Palomar College Curriculum Committee Minutes December 15, 2021 - Zoom Conferencing

A.	CALL	TO	ORDER -	3:04 PM
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Co-Chairs							
	☐ Melissa Bagaglio, ☒ Melissa Balcombe, ☒ Christine Barlolong, ☐ Mark Bealo, ☒ Fabienne						
Members	Chauderlot, ⊠ Sarah DeSimone, ⊠ Patti Dixon, □ Matt Doherty, ⊠ Jim Eighmey, ⊠ Luis						
Present	Guerrero, ☐ Dewi Hokettt, ☐ Leigh Marshall, ☐ Liliana Martinez, ☐ John McMurria, ☐ Adam						
Roll-Call	Meehan, ⊠Vickie Mellos, ⊠Patricia Menchaca, ⊠Benjamin Mudgett, □Michael Mumford, □						
	Duy Nguyen, ⊠Peter Ovwiovwio, ⊠ Lillian Payn, □ Kevin Powers, ⊠ Nichol Roe, ⊠ Candace Rose						
	☐ Leslie Salas, ☒ Polly Shaffer, ☒ Justin Smiley, ☒ Gary Sosa, ☒ Diane Studinka, ☒ Aundrea						
	Tavakkoly; ⊠ Susan Wyche; ⊠ Benhui Zou						
Staff	☑ Cheryl Kearse (Recorder), ☑ Richard Loucks Guests Jose Briceno, Mike Dudley, Susan						

- B. ACTION MINUTES of December 1, 2021 Curriculum Committee MSC Sosa, Barlolong
- C. ANNOUNCEMENTS
 - Rose Gentle Yoga starts again in January 2022 (Thursday, December 16 is the last session for 2021).
 Sessions will take place each Thursday morning beginning at 9:00 am on Zoom and are open to everyone. Participants may choose whether their cameras are on. Links may be obtained in the PD portal
 - 2. Guerrero Grading for Equity Spring Plenary event is scheduled for January 26, 2022.



Grading for EQUITY



- 3. Mudgett The San Diego Imperial Queer Alliance (SDIQuA) is a new regional group of LGBTQIA CCC professionals and students. We are finalizing our aspirational statement and forming workgroups focused on Policy/Advocacy, Research, Visibility, and Social Networking. Anyone interested in being included in the workgroups, please email Ben Mudgett, bmudgett@palomar.edu
- **4. Strong Workforce Cohort 2** Meeting in March, work to take place in the spring. Link will be distributed by Susan Wyche to sign up. This is primarily for CTE faculty but will open to others if space becomes available. There is space for twenty-five faculty (FT/PT). Pay of \$2000 will be offered.
- **5. Nelson** Special thanks to the tech review committee for the hard work they have done in order to approval all of the curriculum that has been finalized. Awesome job.
- D. <u>ACTION-APPROVE CURRICULUM PROPOSALS, PENDING OTHER APPROPRIATE APPROVALS, EFFECTIVE FALL</u> 2022:
 - 1. New Credit Programs effective fall 2022 MSC Dixon, Rose
 - A. Biliteracy
 - 2. New Noncredit Programs effective fall 2022 MSC Barlolong, Sosa
 - A. Reading Skills for ESL Certificate of Completion
 - 3. Credit Program Changes effective fall 2022 MSC, Studinka, Balcombe

E. Fire Technology Emergency

Management

B. Associate in Arts (AA) in Nursing F. Fire Technology – General C. Creo Parametric Drafting and G. Gender and Women's Studies Design H. Social Work and Human Services D. English AA-T I. SolidWorks Drafting and Design 4. Credit Program Deactivations – effective fall 2022 MSC Rose, Tavakkoly A. Broadcast Journalism 5. New Credit Courses – effective fall 2022 MSC Marshall, Sosa A. AJ 85 B. AJ 88A C. NURS 217-G D. NURS 217-M E. NURS 217-S 6. Credit Course Changes – effective fall 2022 MSC Mudgett, Barlolong A. CFT 114 B. CHEM 221 F. MATH 105 C. CSNT 250 G. CHDV/EDUC 172 D. DT 103 7. Noncredit Course Changes effective fall 2022 MSC Dixon, Balcombe A. N ESL 910 B. N ESL 913 C. N ESL 990 8. Credit Course Deactivations – effective fall 2022 MSC Sosa, Marshall A. EME 100 B. ENGR 103 C. ENGR 114 D. ES 100L 9. Requisites effective fall 2022 MSC Barlolong, Rose A. AJ E. MATH 105 85 B. AJ 88A F. NURS 217-G C. CHEM 221 G. NURS 217-M D. CSNT 250 H. NURS 217-S 10. Distance Education – The following courses may be offered as distance learning and meet Title 5 **Regulation 55200-55210, effective fall 2022** (MSC Studinka, Sosa) A. AJ 86 H. N ESL 913 B. CHEM 221 I. N ESL 990 C. CSNT 250 J. NURS 217-G D. DT 103 K. NURS 217-M E. DT 114 L. NURS 217-S F. MATH 105 M. CHDV 172 G. N ESL 910 E. ACTION- DISTANCE EDUCATION AND COURSE REVIEWS EFFECTIVE SPRING 2022 The following courses have completed the course review approval process. Those eligible to be taught Distance Education meet Title 5 Regulations 5200-5521 and are indicated below. Since these updates have no impact on catalog or college data, they are effective spring 2022. MSC approve with corrections Rose, Wyche A. ACR 112 G. CFT 142 B. ASL 298 H. CFT 143 C. CFT I. CFT 132A 148 D. CFT 132B J. CFT 155 E. CFT 134A K. CFT 160A F. CFT 134B L. CFT 160B

A. Associate in Science (AS) in

Nursing (LVN-RN)

M.	CFT	178	Ρ.	GEOL	110
N.	FIRE	98	Q.	JAPN	202
Ω	GFOG	138	R	MII	199

F. <u>ACTION-APPROVE CURRICULUM PROPOSALS, PENDING OTHER APPROPRIATE APPROVALS, EFFECTIVE FALL</u> 2022:

1. New Credit Courses MSC Dixon, Tavakkoly

A. SOC 180

Discussed with other departments. This course is geared specifically toward Sociology students. It is offered at the CSU as a three unit course so there is approval with the four-year. After discussion, the department determined that adding a "J" after the course number as suggested would not benefit students. Luis brought concerns about a statistics philosophy for Palomar College. He questioned whether we are creating internal competition among statistics courses with this lower unit course (3 unit). The state C-ID status allows for the creation of a three-unit statistics course. Jack suggested having discussions around a philosophy in the spring and looking at how our other statistics courses are being offered.

- Requisites effective fall 2022 MSC (one motion with distance education) Studinka, Tavakkoly
 A. SOC 180
- 3. Distance Education The following courses may be offered as distance learning and meet Title 5
 Regulation 55200-55210, effective fall 2022 MSC (one motion with requisites) Studinka, Tavakkoly
 A. SOC 180

G. **DISCUSSION**

1. Curriculum/DEI Checklist

A workgroup met over the summer and were able to get their success and retention data. They looked at their CORs and performed the cultural audit, took a DEI course and decolonized their syllabus and created a transparent assignment. All of this work was completed and compiled at the end of November. A meeting was then convened to collect feedback. A smaller group started this work in order to inform a future process. Participants included, Patti Dixon, Ben Mudgett, Vicki Mellos, John McMurria, Luis Guerrero and Wendy. Some of the feedback received included:

- The @One courses taken by faculty were really valuable.
- The Decolonizing the Syllabus and Transparent Assignment portions were really valuable and some are already using it. Faculty liked and saw the value in this assignment
- Made their syllabus more welcoming. Recognized that the language used on course outlines
 of record (COR), syllabi and assignments needs to be more welcoming and less intimidating
 for students.
- This process confronted imposter syndrome issues and how they affect our students.

It was a challenge to do the COR analysis separate from other faculty who may teach the course. Participants also agreed that they learned a lot but are now looking at ways to use what they learned. Ideas to do this work moving forward and how to institutionalize it are being considered. It was suggested that a few items from this process be presented at plenary as opposed to potentially overwhelming faculty. Luis gave an overview of how the Liberating the COR and Student Services plenary event will take place.

Big Takeaways:

- Language-how do we attack this?
- What to do with the data now that we have it.
- How do we shift the culture to helping students succeed through all of this work?
- Grading Scale-We really need to work on helping faculty rethink this.

2. Spring 2022 Curriculum Calendar

Wendy presented the spring 2022 calendar. We will be making a big effort to encourage faculty to have conversations and propose curriculum in the spring. Wendy highlighted reviews, minimum

qualifications updates, and program proposals. Starting earlier will allow us to complete the required work by mid-December of 2022.

ACTION: MSC Dixon, Barlolong

- **3. Curriculum Semester Wrap-Up** The following are accomplishments of the Curriculum Committee for the fall 2021 semester:
 - A. Added a Student Services and Curriculum Specialist as two new voting members to the Curriculum Committee;
 - B. Approved satisfaction of the Palomar College associate degree general education and District requirements for students who have earned a bachelor's degree or higher from a regionally accredited college or university. Students must still meet the Title 5 Ethnic Studies requirement at Palomar:
 - Simplified our General Education three options District, CSU GE Pattern, Intersegmental GE Transfer Curriculum (IGETC);
 - D. Replaced the district's Multicultural Requirement with Ethnic Studies Requirement;
 - E. Reviewed Palomar's Fitness Requirement classes based on rubric
 - F. Majority of the college's cross-listed classes added minimum qualifications
 - G. Most of the courses that needed to be reviewed were reviewed
 - H. Established a curriculum mapper group to provide some oversight to the Palomar Pathways Mapper (meets monthly)
 - I. GE Subcommittee approved courses for GE
 - J. Completed an initial attempt at a DEI and Curriculum audit with a summer workgroup[,'
 - K. Deactivated courses and programs without a deactivation campaign;
 - L. Added two new disciplines Global Studies and Education;
 - M. Courses earned through Credit for Prior Learning process to date number 161. Students who earned these credit number 48. There are currently over 200 CPL courses and that number is growing monthly.
 - N. Since October of 2020, 170 students are currently enrolled in the Military Leadership Program. Goals for Spring:
 - A. Develop a plan to assist cross-listed disciplines with determining need, assessment and minimum qualifications
 - B. Develop a program review process in META with special attention to CTE
 - C. Work with faculty to change CPs to CAs to meet student financial aid needs
 - D. Develop a plan to remove CAs from AA/AS degrees
 - E. Develop plans to meet:
 - 1. Common Course Numbering System initiative (AB-111)
 - 2. Student Transfer Achievement Reform Act of 2021 (AB-928)

H. REPORTS

- **1. Accreditation** *Meehan/Smiley* The Governing Board approved the ISER. It is being finalized and should be sent to ACCJC within the next few days.
- 2. Articulation/Mudgett Some of the transfer model curriculum used to create ADTs have completed their five year review. Changes made to English (nonsubstantive), Film, Television and Electronic Media, Chemistry, Sociology (Substantive).
- 3. Credit for Prior Learning (CPL)— There was no report
- **4.** New Programs Subcommittee/Chauderlot There was no report
- **5. Learning Outcomes/***Tavakkoly* **–** Aundrea thanked everyone for the work that has been done to update SLOs. A plan to address GE ILOs will be developed in the spring semester.
- **6. CTE/Wyche** The Career Education Committee finished its rankings and awarded nearly 1M in equipment and event funding. This will support CTE programs across all four divisions and release some funding for use in other campus projects.
- I. <u>FUTURE ITEMS FOR DISCUSSION</u> –
- J. NEXT MEETING Next Regular Meeting, Wednesday, February 2, 2022 at 3:00 pm, Zoom Conferencing
- K. <u>ADJOURNMENT</u> Meeting adjourned at 4:36 pm