

## **TrueCare Mobile Dental Unit**

**150 Valpreda Road, San Marcos, CA 92069**

**760-510-8504**

**Claire.wilson@truecare.org**

**Are you passionate about serving your community and creating beautiful smiles? Do you like to be on the go and consider each new day an adventure?**

**If you answered YES to these questions, then TrueCare's Mobile Dental Team may be a GREAT fit for you!**

**The Mobile clinic Registered Dental Assistant is responsible for assisting the dentist in the direct provision of dental services to patients of the Mobile Clinic. The RDA will register patients, check them in, accept payments, and work chairside with the dentist. The RDA will also prepare operatory, sterilize instruments, and monitor the inventory of supplies and instruments.**

**The Perks: You'll visit new locations each week and tour North County San Diego from the cushy seats of our state-of-the-art Mobile Dental Unit! Get in on the ground floor of our Mobile Dental Department where GROWTH opportunities abound!**

**Hours are Monday-Friday from 8:00 AM-5:00 PM w. some overtime required.**

### **Some Key Duties Include:**

- **Review daily schedule to set up appropriate trays and instruments in operatory for patient treatment**
- **Maintain a smooth constant flow of patients from reception to operatories**
- **Help patients feel comfortable before, during and after treatment**
- **Prepare patients for examination by obtaining their health history and taking their blood pressure and pulse and record in EDR**
- **Operate x-ray equipment to perform dental radiographic procedures**
- **Perform mouth-mirror inspection of the oral cavity, to include charting of obvious lesions, existing restorations, and missing teeth**
- **Provide chair side assistance to the dentist as needed, in the concept of four handed dentistry.**
- **Use suction and swabs to keep patients' mouths clear and dry during procedures.**
- **Accurately chart diagnosis of dentists**
- **Place and remove temporary sedative dressings**
- **Take impressions for diagnostic and opposing models**

- Under direct supervision of the dentist, perform procedures such as fabrication of temporary crowns intra-orally; temporary cementation and removal of temporary crowns and removal of orthodontic bands; coronal polishing; and placement of post-extraction and periodontal dressings in accordance with state regulations and law
- Provide patients with instructions for oral care
- Maintain dental equipment and work areas in compliance with health center policies and procedures relative to infection control and safety issues, including the sterilization of all reusable dental instruments and equipment and the proper disposal of all contaminated or potentially contaminated materials
- Maintain adequate operatory supplies and compile a list for inventory control and ordering purposes
- Travel to any location to provide support coverage
- Adjust responsibilities based on assigned provider and/or health center/department needs
- Accommodate schedule and/or location changes with minimal notice
- Required to float and/or travel between all TrueCare sites and locations, therefore; a California drivers' license and clean California DMV Driver Record is required

#### Must Haves:

- High school diploma or equivalent
- Graduate from a California Board-approved RDA education program
- Minimum one year experience working as a Registered Dental Assistant in a high-volume dental practice
- Familiarity with dental terminology, instruments, materials, and medications used during dental procedures
- Knowledge of professional and ethical standards of health care delivery
- Availability to work outside of normal shifts (e.g., 8am to 5pm) and on Saturdays
- Computer proficiency, particularly with the Microsoft Office suite, including Outlook and Word, and with electronic health record data entry
- Bilingual in English and Spanish

#### Licenses Required:

- Current California Registered Dental Assistant License (Coronal Polish/X-ray/Sealants) - Pit & Fissure Sealants must be completed by first license renewal
- Valid California Class C Driver's License

**Certifications Required:**

- **Current Basic Life Support (BLS) Certification for Healthcare Providers**
- **Infection Control Certificate**
- **California Dental Practice Act Certificate**

**Nice to Haves:**

- **Associate degree in a healthcare related field.**
- **Experience working in a community clinic setting.**

**The Benefits:**

- **Low-cost health, dental, vision & life insurance**
- **3 weeks PTO, 10 Paid Holidays**
- **Tuition Reimbursement, Employee Assistance program**
- **\$500 Signing Bonus**

*TrueCare is committed to a policy of Equal Employment Opportunity and will not discriminate against an applicant or employee on the basis of race, color, religion, creed, national origin, ancestry, sex, gender, age, physical or mental disability, veteran or military status, genetic information, sexual orientation, gender identity, gender expression, marital status, or any other characteristic protected by applicable federal, state, or local law.*

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