Palomar College
Curriculum Committee Minutes
Wednesday, November 7, 2018

I. **Call to Order** – Meeting called to order at 3:05 pm

Members Present	Richard Albistegui-Dubois, Rita Campo Griggs, Patti Dixon, Karen Donovan, Katy Farrell, James Fent, Craig Forney, Margie Fritch, Luis Guerrero, Jack Kahn, Cory Lindsey, Pearl Ly, Shelbi Mayo, John McMurria, Adam Meehan, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Nichol Roe, Candace Rose, Suzanne Sebring, Shayla Sivert, Justin Smiley, Carla Thomson
Absent	Jim Eighmey, Marlene Forney, Nirmala Kashyap, Kevin Powers
Guests	Wing Cheung, Ed Sprague
Staff	Cheryl Kearse (Recorder), Richard Loucks

II. **Minutes** of the **October 17, 2018** Curriculum Committee Meeting

(MSC) Fritch, Ly 1 abstention

III. **Announcements**

A. **BP/AP 4020**
Curriculum certification required that we have this approved prior to signing. The Chancellor's Office was notified and there seemed to be no impact with the self-certification being three weeks late. The finalized policy is going to the Board and we will complete certification. This policy involved the calculation of hours/units.

B. **Adding a Second December Meeting - Electronic Voting 12/12-12/14**
12/5 last meeting. Will need another meeting in order to address all curriculum. Thinking of doing electronic voting between 12/12 and 12/14. Faculty Senate approval could be done via electronic means as well so that all is approved by fall semester. Discussion about need for catalog software to help streamlining and approval of curriculum.

IV. **Agenda Changes**

V. **ACTION - SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **FALL 2019:**

A. **Credit Course Changes**

1. Course Number and Title: FASH 100 Fashion Industry
Discipline: Fashion (FASH)
Course Included in the following programs:
   a. Fashion Design, A.S. Degree Major/Cert. Achievement 18 units/more
   b. Fashion Merchandising, A.S. Degree Major/Cert. Achievement 18 units/more
   c. Fashion: Buying and Management, A.S. Degree Major/Cert. Achievement 18 units/more
   d. Visual Merchandising, A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Updated description, objectives, methods of instruction, reduced LEC hours from 3 to 2, increased LAB hours from 0 to 3 (units remain the same), content, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.
Rita Campo Griggs

2. Course Number and Title: ID 105 Materials and Resources
Discipline: Interior Design (ID)
Transfer Acceptability: CSU
Updated description, CB11, methods of instruction, objectives, SLOs, content, required reading, suggested reading, methods of assessment, textbooks.
Dennis C. Lutz

B. **New Noncredit Courses**

1. Course Number and Title: N ESL 920 Academic Speaking and Listening

Short Title: Academic Speaking/Listening
Discipline: Noncredit Counseling (N ESL)
Grading Basis: No Grade
Justification: Due to repeatability and a focus on skills attainment, NESL 20 will increase the access and success of non-native adult speakers in developing stronger speaking skills in English for career purposes.
Gary Sosa (Tracy Fung)

C. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2019**.

Catalog/Subject Number	Learning Offerings
FASH 100	Computer Assisted, Telecourse, Online

(MSC) Dixon, Farrell Item V

VI. **FIRST READING**—The following items will be brought back for Curriculum action effective **Spring 2019** pending appropriate approvals:

A. **Credit Course Changes**

1. Course Number and Title: HIST 105 History of Western Civilization Through the Reformation
Short Title: WESTERN CIV THRU REFORMATION
Discipline: History (HIST)
Transfer Acceptability: UC/CSU Transfer Course
Distance Learning Offering(s): Online Course (Internet) (Text one-way, e.g. newspaper, correspondence, electronic file, etc.)
Grading Basis: Grade/Pass/No Pass
Added distance education (online), updated CB11
Travis Ritt

B. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Spring 2019**.

Catalog/Subject Number	Learning Offerings
HIST 105	Online

VII. **FIRST READING**—The following items will be brought back for Curriculum action effective **FALL 2019** pending appropriate approvals:

A. **Credit Course Packages**

Package Title: Fire Officer Curriculum
Discipline: Fire Technology (FIRE)
Description: CSFM curriculum for Fire Officer Certification
Ed Sprague

1. **Course Changes**

a. Course Number and Title: FIRE 171E Company Officer 2E/Wildland Incident Operations
Short Title: Company Officer 2E/Wildland
Discipline: Fire Technology (FIRE)
Prerequisite: S-290 Intermediate Fire Behavior (Classroom Delivery Only)
Transfer Acceptability: CSU Transfer Course
Distance Learning Offering(s): Other (hybrid)
Grading Basis: Grade/Pass/No Pass

Changed number from 176 to 171E, changed title, updated description, CB11, added requisite, added hybrid, updated SLOs, objectives, content outline, required reading, required writing, critical thinking, methods of assessment and textbooks
Ed Sprague

b. Course Number and Title: FIRE 171A Company Officer 2A/Human Resource Management for Company Officers
Short Title: Company Officer 2A/Management
Discipline: Fire Technology (FIRE)
Prerequisite: Meet the educational requirements for Fire Fighter II or experience as a career or volunteer firefighter.
Transfer Acceptability: CSU Transfer Course
Distance Learning Offering(s): Other (hybrid)
Grading Basis: Grade/Pass/No Pass
Changed number from 185 to 171A, changed title, updated description, CB11, added requisite, added hybrid, updated SLOs, objectives, content outline, required reading, suggested reading, critical thinking, outside assignments, methods of assessment and textbooks.
Ed Sprague

c. Course Number and Title: FIRE 171C Company Officer 2C / Fire Inspections and Investigations for Company Officers
Short Title: Company Officer 2C/Inspections
Discipline: Fire Technology (FIRE)
Prerequisite: Completion of a CA Regionally accredited Fire Academy or a signed statement by the agency's Fire Chief or designee stating the sponsored student has completed all SFT training requirements and skills sheets for Firefighter 1 or equivalent.
Transfer Acceptability: CSU Transfer Course
Distance Learning Offering(s): Other (hybrid)
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: No
Changed number from 190 to 171C, changed title, updated description, CB09, CB11, added prerequisite, added hybrid, updated methods of instruction, SLOs, content outline, required reading, required reading, methods of assessment and textbooks.
Ed Sprague

d. Course Number and Title: FIRE 172A Instructor 1 / Instructional Methodology
Short Title: Instructor 1
Discipline: Fire Technology (FIRE)
Recommended Preparation: Introduction to the Incident Command System (IS-100.B) or National Incident Management System (IS-700.A).
Transfer Acceptability: CSU Transfer Course
Distance Learning Offering(s): Other (hybrid)
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: No
Changed number from 193 to 172A, changed title, updated description, CB11, added requisite, hybrid, updated SLOs, objectives, content outline, required reading, required writing, critical thinking, outside assignments and textbooks.
Ed Sprague

e. Course Number and Title: FIRE 171D Company Officer 2D/All Risk
Short Title: Company Officer 2D/All Risk
Discipline: Fire Technology (FIRE)

Prerequisite: Completion of the following: ICS-200.B: Incident Command System for Single Resources and Initial Action Incidents Hazardous Material Incident Commander (as offered by the California Specialized Training Institute)
Transfer Acceptability: CSU Transfer Course
Distance Learning Offering(s): Other (hybrid)
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: No
Changed number from 175 to 171D, changed title, updated description, CB11, added requisite, updated methods of instruction, added hybrid, updated SLOs, objectives, content outline, required reading, suggested reading, required writing, critical thinking, outside assignments, methods of assessment and textbooks.
Ed Sprague

2. **Credit Course New**

   a. Course Number and Title: FIRE 171B Company Officer 2B/General Administrative Functions for Company Officers
   Short Title: Company Officer 2B
   Discipline: Fire Technology (FIRE)
   Prerequisite: Meet the educational requirements for Fire Fighter II or equivalent.
   Transfer Acceptability:
   Distance Learning Offering(s): Other (hybrid)
   Grading Basis: Grade Only
   Justification: This is one of seven courses required for California State Fire Marshal certification as a Company Officer.
   Ed Sprague
   CSU Transfer status
   The CA State fire Marshall has dictated these changes for continuing education. The curriculum is taken directly from the CA State fire Marshall's curriculum. Palomar is only one of 5 – 6 colleges in the state to do this. The department is deactivating old course numbers and streamlining curriculum in order to offer promotional opportunities to those currently employed in the field. The courses will be offered in a hybrid format in order for those working extended shifts to be able to take them. Palomar will alternate course offerings with Miramar College so as not to impact the other's program. Industry fully supports this program. No Certificate of Achievement is available but there was discussion that the packaging of these courses would be favorable for one.

B. **New Credit Courses**

   1. Course Number and Title: MATH 126 STEM Precalculus I - College Algebra
   Short Title: STEM Precalculus I
   Discipline: Mathematics (MATH)
   Prerequisite: MATH 60, MATH 56 or eligibility determined through the math placement process
   Transfer Acceptability:
   Grading Basis: Grade/Pass/No Pass
   This is a proposed multicultural course: No
   Justification: First semester course in two-semester pathway to calculus for STEM majors
   Wendy Metzger

   2. Course Number and Title: MATH 127 STEM Precalculus II - Trigonometry and Analytic Geometry
   Short Title: STEM Precalculus II
   Discipline: Mathematics (MATH)
   Prerequisite: MATH 126, MATH 110 or eligibility determined through the math placement process
   Grading Basis: Grade/Pass/No Pass

Justification: 2nd semester of STEM calculus pathway.
Wendy Metzger

This course is being developed as a Fast track to calculus. It was being developed before AB705. This option will allow STEM students to bypass non-transferable classes. The course was previously offered as a topics course but isd now being converted to a permanent course offering. It will satisfy CSU/UC transfer B4 and IGETC 2A, Local A2 and the math competency.

C. **New Noncredit Courses**

1. Course Number and Title: N ART 971 Advanced Jewelry and Metal Smithing for Older Adults
   Discipline: Noncredit Art (N ART)
   Justification: Course will provide older adult students with the opportunity to develop and refine advanced techniques in jewlery and metal smithing practices.
   Ingram Ober

2. Course Number and Title: N ESL 920 Academic Speaking and Listening
   Short Title: Academic Speaking/Listening
   Discipline: English as a Second Language (N ESL)
   Grading Basis: No Grade
   Justification: Due to repeatability and a focus on skills attainment, NESL 20 will increase the access and success of non-native adult speakers in developing stronger speaking skills in English for career purposes.
   Gary Sosa (Tracy Fung)

3. Course Number and Title: N READ 949 Introduction to College Reading Skills
   Short Title: Intro to College Reading
   Discipline: Noncredit Reading (N READ)
   Grading Basis: No Grade
   Justification: This course replaces Read 49, which is a credit class, and satisfies the requirements of AB 705.
   Melinda D. Carrillo

D. **Credit Course Deactivations**

1. Course Number and Title: GCIP 140A Digital Imaging/Photoshop IA
   Short Title: Digital Imaging/Photoshop IA
   Discipline: Graphic Communications - Imaging and Publishing (GCIP)
   Transfer Acceptability: UC/CSU Transfer Course
   Distance Learning Offering(s): Television Course (Video one-way, e.g. ITV, video cassette, etc.)
   Online Course (Internet) (Text one-way, e.g. newspaper, correspondence, electronic file, etc.)
   Grading Basis: Grade/Pass/No Pass
   Reason for Deactivation: No longer offered.
   Lillian S. Payn

2. Course Number and Title: GCMW 296 Special Projects
   Short Title: Special Projects
   Discipline: Graphic Communications - Multimedia and Web (GCMW)
   Transfer Acceptability: CSU Transfer Course
   Grading Basis: Grade/Pass/No Pass
   Reason for Deactivation: No longer offered.
   Lillian S. Payn

E. **New Credit Programs**

1. Program Title: Chemistry
   Discipline: Chemistry (CHEM)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Prerequisites: CHEM 100 or equivalent college course in introductory Chemistry
Justification: The new program would include the required curricula associated with the UC Pathway in Chemistry. The UC Pathways offers a set of courses students complete in a specific major that will transfer to any of the UC's nine campuses. Moreover, the CCC and the UC signed an MOU guaranteeing admission to a UC campus following a UC Pathway major for Fall 2019 matriculated students and beyond (pending GPA criteria).
Jennifer Zabzdyr

There is a huge need for CHEMTEC but this is does not address that need. We are aligning for UC transferability. This is directly related to UC pathways in Chemistry. There is a new development by UCs similar to ADTs for the CSUs. If students take these pathways they meet requirements for all UCs. Palomar will investigate a certificate for CHEMTEC.

F. **Credit Program Changes**

1. Program Title: Architecture
   Discipline: Architecture (ARCH)
   Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
   Updated CIP Code and outcomes, added ARCH 122, ARCH 217, ARCH 218 removed ARCH 144
   Joseph Lucido

2. Program Title: Drone Applications and Technologies
   Discipline: Graphic Communications - Imaging and Publishing (GCIP)
   Award Type: A.S. Degree Major
   Changed title, updated TOP, SOC and CIP codes, equipment plans, PLOs, description, goals and objectives, semester sequence, added, GEOG 140, CE 150, GEOG 132, GEOG 197, BUS 152.
   Mark J. Bealo
   As a result of the National Science Foundation grant, every year a new elective course will be developed and added to this degree. There is currently no TOP Code or minimum qualifications for Drone Technology. As a result, we are using a Graphic Communications TOP Code even though this program is a part of two departments. The title was changed so that students could find it (under "Drone").

3. Program Title: Music
   Discipline: Music (MUS)
   Award Type: A.A. Degree Major
   Removed MUS 143 and MUS 147, MUS 162, MUS 227, added DNCE 173/TA 173/MUS 173, MUS 169
   Ellen Weller

G. **Credit Program Deactivations**

1. Program Title: Alternative Process Photography
   Discipline: Photography (PHOT)
   Award Type: Certificate of Proficiency

H. **Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective **Fall 2019**.

Catalog Number	Type	Description	Proposal Type
FIRE 171E	Prerequisite	S-290 Intermediate Fire Behavior (Classroom Delivery Only)	Change
FIRE 171A	Prerequisite	Meet the educational requirements for Fire Fighter II or experience as a career or volunteer firefighter.	Change
FIRE 171C	Prerequisite	Completion of a CA Regionally accredited Fire Academy or a signed statement by the agency's Fire Chief or designee stating the sponsored student has completed all SFT training requirements and skills sheets for Firefighter 1 or equivalent.	Change

FIRE 172A	Recomm. Prep.	Introduction to the Incident Command System (IS-100.B) or National Incident Management System (IS-700.A).	Change
FIRE 171D	Prerequisite	Completion of the following: ICS-200.B: Incident Command System for Single Resources and Initial Action Incidents Hazardous Material Incident Commander (as offered by the California Specialized Training Institute)	Change
FIRE 171B	Prerequisite	Meet the educational requirements for Fire Fighter II or equivalent.	New
MATH 126	Prerequisite	MATH 60, MATH 56 or eligibility determined through the math placement process	New
MATH 127	Prerequisite	MATH 126, MATH 110 or eligibility determined through the math placement process	New
Chemistry	Prerequisite	CHEM 100 or equivalent college course in introductory Chemistry	New

I. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Spring 2019**.

Catalog/Subject Number	Learning Offerings
FIRE 171E	Hybrid
FIRE 171A	Hybrid
FIRE 171C	Hybrid
FIRE 172A	Hybrid
FIRE 171D	Hybrid
FIRE 171B	Hybrid

VIII. **ACTION – AP 4050 Articulation (High School Articulation Credit by Exam Policy - *Sebring***

Currently reads:
- Articulated College credits will not be differentiated on the student's Palomar Community College District transcript other than by a special notation indication indicating "articulated credit" "credit-by-exam."

- Unless otherwise specified in the Articulation Agreement, college credit is granted the fall semester after completion of the class. In order to receive college credit, the following must occur:
  a. Student must obtain a Palomar Community College District student identification number
  b. Student registers in state database (CATEMA)
  c. Student earns a "B" or better in both semesters
  d. Secondary school instructor submits grades in the CATEMA database or to the Career Technical Education Transitions office

- If any of the above criteria have not been met, the student has up to three two years after completion of the articulated course to apply for college credit. or of high school, whichever is greater, to apply for College credit

District fees will not be charged for college units earned through articulated course work.

Changes:
- The content of the articulated course and examination shall be determined solely by Palomar Community College District faculty of the appropriate discipline. The faculty shall determine if:
  o Content of the articulated course is aligned with the course outline of record, and;
  o Examination process adequately measures mastery of the course content as set forth in the course outline of record.

- Articulated College credits will not be differentiated on the student's Palomar Community College District transcript other than by a special notation indicating "credit-by-exam."

- Unless otherwise specified in the Articulation Agreement, college credit is granted the fall semester after completion of the class. In order to receive college credit, the following must occur:
  - o Student must obtain a Palomar Community College District student identification number
  - o Student must register in the state database (CATEMA)
  - o Student must earn a "B" or better on the final exam or final project provided by Palomar Community College District faculty, demonstrating course competency
  - o Secondary school instructor must submit grades in the CATEMA database or to the Career Technical Education Transitions office

- If any of the above criteria have not been met, the student has up to three years after completion of the articulated course to apply for college credit.

  District fees will not be charged for college units earned through articulated course work

Policies and Procedures recommended some wording (but not content) changes. This policy cleans up the process to assist high school students with transfer. It allows them to get a letter grade by taking an exam (collaboration between Palomar faculty and High School Faculty on what test is given and how/where). This is a major topic in Poway. It still includes language regarding faculty coordination although there have been issues with linking faculty in the past. Discussion centered around whether the language on line 30 should stay. Some high school districts are moving toward district articulation but not all are ready to do that. There may still be individual districts that may not go in that direction. Policies and Procedures is encouraged to provide an approval at this time with a plan to continue looking at and editing the policy. The curriculum asked whether an "or" may be inserted as an option to include district-to-district or individual needs? The desire is to ensure the articulated course is driven by Palomar Faculty. The courses in question are CTE courses. This issue is a result of ending the Regional Occupation Program (ROP). When ROP went away, there was no longer the state approval given by ROP. This issue impacts students in courses such as Business because they may often transfer. How will faculty be motivated to do this? There is evidence that the students want to come to Palomar because of this. Schools and teachers recommend Palomar since there is articulation in place. Agreements should departments as opposed to individual faculty. The transitions coordinator receives everything and then reaches out to the department (Chair) to find out who the lead instructor is. Records are then held in a central location. Palomar should compare the District's COR to determine if the course should be approved. This is not currently a part of our policy. The recommendation is the make the change to a letter grade now and bring back for future discussion. There seem to be two issues: Converting to a letter grade and District to District articulation versus Course to Course articulation. The recommendation is to correct the slight inconsistencies and forward to Policies and Procedures to change the letter grade policy. This issue will then be brought back to address the district-to-district issue**.**

IX. **DISCUSSION**

A. **Student Centered Funding Formula – *Kahn***
Changes to the funding formula may spark curriculum ideas. The new Student Centered Funding Formula supports the Chancellor's Office's Vision for Success with Guided Pathways facilitating the Vision. Previously, Census date was the primary way colleges were funded. Now the three areas for funding are FTES, Supplemental Allocation (how much we serve low income students) and Student Success allocation (the more students meet certain milestones, the more funding we get). We are "held harmless" the first two years (we get the higher of the two; what we did vs. what we had for first two years) the third year we are held to the new formula and get the allocation resulting from our actual numbers. We have already made a change in Financial Aid to qualify more students for BOG benefitting our supplemental allocation. AB 540 and serving incarcerated students mean more funding. More points equal more money. Major points come from (greatest to least) ADTs, Associates degrees, Credit Certificates, completion of transfer level math and English (within first academic year), transfer, completion of 9 or more CTE units or attainment of a regional living wage. Refer to funding document for more specifics. This is a good time to develop noncredit certificates which connect to CTE. We get paid for each student accomplishment and should be doing things which are in the best interest of students. More information to come.

B. **Subcommittees -** *Nelson*
   1. **Cross-Listing –** Goal is to develop a plan or campaign to investigate these courses. Volunteers are Jim Eighmey, Patty Dixon, Richard Loucks, Candace Rose, Margie Fritch and potentially a member from Performing Arts.
   2. **General Education** – Goal is to help inform Guided Pathways. This is an important step prior to developing Meta Majors. Volunteers are Craig Forney, Ben Mudgett, Katy Farrell and potentially Michael Mufson.

C. **Distance Education Pages in META –** *Nelson* – Continue to look at the changes. Be prepared to take action in December.

D. **New Program Form –** *Nelson/Kearse –* Exploring a way to put the new program form into META. Will bring back to a future meeting.

E. **General Education Institutional Learning Outcome (GE ILO) Assessment**
   Katy presented the plan developed by the Learning Outcomes Subcommittee (LOSC) to assess General Education/Institutional Learning Outcomes (GE/ILOs). This is the first year as a curriculum subcommittee. In past, Learning Outcomes Council would conduct assessment and present the results to the college. The plan is now coming to the Curriculum Committee. The assessment would take place in the spring. Katy presented the past process (different than course assessment). In the future, the proposal is to assess GE/ILOs using the tool in Canvas. The assessment is not to be tied to the course, but to the student. A student survey will also be employed as an assessment tool. Civic engagement will be assess utilizing a student survey from DeAnza College. There are also questions on the Program Review and Planning (PRP) document about ILOs. Data would come from the LOSC to the Curriculum Committee then to Faculty Senate. Individualized data for specific departments will be shared. Mapping to General Education Studies degrees is being assessed with the help of Ben Mudgett. The results may be used for co-curricular programs at different levels. A GE Assessment unit is available in Tracdat. This information will need to be shared with planning groups, Chairs/Directors and Guided Pathways groups. There is no longer any soft funding to pay faculty to assess but using Canvas should simplify the process. Definitions and rubrics have already been developed. The rubrics are in Canvas. The LOSC will be looking to develop a timeline for the future. The LOSC is looking for approval/endorsement in December in order to move forward with assessment in the spring.

F. **Certificates of Achievement –** To be addressed at a future meeting

X. <u>**INFORMATION**</u>

A. **Approval Process -** *Not addressed due to time*

B. **Curriculum Section of the Program Review and Planning (PRP) Document -** *Not addressed due to time*

C. The following courses have completed the course outline review process between September 15, 2018 and November 2, 2018, 2018 and are effective Fall 2018.

CHDV	112	Early Intervention and Inclusion
CHDV	142	Using Sign in the Early Childhood Setting
CHDV	144	Exploring the Effects of Media on Young Children
GCIP	170	Screen Printing
GCIP	172	Textile Screen Printing
GCIP	249	Page Layout and Design II
GCIP	270	Commercial Screen Printing
GCMW	102	Web Page Layout I
GCMW	106	Multimedia for Social Networking
GCMW	120	Designing for the Social Web
GCMW	177	Search Engine Optimization (SEO) for Web Design
GCMW	101	Multimedia I
GCMW	205	Digital Video for Multimedia
NURS	118	Nursing II

SPCH	100	Oral Communication
RS	104	Introduction to Buddhism
RS	105	Ritual/Symbol/Myth: Introduction to Religion
RS	108	History of Christianity

XI. **REPORTS**

   A. Accreditation/Kahn **-** *Not addressed due to time*
   B. Articulation/Mudgett **-** *Not addressed due to time*
   C. AB 705/Sivert **-** *Not addressed due to time*
   D. Counseling **-** *Not addressed due to time*
   E. Learning Outcomes/Farrell **-** *Addressed earlier in meeting*

XII. **FUTURE ITEMS FOR DISCUSSION**
Course Review Process, Cross-listed Courses, Certificate of Proficiency Plans, AB 705 Discussion, Electronic Requisite Enforcement, Dealing with No-Cost Textbooks on the COR, December 5 Meeting/ Technical Review

XIII. **ADJOURNMENT** - Next meeting December 5, 2018 – 3:00 pm, Room AA-140
The meeting was adjourned at 5:00 pm