

**Palomar College  
Curriculum Committee Minutes  
October 7, 2020  
Zoom Conferencing**

A. **CALL TO ORDER** Meeting was called to order at 3:03 pm

<b>Co-Chairs</b>	<input checked="" type="checkbox"/> Wendy Nelson, <input checked="" type="checkbox"/> Shayla Sivert	
	<input checked="" type="checkbox"/> Melissa Bagaglio, <input checked="" type="checkbox"/> Christine Barlolong, <input checked="" type="checkbox"/> Fabienne Chauderlot, <input checked="" type="checkbox"/> Patti Dixon, <input type="checkbox"/> Matt	
<b>Members Present</b>	Doherty, <input checked="" type="checkbox"/> Jim Eighmey, <input checked="" type="checkbox"/> Katy Farrell, <input checked="" type="checkbox"/> Marlene Forney, <input type="checkbox"/> Margie Fritch, <input type="checkbox"/> Luis Guerrero, <input type="checkbox"/> Maureen Hallett, <input type="checkbox"/> Cory Lindsey, <input type="checkbox"/> Pearl Ly, <input checked="" type="checkbox"/> Leigh Marshall, <input checked="" type="checkbox"/> John McMurria, <input checked="" type="checkbox"/> Adam Meehan, <input type="checkbox"/> Vickie Mellos, <input checked="" type="checkbox"/> Patricia Menchaca, <input checked="" type="checkbox"/> Benjamin Mudgett, <input type="checkbox"/> Duy Nguyen, <input checked="" type="checkbox"/> Lillian Payn, <input checked="" type="checkbox"/> Kevin Powers, <input type="checkbox"/> Nichol Roe, <input type="checkbox"/> Clare Rolens, <input checked="" type="checkbox"/> Candace Rose <input checked="" type="checkbox"/> Suzanne Sebring, <input checked="" type="checkbox"/> Justin Smiley, <input checked="" type="checkbox"/> Gary Sosa, <input checked="" type="checkbox"/> Ed Sprague, <input checked="" type="checkbox"/> Gina Wilson	
<b>Staff</b>	<input checked="" type="checkbox"/> Cheryl Kearse (Recorder), <input checked="" type="checkbox"/> Richard Loucks	<b>Guests</b> Bethany Contreras , Lacey Craft

B. **ACTION-MINUTES OF PAST MEETINGS**

1. **September 16, 2020 Meeting** - MSC Rose, Powers
2. **September 30, 2020 Meeting** - MSC Dixon, Marshall

C. **ANNOUNCEMENTS**

1. An email with courses which still may need DE addendums has been distributed. There may be courses on the list which are reviews and not DE Modify proposals. If a course is on the list but has been completed, please disregard. There is still time for those that still need to be completed. The last deadline is November 20.
2. Collaboration with CalState San Marcos – Palomar representatives met with CSU San Marcos to compare mappers from both schools to address any program inconsistencies.

D. **ACTION - CURRICULUM COURSES AND PROGRAMS**

**Approve Curriculum Proposals Effective Fall 2020 or Fall 2021 (as indicated), pending other appropriate approvals:**

1. **New Credit Courses effective fall 2021 – MSC Sprague, Rose**
  - 1) CSNT 150
  - 2) WTE 102
2. **Credit Course Changes fall 2021 – MSC Mudgett, Chauderlot - motion withdrawn**
3. **New Noncredit Programs effective fall 2021 – MSC Eighmey, Dixon**
  - 1) Getting Started with Drone Careers and Safety
4. **Distance Education effective Fall 2021– MSC Sprague, Dixon**
  - 1) CSNT 150
5. **Credit Course Reviews with Distance Education effective fall 2020 – MSC Dixon, Rose**
  - 1) FASH 175
  - 2) WELD 108
  - 3) AIS 101

E. **INFORMATION - Credit Course Reviews effective fall 2020**

- 1) ARTD 210
- 2) ARTD 220
- 3) ASTR 210
- 4) DNCE 81
- 5) WELD 145

F. **ACTION – CURRICULUM COMMITTEE GOALS** –*Removing from Action to Discussion*

G. **DISCUSSION**

1. **CURRICULUM COMMITTEE GOALS**

Further discussion of the 20/21 year's goals took place. Goals discussed included:

- a. GE – Created the group but work is still in the beginning phase
- b. Re-evaluate timeline – accomplished
- c. Convert CPs to CAs – accomplished
- d. Curriculum Handbook – Keep

New areas for goal consideration were discussed. They included:

- a. Ensure all courses offered in summer 20, fall 20, spring 21 have a DE addendum
- b. Develop a course review list and require all courses not reviewed in the last 3-4 years to go through the review process this school year.
- c. Ensure Cross-listed classes are reviewed and minimum qualifications are added in META.
- d. Develop Curriculum Program review process in META with special attention to CTE guidelines;
- e. Develop a clear timeline and steps for adding new programs.
- f. Explore solutions to ensure data integrity between systems – META, Mapper, starfish, PeopleSoft, Chancellor's Office Inventory (this was later removed as it is not really something the Curriculum Committee as a body can do)
- g. Determine a reporting process for Credit for Prior Learning and curriculum committee.
- h. Conduct another course deactivation campaign.
- i. Update AB 4025 – Philosophy of GE.
- j. Update and approve new process for multicultural and fitness requirement approvals.
- k. Determine how new digital catalog will be connected to curriculum processes
- l. Create a pilot cultural audit process for all curriculum.

A finalized list of goals will be distributed for action at the next meeting.

## **2. California State University (CSU) Ethnic Studies**

This information has been presented to Chairs/Directors and IPC. After Curriculum, it will go to Faculty Senate. The CSU Academic Senate developed a task force to explore an Ethnic Studies requirement resulting in the development of a new lower division Area F requirement. The CSU removed 3 units from area D to accommodate the new Ethnic Studies requirement. There are five specific outcomes that courses in the area must meet:

- 1) Analyze and articulate concepts of ethnic studies, including but not limited to race and ethnicity, racialization, equity, ethno-centrism, eurocentrism, white supremacy, self-determination, liberation, decolonization and anti-racism.
- 2) Apply theory to describe critical events in the histories, cultures and intellectual traditions, with special focus on the lived-experiences and social struggles of one or more of the following four historically defined racialized core groups: Native Americans, African Americans, Latina/o Americans and/or Asian Americans, and emphasizing agency and group-affirmation.
- 3) Critically discuss the intersection of race and ethnicity with other forms of difference affected by hierarchy and oppression, such as class, gender, sexuality, religion, spirituality, national origin, immigration status, ability and/or age.
- 4) Describe how struggle, resistance, social justice, solidarity and liberation as experienced by communities of color are relevant to current issues.
- 5) Demonstrate active engagement with anti-racist issues, practices and movements to build a diverse, just and equitable society beyond the classroom.

Only courses addressing the specified populations in outcome two will be applicable. These courses must be in place for students to take by fall 2021. Community colleges must ensure that enough of these courses are being offered to address student need. Some courses may need to be changed to address the fall 2021 timeline but articulation impacts should not be ignored. Discussion from the committee included how this requirement might impact our district Multicultural Requirement and whether the GE Subcommittee should be involved. Creating a separate workgroup of the GE subcommittee containing the disciplines involved was explored. There was also a suggestion to include a counselor. Tina volunteered for this role. There was general consensus that this is a good idea and needs to happen separately from the work that needs to be done for the Multicultural Requirement. Taking these courses may contribute to the completion of a student's American History and Institutions requirement.

**3. CTE Deans Requirement and Approval Process**

Continuing from the discussion at the last curriculum meeting, the current approval process was re-evaluated. Our current process already includes the Vocational Dean which is a good place for this to bridge this gap. Technical review could discuss with Margie how this information is compiled. Further work will be done outside of the Curriculum Committee to reinforce best practices.

**4. University Studies/Mudgett**

There was no further discussion but questions and feedback may be directed to Ben. The ultimate goal is to funnel students to specific disciplines where they can get the information they need.

**5. General Studies in the Mapper**

Wendy reported that a workgroup for the Mapper may be developed as it is not clear that this is a curriculum issue. There was feedback offered from a Counselor that General Studies degrees be added to the Mapper. Concerns were that these degrees are not specific with outcomes or vocational information. This information is included for all pathways in the Mapper. It would be difficult to establish learning outcomes as the facilitation of transfer is not a learning outcome. The question of whether students choose to complete a General Studies degree or if they end up completing it after taking a number of courses was discussed. There are students that fall into a variety of categories for a variety of reasons but few come in seeking completion of this a General Studies degree. Lacey Craft shared that some athletes may not know what schools will recruit them in the future so they need a more generalized degree in order to take advantage of any future scholarship opportunities. Although these degrees have value, there may not be a need to include them in the Mapper. There has been discussion about including an additional category in the mapper for degrees like these.

**6. Course Review Campaign – Spring 2021 – *Not discussed.***

**H. INFORMATION**

1. **Electronic Catalog Demo** – A campus-wide request has been distributed to proof the electronic catalog against the current pdf (printed) catalog. Going forward, curriculum data included in META will populate the catalog. It will no longer be a manual process. We are still exploring final steps and formatting. Integration into the campus community is also still being discussed

**I. REPORTS**

1. **Accreditation/Meehan** – The deadline for writing teams has been extended until the end of October. Working sessions are being scheduled for further clarification of feedback and then to finalize writing.
2. **Articulation/Mudgett** – *There was no report*
3. **Credit for Prior Learning/Rose & Mudgett** - The development of a tool to assist students with determining if they meet Credit for Prior Learning (CPL) continues. The CPL website contains a lot of information. Faculty are encouraged to disseminate this information to their departments. The website also contains steps to establish a course as CPL applicable.
4. **Learning Outcomes/Farrell** – Cheryl reported that Learning Outcomes Subcommittee goals are still be developed and determination of how to assess this year's college outcome is being explored.
5. **Noncredit/Sebring** – *Working with enrollment services to establish a new transcript, first for CPL and then for noncredit. Also working with enrollment services to develop new processes for online noncredit courses. Course and outside work hours must now be reported for these courses. Positive attendance is also required. Palomar is working with other institutions to help inform our process in order to update CORs for spring 2021 implementation.*
6. **Strong Workforce, Student Success and Retention/Roe** – *There was no report*

**J. FUTURE ITEMS FOR DISCUSSION**

Potential discussions about reconciling data between catalog and systems. Ben announced that the update to the Transfer Model Curriculum in Business has finally been completed.

**K. NEXT MEETING –**

Next Regular Meeting, Wednesday, October 21, 2020 at 3:00 pm, Zoom Conferencing

**L. ADJOURNMENT – Meeting adjourned at 4:42 pm**