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# MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE

Thursday, January 26, 2012

2:00 – 3:30 p.m.

Room LL 104

## A G E N D A

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### I. CALL TO ORDER

### II. ACTION

1. Approve minutes
2. New business
  - a. Plan goals for Spring semester
    - 1) Distance Education Policy at Palomar College
    - 2) Student services info sheet on eServices
    - 3) Other
  - b. Other

Baker, Jay  
Barkley, Christine  
Bartulis, Michael V.  
Canon, Terrie  
Falcone, Kelly  
Gilkey, Michael  
Goldsmith, Sherry  
Hiro, Erin  
Martin-Klement, Jackie  
Payn, Lillian  
Pedroza, Carlos  
**Teresa Pelkie**  
Petersdinh, Christopher  
Sinnott, Chris  
Smith, Jonathan

### III. INFORMATION

1. POET status
2. PETblog status
3. Streaming server space extended
4. NBC Learn is momentarily off-line pending requisition
5. LL 109 will have Internet access only
  - a. Phase out of Hard Drives
  - b. No plan for replacement of computers on campus
6. 2012 - Meeting Schedule (meet in LL 104)
  - 1/26
  - 2/9
  - 2/23
  - 3/8
  - 4/12
  - 4/26
  - 5/10
7. BB Sandbox = To return to our sandbox.....
  1. <https://bbsandbox.palomar.edu/webapps/login/>
  2. Use your Palomar College e-mail prefix plus e-mail password to log on.
  3. At the top on the left of the screen, make sure you select the upper right tab: Course
  4. In far right panel, select: AT Catalog
  5. Select Course ID: POET ▾ Course Name: Palomar Online Education Training (POET)
  6. Drop down menu to the right of POET: Enroll
5. PETblog: <http://www2.palomar.edu/pages/pet>
6. Announcements

### IV. ADJOURNMENT