

**Palomar College**  
**Curriculum Committee Minutes**  
**April 21, 2021 - Zoom Conferencing**

I. **CALL TO ORDER** – 3:04 pm

**Co-Chairs**    Wendy Nelson,  Shayla Sivert

Melissa Bagaglio,  Christine Barlolong,  Mark Bealo,  Fabienne Chauderlot,  Patti Dixon,

**Members Present**    Matt Doherty,  Jim Eighmey,  Marlene Forney,  Luis Guerrero,  Maureen Hallett,  Natalie Lopez,  Pearl Ly,  Leigh Marshall,  Liliana Martinez,  John McMurria,  Adam

**Roll-Call**   Meehan,  Vickie Mellos,  Patricia Menchaca,  Benjamin Mudgett,  Duy Nguyen,  Lillian Payn,  Kevin Powers,  Nichol Roe,  Clare Rolens,  Candace Rose  Leslie Salas  Suzanne Sebring,  Justin Smiley,  Gary Sosa,  Ed Sprague,  Aundrea Tavakkoly,  Gina Wilson

**Staff**    Cheryl Kearse (Recorder),  Richard Loucks   **Guests**   Mary Cassoni, Bethany Contreras

II. **ACTION - MINUTES Of March 17, 2021 Curriculum Committee - MSC Mudgett, Marshall (Abstention: Meehan)**

III. **ANNOUNCEMENTS**

A. Curriculum Email to Come - An email will be sent with instructions for course reviews, deactivations, adding minimum qualifications and drop-in dates. Wendy surveyed the group to see if drop-in sessions the week after the end of the semester might be of interest to faculty. There were some that thought that there may be interest. Proposed drop-ins are:

1. April 28, 4-5 pm
2. April 30, 2-4 pm
3. May 12, 4-5 pm
4. May 26, 4-5 pm

B. Luis Guerrero and John McMurria – Join the Palomar Film Club in conjunction with MATCH, M.E.Ch.A., UMOJA, Puente and Social Connections on Tuesday, May 4, for a showing of the film “Agorra.” Showing at 2:00 pm with discussion following at 4:30 pm.

C. There were a few questions regarding the new interactive catalog.

IV. **ACTION - CURRICULUM COURSES AND PROGRAMS**

**Approve Curriculum Proposals Effective Fall 2020 or Fall 2021 (as indicated), pending other appropriate approvals:**

A. **New Credit Programs effective fall 2021 MSC Payn, Smiley**

1. Advertising and Marketing, CA (8-15)
2. Business Management, CA (8-15)
3. Small Business Entrepreneurship, CA (8.5-12)

B. **Credit Course Technical Corrections MSC Dixon, Mudgett**

1. CSIT 275
2. NURS 218

V. **DISCUSSION**

A. **Cultural Competence Audit Update** - Wendy presented plans for which the group has been in discussion. Ideas include summer sessions, creating assignments to be used in the COR, evaluating courses against a rubric and integrating more cultural content and pedagogy. A Faculty Institute similar to the one Long Beach presented has been discussed in combination with work that several CTE areas did this past summer. A training, PETAL (Palomar Excellence in Teaching and Learning), similar to POET (Palomar Online Education Training) is being discussed with content framework integrated into a META tab similar to DE. Looking to bring outcomes to curriculum and then to DECC. A summer group would convene for training and feedback on the META tab to inform the process. The discussion included considering connecting the @One Course, Equity and Culturally Responsive Online Teaching. For the summer group, Day 1 would involve looking at your data (similar to CTE Strong Workforce); Day 2 would involve looking at theory, research and content (@One); Day 3 would involve work on deliverables and using this information to implement the META tab.

B. **Multicultural Requirement**

The General Education (GE) Workgroup has been working hard to make sure that all aspects are considered. Some courses from other colleges have been rejected for GE, but we expect approvals.

Looking at replacing the multicultural requirement (MC). The discussion included how this might impact students, what happens to current MC courses (i.e. do they remain in GE and where). Most are in favor of replacing MC with Ethnic Studies but we know that there is still much work to do in this area. Patti acknowledged that this is a difficult decision but is right and is coming at the right time. When MC was implemented, it was established to address the same four groups that Ethnic Studies will currently address. The MC requirement has been updated and improved over the years to maintain rigor and make sure the purpose was maintained. Lillian pointed out that MC does not address only ethnicity and we need to ensure that other currently represented populations, e.g. gender, age, sexual orientation, ability and other discriminated groups, are still addressed. These groups are critical and we are discussing how we can integrate this intersectionality into the Ethnic Studies requirement as they are included. There is also discussion about whether we will make our Ethnic Studies requirement the same as the CSU. Findings will be brought back to the Curriculum Committee and then we will look at overall GE work. Working through the proposed plans will help us structure how we will handle Multicultural versus Ethnic Studies and how they will tie into GE.

**C. Cross-listing Meetings**

We continue to find more issues with cross-listed courses, the most recent being SLOs (Student Learning Outcomes). There are impacts to de-cross-listing and these issues continue to come to the forefront. There are departments which want to remove cross-listing but the other department does not. There are issues regarding who retains the course, who gets the FTE, etc. Looking at potentially having a cross-listing workshop of all those cross-listed areas to more closely evaluate how to move forward. Patti gave an example of departments in her area and how they resolved cross-listing issues so that it does work effectively. They intend to meet again in the next few weeks to discuss their cross-listed courses moving forward. They will be asking Anthropology, for instance, to evaluate CORs to ensure that content lines up with the intention. Minimum qualifications also need to be addressed.

**VI. REPORTS**

- A. Accreditation/Smiley** – Nothing new to add.
- B. Articulation/Mudgett** – There was no report
- C. Credit for Prior Learning (CPL)/Rose & Mudgett** – Launched the electronic form and currently using it with students. Candace will be putting together tutorial videos and disseminating more information to faculty. Looking at potentially having a CPL Institute over the summer.
- D. Learning Outcomes/Tavakkoly** – Continuing to meet with faculty and departments to update SLOs and do SLO work.
- E. Noncredit/Sebring** – Met with SLO coordinators to talk about noncredit. Also working with Enrollment Services., Instruction Office and other departments to offer more hybrid-type classes (Face-to-Face/Online). There seems to be more interest and enrollment in these courses.
- F. Strong Workforce/Roe** – Six faculty signed up so far for the conferences.

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 FOR THE STUDENT EXPERIENCE

**LMI TRAINING FOR INSTRUCTORS & COUNSELORS**

This professional learning will include...

**A SERIES OF WEBINAR-STYLE WORKSHOPS (2:00 PM - 3:30 PM):**

- Monday, May 3 Introduction to Labor Market Information
- Tuesday, May 4 Overview of LMI Tools and Resources
- Wednesday, May 5 Application of LMI Tools and Resources

**GUIDED REFLECTION SESSIONS (2:00 PM - 3:30 PM):**

- Thursday, May 6 Reviewing LMI
- Thursday, May 27 Applying LMI to Your Day-to-Day Work
- Thursday, June 17 Using LMI to Connect with Students and Employers

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**IF INTERESTED, PLEASE CONTACT THE CAREER EDUCATION DEAN AT YOUR CAMPUS BY THURSDAY, APRIL 8, 2021.**

Corona College - <a href="mailto:coronacampus@corona.edu">coronacampus@corona.edu</a>	San Diego City College - <a href="mailto:dean@sdcc.edu">dean@sdcc.edu</a>
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**CULTURALLY RELEVANT INSTRUCTIONAL PRACTICE AND LEADERSHIP TO SERVE DIVERSE ADULT LEARNERS**  
 Hosted by the San Diego Imperial Regional Consortium in Partnership with UC, San Diego Extension

The professional learning will offer ...

**FOUR WEBINAR-STYLE WORKSHOPS (2:00 - 3:30 p.m.):**

- Monday, April 26 Instructional Practice & Leadership: Conceptual Framework
- Tuesday, April 27 Communication in Instructional Education
- Wednesday, April 28 Instructional Strategies for the Learner
- Thursday, April 29 Measuring Up: Assessing Instructional Effectiveness

**REFLECTION SESSIONS:**

In addition to the workshops, you will have the opportunity to participate in three guided reflection sessions. Reflection sessions will explore the subject matter more deeply using a synergistic and experientially oriented approach and will be held once a month for 3 1/2 hours between May and July 2021.

**IF INTERESTED, PLEASE CONTACT THE CAREER EDUCATION DEAN AT YOUR CAMPUS.**

Corona College - <a href="mailto:coronacampus@corona.edu">coronacampus@corona.edu</a>	Palomar College - <a href="mailto:palomar@palomar.edu">palomar@palomar.edu</a>	San Diego Mesa College - <a href="mailto:sdmc@sdmc.edu">sdmc@sdmc.edu</a>
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- VII. FUTURE ITEMS FOR DISCUSSION** – Mapper Subcommittee, Curriculum Handbook, Courses not Offered, Combining of Class Sections.
- VIII. NEXT MEETING** – Next Regular Meeting, Wednesday, May 5, 2021 at 3:00 pm, Zoom Conferencing
- IX. ADJOURNMENT** – Meeting adjourned at 4:19 pm