

**Palomar College
Curriculum Committee Minutes
October 21, 2020
Zoom Conferencing**

A. **CALL TO ORDER** Meeting was called to order at 3:09

Co-Chairs Wendy Nelson, Shayla Sivert
 Melissa Bagaglio, Christine Barlolong, Fabienne Chauderlot, Patti Dixon, Matt
Members Present Doherty, Jim Eighmey, Katy Farrell, Marlene Forney, Margie Fritch, Luis Guerrero,
Roll-Call Maureen Hallett, Cory Lindsey, Pearl Ly, Leigh Marshall, John McMurria, Adam
 Meehan, Vickie Mellos, Patricia Menchaca, Benjamin Mudgett, Duy Nguyen, Lillian
 Payn, Kevin Powers, Nichol Roe, Clare Rolens, Candace Rose Leslie Salas Suzanne
 Sebring, Justin Smiley, Gary Sosa, Ed Sprague, Gina Wilson
Staff Cheryl Kearse (Recorder), Richard Loucks **Guests** Lacey Craft

B. **ACTION-MINUTES OF OCTOBER 7, 2020 CURRICULUM COMMITTEE MEETING**

1. **October 7, 2020 Meeting** - MSC Mudgett, Rose (Abstentions: Guerrero, Mellos)

C. **ANNOUNCEMENTS** - *There were none*

D. **ACTION - CURRICULUM COURSES AND PROGRAMS**

Approve Curriculum Proposals Effective Fall 2020 or Fall 2021 (as indicated), pending other appropriate approvals:

1. **Credit Program Deactivations effective fall 2021** – MSC Fritch, Rose

1) **Video Game Developer CP**

2. **Credit Course Changes fall 2020** – MSC Rose, Marshall

1) **POSC 110**

3. **Technical Corrections effective fall 2020** – MSC Rose, Forney

1) **MIL 199**

4. **Distance Education and Course Reviews effective fall 2020** – MSC Fritch, Mudgett

1	ACR	101	20	ART	266	39	ENG	226
2	ANTH	125	21	CE	100	40	ENG	250
3	ANTH	210	22	CE	110	41	ENG	255
4	ANTH	225	23	CE	150	42	ENGR	210L
5	ARCH	150	24	CHEM	104	43	ES	100
6	ARCH	196	25	CS	155	44	HUM	101
7	ARCH	197	26	DBA	298	45	JAPN	130
8	ARCH	200	27	DBA	298B	46	LS	145
9	ARCH	202	28	DBA	298C	47	MUS	222
10	ARCH	204	29	DNCE	174	48	N ART	951
11	ARCH	295	30	DNCE	283	49	NUTR	100
12	ART	135	31	DNCE	284	50	OCN	100L
13	ART	138	32	EME	175L	51	PHYS	102
14	ART	140	33	EME	206L	52	SPCH	290
15	ART	250	34	EME	207L	53	WTE	50
16	ART	255	35	EME	208L	54	WTE	58
17	ART	260	36	EME	209L	55	WTE	64
18	ART	261	37	ENG	211	56	WTE	97
19	ART	265	38	ENG	221			

E. **ACTION – 2020-2021 CURRICULUM COMMITTEE GOALS** – MSC Rose, Eighmey

F. **DISCUSSION**

1. **CSU Ethnic Studies** – Ben and Wendy met with disciplines to begin the work to meet this deadline. Needs to be completed by January 2021 for fall 2021 availability. Disciplines from CS, AS and AIS met and agreed to make at least two courses per discipline available to meet the deadline. Changes (SLOs, objectives, content) will need to be made by November 2, 2020 and Board approved by January 2021. All of these courses will have the same SLOs. Since these outcomes meet our GE Outcomes, they may be assessed together which may be very informative. Cross-listings (for colleges which allow it) will be allowed to cross-list as long as the course contains a prefix for one of the historically racialized groups. This is not necessary for Palomar as these prefixes (disciplines) already exist. State legislature is exploring aligning the Ethnic Studies requirement with the CSU. Justin asked about acceptance of high school courses to meet the requirement. No one had an answer. Conversations about how this requirement will impact our multicultural requirement still need to happen.
2. **University Studies/Mudgett** – Ben asked for comments from constituencies. There were none.
3. **Catalog Demo** – Richard demonstrated the new online META catalog. Departments and areas were asked to provide feedback about information in the current printed catalog. Richard gave the committee a tour of some of the different areas and features. Future printed versions of the catalog will be handled in-house in smaller batches.
4. **Cross-Listed Course Plans** – Wendy discussed a plan to review and add Minimum Qualifications to cross-listed courses. Wendy presented a list of these courses. There are many colleges which do not allow cross-listings. Palomar has been encouraging faculty to explore de-cross-listing. Courses which will remain cross-listed will need to have minimum qualifications added to the Course Outline of Record (COR). Minimum qualifications noted on CORs will match the Chancellor's Office's minimum qualifications list. Many cross-listed courses have vastly different minimum qualifications. Meetings with affected faculty will be scheduled in order to facilitate the work to add minimum qualifications along with "and's and or's" to CORs where necessary.
5. **Course Review Campaign** – Wendy asked for feedback about how to proceed in spring with a plan to ensure reviews are being done. She discussed what may be updated as a part of a review and sought feedback from the committee about how to ensure that courses are being continually updated. Patti stated that a list would be helpful. Ben explained the importance of updated CORs to articulation. We will start with a list to jump-start reviews in the spring.

G. **INFORMATION-** *There was none*

H. **REPORTS**

1. **Accreditation/Meehan** – Nothing new to report.
2. **Articulation/Mudgett** – *Ben's report follows:*

C-ID October 2020

Faculty Members Needed

As a faculty-driven system, we always welcome faculty to participate as COREs and FDRG members. If you are interested in participating with C-ID please see below for further details. C-ID is seeking CCC faculty to participate as FDRG members for the following disciplines:

- Global Studies
- Public Health Science
- Spanish
- Studio Arts

CCC Course Outline of Record Evaluators (COREs) Needed:

- Digital Media
- Health Information Technology

If you are interested in participating as a CCC CORE for C-ID, please complete the [interest survey](#). If you are interested in becoming a CCC FDRG member for C-ID please complete [the FDRG interest survey](#). If you would like more information regarding these roles, send us an email at c-idsupport@asccc.org or visit [our website](#). Please share this newsletter with any faculty that may be interested.

CSU CORE Recruitment

Please email c-idsupport@asccc.org if you have CSU faculty recommendations, or are interested in serving. A more detailed list of these disciplines in need can be found [here](#).

- Administration of Justice
- Anthropology
- Child Development
- English
- Geology
- History
- Philosophy
- Social Justice Studies
- Sociology
- Spanish

3. Credit for Prior Learning/Rose & Mudgett – Candace’s report follows:

In September, met with our current credit for prior learning (CPL) faculty to give updates and review the CPL course list webpage. Currently updating the CPL website with helpful information for students, counselors and faculty.

Continue to work with the student services team on the following:

- Development of a CPL student petition form that is dynamic, workflow-enabled and sends notifications to all parties throughout the process – from the initial meeting with a counselor and petition for CPL, through faculty assessment, to the award of credit on the transcript.
- Transcribing prior learning assessment on a student’s transcript to meet title 5 and ACCJC requirements

Meeting with counselors to keep them informed on the CPL assessment workflow process and the transfer of CPL credits to the 4-year colleges.

Recently attended the following workshops to learn more about awarding CPL for military training/education and to assist faculty in this process:

- ACE “Military Training to College Pathways: Giving Credit Where Credit is Due” workshop to learn more about giving credit to military students using ACE (American Council on Education) military recommendations
- Norco Military Articulation Platform (MAP) meeting – learned about the MAP database and how Palomar can use it to help research courses that align with ACE recommendations

Working with our Computer Science faculty on collaborations with military partners:

- Awarding 22 - 28 units of credit through CPL in the Computer Network Administration with Emphasis: Cisco program to students in the Marine Corps Communications Electronics School who have completed over 600+ hours of training and education
- Providing Marines training for their Intel Data Engineers through our computer science program

So far this semester, individually or as a team, Ben Mudgett and Candace have presented at 11 different CPL workshops, both regionally and nationally, showcasing the amazing work of Palomar College faculty and staff as the leaders in this initiative for the CCCs and sharing best practices with colleagues. Five more workshops are scheduled before the end of this year.

I am reaching out to stakeholders and engaging discussions around credit by exam (CBE) fees at Palomar. As stated in title 5 55050 (e) CPL:

While districts may charge a fee for credit by examination, districts should keep student equity in mind when determining fees and ensure fees do not limit access to CPL by placing an undue financial burden on students.

Things to consider:

- Title 5 states that we cannot charge students fees for the other methods of CPL assessment: military transcripts, industry certificates, portfolio review, AP, IB, CLEP
 - Palomar currently charges students the tuition rate for the course when they do CBE - out of state or international students pay the higher tuition rates
 - Our current AP5030 on student fees does *not* list credit by exam
 - Financial and military aid may not pay for CBE
 - CPL faculty are in favor of removing this financial barrier and making CBE equitable to all students
 - Other than external exams, CBE is the only CPL method of assessment that is guaranteed to transfer to the CSU/UC at this time – discussions at the state level are taking place regarding CPL and transfer so this may change in the future
4. **Learning Outcomes/Kearse** – LOSC is looking at assessment tools for the college outcome, Information Literacy. Explored a free assessment designed for K12 students but had some concerns about recency and the appropriateness of the questions. There is a more attractive option for assessment but whether that one may be used will hinge upon the availability of funding.
 5. **Noncredit/Sebring** – There was none.
 6. **Strong Workforce, Student Success and Retention/Fritch** – Second strong workforce institute for counselors will be rolled out in the spring. New faculty on the ROC will be Tina Marie Parker.
- I. **FUTURE ITEMS FOR DISCUSSION**
 - J. **NEXT MEETING** –
Next Regular Meeting, Wednesday, November 4, 2020 at 3:00 pm, Zoom Conferencing
 - K. **ADJOURNMENT** – Meeting adjourned at 4:33 pm