

Palomar College
Curriculum Committee Minutes
Wednesday, April 17, 2019

I. **Call to Order** – Meeting called to order at 3:06 pm

- Members Present** Richard Albistegui-Dubois, Patti Dixon, Karen Donovan, Katy Farrell, James Fent, Luis Guerrero, Cory Lindsey, Shelbi Mayo, John McMurria, Adam Meehan, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Kevin Powers, Nichol Roe, Candace Rose, Justin Smiley, Suzanne Sebring, Carla Thomson
- Absent** Rita Campo Griggs, Jim Eighmey, Craig Forney, Marlene Forney, Margie Fritch, Jack Kahn, Pearl Ly, Vickie Mellos, Shayla Sivert, Ed Sprague
- Staff** Cheryl Kearse (Recorder), Richard Loucks

II. **Minutes of the April 3, 2019 Curriculum Committee Meeting – (MSC) Dixon, Farrell (2 abstentions)**

III. **Announcements**

A. **Curriculum Course Review Drop-In Dates**

Wednesday	May 8	3:00 – 5:00 pm	Room H-105
Tuesday	May 14	2:00 – 4:00 pm	Room H-105

The April 10 drop-in was well attended. There are already responses for May 8 and 14. Media Days will take place May 1 and 2. Assessment of the college's GE ILO, Ethical Reasoning and Civic Engagement, and is very easy to do in Canvas. Faculty is encouraged to participate.

IV. **Agenda Changes** – There was no First Reading or Technical Corrections. These items were removed.

V. **DISCUSSION**

A. **2019-2020 Curriculum Timeline/Nelson**

The draft was adapted from our previous timeline. We still want to include a Curriculum Institute which could be offered at Plenary, a standalone event or both. The focus will probably continue to be on Guided Pathways. Fall registration may be moved to be held concurrently with summer registration. This could affect our dates but will most likely only force our adherence to the timeline. We would like to aim to provide a proof by the beginning of January with the final catalog finished by end of January/beginning of February. We need to include a hard deadline (launch by October 1) for program changes, GE, transfer programs, new programs and other program and course impacts. A suggestion was made to add the deadlines to the top of page instead of bottom and have an active curriculum campaign to get curriculum submitted. Perhaps we can use a marketing campaign for curriculum deadlines and also offer a PD session over the summer. The timeline should be finalized before the next Chairs and Directors meeting.

B. **College Outcomes and GE/Nelson**

Katy Farrell presented a crosswalk used to align college outcomes to General Education (GE) requirements. Katy and April Cunningham looked at GE courses and mapped them to these college outcomes. Some were easy to map while some weren't as clear. In continuing this project the committee discussed the need to create a true GE subcommittee. It would be a part of the curriculum committee and be tasked with this mapping and also making the decision to include future courses in the GE pattern. There was discussion about potentially including people outside the committee. There was also discussion about whether this work could be integrated with the work of the Multicultural Subcommittee since the Multicultural Requirement (MC) is a part of GE. There were thoughts that Multicultural should be a part of this group as they may serve as advisors since they have developed criteria for MC and are already making these types of decisions. Wendy reported that she would look further into how many members this group should have and how it should look. The committee agreed that it makes sense to have all GE together.

C. **Math Across the Curriculum/Kahn**

Committee member Luis Guerrero gave an overview of plans being developed to encourage students and include faculty campus-wide as the college looks at ways to incorporate Math into everyday activities. A viewing of the film *Hidden Figures* is scheduled. A variety of other events and films showcasing mathematics will be presented throughout the year. *The Telescope* staff has been given this information as a lead. Rita Campo-Griggs is participating with activities in Fashion. Math and Architecture are also looking at ways they can participate. Luis connected and Kevin Powers talked about ways Welding could participate, e.g. a discussion about the St. Louis Arch. There is also a search for math themed or general audience interdisciplinary books, gender studies materials (mathematicians) Reading and English. A

planned display of posters and/or books for book clubs is being considered for a library exhibit. There was also discussion about a showing in the Planetarium using a dome projected movie to talk about math and also and films about how to overcome math phobias. Other colleges have a Math All Fields Day (competitions, food, t-shirts) which could potentially be funded by a NCHEA grant. Shelbi Mayo talked about and displayed an excerpt from a book, *Focus in HS Mathematics, Reasoning and Sense Making*, distributed by the National Council of Teachers in Mathematics. Reasoning (math) happens everywhere. Ideas from this resource could be integrated across much of our curriculum, would be good for Plenary and the Active Learners Conference in January and ties into AB705.

D. Overlap/Nelson

There has been a recent instance of overlap. The C-ID scripted BUS 204 overlapped with MATH 120. The college needs a better way to ensure overlap is not happening. In this case, the course was titled Quantitative Reasoning but was actually a transfer-level statistics class. There is a need to fix the process to ensure departments are notified of potential overlap. Currently, the approval process includes the dept. chair and dean. If they see potential for overlap, communication should be happening. Discussion included a suggestion that the overlap checkbox in META triggers a notification to departments involved. This discussion needs to continue in order to find a good solution. In some instances, some know about overlap and are okay with it. Overlap determination can be tricky, as evidenced in DBA/Journalism/Cinema courses. In cases where there is overlap, students may be confused as to which course to take.

VI. INFORMATION

A. Advanced Placement Credit

If there are questions about the document presented, contact Ben Mudgett. The changes are in blue font.

B. CSU Defensive Language GE Guidance

The CSU has aligned to accept the credit we award for military credit.

C. National University Articulation Agreement

The updated agreement was discussed. There are some additions to GE (Math and Quantitative Reasoning and Information Literacy) as well as others. Clarification is needed in the math area.

D. Course Reviews - The following courses have completed the course outline review process between March 22, 2019 and April 11, 2019 and are effective Fall 2019

ASL	100	American Sign language I
GEOG	295	Directed Study in Geography

VII. REPORTS

A. Accreditation/Kahn

We have completed two substantive change reports, a midterm report and are starting our annual report.

B. Articulation/Mudgett

Beginning May 31, the new ASSIST will be available. It will be released in phases. Legacy information and course transferability will be immediately available. All disciplines and programs outside of local community college areas will not initially show but will eventually be available.

UC has agreed to prioritize ADTs so that they 100% match major prep. They are piloting Chemistry and Physics/Engineering for transfer guarantee. UC Transfer Pathways could bring new transfer opportunities. Currently, they only accepting ADTs with 100% alignment. This alignment may work similar to the current TAG (Transfer Admission Guarantee) program.

C. AB 705/Sivert

There was no report but Wendy stated that a report of AB705 activities may be useful.

D. Credit for Prior Learning Workgroup

The workgroup is awaiting the status of their mini-grant request.

E. Learning Outcomes/Farrell

Katy urged faculty to consider taking part in the assessment of Civic Knowledge and Engagement. There has been discussion of developing rubrics and compiling past practices to assist faculty with assessments.

VIII. FUTURE ITEMS FOR DISCUSSION

Cross-listed Courses, Electronic Requisite Enforcement

IX. Next meeting - May 1, 2019, 3:00 pm, Room AA-140

The meeting adjourned at 4:41 pm