

**Dentist Name/Office:** Neighborhood Healthcare

**Location of office:** Escondido, CA 92025

**Phone #:** Recruiter: Steve Prosapio 760-443-6672

**Contact Email:** [stephen.prosapio@nhcare.org](mailto:stephen.prosapio@nhcare.org)

**Apply directly via this link:** [Dental Assistant](#)

**Job Title:** Dental Assistant

**Job Description:**

## About Us

*Community health is about more than just vaccines and checkups. It's about giving people the resources they need to live their best lives. At Neighborhood, this is our vision: a community where everyone is healthy and happy. We're with you every step of the way, with the care you need for each of life's chapters. At Neighborhood, we are Better Together.*

*As a private, non-profit 501(C) (3) community health organization, we serve over 414,000 medical, dental, and behavioral health visits from more than 95,000 people annually. We do this in pursuit of our mission to improve the health and happiness of the communities we serve by providing quality care to all, regardless of situation or circumstance.*

*Since 1969, our employees have been making this mission a reality. Regardless of the role, our team focuses on being compassionate, having integrity, being professional, always collaborating, and consistently going above and beyond. If this sounds like an organization you would like to be a part of, we would love to meet you.*

## ROLE OVERVIEW and PURPOSE

The Dental Assistant works to support the mission and vision of Neighborhood Healthcare by providing support dental care services in our Dental Clinics. This role will establish dental hygiene protocols and procedures to ensure a positive patient experience. In addition, this role will educate patients on preventive dental health and techniques.

## RESPONSIBILITIES

- Takes impressions for diagnostic and opposing models.
- Removes post extraction and periodontal dressings.
- Places and removes rubber dams.
- Cures restorative or orthodontic materials in operative site with light-curing device
- Performs all supportive dental procedures allowable under the supervision of the Dentist (fourhanded dentistry), including endodontic procedures.
- Imparts preventive health education information and techniques to patients.
- Contributes to the success of Neighborhood by participating in quality improvements activities.

- Serves as a contact between Neighborhood and the community, including participation in community preventative health education activities, as needed.
- Researches and promotes internal/external organizational activities.
- Impacts patient experience by demonstrating values of transforming care, including courteous and helpful behavior and a commitment to accuracy.
- Works with care teams to ensure overall positive patient health outcomes.
- Operates to instill confidence in our care and in our facilities to patients, fellow employees, and other stakeholders.

## **EDUCATION/EXPERIENCE**

- High school diploma/GED required.
- One-year dental assistant or related experience preferred.
- Dental Assistant certificate required.
- Radiation Safety certificate required.
- Valid BLS certificate required.
- Bilingual (English/Spanish) or (English/Arabic) preferred.

## **ADDITIONAL QUALIFICATIONS (Knowledge, Skills and Abilities)**

- Excellent verbal and written communication skills, including superior composition, typing and proofreading skills.
- Knowledge and understanding of dental terminology.
- Ability to interpret a variety of instructions in written, oral, diagram, or schedule form.
- Knowledgeable about and experience with full scope dentistry procedures and oral radiographic services, known as six handed dentistry.
- Knowledge and experience using Microsoft Applications, eCW, and Sidexis.
- Ability to successfully manage multiple tasks simultaneously.
- Excellent planning and organizational ability
- Ability to work as part of a team as well as independently.
- Ability to work with highly confidential information in a professional and ethical manner.

***Neighborhood Healthcare offers a generous benefit plan that includes Medical, Dental, and Vision Plans. Two plus weeks of vacation, Nine Holidays including two Floating Holidays of your choosing, Sick/Personal time, Volunteer Time Off (VTO), 403b Retirement plan (like a 401k), optional Health and Wellness events, and much more!***

**Pay Range: \$22.00- \$24.72 per hour, depending on experience (DOE)**

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**Contact Email:** [stephen.prosapio@nhcare.org](mailto:stephen.prosapio@nhcare.org)

**Apply directly via this link:** [Registered Dental Assistant](#) ← ← ←

**Job Title:** Registered Dental Assistant (Per Diem)

#### **Job Description:**

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#### **ROLE OVERVIEW and PURPOSE**

The Registered Dental Assistant will establish dental hygiene protocols and procedures to ensure a positive patient experience. This role will assist providers with documenting patient findings, treatment plans, and outcomes.

#### **RESPONSIBILITIES**

- Provides high-quality dental hygiene within the scope of service consistent with accepted standards of care by assessing dental conditions and risk, using patient screening procedures, including medical history review, dental & perio-charting, and taking patient vital signs, as required
- Documents dental history of chief complaint; records and reports pertinent observations and patient reactions to dental staff, as appropriate
- Provides chair-side assistance to the dentist in the performance of special tests, procedures, and complex treatments
- Assists with or institutes emergency measures for sudden adverse development during treatment of patients

- Evaluates patients and implements treatment regimens under the supervision of the dentist
- Delivers direct patient care to patients as assigned, using established dental hygienist procedures, such as cleaning, polishing, x-rays, application of sealants, fluorides, and varnishes, making impressions of patients' teeth for study casts and related procedures
- Provides complete documentation of all findings, treatments, and outcomes
- Initiates oral health education and prevention activities
- Develops and implements individualized dental care plans for patients; performs patient education and risk protocols, discharge planning, and patient/family teaching under the supervision of a dentist
- Documents lab procedures and ensure follow-up on results
- Reviews and interprets patient dental records
- Assists in the preparation of patient care areas, patient admissions, transfers, and discharge processes, as required
- Performs routine cleaning and maintenance of dental equipment and patient rooms
- Prepares reports and assists with patient reception, telephone calls, routine triage, and other office duties, as needed
- Impacts patient experiences by demonstrating courteous and helpful behavior and a commitment to accuracy
- Provide support to Mobile Dental Services, including traveling to offsite locations to provide services

## **EDUCATION/EXPERIENCE**

- High school diploma/GED required
- Valid registered dental assistant license required
- Valid X-Ray license required
- Valid BLS certification required
- One year of registered dental assisting or related experience preferred
- Bilingual (Spanish/English) speaking preferred
- Valid CA driver's license and proof of auto insurance required

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- Ability to interpret a variety of instructions in written, oral, diagram, or schedule form
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**Pay Range: \$24.00 to \$29.00 per hour, Depends on Experience (DOE)**

**Dentist Name/Office:** Neighborhood Healthcare

**Location of office:** Escondido, CA 92025 + Lakeside, CA 92040

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**Contact Email:** [stephen.prosapio@nhcare.org](mailto:stephen.prosapio@nhcare.org)

**Apply directly via this link:** [Registered Dental Assistant](#) ← ← ←

**Job Title:** Registered Dental Assistant

**Job Description:**

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