

**Palomar College
Curriculum Committee Minutes
February 2, 2022 - Zoom Conferencing**

A. **CALL TO ORDER** – 3:02 PM

- Co-Chairs** Wendy Nelson, Jack Kahn
 Melissa Bagaglio, Melissa Balcombe, Christine Barlolong, Mark Bealo, Fabienne
Members Chauderlot, Sarah DeSimone, Patti Dixon, Matt Doherty, Jim Eighmey, Luis
Present Guerrero, Dewi Hokett, Leigh Marshall, Liliana Martinez, John McMurria, Adam
Roll-Call Meehan, Vickie Mellos, Patricia Menchaca, Benjamin Mudgett, Michael Mumford,
 Duy Nguyen, Peter Ovwiovwio, Lillian Payn, Kevin Powers, Nichol Roe, Candace
 Rose Leslie Salas, Polly Shaffer, Justin Smiley, Gary Sosa, Diane Studinka,
 Aundrea Tavakkoly; Susan Wyche; Benhui Zou
Staff Cheryl Kearse (Recorder), Richard Loucks **Guests** Adrienne Lee

B. **ACTION - MINUTES of December 15, 2021 Curriculum Committee** – *MSC Dixon, Mumford*

C. **ANNOUNCEMENTS**

1. **Rose** – Gentle Yoga beginning February 17, 2022 will be held from 8 – 9 am

D. **ACTION-APPROVE CURRICULUM PROPOSALS, PENDING OTHER APPROPRIATE APPROVALS, EFFECTIVE FALL 2022:**

1. **Credit Program Changes – effective fall 2022** *MSC Barlolong, Marshall*
 - A. Basic Police Academy CA
 - B. Theatre Arts CC/CA
2. **Credit Program Deactivations – effective fall 2022** *MSC Studinka, Wyche*
 - A. Apprenticeship–Electrician AS/CA
 - B. Apprenticeship–Sound and Communication Systems AS/CA
3. **Credit Course Changes – effective fall 2022** *MSC Dixon, Rose*
 - A. BUS 82
 - B. ENG 221
4. **New Noncredit Courses effective fall 2022** *MSC Mudgett, Mellos*
 - A. N ESL 931
5. **Credit Course Deactivations – effective fall 2022** *MSC Studinka, Mudgett*

A. AJ	115	K. AP E	708
B. AJ	140	L. AP E	709
C. AJ	211	M. AP E	710
D. AP E	701	N. AP SC	701
E. AP E	702	O. AP SC	702
F. AP E	703	P. AP SC	703
G. AP E	704	Q. AP SC	704
H. AP E	705	R. AP SC	705
I. AP E	706	S. AP SC	706
J. AP E	707	T. AP SC	708
6. **Requisites effective fall 2022** *MSC D.6.7. Dixon, Wyche*
 - A. BUS 82
 - B. ENG 221
 - C. N ESL 931

7. **Distance Education – The following courses may be offered as distance learning and meet Title 5 Regulation 55200-55210, effective fall 2022** *MSC D.6.7. Dixon, Wyche*
- A. BUS 82
 - B. ENG 221
 - C. N ESL 931

E. **ACTION- DISTANCE EDUCATION AND COURSE REVIEWS EFFECTIVE SPRING 2022**

1. **The following courses have completed the course review approval process. Those eligible to be taught Distance Education meet Title 5 Regulations 5200-5521 and are indicated below. Since these updates have no impact on catalog or college data, they are effective spring 2022.**

MSC Barlolong, Powers

- | | |
|-------------|----------------|
| A. COUN 120 | F. LS/POSC 121 |
| B. DNCE 100 | G. N ESL 912 |
| C. ENG 280 | H. PHOT 197C |
| D. ESL 14 | I. TA 100 |
| E. GEOG 103 | |

2. **HIST 160 has completed the course review approval process. It is eligible to be taught Distance Education and meets Title 5 Regulations 55200-5521. Since this update has no impact on catalog or college data, it is effective spring 2022.** *MSC Dixon, Studinka*

- A. HIST 160

F. **DISCUSSION**

1. **2021-2022 Goals** – Wendy discussed the progress of our Curriculum Committee goals.
- A. Curriculum handbook is in progress and will be brought back to committee;
 - B. Continue to shepherd needed reviews through (run reports to determine);
 - C. Continue working on minimum qualifications for cross-listed courses along with exploring which courses continue to need to be cross-listed (or not);
 - D. Work on program review with attention to CTE. Jack and Nichol are in conversation about some of the necessary requirements. Jack suggested a workgroup to strategize how to meet this goal (Dean Wyche or Assoc. Dean Roe, Wendy Nelson, Kevin Powers and Cheryl Kears);
 - E. Completed the substitution of Ethnic Studies requirement for Multicultural. Further discussions about what to potentially do with multicultural need to be conducted;
 - F. Cultural audit is moving along with several activities happening;
 - G. Continuing to work on the integration of the interactive catalog across campus;
 - H. Notify faculty that they can update DE (emergency or anytime) utilizing a course review;
 - I. Continue to encourage faculty to work on the conversion of CPs to CAs. There are more benefits to students with CAs rather than CPs.
 - J. Separate Associate degrees and Certificates in META. These programs should be separate so that changes may be made to each individual program and they can be better tracked.
 - K. As details and timelines of upcoming legislation come from the state, we will report to the committee and establish plans
2. **Curriculum/DEI Checklist** – Luis had some of the facilitators discuss what happened in their groups during plenary.
- A. **Mudgett** – His group had robust discussions and talked about what has worked. A lot of the discussion centered on OER resources and CALMing courses. There were also discussions about decolonizing the COR.
 - B. **McMurria** - His group concentrated on the course description and what has worked to address this element in the past. In the future, offering workshops on specific elements of the COR would be beneficial.
 - C. **Kears** – Ways to help students navigate processes, accessibility, identity centers/hubs.
- Luis finished the discussion by addressing the advantage of including the staff voice in plenary since they bring a different perspective to our work with students. He presented the jam boards from

each group

(https://jamboard.google.com/d/1YM0APvNQo_ILLGlc6rK0ueQgDnZFrJQLb4lRqAvRGcM/edit?usp=sharing) and talked about the discussions he was able to hear. He recommended a monthly focused study on different elements of the COR and curriculum subjects and agreed that more time is necessary to address n changes. Luis spoke about helping faculty take advantage of curriculum drop-in times to identify their issues and get their questions answered. Cheryl suggested a Decolonizing Bootcamp comprised of a series of sessions addressing specific areas of the COR. The final session would be for faculty to meet and get assistance with entering and launching their course changes into META.

G. DISCUSSION

1. **AB 928 – Consolidation of CSUGE and IGETC into One GE Pattern/Mudgett**

The timelines for AB 1111 and AB 928 are unknown but they are approved and inter-related. This legislation is connected to closing equity gaps to assist students with completion and transfer. A common GE transfer pattern will help facilitate this. The Academic Senate wants to ensure that faculty have a voice and the process is faculty driven so they are collecting this information utilizing a survey. Ben presented the current CSU and IGETC patterns and their similarities and differences. May 2023 is when our Academic Senate must finalize a solution (or one will be dictated to us) and implementation will be expected by fall of 2025. Between those times, colleges will need to respond to changes to course numbering and as well as other necessary changes. Faculty are encouraged to submit questions and concerns to the Faculty Senate at <https://asccc.org/content/submit-input-ab-928>. For more information about AB 928, go to, https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB928. For information about AB 1111, go to, https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB1111

2. **Certificates (Units and Majors with the Same Title)/Shafer**

Polly discussed an issue with two certificates with the same name (Business Management). One is financial aid eligible while the other is not. In this case, both post to the transcript with the same name with no indication about the difference in units. Polly and Director Lee discussed the problems associated with duplicate naming and financial aid eligibility for changes. Changes to programs are necessary but should be meaningful.

3. **Catalog Update/Loucks**

Information about editing the new catalog will be disseminated in the next few days. Changes will be made in the actual catalog by originators (as identified by the workflow). Editing for front and back page changes will be sent out first with curriculum changes finalized in the next phase.

4. **Palomar Pathways Videos/Nelson**

Captions for the Palomar Pathways videos have not been finished so they will be viewed at the next meeting.

H. REPORTS

1. **Accreditation Meehan/Smiley**

An all-campus accreditation forum will be held Wed., Feb 9 at 3:00 pm. Out site visit is scheduled for February 28-March 3, 2022.

2. **Articulation/Mudgett**

The UC and CSU segments are working together to streamline transfer for students. They are in the process of identifying ADTs which will work for both systems. So far, it has been determined that Sociology is aligned with the UC with Political Science potentially following. There may be substantive changes to the degrees necessary along the way but Ben will work with departments to complete these.

3. **Credit for Prior Learning (CPL)/Rose**

Candace recently sent an email to faculty and counselors notifying them that there is no fee for Credit

by Exam for the spring 2022 semester. It will be a pilot project for to assess impacts to students as well as the college. Over 200 classes are now eligible for CPL. Having to pay for the exam has been a roadblock for some students. There is still funding available to set classes up for CPL.

4. New Programs Subcommittee/*Chauderlot*

Still no committee but will know something by next meeting.

5. Learning Outcomes/*Tavakkoly*

For the spring, we will be focusing on GE/ILOs while maintaining our good standing with course SLOs.

6. CTE/*Wyche*

So far, there are 25 faculty signed up for the Strong Workforce Faculty Institute. It will be held face-to-face in March (this could change) with Covid protocols in place. The Career Education committee begins meeting this week to roll out a new process to apply Perkins and Strong Workforce funds. Money is available faculty are encouraged to apply.

I. **FUTURE ITEMS FOR DISCUSSION**

J. **NEXT MEETING** – Next Regular Meeting, Wednesday, February 16, 2022 at 3:00 pm, Zoom Conferencing

K. **ADJOURNMENT** – Meeting adjourned at 4:39