

**Palomar College
Curriculum Committee Minutes
May 20, 2020
Zoom Conferencing**

1. **ACTION** – Meeting was called to order at 3:06 pm

Co-Chairs	<input checked="" type="checkbox"/> Wendy Nelson, <input checked="" type="checkbox"/> Shayla Sivert <input checked="" type="checkbox"/> Christine Barolong, <input checked="" type="checkbox"/> Fabienne Chauderlot, <input checked="" type="checkbox"/> Patti Dixon, <input type="checkbox"/> Matt Doherty, <input checked="" type="checkbox"/> Jim Eighmey,
Members Present	<input checked="" type="checkbox"/> Katy Farrell, <input type="checkbox"/> Craig Forney, <input type="checkbox"/> Marlene Forney, <input checked="" type="checkbox"/> Margie Fritch, <input checked="" type="checkbox"/> Luis Guerrero, <input type="checkbox"/> Maureen Hallett, <input type="checkbox"/> Cory Lindsey, <input checked="" type="checkbox"/> Pearl Ly, <input type="checkbox"/> Shelbi Mayo, <input checked="" type="checkbox"/> John McMurria, <input type="checkbox"/> Adam Meehan, <input checked="" type="checkbox"/> Vickie Mellos, <input checked="" type="checkbox"/> Benjamin Mudgett, <input checked="" type="checkbox"/> Lillian Payn, <input type="checkbox"/> Kevin Powers, <input checked="" type="checkbox"/> Nichol Roe, <input checked="" type="checkbox"/> Suzanne Sebring, <input checked="" type="checkbox"/> Justin Smiley, <input checked="" type="checkbox"/> Gary Sosa, <input checked="" type="checkbox"/> Ed Sprague, <input checked="" type="checkbox"/> Candace Rose, <input type="checkbox"/> Carla Thomson, <input checked="" type="checkbox"/> Gina Wilson
Staff	<input checked="" type="checkbox"/> Cheryl Kears (Recorder), <input checked="" type="checkbox"/> Richard Loucks
Guests	Lacey Craft, Leigh Marshall, Benjamin Adams, Karl Seiler, Daniel Lynds, Tracy Fung, Melissa Bagaglio, Julie Van Houten, Barbara Kelber

2. **ACTION-MINUTES**

MSC Dixon, Ly to approve the **May 6, 2020** Curriculum Committee meeting minutes

3. **ANNOUNCEMENTS**

4. **AGENDA CHANGES** – There were no agenda changes

5. **ACTION - CURRICULUM COURSES AND PROGRAMS (see specific courses and programs at the end of this document)**

Approve Curriculum Proposals Effective Fall 2020, pending other appropriate approvals:

- A. New Credit Courses** – MSC Sosa, Rose

1)CFT 212

- B. Credit Course Changes** – MSC Dixon, Rose – course changed to ensure students can get through clinical hours. Difficult for students to complete clinical hours due to not having access to hospitals during COVID-19.

1)NURS 118

2)NURS 217

- C. Credit Program Deactivations** – MSC Mudgett, Dixon

1)Legal Studies

2)Psychological and Social Services

3)Public Works Management - Level III

- D. Requisites** – MSC Rose, Sosa

1)CFT 212

2)NURS 118

3)NURS 217

4)NURS 218

- E. Technical Corrections** – GE Competence in Health and Fitness Activity Courses – MSC Mudgett, Rose

1)DNCE 115

2)DNCE 149

3)DNCE 151

4)DNCE 153

5)DNCE 210

- F. Technical Corrections** – ASL Removal of 2019-2020 Curriculum Changes – MSC Dixon, Mellos

1)ASL 100

2)ASL 100L

3)ASL 100L

4)ASL 101

5)ASL 101

6)ASL 101L

- 7) ASL 205
- 8) ASL 205
- 9) ASL 205L

- 10) ASL 206
- 11) ASL 206
- 12) ASL 206L

G. Information – Course Reviews – No action required

- 1) AIS 145
- 2) AIS 165
- 3) AIS 115
- 4) AJ 106
- 5) AJ 104
- 6) ARTD 150
- 7) ARTD 200
- 8) ARTD 100
- 9) ARTI 100
- 10) ARTI 247
- 11) ARTI 210

- 12) ARTI 248
- 13) ARTI 246
- 14) ARTI 210
- 15) DA 85
- 16) FREN 102
- 17) FREN 101
- 18) KINE 170E
- 19) KINE 128D
- 20) MATH 206
- 21) WELD 135

6. ACTION

- A. Technical Updates – Impacts for ESL 110 (ENG 100)** MSC Sosa, Mellos
- B. FALL 2020 Curriculum Timeline** – MSC Dixon, Mellos Add IPC deadline of September 23 deadline for a fall 2021 effective date; clarify proposal type (new, changes, reactivations)
- C. DE Approval Plan – Move to Discussion** Dixon, Ly

7. DISCUSSION

- A. DE Approval Plan** – The Chancellor’s Office asked for a plan for moving programs and courses to remote instruction along with a list of each. CO requires colleges to have a DE addendum to the COR which Palomar currently has. Spring will need similar along with PD training and other remote instructional support. New proposal type added into META to only add DE. Faculty may also propose a course review in order to add DE. Selection added to only include as DE in a state or local emergency. Want to get to a point where most of our classes are approved for at least emergency DE if needed. CO is awaiting more information for DOE. Under current guidelines, if courses are not approved for DE in Spring 2021 and we are still in remote instruction mode, they may not be taught. Information included in the DE plan to be submitted to the CO. There will be instructions and videos to assist faculty with completing the new DE page in META. There was discussion around requiring courses be taught DE. There is no requirement that a course be offered DE even if it is approved as such. There will be an option that outlines whether a course is will be able to be offered as DE anytime or only during local/statewide emergencies. Any need to submit a substantive change to ACCJC will be addressed through our accreditation office. There was discussion about validating whether a course could be taught online and the students can meet the outcomes as a part of this process. There are options to choose fully-online and partially online. If faculty believe that students may not be able to meet the outcomes, the course may very well not be DE. Again, partial DE may be an option. There was discussion about in-person testing and being clear about all course requirements (testing in person) for students. There was also discussion about remote proctoring and the logistics required for in-person testing. Faculty need to complete DE addendum for courses which need to be taught online for the summer and the fall.

B. Curriculum Goals

- 1) GE – Developed workgroup. This goal is “in progress.”
- 2) Cross-listed courses accomplished but still need to add to META
- 3) Re-evaluate timeline/process – Working on; new timeline today. “In process.”
- 4) DE – Accomplished
- 5) Requisite Enforcement – Accomplished. Write another goal around dealing with any issues enforcement has caused.
- 6) CPs to CAs – “In progress.” Will work on for fall
- 7) Combining Courses 0 “In progress.” Deans working on

8) Credit for Prior – “In progress.” Almost done. Working of compensation portion

8. **INFORMATION**

- A. **GE Workgroup Update** – Great work. Will continue and moving in the right direction to redefine or reaffirm our GE philosophy.
- B. **CSUSM Pathways Mapper** – Asked to work with CalState San Marcos to help Palomar students who want to transfer to CSUSM to improve transfer pathways between the two campuses. Can add a 4-year plan in mapper for CSUSM which includes courses to be completed at Palomar and the courses which need to be completed at CSUSM. Will work on ADTs and high-demand transfer programs first. The goal is to simplify the process for students.
- C. **ADT Periodic Review Update** – Conducted a review of 5 ADTs in Technical Review. It was streamlined. Invited faculty from the transfer degree and discussed changes that will need to be launched by October 1 to ensure we are using the correct template.
- D. **AP Equivalencies – Art and Computer Science** – These are additions to our AP chart for equivalencies.

AP Exams	Score	Palomar Equivalent
Art History	3	ART 100
Computer Science Principles	3	CSCI 112

- E. **2020/2021 GE Changes** – Will go into Effect in Fall 20. These are course changes for local, CSU and UC GE areas. The changes include new as well as deactivated courses.

Palomar College Associate Degree General Education Changes 2020/2021						
PREFIX	COURSE #	TITLE/TITLE CHANGE	PALOMAR GE AREA		PALOMAR GE AREA TITLE	EFFECTIVE TERM
Palomar College General Education Deactivations Effective Fall 2020						
TA	140	History of the Theatre From Ancient Greece Through the 17th Century	Removed from Area C		Humanities	F20
TA	141	History of the Theatre From the 18th Century to the Present	Removed from Area C		Humanities	F20
Palomar College General Education Effective Fall 2020						
CHDV	172	Teaching in a Diverse Society	Area D		Social and Behavioral Sciences	F20
ESL	110	College Composition for Non-Native Speakers	Writing Comp; A1		Writing Competency; English Composition	F20
ID	121	History of Decorative Arts	Area C		Humanities	F20
KINE	105	Cardio Conditioning Applications	H/F Comp Activity		Competency in Health and Fitness Activity Lab	F20
MATH	101	Quantitative Reasoning	Math Comp; A2		Math Competency; Communication and Analytical Thinking	F20
MATH	126	STEM Precalculus I - College Algebra	Math Comp; A2		Math Competency; Communication and Analytical Thinking	F20
MATH	127	STEM Precalculus II - Trigonometry and Analytic Geometry	Math Comp; A2		Math Competency; Communication and Analytical Thinking	F20
READ	105	Academic Reading	Area E		Lifelong Learning and Self Development	F20
SPCH	170	Small Group Communication	Area A2		Communication and Analytical Thinking	F20
Palomar College CSU/IGETC General Education Changes Effective Fall 2020						
PREFIX	COURSE #	TITLE/TITLE CHANGE	CSUGE	IGETC	GE Area Title	EFFECTIVE TERM
Palomar College General Education Deactivations Effective FALL 2020						
TA	140	History of the Theatre From Ancient Greece Through the 17th Century	Removed from Area C1	Removed from Area 3A	Humanities: Arts	F20
TA	141	History of the Theatre From the 18th Century to the Present	Removed from Area C1	Removed from Area 3A	Humanities: Arts	F20
Palomar College New CSU and IGETC General Education Approvals						
CHDV	115	Child, Family and Community	Retained Area D ¹	Area 4	Social and Behavioral Sciences	F20
CHDV	172	Teaching in a Diverse Society	Area D	Area 4	Social and Behavioral Sciences	F20
ESL	110	College Composition for Non-Native Speakers	Area A2	Area 1A	Written Communication	F20
ID	121	History of Decorative Arts	Area C1	N/A	Humanities: Arts	F20
MATH	101	Quantitative Reasoning	Area B4	Area 2A	Quantitative Reasoning	F20
MATH	126	STEM Precalculus I - College Algebra	Area B4	Area 2A	Quantitative Reasoning	F20
MATH	127	STEM Precalculus II - Trigonometry and Analytic Geometry	Area B4	Area 2A	Quantitative Reasoning	F20
READ	105	Academic Reading	Area E	N/A	Lifelong Learning	F20

¹ CHDV 115 submitted and approved for IGETC GE Area D and therefore, retained CSUGE Area D

9. **REPORTS**

- A. **Accreditation/Smiley** – No report
- B. **Articulation/Mudgett** – No report
- C. **Credit for Prior Learning/Rose & Mudgett** – No report
- D. **Learning Outcomes/Farrell** – No report
- E. **Noncredit/Sebring** – Confirmation that the noncredit college prep classes were approved as a program. Three additional ESL noncredit programs approved.
- F. **Strong Workforce, Student Success and Retention/Fritch** – Will see what happens with strong workforce money after the May revise. Will need funding
Did receive 100K. Retreat on June 15, 2020 for 21 faculty to work on their projects. To create hard-to-convert CTE courses to online.

10. **FUTURE ITEMS FOR DISCUSSION**

- A. Catalog and Curriculum Timelines
- B. Shifting courses to DE for summer
- C. New DE page in META
- D. Electronic Requisite Enforcement
- E. Periodic Curriculum Review
- F. Curriculum Handbook
- G. Certificates of Proficiency to Certificates of Achievement
- H. MIS Project Data Elements
- I. Courses not Offered
- J. Combining of Classes (Sections)
- K. University Studies

11. **NEXT MEETING** – Wednesday, September 2, 2020 at 3:00 pm, Zoom Conferencing

12. **ADJOURNMENT** – Meeting adjourned at 5:00 pm