## Palomar College Curriculum Committee Minutes October 20, 2021 - Zoom Conferencing

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Co-Chairs	⊠ Wendy Nelson, ⊠ Jack Kahn			
	⊠Melissa Bagaglio, □Melissa Balcombe, ⊠Christine Barlolong, □ Mark Bealo, ⊠ Fabienne			
Members	Chauderlot, ☐ Sarah DeSimone, ☒ Patti Dixon, ☐ Matt Doherty, ☒ Jim Eighmey, ☒ Luis			
Present	Guerrero, $\square$ Dewi Hokettt, $\square$ Natalie Lopez, $\boxtimes$ Leigh Marshall, $\square$ Liliana Martinez, $\boxtimes$ John			
Roll-Call	McMurria, ⊠Adam Meehan, ⊠Vickie Mellos, ⊠Patricia Menchaca, ⊠Benjamin Mudgett, ⊠			
	Michael Mumford, ⊠Duy Nguyen, □Peter Ovwiovwio, ⊠ Lillian Payn, ⊠Kevin Powers, ⊠Nichol			
	Roe, ⊠Candace Rose □Leslie Salas, ⊠ Polly Shaffer, ⊠Justin Smiley, ⊠Gary Sosa, ⊠ Diane			
	Studinka, ⊠ Aundrea Tavakkoly; ⊠ Susan Wyche; ⊠ Benhui Zou			
Staff	☑ Cheryl Kearse (Recorder), ☑ Richard Loucks Guests Lacey Craft, Travis Ritt, Anastasia			
	Zavodny			

### B. ACTION - MINUTES of October 6, 2021 Curriculum Committee - MSC Dixon, Sosa

#### C. **ANNOUNCEMENTS**

**1. Barlolong** - Viewing the film "Documented" today after the Curriculum Committee meeting. This will lead to the larger discussion tomorrow at 3:00.



# D. <u>ACTION-APPROVE CURRICULUM PROPOSALS, PENDING OTHER APPROPRIATE APPROVALS, EFFECTIVE FALL 2022:</u>

1. Credit Program Changes – effective fall 2022 (MSC Bagaglio, Studinka)

A. EMT Basic CP B. English AA

2. Credit Program Deactivations – effective fall 2022 (MSC Wyche, Powers)
A.CAD/CAM Design and Manufacturing

3. New Credit Courses – effective fall 2022 (MSC Mudgett, Barlolong)

A.GBST 101 B.GBST 102

4. Credit Course Changes – effective fall 2022 (MSC Dixon, Sosa)

A.AODS 299	F. DT 102	J. MATH 101
B. BIOL 200	G.DT/MACH/WE	K. MATH 205
C. BUS 205	LD 117	L. PHIL 113
D CFT 185	H HIST 160	

D.CFT 185 H.HIST 160 E. DT 101 I. ID 170

5. Credit Course Deactivations – effective fall 2022 (MSC Bagaglio, Mellos)

A.ACCT 197	G.ENG 197	M. GCMW 154
B. BMGT 197	H.ENG 97	N.GCMW 232
C. BMGT 295	I. ENGR 101	O. HUM 197
D.BUS 181	J. ENGR 102	P. IBUS 105
E. BUS 182	K. ENGR 117	Q. IBUS 110
F. CSCI 146	L. ESL 97	R. IBUS 115

S. IBUS 197	V.ID 130	Y. RE 197
T. ID 115	W. MCS 160	Z. READ 47
U.ID 121	X. RE 155	

6. Requisites effective fall 2022 (MSC Dixon, Rose)

A. AODS 299 D. CFT 185 G. ID 170
B. BIOL 200 E. DT 102 H. MATH 101
C. BUS 205 F. HIST 160 I. MATH 205

## 7. Distance Education – The following courses may be offered as distance learning and meet Title 5 Regulation 55200-55210, effective fall 2022 (MSC Barlolong, Sosa)

A.GBST 101	F. CFT 185	K. ID 170
B. GBST 102	G.DT 101	L. MATH 101
C. AODS 299	H.DT 102	M. MATH 205
D.BIOL 200	I. DT 117	N.PHIL 113
E. BUS 205	J. HIST 160	

#### E. ACTION- MOVING OVERSIGHT OF UNIVERSITY STUDIES DEGREES

Brought forward by Barlolong at last meeting. After discussion with Counseling Department Chair (Glyn Bongolan) and Transfer Center (PJ DeMaris), it was decided that these degrees should reside in Counseling where the Department Chair will assign to the appropriate area. After extensive dialogue, this item was removed for additional discussion and planning. There were specific concerns about the Health and Kinesiology University Studies degrees.

(MS Dixon, Bagaglio) Bagaglio removed second. No action taken.

#### F. **DISCUSSION**

#### 1. Completion Campaign/Kahn

Palomar is beginning the process of looking at program completers. There are many reasons completion numbers may decrease including regional needs and labor market. The list presented to the committee included programs with which to begin discussions. Palomar has steadily increased programs over the years but has not removed many. As a result, many programs are splitting students/completers or the many offerings "thin" completion rates since there are so many options for students. Some programs may need to be revamped, not deactivated. Other impacts include student demand where completion is not necessary and students becoming employed during coursework. There may also be areas where a degree or certificate is not necessary. This process takes into account all of these considerations.

#### G. ACTION-APPROVE 2021-2022 CURRICULUM COMMITTEE GOALS:

Wendy led a discussion on the proposed goals. There was significant discussion regarding the conversion of Certificates of Proficiency to Certificates of Achievement and whether this is necessary. Lower level certificates are available but are not eligible for Financial Aid. In order for a certificate to be financial aid payable, it must be approved by the Chancellor's Office, declared by the student and appear on the Program Participation Agreement (PPA) list. We will continue investigating impacts to keeping CPs in the future MSC Marshall, Studinka to approve the 2021 Curriculum Committee Goals as presented

#### F. DISCUSSION- cont'd.

**2. General Studies Degrees** – In conjunction with the University Studies degrees, this item was pulled for further discussion.

#### 3. Distance Education (DE) Addendum – Emergency vs. Anytime

Addressing courses which were designated for emergency only. If courses are designated emergency only and we are not in a declared emergency, they may not be able to be offered DE. Some courses may not be able to be permanently DE based upon articulations with the UC/CSU. It was suggested that communication be disseminated reminding faculty that emergency only DE courses may only be offered during a declared emergency. If courses are to continue being eligible to be offered DE, a course review adding the "anytime" DE option must be proposed and approved. Distance Education courses in certain STEM fields must be cautious with these decisions to protect articulation and transfer.

#### G. INFORMATION

- 1. GE Subcommittee Membership/Nelson Still in need of representatives from the following areas:
  - a. Learning Outcomes Subcommittee
  - b. American History and California Government (Political Science faculty included)
  - c. Natural Sciences Potentially Jim Eighmey
  - d. Lifelong Learning and Self Development.

Meetings are first and third Fridays at 8:00 am.

- **2. Ethnic Studies/Nelson** *Not discussed due to time.*
- 3. AB 1111 Not discussed due to time.

#### H. REPORTS

- **1.** Accreditation Meehan/Meehan Governing Board had a special session to review the ISER for the first time and offer feedback. Will spend the next few weeks working to include the feedback so that the report is ready for an early December Board vote.
- 2. Articulation/Mudgett Conversations about common course numbering are beginning. Prioritization will begin with CID courses. The articulation repository assist.org is in discussion with their technology team about how to integrate. With all 116 community colleges changing their numbering, there will be impacts to articulation agreements and we will need to ensure that they remain intact. At the four-years, discussions are also taking place in terms of common curriculum. It looks like the ethnic studies requirement will be in place for area seven by fall 2022. Details should be available by February. Common course numbering will need to be in place fy July 1, 2024.
- 3. Credit for Prior Learning (CPL)/Rose

All 218 Credit for Prior Learning courses are now updated in META, and verify the following information:

- The course is CPL eligible
- The course has already been approved for CPL, which means faculty have met with the CPL Coordinator and completed the CPL Course Eligibility Approval Form
- Methods of CPL assessment are selected
- The CPL Course Eligibility Approval Form has been uploaded into META

When faculty review, change or create courses, they will also be reviewing credit for prior learning to ensure that the methods of assessment are current.

For more information about how to make your courses CPL eligible, contact Candace Rose at <a href="mailto:cpl@palomar.edu">cpl@palomar.edu</a> and visit our website at: <a href="https://www2.palomar.edu/pages/cpl/">https://www2.palomar.edu/pages/cpl/</a>

Palomar College is now part of a SDICCCA regional Taskforce for CPL. This group consists of CPL representatives from various colleges in the region, who are working together over this next year to create a "Train the Trainer CPL Series" for faculty, staff and administrators to offer Credit for Prior Learning to our students.

- 4. New Programs Subcommittee/Chauderlot Programs approved: ESL Reading; ESL World Languages
- **5.** Learning Outcomes/*Tavakkoly* Cross-listed courses are being listed in Nuventive according to the area who most teach and assess the courses. Andrea discussed a glitch where cross-listed courses need to be updated in META to reflect all of the cross-listed areas.
- 6. CTE/Wyche Earlier in the summer, it was estimated that there were an excess amount of funds available for CTE programs. The request responses totaled 1.5 million. An audit of the account along with the posting of pending items determined that there weren't as many funds as originally estimated. The Career Ed Committee is working to develop an application to help prioritize requests when future strong workforce funds become available. An email containing the application will be distributed by Susan in the next day or so. Interested faculty may complete the application. Review will take place in late November/early December with a list finalized by January.
- I. <u>FUTURE ITEMS FOR DISCUSSION</u> Mapper Subcommittee, Courses not Offered, Combining of Class Sections.
- J. <u>NEXT MEETING</u> Next Regular Meeting, Wednesday, November 3, 2021 at 3:00 pm, Zoom Conferencing
- K. <u>ADJOURNMENT</u> Meeting adjourned at 5:04 pm