

**Palomar College
Curriculum Committee Minutes
October 6, 2021 - Zoom Conferencing**

A. CALL TO ORDER – 3:03 pm

Co-Chairs Wendy Nelson, Jack Kahn
 Melissa Bagaglio, Melissa Balcombe, Christine Barlolong, Mark Bealo, Fabienne
Members Chauderlot, Sarah DeSimone, Patti Dixon, Matt Doherty, Jim Eighmey, Luis
Present Guerrero, Dewi Hokett, Natalie Lopez, Leigh Marshall, Liliana Martinez, John
Roll-Call McMurria, Adam Meehan, Vickie Mellos, Patricia Menchaca, Benjamin Mudgett,
 Michael Mumford, Duy Nguyen, Lillian Payn, Kevin Powers, Nichol Roe, Clare Rolens,
 Candace Rose Leslie Salas Suzanne Sebring, Justin Smiley, Gary Sosa, Diane
 Studinka, Aundrea Tavakkoly; Susan Wyche; Benhui Zou
Staff Cheryl Kears (Recorder), Richard Loucks **Guests** Kendyl Magnuson

B. ACTION - MINUTES Of September 15, 2021 Curriculum Committee – MSC Powers, Dixon with minor changes.

C. ANNOUNCEMENTS

1. **October 1 Curriculum Submission Deadline** - Wendy extended a thanks to faculty for the hard work that has gone into submitting curriculum by the October 1 deadline.
2. **Program Outcomes Update in META** - A new proposal type which will allow faculty to update program learning outcomes in META without any other requirements.
3. **Jose Antonio Vargas** will be speaking virtually on October 21, 2021 from 3-4 PM. The event is being cosponsored by the JEDI (Justice, Equity, Diversity and Inclusion) Council. The event is open to all employees and students and will be eligible for professional development (PD).



4. **Competency Based Education (CBE)** – Cheryl attended a Chancellor’s Office webinar on Competency Based Education. Colleges participating in piloting this initiative are Shasta, Merced, Madera, Bakersfield, Mt. San Antonio, East LA, Coastline, and Southwestern Colleges. Discussion included looking at CBE as an equity solution and encouraging faculty to have an open mind about offering. Campuses are encouraged to look to faculty who could excel in offering this delivery model. It is not for everyone but curriculum can still be rigorous and effective in helping students achieve high levels of learning. The community college student is changing. Many students may no longer be able to participate in traditional higher education. Competency Based Education opens educational opportunities to a larger number of students and may also serve to erase the false divide between academics and workforce.

2. **Housing University and General Studies**

Changes in University and General Studies. These programs are highly impacted by deactivated courses. Ben gave the history of how the University Studies degrees ended up being overseen by the Articulation Officer. Counseling is a big advocate of these degrees but based upon the numbers, these are often dual rewards. If these degrees are to remain, someone will need to take responsibility for them (updating, assessing, etc.). Assessment is challenging since course requirements are not prescriptive. The degrees are being deactivated, renamed or consolidated as follows:

- Arts and Humanities
 - Eligible CSU Area C and IGETC Area 3 courses
 - Fine and Performing Arts, World Languages and Humanities will deactivate
- Social Sciences
 - Eligible CSU Area D and IGETC Area 4 courses and CSU Area F Ethnic Studies
 - Culture and society and Media and Communication will deactivate
- Health and fitness
 - Modifications to courses to expand offerings aligned with Allied Health and Fitness transfer options
- Scientific Studies
 - Name change from Math and Science
 - Eligible Area CSU Area B and IGETC Area 2 and 5 and pre-engineering and computer science
- Teacher Preparation
 - Name change from education.
 - Aligned to teacher prep programs at CSUSM and SDSU as well as other top CSU destinations in areas such as Elementary Subject Matter, Integrated Teacher Prep, Bilingual Teacher Prep, mild to moderate and moderate to severe
- Business – Deactivate

Ideas presented from the group on how to move forward:

- John McMurrin suggested that faculty from each area form a committee to oversee them. Ben liked this idea since it would invite discipline experts into the process to ensure that the programs remain meaningful for students.
- Tina Barolong brought feedback from Counseling that Transfer Center Counselors would like to oversee the University Studies degrees since most of them are transfer related.

Ben suggested that the General Studies degrees may no longer be necessary now that students may choose their General Education pattern. The proposed changes to the University Studies degrees could replace them and more appropriately meet student needs, especially if they are renamed to be more descriptive of the area.

3. **Adding New Disciplines**

A new program EDUC (Education), is being proposed to be housed in the Child Development Dept. The University Studies degree will remain while CHDV proposes their new degree. The addition of new disciplines has not been an issue since departments typically propose new disciplines within their own departments. New disciplines often appear within departments to repackage or better describe courses. There was discussion about the difference between disciplines, departments and programs. Ben clarified that disciplines are defined at the state level while prefixes may be created and assigned at the local level. The process of proposing new prefixes needs to be formalized in order to ensure information is disseminated to all relevant campus groups/processes. It was suggested to notify a curriculum co-chair (through Technical Review or another route) of the need for a new prefix. The request would then appear on a curriculum agenda for action or as information (as the committee decides), and disseminated throughout the campus governance process so that all affected parties/systems are notified. Technical Review will look more closely at this issue and bring back a potential solution.

4. **2021-22 Curriculum Committee Goals/Nelson**

The goals were discussed within the group. Discussion included:

- Finishing the curriculum handbook
- Concentrating on course reviews which are out-of-date in the spring
- Developing a new program review process (not to be confused with updating program learning outcomes)m
- Finalizing how to handle the multicultural/fitness requirement... Thus far, we have moved forward on the fitness requirement approvals. A rubric containing learning outcomes has been developed for the fitness courses with a goal of spring assessment.
- Conversations still need to be had at faculty senate and other areas to decide whether we should replace our multicultural requirement with Ethnic Studies.
- We continue to progress with making the connection between the curriculum process and the interactive (electronic) catalog.
- A group met over the summer to discuss implementation of a cultural audit. It still needs to be decided whether an addendum or some other audit tool may be implemented for this purpose.
- Distance education courses designated for emergency only may still be offered online through spring since we are technically still in an emergency status.
- The cross-listed course process has changed and now an META administrator must create or remove cross-listings. Cross-listings should only be created if absolutely necessary. The college will need to be more vigilant with this moving forward.

The following items were just passed. They are very impactful to colleges and need to be added to our goals.

- Assembly Bill 1111 – Common course numbering system by 2024.
- Assembly Bill 928 – Students must be placed on an ADT pathway (will not be allowed to select an AA degree).

5. **Completion Campaign** – Jack will be bringing back more detail about how programs are being evaluated for low completion rates. We have the highest number of AAs in the system but there remain many with no completers. This needs to be evaluated so that resources may be directed toward those which have completers.

H. **INFORMATION**

1. **GE Subcommittee Membership/Nelson** – Added Tina as counselor. Still subcommittee still needs Natural Science, Lifelong Learning and Self-Development and Learning Outcomes Subcommittee representatives.

I. **REPORTS**

1. **Accreditation Meehan/Meehan** – *There was no report.*
2. **Articulation/Mudgett** – *There was no report.*
3. **Credit for Prior Learning (CPL)/Rose** – *There was no report*
4. **New Programs Subcommittee/Chauderlot** – Two programs were approved: Noncredit Reading Skills for ESL Certificate of Completion and Biliteracy Certificate of Achievement
5. **Learning Outcomes Tavakkoly** – Learning Outcomes Subcommittee continues to work with faculty on outcomes and assessment entry into Nuventive. Our numbers continue to improve.
6. **Noncredit Sebring** – *This report needs to be removed.*
7. **CTE Wyche** – *There was no report.*

J. **FUTURE ITEMS FOR DISCUSSION** – Mapper Subcommittee, Courses not Offered, Combining of Class Sections.

K. **NEXT MEETING** – Next Regular Meeting, Wednesday, October 20, 2021 at 3:00 pm, Zoom Conferencing

L. **ADJOURNMENT** – Meeting adjourned at 5:02