# MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE

# Thursday, October 27, 2011 2:00 - 3:30 p.m. Room LL 104

## AGENDA

## I. CALL TO ORDER

### II. ACTION

- 1. Approve minutes
- 2. Status on NBC Learn survey
- 3. Online Training
  - a. Status on training plan (timeline, testing, BB location, service points, branding, training flowchart legend)
  - b. Status from workgroups
  - c. Other items
- 4. New business

Accreditation Report Updates

## I. INFORMATION

- A. Status on previous items:
  - 1. EvaluationKit survey
  - 2. Escondido Center Faculty Center
  - 3. Computer backup procedure
  - 4. Link to Palomar College services for online students
  - 5. Classifications of BB logons
    - a. Instructor
    - b. Student
    - c. Do we need a third, such as observer, TA, etc.?
- В. Meeting Schedule (meet in LL 104) 11/10

12/8

C. BB Sandbox

To return to our sandbox.....

- 1. https://bbsandbox.palomar.edu/webapps/login/
- 2. Use your Palomar College e-mail prefix plus e-mail password to logon.
- 3. Make sure you select the upper left tab: BbSandbox
- 4. In far right menu, select: Academic Technology Committee 2 (unavailable)
- 5. Then In far left menu, select: Online Training

#### D. Announcements

Baker, Jay Barkley, Christine Bartulis, Michael V. Cannon, Terrie Falcone, Kelly Gilkey, Michael Goldsmith, Sherry Hiro, Erin Martin-Klement, Jackie Payn, Lillian Pedroza, Carlos Teresa Pelkie Petersdinh, Christopher Sinnott, Chris

Smith, Jonathan

II. ADJOURNMENT