## Palomar College Curriculum Committee Minutes December 2, 2020 Zoom Conferencing

## I. <u>CALL\_TO\_ORDER</u> – 3:04 pm

**Co-Chairs** ⊠ Wendy Nelson, ⊠ Shayla Sivert

🛛 Melissa Bagaglio, 🖾 Christine Barlolong, 🖾 Fabienne Chauderlot, 🖾 Patti Dixon, 🗌 Matt

Members Doherty, ⊠Jim Eighmey, ⊠Katy Farrell, ⊠Marlene Forney, ⊠Margie Fritch, ⊠Luis Guerrero, □

- Present Maureen Hallett, □Cory Lindsey, □Pearl Ly, ⊠Leigh Marshall, ⊠John McMurria, ⊠Adam
- Roll-Call
   Meehan, □Vickie Mellos, ⊠Patricia Menchaca, ⊠Benjamin Mudgett, ⊠Duy Nguyen, □ Lillian

   Payn, ⊠Kevin Powers, ⊠Nichol Roe, □Clare Rolens, ⊠Candace Rose
   □Leslie Salas ⊠Suzanne

   Sebring, ⊠Justin Smiley, ⊠Gary Sosa, ⊠Ed Sprague, □ Gina Wilson

Staff⊠ Cheryl Kearse (Recorder), □ Richard LoucksASGGuests

# II. ACTION-MINUTES OF NOVEMBER 18, 2020 CURRICULUM COMMITTEE MEETING

A. November 18, 2020 Meeting – MSC Mudgett, Dixon (Abstentions Bagaglio, Powers, Meehan)

## III. ANNOUNCEMENTS

- A. Congratulations to Cheryl for completing her Bachelor's Degree in Business Management.
- **B.** Equity Film Series Tuesday, 5:00 pm, Pursuit of Happyness <u>https://www2.palomar.edu/pages/sse/equityfilmseries/</u>

# IV. <u>ACTION - CURRICULUM COURSES AND PROGRAMS</u> Approve Curriculum Proposals Effective Fall 2020 or Fall 2021 (as indicated), pending other appropriate approvals: A. New Credit Courses – effective fall 2021 – MSC Sprague, Sosa

А.	New Credit	Courses – effective fail 2021	L – IVISC Sprag	ue, sos	a					
	1) CSNT 151				3) CSNT 153					
	2) CSNT 152				4) NURS 60					
В.	Credit Cours	se Changes effective spring 2	2021 – MSC D	ixon, R	ose					
	1) PHIL 250									
С.	Credit Course Deactivations effective fall 2021 – MSC Marshall, Sosa									
	1) CSIT	170	6) FIRE	181			11) PHSC	100L		
	2) DR	10	7) FIRE	194			12) PHSC	101L		
	3) DT	113	8) GCIP	190			13) PSYC	140		
	4) DT	196	9)GCMW	190			14) PSYC	140L		
	5) FIRE	180	10) PHSC	100			15) SOC	140		
D.	Distance Education effective fall 2021- MSC Rose, Sosa									
	1) CSNT	151			3) CSNT	153				
	2) CSNT	152			4) PHIL	250				
Ε.	Distance Education and Reviews fall 2020 MSC Dixon, Barlolong									
	1) ACS	110A	12) AP IW	716			23) AP SM	704		
	2) ACS	110B	13) AP IW	725			24) AP SM	705		
	3) AJ	151	14) AP SC	702			25) AP SM	706		
	4) AP IW	701	15) AP SC	703			26) AP SM	709		
	5) AP IW	702	16) AP SC	704			27) AP SM	710		
	6) AP IW	703	17) AP SC	705			28) AP SM	711		
	7) AP IW	704	18) AP SC	706			29) AP SM	712		
	8) AP IW	705	19) AP SC	707			30) ART	156		
	9) AP IW	706	20) AP SC	708			31) ART	200		
	10) AP IW	713	21) AP SM	701			32) ART	278		
	11) AP IW	714	22) AP SM	703			33) ARTD	150		

34) ARTI	100	46) DNCE	278	58) MUS	181
35) ARTI	210	47) DNCE	288	59) N ART	978
36) ARTI	246	48) DNCE	289	60) N CSIT	180
37) ARTI	247	49) EME	220	61) N CTED	905
38) ARTI	248	50) EME	221	62) PHIL	121
39) AT	135	51) ENG	225	63) PHSC	101
40) DNCE	270	52) ENG	270	64) PHYS	120
41) DNCE	272	53) ESL	105	65) PHYS	121
42) DNCE	273	54) FASH	295	66) PHYS	200
43) DNCE	274	55) KINE	1700	67) PHYS	201
44) DNCE	275	56) KINE	170P	68) PHYS	232
45) DNCE	276	57) MIL	101	69) TA	184

## V. DISCUSSION

## A. Timeline Review – Status and Spring 2021 Draft/Nelson

There were a few changes to the draft of the spring 2021 curriculum timeline. A hard deadline for reviews was set for March 30. Edits will be made and the timeline brought back for action at the December 16 meeting.

**B. BP/AP 4025 GE Policy** – Policy has been finalized for the most part. It will continue through the remaining process steps.

## C. Guided Pathways SOAA/Nelson

Wendy presented Palomar's plan to be sent to Chancellor's office. She discussed the four pillars and Palomar's plan of action for each. The document she presented identifies the work to be done as well as the groups/individuals tasked with the work. Wendy outlined each pillar as well as some of the action items for each area. She highlighted areas for which Curriculum Committee is responsible. Curriculum is primarily a part of the first pillar. The other three do not necessarily affect curriculum aside from the updating of outcomes. The actual planning document is very detailed. Wendy outlined the curricular roles within this document and identified specific responsibilities. While all of this information will not go to the Chancellor's Office, it must be kept on file locally. There was a discussion and demonstration of how we are collecting information about Work-Based Learning.

#### D. Course Numbering System and Determining Transfer vs. Non-Transfer/Mudgett

Ben discussed Palomar College's course numbering system which is outlined in our catalog. Courses in series 100-299 are eligible to count toward an Associate's degree and may or may not be transferable. Sometimes, faculty do not desire courses to be transferable. When there is a need for a course to be made transferable, faculty collaborate with Ben to make relevant changes. Discussion centered around a potential change to the statement "Courses which count toward an Associate degree and/or are intended for transfer to a four-year college or university." The suggestion is to replace "are" with "may." This would address the potential problem and allow faculty to write courses as they like.

Ben stated that the CSU has entrusted California Community Colleges with the responsibility to determine transferability. Ben also presented the CSU Academic Senate's CSU transferability. We can determine transferability. This is not something that the UC allows us, as they must approve the transferability of each course. The inclusion, or lack of, concepts addressing history, theory and concepts has direct impact on course transferability. Discussion also involved student understanding of transfer level according to numbers. This topic impacts CTE courses in particular. Updating the statement to include "may" instead or "are" could solve the problem. We must remain true to the CSU's expectation that we manage these decisions responsibly. Updated language will be brought back for action at an upcoming meeting.

#### VI. **INFORMATION**

- A. Ethnic Studies/Mudgett Departments involved were given extra time to complete the Ethnic Studies coursework. The courses should appear on the Dec. 16 Curriculum Committee agenda for approval. The Faculty Senate has agreed to have an emergency meeting to approve these courses after our Dec. 16 meeting.
- **B. DE Addendum** We have almost completed the work to have all spring (and fall) courses approved for Distance Education. A list of remaining courses will be distributed this week but there are few that still need to be approved.
- **C. DE Certification Update** A number of people are still not certified to teach online. People not certified will not be able to teach online in the spring. Please inform those who may be impacted to complete their ten-hour POET training as soon as possible or spring sections may need to be reassigned.

#### VII. REPORTS

- **A.** Accreditation/Smiley A first rough draft has been completed. All standards have been covered and are being worked through. Thanks to all involved.
- **B.** Articulation/Mudgett The ASSIST.org data integrity cleanup has almost been completed. The Associate Degree for Transfer website has been fixed to again include the San Diego/Imperial County areas. CSU and IGETC submissions are due in a week. Ben will be submitting those courses approved locally for GE. We should expect to hear back about these approvals end-of-April or mid-May.
- **C. Credit for Prior Learning/Rose & Mudgett** Work to transcribe Credit for Prior Learning (CPL) continues. Palomar's transcripts had to be completely overhauled in order to reflect CPL and noncredit courses. Candace and Tina presented CPL at the Career Education Counselors Conference today. Work also continues to include Credit for Prior Learning in META as well as develop an electronic form and process for students to apply their past experiences for consideration of CPL.
- **D.** Learning Outcomes/Nelson The SLO Facilitators are completing their reports. Findings will be presented at an upcoming meeting.
- E. Noncredit/Sebring The noncredit transcript has been finalized. Suzanne will be advocating to Faculty Senate for an update to the withdrawal deadline to accommodate all of the new state reporting mandates. A later withdrawal date would benefit students by removing any punitive impacts while aligning with the state deadlines. She is also planning a Planning a Plenary session as well as some potential videos which will outline the numerous updates to noncredit.
- F. Strong Workforce, Student Success and Retention/Fritch There was no report.

#### VIII. FUTURE ITEMS FOR DISCUSSION

CVC Status Update

- IX. <u>NEXT MEETING</u> –
   Next Regular Meeting, Wednesday, February 3, 2020 at 3:00 pm, Zoom Conferencing
- X. ADJOURNMENT Meeting adjourned at 4:46 pm