checklist
  - b. Other

Baker, Jay  
Bartulis, Michael V.

### III. INFORMATION

1. POET status
2. Blackboard Catalist Awards for outstanding online classes
3. 2012 - Meeting Schedule (meet in LL 104)

Canon, Terrie  
Falcone, Kelly  
Gilkey, Michael  
Goldsmith, Sherry  
Hiro, Erin

2/23

3/8

4/12

4/26

5/10

Lawson, Lawrence  
Martin-Klement, Jackie  
Payn, Lillian  
Pedroza, Carlos

4. BB Sandbox = To return to our sandbox.....
  1. <https://bbsandbox.palomar.edu/webapps/login/>
  2. Use your Palomar College e-mail prefix plus e-mail password to log on.
  3. At the top on the left of the screen, make sure you select the upper right tab: Course
  4. In far right panel, select: AT Catalog
  5. Select Course ID: POET ▾ Course Name: Palomar Online Education Training (POET)
  6. Drop down menu to the right of POET: Enroll

**Teresa Pelkie**  
Petersdinh, Christopher  
Sinnott, Chris  
Smith, Jonathan

5. Announcements

### IV. ADJOURNMENT