

**Palomar College
Curriculum Committee Minutes
May 5, 2021 - Zoom Conferencing**

I. **CALL TO ORDER** – 3:03 pm

Co-Chairs Wendy Nelson, Shayla Sivert

Melissa Bagaglio, Christine Barlolong, Mark Bealo, Fabienne Chauderlot, Patti Dixon,

Members Present Matt Doherty, Jim Eighmey, Marlene Forney, Luis Guerrero, Maureen Hallett, Natalie Lopez, Pearl Ly, Leigh Marshall, Liliana Martinez, John McMurria, Adam

Roll-Call Meehan, Vickie Mellos, Patricia Menchaca, Benjamin Mudgett, Duy Nguyen, Lillian Payn, Kevin Powers, Nichol Roe, Clare Rolens, Candace Rose Leslie Salas Suzanne Sebring, Justin Smiley, Gary Sosa, Ed Sprague, Aundrea Tavakkoly, Gina Wilson

Staff Cheryl Kearse (Recorder), Richard Loucks **Guests** Mary Cassoni

II. **ACTION - MINUTES Of April 21, 2021 Curriculum Committee – MSC Sprague, Bagaglio**

III. **ANNOUNCEMENTS**

A. Curriculum Drop-Ins- Upcoming drop-ins May 12 and 26. Sign up on the Curriculum website.

B. LMI Workshops - Wendy has been attending the LMI workshops the past few days and it has been great! She recommends all CTE faculty view the webinars. They will be shared and we will include on our curriculum website. Really amazing workshop. Approximately six attended from Palomar. Faculty should be aware of the various job announcements in order to inform our offerings.

C. Ethnic Studies – We are Still awaiting approval of our Ethnic Studies courses. We have nine in review.

IV. **ACTION - APPROVE CURRICULUM PROPOSALS, PENDING OTHER APPROPRIATE APPROVALS, EFFECTIVE SPRING 2021**

A. Distance Education and Course Reviews (MSC Rose, Sosa)

1. DNCE 146

2. DNCE 279

V. **ACTION-APPROVE CURRICULUM PROPOSALS, PENDING OTHER APPROPRIATE APPROVALS, EFFECTIVE FALL 2021 (MSC Items A-C Menchaca, Barlolong)**

A. Credit Course Changes (MSC Items A-C Menchaca, Barlolong)

1. CHEM 110

B. Requisites effective Fall 2021 – The establishment of the following advisories meets Title 5 Regulations 55003, effective fall 2021 **(MSC Items A-C Menchaca, Barlolong)**

1. CHEM 110

C. Distance Education effective Fall 2021 – The following courses may be offered as distance learning and meet Title 5 regulations 55200-55210, effective fall 2021 **(MSC Items A-C Menchaca, Barlolong)**

1. CHEM 110

D. Distance Education and Course Reviews – The following courses have completed the course approval process. Those eligible to be taught Distance Education meet title 5 Regulations 55200-55210 and are indicated below. These proposals are effective fall 2021. **(MSC Mudgett, Sosa)**

1. EME 206L

3. N MEDC 901

5. NUTR 120

2. EME 208L

4. NUTR 100

VI. **ACTION-APPROVE CURRICULUM PROPOSALS, PENDING OTHER APPROPRIATE APPROVALS, EFFECTIVE FALL 2022**

A. New Credit Programs (MSC Mudgett, Forney)

1. Business Administration 2.0

B. Credit Program Changes (MSC Mellos, Sosa)

1. Communication Studies

C. Credit Course Changes (MSC Menchaca, Sprague)

1. ESL 98.1

2. NUTR 185

D. Noncredit Course Changes (MSC Sprague, Sosa)

1. N ESL 901

2. N ESL 994

E. Requisites effective Fall 2022 – The establishment of the following advisories meets Title 5 Regulations 55003, effective fall 2022 **(MSC Items E & F Barlolong, Sosa)**

1. NUTR 185

F. Distance Education effective Fall 2022 – The following courses may be offered as distance learning and meet Title 5 regulations 55200-55210, effective fall 2022 (MSC Items E & F Barlolong, Sosa)

- | | |
|--------------|--------------|
| 1. ESL 98.1 | 3. N ESL 994 |
| 2. N ESL 901 | 4. NUTR 185 |

VII. **ACTION - APPROVE CURRICULUM TECHNICAL WRITER FOR THE PERIOD FALL 2021 – FALL 2023**

MSC Mudgett, Ly to renew Candace Rose as the Technical Writer for period Fall 2021-Fall 2023

VIII. **DISCUSSION**

A. MATH Prerequisites - Dean Menchaca put a group together to discuss ways to make these requisites consistent. CHEM 110 was the catalyst for this discussion. It involved Intermediate Algebra for different courses. Proposal is:

- Each Math course at Palomar College satisfies the intermediate algebra requirement except MATH 54, 100 +1, and 101+14
- MATH 120, MATH 120+20 also satisfy the intermediate algebra requirement *if* they took MATH 56 or 60 at Palomar or the equivalent at another college.

We need to ensure that student completion is not impacted with the addition of the support class. There was confusion to Patricia’s statement that some concepts are removed from MATH 100+1. All concepts in MATH 100 should be included in MATH 100+1. There are additional outcomes due to adding the “+1” but the MATH 100 concepts should be the same. She confirmed that some concepts are not removed, but the course is redesigned. She will take this discussion back to the Math department and the curriculum Committee will revisit. The concern is the combining of Math 100+1. We must ensure that our curriculum does not disproportionately impact students as defined in AB 705. Requiring Intermediate Algebra could do this but STEM instructors are concerned that students unable to pass Intermediate Algebra will struggle in STEM fields. Luis Guerrero agreed that we not negatively impact students but offered other options to get the necessary knowledge. He offered that any student able to pass MATH 101, along with a bridge course, would provide adequate preparation for work in STEM fields. The way we are currently offering these courses is problematic to articulation with the CSU. It needs to be revisited in order to maintain CSU articulation. We are falsely articulating with the 100+1 and 101+1. The department will go back and discuss this further and make necessary changes to their curriculum. Shayla is recommending that bridge courses be made into active courses instead of topics or N BASC courses. The noncredit option is a better choice for offering support courses. The ESL department has gone this route.

B. Palomar Pathways (aka META Major) Descriptions - Work on the Mapper continues. Workgroup is working on Mapper descriptions and creating videos. Wendy presented our seven pathways (Meta Majors) which include questions proposed to students about their interests. Patricia asked if this could be brought to the division. Shayla reminded the group that each pathway does not necessarily align perfectly to a division. Many pathways cross divisions. It may be difficult to capture every aspect of each division. Wendy presented the Pathway to CSUSM Literature and Writing as an example of a feature of the Mapper. This feature reflects the courses students will need to take at Palomar as well as the continuation of what they will need to take at CalState San Marcos. The goal is to increase graduation rates. Luis pointed out that the suggested 15 units may be a bit much for STE majors. Nichol pointed out that 12 units is considered full-time for financial aid purposes but a student would have to take at least 15 units per semester to complete in 4 years.

C. 2020-2021 Goals Update - We have completed and made progress on many of our goals. Member are asked to think about goals for the upcoming year and present them at the next meeting.

Goals		In Progress	On Hold	Accomplished
1	Revise or affirm our philosophy of General Education to inform guided pathways planning and institutionalize a subcommittee of the Curriculum Committee Titled “General Education” effective Fall 2020.	X		X
4	Create an official Curriculum Handbook.	X		

5	Ensure all courses offered online in Summer 2020, Fall 2020, Spring 2021 have an approved DE Addendum			X
6	Develop a Course Review list and require all courses not reviewed in last 3-4 years to go through review process this school year.	X		
7	Ensure Cross-listed classes are reviewed and minimum qualifications are added in META	X		
8	Develop program review process In META with special attention to CTE guidelines			x
9	Develop clear steps and timeline for adding new programs			X
10	Comply with the new CSU Ethnic Studies Requirement (AB 1460)			X
11	Determine reporting process for Credit for Prior Learning and curriculum committee			X
12	Update AP/BP 4025 -- Philosophy of General Education			X
13	Refine and approve new process for Multicultural and Fitness requirement approvals	X		
14	Determine how new digital catalog will be connected to curriculum processes	X		
15	Create a pilot cultural audit process for all curriculum	X		

D. Timeline – A discussion of the Fall 2021 timeline was started. We will likely use the fall 2020 timeline as a model. October 1 will again be the deadline. Departments are encouraged to work on curriculum early, well before the deadline. It has been good to work with faculty on their curriculum now. We will update the timeline for fall 2021. We anticipate no big changes but Curriculum Committee members are encouraged to bring any proposed edits to the next meeting for consideration. We will take final action at that time.

E. Program Impacts – All curriculum changes impact programs. Programs are not automatically updated. Any change to a course will impact programs since the approved/updated version of the course needs to appear in programs. The integration of the interactive catalog has uncovered this problem.

IX. REPORTS

- A. Accreditation/Smiley** – Last Friday, complete draft of ISER being review by Accreditation Steering Committee. Still work to be done but a good place to be in.
- B. Articulation/Mudgett** – The Board of Governors is conducting its 1st reading of Title 5 changes to the requirements of the associate’s degree to include ethnic studies. Click [here](#) to review the proposed language changes and [here](#) for an explanation of the inclusion of Ethnic Studies. Faculty are encouraged to take a look and offer comments for the proposed updates. A decision about the approval of our submitted Ethnic Studies courses is expected any day.
- C. Credit for Prior Learning (CPL)/Rose & Mudgett** – There was no report.
- D. Learning Outcomes/Tavakkoly** – Finished meeting with departments. Increased our percentage from 70-75%. Continuing to improve.
- E. Noncredit/Sebring** – There was no report but Suzanne Sebring provided noncredit guidelines which may be found [here](#).
- F. Strong Workforce/Roe** – Strong workforce workshops have been going well with a lot of great information presented. All programs have been submitted to the Regional Deans.

X. **FUTURE ITEMS FOR DISCUSSION** – Mapper Subcommittee, Curriculum Handbook, Courses not Offered, Combining of Class Sections.

XI. **NEXT MEETING** – Next Regular Meeting, Wednesday, May 19, 2021 at 3:00 pm, Zoom Conferencing

XII. **ADJOURNMENT** – Meeting adjourned at 4:52 pm