

**Palomar College  
Curriculum Committee Minutes  
February 3, 2021  
Zoom Conferencing**

**I. CALL TO ORDER – 3:05pm**

- Co-Chairs**  Wendy Nelson,  Shayla Sivert  
 Melissa Bagaglio,  Christine Barlolong,  Mark Bealo,  Fabienne Chauderlot,  Patti Dixon,  
**Members Present**  Matt Doherty,  Jim Eighmey,  Marlene Forney,  Luis Guerrero,  Maureen Hallett,  Pearl Ly,  Leigh Marshall,  John McMurria,  Adam Meehan,  Vickie Mellos,  Patricia Menchaca,  
**Roll-Call**  Benjamin Mudgett,  Duy Nguyen,  Lillian Payn,  Kevin Powers,  Nichol Roe,  Clare Rolens,  Candace Rose  Leslie Salas  Suzanne Sebring,  Justin Smiley,  Gary Sosa,  Ed Sprague,  Aundrea Tavakkoly,  Gina Wilson  
**Staff**  Cheryl Kears (Recorder),  Richard Loucks      **ASG**      **Guests**

**II. ACTION-MINUTES OF DECEMBER 16, 2020 CURRICULUM COMMITTEE MEETING**

- A.** Approve minutes of the December 16, 2020 Meeting – MSC Marshall, Dixon

**III. ANNOUNCEMENTS**

- A.** Cheryl announced Black History Month Events scheduled throughout the month of February.  
**B.** Wendy sent an email announcing the curriculum season wrap-up. Originators should check META and take appropriate action if necessary.

**IV. ACTION - CURRICULUM COURSES AND PROGRAMS**

**Approve Curriculum Proposals Effective Fall 2020 or Fall 2021 (as indicated), pending other appropriate approvals:**

**A. Credit Course Changes – effective fall 2021 – MSC Eighmey, Dixon**

1. ANTH 110	10. DT 226	19. ID 145
2. ANTH 115	11. ENG 135	20. ID 151
3. CFT 149	12. ENG 136	21. ID 170
4. CFT 195	13. ENG 137	22. MACH 192
5. CSNT 255	14. ENG 202	23. NUTR 165
6. DNCE 149	15. ENG 203	24. TA 192B
7. DT 103	16. ESL 110	25. TA 192C
8. DT 111	17. ID 105	
9. DT 115	18. ID 141	

**B. New Credit Courses effective fall 2021 – MSC, Dixon, Mudgett**

1. AIS 181A	3. CSCI 290	5. NURS 118B
2. AIS 181B	4. CSIT 275	6. NURS 118C

**C. New Noncredit Courses effective fall 2021 – MSC Sosa, Bagaglio**

1. N ESL 996

**D. Credit Course Reactivations effective fall 2021 – MSC Bagaglio, Marshall**

1. GCIP 197B      2. PHOT 197C

**E. Credit Program Deactivations effective fall 2021 – MSC Sosa, Barlolong**

1. Business Information Worker      2. Legal Support Assistant

**F. Requisites effective fall 2021 – MSC Bagaglio, Marshall**

1. NURS 118B	8. ENG 137	15. MACH 192
2. NURS 118C	9. ENG 202	16. TA 192B
3. CSNT 255	10. ESL 110	17. TA 192C
4. DT 111	11. ID 105	18. AIS 181A
5. DT 115	12. ID 141	19. AIS 181B
6. ENG 135	13. ID 151	20. CSCI 290
7. ENG 136	14. ID 170	21. CSIT 275

**G. Distance Education effective fall 2021 – MSC Dixon, Sprague**

1. ANTH 110	2. ANTH 115	3. CFT 149
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4. CFT	195	13. ENG	137	22. MACH	192
5. CSNT	255	14. ENG	202	23. NUTR	165
6. DNCE	149	15. ENG	203	24. AIS	181A
7. DT	103	16. ESL	110	25. AIS	181B
8. DT	111	17. ID	105	26. CSCI	290
9. DT	115	18. ID	141	27. CSIT	275
10. DT	226	19. ID	145	28. NURS	118B
11. ENG	135	20. ID	151	29. NURS	118C
12. ENG	136	21. ID	170	30. N ESL	996

**H. Course Reviews and Distance Education effective fall 2021** MSC Sprague, Wilson

1. JAPN 201

- I. Technical Corrections - MSC Barlong, Bagaglio pull Chemistry A.S. Degree – Explanation:** There was a problem with these dates. The dates in COCI and META do not match. These will need to be fixed. We need to retroactively change the deactivation effective dates so that the META and COCI dates match.

5202	A.S. Degree	Astronomy	Inactive	x	F19	F18	F19
31640	Certificate of Achievement: 18 or greater semester(or 27 or greater quarter) units	Carving Technology	Inactive	x	F20	F18	F20
31631	A.S. Degree	Carving Technology	Inactive	x	F20	F18	F20
22566	Certificate of Achievement: 18 or greater semester(or 27 or greater quarter) units	Chemistry	Active	x	A	F18	F21
30416	Certificate of Achievement: 18 or greater semester(or 27 or greater quarter) units	Eco-Building Professional	Inactive	x	F19	F18	F19
17653	Certificate of Achievement: 18 or greater semester(or 27 or greater quarter) units	Entertainment Technology	Inactive	x	F19	F18	F19
8948	A.S. Degree	Family and Consumer Sciences--	Inactive	x	F19	F18	F19
22558	Certificate of Achievement: 18 or greater semester(or 27 or greater quarter) units	Family and Consumer Sciences-- General	Inactive	x	F19	F18	F19
5210	A.A. Degree	Outdoor Leadership	Inactive	x	F19	F18	F19
22516	Certificate of Achievement: 18 or greater semester(or 27 or greater quarter) units	Outdoor Leadership	Inactive	x	F19	F18	F19
17684	Certificate of Achievement: 18 or greater semester(or 27 or greater quarter) units	Public Works Management - Level I	Inactive	x	F19	F18	F19
8957	A.A. Degree	Recreation Agency Leader	Inactive	x	F19	F18	F19
22517	Certificate of Achievement: 18 or greater semester(or 27 or greater quarter) units	Recreation Agency Leader	Inactive	x	F19	F18	F19

- J. Chemistry A.S. - MSC Dixon, Mudgett Approve reversing the approval of FA18 deactivation so that it aligns with the active status in COCI**

Program Control Number (SP00)	Program Award (SP02)	Program Title	Proposal Status COCI	LIST	COCI	META	META Amend Date
5201	A.S. Degree	Chemistry	Active	x	A	F18	Active

**V. DISCUSSION**

- A. Review of 2020 – 2021 Goals/Nelson** – The committee reviewed its goals and updated the status of each one.
- B. General Education & Academic Policies Workgroup/Nelson** – The is group is composed of the Articulation Officer, Curriculum Co-Chair, SLO Coordinator and one faculty representative from each of the GE areas. Currently, there is no representative from the Natural Sciences. There is a need to make this an official subcommittee instead of a workgroup. This is already a subcommittee of curriculum under the Faculty Senate structure. This item will be brought back for action at a future meeting.

- C. **New Program/CTEE Approval Process/Nelson** – There have been many changes in the CTE area. New CTE programs must be approved by the Regional Deans before going to the Chancellor’s Office. A few programs were found to have completed local approval without receiving Regional Dean Approval. More recently, a new policy to have new programs receive IPC approval was also established. We are making changes to ensure all approval guidelines have been met prior to a program completing local approval. A form is being created to collect relevant data in order for programs to go to the Regional Deans for approval. The request for the required LMI brief would also be accomplished utilizing this form. Once Regional Dean Approval has been given, IPC will give its input (approval/disapproval). We don’t want faculty to waste time entering a program into META if it will not be approved.

VI. **INFORMATION**

- A. **SLO Conference/Nelson & Mudgett** – Ben and Wendy attended the SLO Symposium. Very inspiring conference. There was focus on Guided Pathways, Accreditation and Assessment. There are many discussion around equity but true equity cannot be achieved without effective assessment. We need to ensure the pathways we offer students lead to employment or transfer. One of the biggest stressors for students and faculty is grading. There needs to be a shift away from emphasis on grading to learning. Authentic assessment and scaffolding students’ learning journey. Capturing student attention in the first two semesters will capture their interest. There was also discussion of assessing GE learning outcomes and making GE meaningful for students. Getting students engaged in the classroom (Pillar 4) is of the utmost importance.
- B. **BP/AP 4025 GE Policy/Nelson & Sivert** - Added language that Tina Barlolong recommended in order to more clearly describe double counting. In addition to the definition, several double-count examples were included in the policy. Tina demonstrated how students can see what areas a course may count toward using *My Class Finder*. Students can also see find the information in the catalog or meet with a Counselor.

VII. **REPORTS**

- A. **Accreditation/Meehan** – Palomar now has a complete ISER draft. The Steering Committee meets Friday. The draft will be distributed to other shared governance bodies during the spring semester.
- B. **Articulation/Mudgett – There is a Discipline Input Group (DIG)** meeting on Feb. 26 to vet an Ethnic Studies transfer degree. The group is especially interested in having input from representatives in American Indian Studies, Africana Studies, Chicano/a Studies and Asian American Studies. Community colleges are discussing potential Title 5 changes to include an Ethnic Studies requirement similar to the CSU’s. Palomar’s Ethnic Studies courses have been submitted. We can expect decisions sometime in May.
- C. **Credit for Prior Learning (CPL)/Rose & Mudgett** – A first draft of the Credit for Prior Learning petition form has been completed and will be tested. There are currently approximately 10 students moving through the CPL process who will test this new form. Candace and Ben continue and engage more faculty in CPL. They hope to develop a marketing campaign for students once all processes finalized.
- D. **Learning Outcomes/Tavakkoly** – There was no report.
- E. **Noncredit/Sebring** – There was no report.
- F. **Strong Workforce, Student Success and Retention/Roe** –Strong Workforce finalized much of their new project funding plans. There is new approval in the area of Advanced Manufacturing. The Vista Detention Facility (VDF) has Welding simulation machines. Some of the machines will be moved to the Welding department at Palomar so that students may get experience using them in noncredit classes. The VDF is getting high-powered computer equipment for use in drafting related courses. These areas require extra software, so high-powered computers are needed. The college continues to offer non hands-on courses to VDF so that they may continue the hands-on part of their education once they are released

VIII. **FUTURE ITEMS FOR DISCUSSION** – Mapper Subcommittee, Curriculum Handbook, Courses not Offered, Combining of Class Sections.

IX. **NEXT MEETING** – Next Regular Meeting, Wednesday, February 17, 2020 at 3:00 pm, Zoom Conferencing

X. **ADJOURNMENT** – Meeting adjourned at 5:03 pm