

**Palomar College  
Curriculum Committee Minutes  
November 17, 2021 - Zoom Conferencing**

**A. CALL TO ORDER – 3:04 PM**

- Co-Chairs**    Wendy Nelson,  Jack Kahn  
 Melissa Bagaglio,  Melissa Balcombe,  Christine Barlolong,  Mark Bealo,  Fabienne  
**Members**   Chauderlot,  Sarah DeSimone,  Patti Dixon,  Matt Doherty,  Jim Eighmey,  Luis  
**Present**    Guerrero,  Dewi Hokett,  Leigh Marshall,  Liliana Martinez,  John McMurria,  Adam  
**Roll-Call**   Meehan,  Vickie Mellos,  Patricia Menchaca,  Benjamin Mudgett,  Michael Mumford,   
Duy Nguyen,  Peter Ovwiovwio,  Lillian Payn,  Kevin Powers,  Nichol Roe,  Candace Rose  
 Leslie Salas,  Polly Shaffer,  Justin Smiley,  Gary Sosa,  Diane Studinka,  Aundrea  
Tavakkoly;  Susan Wyche;  Benhui Zou  
**Staff**        Cheryl Kearse (Recorder),  Richard Loucks   **Guests**   Matt Grills, Anastasia Zavodny

**B. ACTION - MINUTES of November 3, 2021 Curriculum Committee – MSC Studinka, Payn**

**C. ANNOUNCEMENTS**

1. **Nelson** – Reminder to all faculty and curriculum approvers, please check approval queues for curriculum actions.

**D. ACTION-APPROVE CURRICULUM PROPOSALS, PENDING OTHER APPROPRIATE APPROVALS, EFFECTIVE FALL 2022:**

1. **New Credit Courses – effective fall 2022 (MSC Dixon, Sosa )**
  - A. AIS     282A
  - B. AIS     282B
  - C. ANTH   103
  - D. PHOT   295
2. **Credit Course Changes – effective fall 2022 (MSC Studinka, Mumford)**

A. ACCT   201	G. DT     226
B. ANTH   100	H. EME   106
C. ANTH   135	I. ENG    150
D. CHDV   120	J. NURS   118-BH
E. CSIT    128	K. NURS   118-P
F. CSIT    165	L. PHIL   142
3. **Noncredit Course Changes – effective fall 2022 (MSC Sosa, Dixon)**
  - A. N ABED 901
  - B. N ABED 902
4. **Credit Course Deactivations – effective fall 2022 (MSC Studinka, Sosa)**
  - A. ACS     115
  - B. ACS     120
  - C. ACS     160
  - D. ENGR   226
5. **Requisites effective fall 2022 (MSC Dixon, Sosa)**

A. AIS     282A	F. EME    106
B. AIS     282B	G. ENG    150
C. CSIT    128	H. NURS   118-BH
D. CSIT    165	I. NURS   118-P
E. DT      226	J. PHIL   142
6. **Distance Education – The following courses may be offered as distance learning and meet Title 5 Regulation 55200-55210, effective fall 2022 (MSC Mumford, Bagaglio)**

A. AIS     282A	C. ANTH   103
B. AIS     282B	D. ACCT   201

E.	ANTH	100
F.	ANTH	135
G.	CHDV	120
H.	CSIT	128
I.	CSIT	165
J.	DT	226

K.	EME	106
L.	ENG	150
M.	NURS	118-BH
N.	NURS	118-P
O.	PHIL	142

E. **ACTION- DISTANCE EDUCATION AND COURSE REVIEWS EFFECTIVE SPRING 2022**

The following courses have completed the course review approval process. Those eligible to be taught Distance Education meet Title 5 Regulations 5200-5521 and are indicated below. Since these updates have no impact on catalog or college data, they are effective spring 2022. (MSC Dixon, Studinka)

A.	AIS 180A	K.	MATH	126
B.	AIS 180B	L.	MATH	127
C.	AIS 181A	M.	MATH	135
D.	AIS 181B	N.	MATH	140
E.	CHDV 197D	O.	MATH	200
F.	GEOG 295	P.	MATH	206
G.	GEOL 100	Q.	MATH	245
H.	GEOL 295	R.	MATH	56
I.	MATH 1	S.	PHIL	295
J.	MATH 115	T.	PSYC	225

F. **DISCUSSION**

1. **Ethnic Studies Requirement/Multicultural Requirement**

A special meeting of the GE subcommittee was called. A preliminary vote was taken on whether to replace the Multicultural Requirement with the Ethnic Studies Requirement. An official vote will be taken this coming Friday to finalize the decision of the subcommittee. Wendy presented the information considered to inform this decision. She displayed the criteria for our current Multicultural Requirement as well as the CSU Ethnic Studies Requirement. The elements should be woven through the elements of the COR including the objectives, content, readings and assignments of each course which meets the requirement. Considerations for the subcommittee's evaluation included:

- the CSU's requirement for students to complete an Ethnic Studies course,
- a focus on students in order to streamline requirements to reduce unit creep and financial aid implications,
- an Ethnic Studies Requirement and its outcomes will serve students in a way that the Multicultural Requirement does not,
- faculty expertise for those who meet minimum qualifications to teach in this area,
- all of our curriculum should include DEI content.

Jack asked that the committee respect the expertise and minimum qualifications of faculty in this area. There was discussion and feedback from committee members including whether the Ethnic Studies Requirement addresses protected groups such as deaf culture. There was also positive feedback regarding minimizing units for student completion. Patti stated that the Ethnic Studies Requirement is a positive step but cannot address all areas e.g. Borderland Culture and Society. This will come back to the Curriculum Committee for a final vote and decision in December.

2. **Curriculum Cultural Audit/Equitizing Our Curriculum**

The Curriculum Cultural Audit and equitizing the college's curriculum is a 2021-2022 goal. Professional Development is advocating that this be a major part of Plenary. Luis presented ideas surrounding the structure of this work for Plenary. He described an exercise which showed the barriers that student face when attempting to complete their pathway. He explained that PD is no longer just for faculty and staff but is now open for students as well. The State Academic Senate recently published an article addressing the vision of transforming curriculum. The article, part of the

November 2021 ASCCC *Rostrum* entitled, “Moving the Needle: Equity, Cultural Responsiveness, and Anti-Racism in the Course Outline of Record” speaks to these efforts. The Curriculum Committee has the responsibility of checking and validating the curriculum that the college offers. The goal of the proposed Plenary project is to infuse DEI throughout all of our curriculum. Faculty representatives are being asked to recommend appropriate assignments, readings, and other DEI elements for courses in their respective areas. Breakout rooms will be utilized to have small groups examine CORs for the inclusion of DEI elements. Luis is looking for breakout room leads to pilot discussions to decolonize CORs and include liberated assignments. Current leads include Luis, Matt Grills, Wendy Nelson, Michael Mumford, Vickie Mellos, John McMurria, Ben Mudgett, Patti Dixon, Cheryl Kears, Anastasia Zavodny, and Polly Shafer. Wendy presented ideas for a rubric to inform this work. She discussed the elements and ideas for incorporating DEI into the course outline of record including title/description, objectives and content, SLOs, units, modality, requisites, methods of assessment, assignments, and textbooks. Luis explained that this work will be ongoing with this event being a springboard. Wendy also presented ways that some colleges are beginning this work. One example weaves DEI throughout each area of the COR while the other example has a page dedicated as an DEI addendum. This item will be brought back to the December 15 meeting for more input and feedback.

#### F. **INFORMATION**

##### 1. **GE Options in Catalog Workgroup**

The Curriculum Committee voted to streamline the college’s GE options but we now need to develop a way to display this information in the college catalog. Wendy recommended a workgroup which includes counselors and the committee’s evaluator representative as a part of the discussion. Those interested should contact Wendy.

##### 2. **New Legislation Workgroups – Group Formation.**

With the advent of the number of legislative impacts that are happening, Wendy asked the committee to consider participating in workgroups to inform the work. We will be discussing this further at future meetings.

#### G. **REPORTS**

1. **Accreditation Meehan/Smiley** – A Draft of the ISER will be posted on Friday. It will be on the Board’s December 7, 2021 meeting for approval. The visit will take place February 28 - March 3, 2022.
2. **Articulation/Mudgett** – Ben met with the CSU San Marcos transfer center directors and articulation officers to discuss their teacher education pathway. In the past, future teachers who needed to demonstrate basic skills proficiency in English Composition, Reading and Math would need to go through a process. With the passage of Assembly Bill 130 this past summer, coursework may now be utilized to demonstrate proficiency. This affects Math, Critical Thinking, and Reading as well as some other areas. Ben will be working with CSU San Marcos to develop a template and will also be drafting a letter explaining which courses will be in that area. Chairs in Math and English should expect to hear from him soon with further information. This is good for students since they will not have to take yet another standardized test.
3. **Credit for Prior Learning (CPL)/Rose** – Credit for Prior Learning (CPL) is up and running - and our students are succeeding in saving time and money towards their educational goals! By the end of this fall 2021 semester, 52 students will have successfully completed the CPL petition process, earning credits in a total of 158 courses.
  - CPL courses awarded credit from April 2021 through summer of 2021
    - 83 courses
    - 26 students
  - CPL courses pending (*credit to be awarded at the end of this fall 2021 semester*)
    - 75 courses
    - 26 students

Success story: We have a Warrant Officer in the MC who is also a current Palomar College student who just learned about CPL - she has petitioned for 11 computer science courses and has the industry certification and military training required to earn these credits. Wendy encouraged Candace to contact the campus newspaper to spotlight the many CPL success stories.

4. **New Programs Subcommittee/Chauderlot** – *There was no report.*
5. **Learning Outcomes/Tavakkoly** – Been meeting to discuss and research software solutions. Aundrea has been looking at the SLOs of the many courses moving through the approval process. She cautioned faculty to keep their eye on courses which may have been recommended for changes to SLOs. She has sent a number of courses back for changes but still has a considerable number which have not been addressed. Any courses sent back for changes which are not addressed will not be finalized for the proposed effective date if they do not arrive at curriculum for approval by December. Course reviews may continue in the approval process but the effective date will be impacted.
6. **CTE/Wyche** – Strong workforce faculty institute is being planned as an in-person event in the spring of 2022. Interested faculty should submit an application.



**COMMUNITY COLLEGES**  
ASSOCIATION OF CALIFORNIA  
**CAREER EDUCATION**

**STRONG WORKFORCE  
FACULTY INSTITUTE**

**SAVE THE DATE**

**Faculty Institute Kick-off In-Person Event**  
Friday, March 11, 2022 | 8 a.m. to 2 p.m.  
Bay Tower at the Sheraton Hotel & Marina  
1550 Harbor Island Dr. San Diego, CA 92101

**About the Strong Workforce Faculty Institute**  
In this professional learning program, community college faculty will work collaboratively with researchers on campus to analyze course-level data and complete the Faculty Institute assignment. Between March and September 2022, participants will:

- Learn more about their students, specifically about their retention, persistence, and completion outcomes;
- Apply the knowledge gained from the assignment to better connect with students; and
- Develop an action plan to implement their ideas in the classroom.

**APPLY NOW**

Participating faculty members will receive a stipend of \$2,000 for attending two professional learning events (March and September 2022) and completing the Faculty Institute assignment by September 2022.

**CONTACT THE CAREER EDUCATION DEAN AT YOUR CAMPUS TO APPLY.**

<b>Cuyamaca College</b> tc@cuycampus.edu	<b>San Diego Mesa College</b> sdc@mesacollege.edu	<b>Palomar College</b> cpe@palomar.edu
<b>Grossmont College</b> jones.g@grossmont.edu	<b>San Diego Miramar College</b> sp@miramar.edu	<b>San Diego City College</b> cc@sdcc.edu
<b>Imperial Valley College</b> cc@imperialvalley.edu	<b>Sacramento College</b> es@csac.edu	<b>San Diego College of Continuing Education</b> cc@sdccc.edu
<b>MiraCosta College</b> t@miracosta.edu		

- H. **FUTURE ITEMS FOR DISCUSSION** – N/A
- I. **NEXT MEETING** – Next Regular Meeting, Wednesday, December 1, 2021 at 3:00 pm, Zoom Conferencing
- J. **ADJOURNMENT** – Meeting adjourned at 4:31 pm