

**Palomar College**  
**Curriculum Committee Agenda**  
Wednesday, September 4, 2019  
Room AA-140, 3:00 pm

- I. **Call to Order**
- II. **Minutes of the May 15, 2019 Curriculum Committee Meeting (Attachment A)**
- III. **Announcements**
  - A. **Palomar Curriculum Institute – 9/13/2019**
  - B. **Curriculum Drop-Ins**
    - 1. September 19, 2019 – 2:00 – 4:00 pm
    - 2. October 11, 2019 – 10:00 am – noon
    - 3. October 22, 2019 – 2:00 pm – 4:00 pm
- IV. **Curriculum Committee Orientation**
- V. **ACTION - The following curriculum changes, pending appropriate approvals, will be effective Fall 2019:**

A. **Noncredit Programs – New**

1. [Program Title: Computer Skills for ESL](#)

**Discipline:** English as a Second Language (N ESL)

**Award Type:** Certificate of Completion

**Justification:** We would like to update the curriculum for the computer class we offer in the ESL department. Currently, there is only one course (NESL 983 Computer Literacy) that runs for an entire semester. The teachers have found that it is a lot of curriculum to cover in one semester. Instead, we would like to offer three focused 8-week courses:

- NESL 982 - Computer Skills 1 - Foundational Skills
- NESL 983 - Computer Skills 2 - Office Applications
- NESL 984 - Computer Skills 3 - The Digital Age

We wanted to create shorter courses (8 weeks instead of 16 weeks) so that there are more entry points for students. Also, none of the classes require pre-requisites, so any student can take the classes at any point. The first week of each course will include a review of computing basics and vocabulary. In addition, we created the last course (NESL 984) to include updated technology. After successfully completing all 3 courses, students can receive a non-credit certificate of completion in "Computer Skills for ESL"

*Vickie Mellos*

2. **Program Title:** [Grammar Skills for ESL](#)

**Discipline:** English as a Second Language (N ESL)

**Award Type:** Certificate of Completion (Noncredit-Hours only; no units)

**Justification:** We currently offer 3 courses that help ESL students to develop their grammar skills for academic writing. These three N ESL courses, when sequenced as a program, will equip non-native speakers with the English grammar skills needed to succeed in college writing courses as well as in career, associate, or transfer-degree programs.

*Tracy Fung*

3. **Program Title:** [Speaking Skills for ESL](#)

**Discipline:** English as a Second Language (N ESL)

**Award Type:** Certificate of Completion (Noncredit-Hours only; no units)

**Justification:** We currently offer 3 stand-alone courses that allow students to work on their English speaking skills. These three NESL courses, two pronunciation and one academic listening/speaking course, when sequenced as a program, will equip non-native speakers with the English language speaking skills necessary to succeed in career, associate, or transfer degree programs.

*Tracy Fung*

VI. **ACTION - TECHNICAL CORRECTION**

- A. **Program Title:** [Internet: Emphasis in Graphic Communication](#)  
**Discipline:** Graphic Communications – Multimedia and Web (GCMW)  
**Award Type:** ~~A.S. Degree Major~~/Cert. Achievement 18 units/more  
**Total Units:** 12

Removing Associate Degree option since the program no longer meets the minimum 18 unit requirement due to Course Deactivations. Removal/correction will be reflected on 2019-2020 catalog addendum.  
*Instructional Services*

- B. **Program Title:** [Graphic Communications: Emphasis in Production](#)  
**Discipline:** Graphic Communications – Imaging and Publishing (GCIIP)  
**Award Type:** ~~A.S. Degree Major~~/Cert. Achievement 18 units/more  
**Total Units:** 16

Removing Associate Degree option since the program no longer meets the minimum 18 unit requirement due to Course Deactivations. Removal/correction will be reflected on 2019-2020 catalog addendum.  
*Instructional Services*

VII. **DISCUSSION**

- A. **District Articulation for CTE Transitions (AP 4050)/Sebring** (Attachment B)  
B. **Goals/Nelson**

VIII. **REPORTS**

- A. Accreditation/*Kahn*  
B. Articulation/*Mudgett*  
C. Math Across the Curriculum/*Guerrero*  
D. AB 705  
E. Credit for Prior Learning Workgroup  
F. Learning Outcomes

IX. **FUTURE ITEMS FOR DISCUSSION** - Electronic Requisite Enforcement

- X. **NEXT MEETING** – September 18, 2019, 3:00 pm, Room AA-140