

Palomar College
Curriculum Committee Minutes
Wednesday, October 16, 2019

I. **Call to Order** – Meeting called to order at 3:07 pm

Members Present Patti Dixon, Katy Farrell, Marlene Forney, Luis Guerrero, Jack Kahn, Dennis Lutz, Pearl Ly, Shelbi Mayo, John McMurria, Adam Meehan, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Candace Rose, Justin Smiley

Absent Christine Barolong, Matt Doherty, Craig Forney, Margie Fritch, Cory Lindsey, Vickie Mellos, Nichol Roe, Suzanne Sebring, Gary Sosa, Ed Sprague, Carla Thomson

Staff Cheryl Kearse (Recorder), Richard Loucks **Guests** Ben Adams, Rita Campo Griggs, Leigh Marshall, Steve Perry, Chris Sinnott

II. There was discussion about the new agenda format as well as program impacts and ensuring that impacted programs are updated by departments. This is a discussion that will continue in Tech. Review and is something that group could potentially address.

III. **ACTION** – Minutes of September 4, 2019 and October 2, 2019 Curriculum meetings

MSC Dixon, Farrell to approve September 4, 2019 and October 2, 2019 Minutes

IV. **Announcements**

- **Curriculum Drop-Ins** – In H-105 – Last one will take place on October 22 from 2-4 pm. Programs will be the primary goal although work on courses will be allowed. Departments are being encouraged to consider converting Certificates of Proficiency to Certificates of Achievement.
- The working group to address the Health and Fitness requirement will be meeting next Tuesday (10/16) at 4 pm in the Green Room of the Performing Arts Complex
- Discussion and planning is happening around the composition of a General Education group (including representatives outside of the Curriculum Committee) and what the group will address. Wendy found what could have been an old version of this group. There were some members who remembered the group but no one could confirm whether it was ever formalized or put into operation.
- Film: **“A Better Life”** to be shown Monday, October 21 at 4:30. The event is free and celebrates Hispanic Heritage Month while also looking at the plight of undocumented persons.
- October 18, Theatre - Noche de Havana
- Monster Dash and Bash, Saturday October 19 from 8:30-11 am on the San Marcos campus
- October 28 at 3:00, Planetarium – Film, “Fractal Explorations”

V. **ACTION** - Approve Curriculum Proposals Effective Fall 2020, pending other Appropriate Approvals

New Credit Courses

1. ACS 110B [Intercollegiate Basketball](#)
2. GEOG 145 [LiDAR Data Processing and GIS Integration](#)

MSC (Approve) Powers, Mudgett

B. **Credit Course Changes**

1. ACS 110A [Intercollegiate Basketball](#)
6. CHDV 150 [Administration I: Programs in Early Childhood Education](#)
7. CHDV 155 [Administration II: Personnel and Leadership in Early Childhood Education](#)
9. CHDV 205 [Internship in Child and Family Services](#)
10. EME 224 [Clinical Refresher](#)

MS Rose, Mayo – Motion failed. There was more discussion about course impacts. Ben Mudgett (Articulation Officer) was particularly concerned about the impacts that the proposed title changes would have on programs. He requested that courses with impacts be pulled for further consideration.

MSC (Approve) Rose, Farrell items B 1, B6, B7, B9 and B10

C. **Credit Course Reactivations**

1. AB 110 [Body Restoration and Assembly](#)

MSC (Approve) Lutz, Powers

D. Noncredit Course Changes

1. N ESL 922 [Beginning Conversation I](#)

MSC (Approve) Mellos, Farrell

E. Distance Education

1. ASL 210L Discourse Analysis Lab
2. BIOL 135 Introductory Biology: Marine Mammals
3. CHDV 195 Adult Supervision and Mentoring in Early Care and Education

F. Requisites

1. ASL 210L Discourse Analysis Lab
2. CHDV 205 Internship in Child and Family Services
3. AB 110 Body Restoration and Assembly

MSC (Approve) Dixon, M. Forney items E and F

VI. AGENDA CHANGE – Move to Work-Based Learning Discussion/Sinnott, Campo-Griggs

Rita Campo-Griggs and Chris Sinnott, Palomar's Work-Based Learning Coordinators presented information about work-based learning and how it can positively impact classes, curriculum and student learning. Work-based learning allows students to apply classroom content to a real-world work environment. It can take place as career training (internships, clinicals, etc.), career preparation (shadowing, volunteering) and career awareness (guest speakers from industry). Work-based learning is coordinated through the career center and Strong Workforce in concert with the Service-Learning and Cooperative Education coordinators. For more information, email workbasedlearning@palomar.edu or visit the website at <https://www2.palomar.edu/pages/wcce/wbl>. This initiative has been formally taking place on campus for about a year but now there is a need to track this data from those who are already employing these methods. There will be a survey deployed soon to capture those participants.

VII. ACTION – Approve 2019-2020 Curriculum Committee Goals

MSC (Approve) Rose, Mudgett

VIII. DISCUSSION

A. Distance Education (DE)/Perry

Steve Perry was present to discuss DE changes. Wendy distributed what the page looks like now in META. There was discussion about the proposed changes. Other colleges include all of the title 5 language. Many thought this was a good practice but others were unsure as to whether presenting the language and having faculty consent/acknowledge would be enough to meet the requirements. There was discussion about what should be contained in META versus what should be handled through a process such as POET or a teaching resource for DE courses. This items will be brought back after looking at examples from other colleges and further defining the DE areas.

B. University Studies/Mudgett

Ben shared background about University Studies degrees. These ten interdisciplinary programs account for approximately 23% of our overall completers. In the past, the Curriculum Committee addressed the assessment of these programs (they weren't being assessed at the time which was a problem since so many students get them). They were originally designed to replace Liberal Arts/Studies degrees in order to more strongly emphasize areas of emphases (in a related GE area). They were compiled as a list of restricted electives in these areas. The Chancellor's office is concerned about outcomes and what students truly get from these degrees. Periodic review will help us clean these up and get them more focused on what they should be (outcomes). Additionally, we do not have a Business GE area or World Language GE area so there needs to be some discussion about areas like these and how these are justified (curriculum-wise). The statewide Academic Senate offers suggestions to Curriculum Committees in order to inform these discussions:

- Ask tough questions - What is the purpose? What are the outcomes? Are program goals clear?
- Require documentation (Curriculum Committee minutes)
- Counselors to put students of the right path for their goal

- Regular SLO/PLO assessment and program review

This conversation fits into the current GE discussions this college is having. The information used in this discussion may be accessed here <https://www2.palomar.edu/pages/curriculum/files/2019/10/University-Studies.pdf>.

IX. **INFORMATION**

- A. The attached courses have completed the course outline review process between May 11, 2019 and October 11, 2019 and are effective Spring 2019
 - 1. AIS 125 [American Indians Today](#)
- B. META Majors – *Not addressed due to time*
- C. CSU Quantitative Requirement – *Not addressed due to time*

X. **REPORTS**

- A. **Accreditation/Kahn** – Kicking off writing teams. Please try to attend a writing team training.
- B. **Articulation/Mudgett** - ASSIST is up and running. Users should start seeing articulation agreements. It will probably take about a year to get back to where the system was.
- C. **Credit for Prior Learning Workgroup/Rose & Mudgett** – *Not presented due to time.*
- D. **Learning Outcomes/Farrell** – *Not presented due to time.*
- E. **Noncredit/Sebring** – *Not presented due to time.*

XI. **FUTURE ITEMS FOR DISCUSSION** - Electronic Requisite Enforcement, Periodic Curriculum Review, Curriculum Handbook, Certificates of Proficiency to Certificates of Achievement, MIS Project Data Elements, Courses not Offered, Combining of Classes (Sections)

XII. **NEXT MEETING** – November 6, 2019, 3:00 pm, Room H-306
Meeting adjourned 4:58 pm