

Palomar College
Curriculum Committee Minutes
 Wednesday September 6, 2017

- I. **Call to Order** Meeting called to order at 3:10 pm. Introductions were made.

Members Present Carol Bruton, Rita Campo Griggs, Sarah DeSimone, Patti Dixon, Craig Forney, Marlene Forney, Margie Fritch, Jack Kahn, Beatrice Manneh, Adam Meehan, Norma Miyamoto, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Candace Rose, Shayla Sivert, Gary Sosa, Carla Thomson

Absent Jim Eighmey, Nirmala Kashyap, Kathryn Kailikole, Julia Robinson, Lori Waite

Guests Nichol Roe, Suzanne Sebring

Staff Cheryl Kearse (Recorder), Richard Loucks

- II. **Minutes** of the **May 17, 2017** Curriculum Committee Meeting
 MSC Dixon, Rose to approve the May 17, 2017 Curriculum Committee minutes

III. **Announcements**

Team Life activities start next week with Yoga, Jazzercise, Open Swim and a Step Challenge. A Palomar team will be taking part in the Grape Day 5K. There are 30 free entries which will be awarded by raffle.

IV. **Agenda Changes**

- Pull ASL 100L, ASL 101L, ASL 205L (VI.B.1.-3.)
- Pull ASL 206L (VIII.A.2.)
- Pull BUS 204 (VIII.A.8.)
- Edit description of Unmanned Aircraft System-UAS (VIII.B.3.) – Certificate of Proficiency to Certificate of Achievement
- Tabled action for VI.B.4; C.1-3; D1-2; E.

V. **DISCUSSION**

A. **Advanced Placement Credit Policy/Mudgett**

Music Theory was added as a minor change to the Advanced Placement Policy. It is added to Area C effective fall 2017.

B. **New Curriculum Approval Process/Nelson**

The new curriculum approval process was further outlined. The college has been given authority to approve courses with the submission of the California Community Colleges Chancellor's Office Annual Credit Course Certification. This form is to be signed by the Chief Instructional Officer and Curriculum co-chair. It certifies that curriculum has been thoroughly and accurately assessed by all approving parties. (III.A.4.; III.A.5; III.A.7.)

C. **Cross-Listing Policy Form (Draft)/Nelson**

A form was drafted to document the conversations that are outlined in the cross-listing policy. The form attempts to validate elements of the policy and standardize the format in which the information is presented to the Curriculum Committee.

D. **SLO Language**

The import of SLOs from Tracdat into Curricunet and the addition of a new SLO Curricunet page will occur at the same time to ensure that any chances of overwriting SLOs does not occur. The language of the new SLO Curricunet page was presented and discussed. The new language should help with the development of SLOs versus Objectives. The language includes the wording "knowledge and skills." Dean Fritch asked whether the language should include "knowledge, skills and abilities." The suggestion will be presented to Learning Outcomes Council. This is an attempt to address input from ACCJC which stated that Palomar's Objectives and SLOs were too similar. (II.A.3.)

E. **Palomar Curriculum Institute**

A formal training day addressing curriculum development was discussed. Various break-outs will address curriculum topics and help to ensure compliance with the new certification process. Drop-in

curriculum trainings were also suggested as they seemed to be well attended in the spring. Further discussion of the Institute and other training opportunities will continue.

VI. **ACTION – SECOND READING/OLD PROCESS** - The following curriculum changes, pending appropriate approvals, will be effective **Fall 2017**: (II.A.; IV.A.4.)

A. **Credit Courses - New**

1. Course Number and Title: AP IT 707 Motor Control, Safety Training and Certifications
Short Title: Mtr Contrl, Sfty Train & Cert
Discipline: AP Intelligent Transport (AP IT)
Prerequisites: Student is a Registered State Indentured Apprentice
Course Included in the following programs:

- a. Intelligent Transportation Systems Apprenticeship, A.S. Degree Major/Cert.
Achievement 18 units/more

~~Transfer Acceptability: UC, CSU~~

~~new course for the new intelligent transportation program~~

Jenny Ferrero

2. Course Number and Title: AP IT 708 Electrical Certification and Project Supervision
Short Title: Electrical Cert & Project Sup
Discipline: AP Intelligent Transport (AP IT)
Prerequisites: Student is a State Registered Indentured Apprentice
Course Included in the following programs:

- a. Intelligent Transportation Systems Apprenticeship, A.S. Degree Major/Cert.
Achievement 18 units/more

~~Transfer Acceptability: UC, CSU~~

~~Required for IT program degree~~

Jenny Ferrero

MSC Dixon, Sivert to approve effective fall 2017

MSC Mudgett, Dixon to approve effective fall 2017 removing transfer

B. **Credit Course Changes**

1. Course Number and Title: ASL 100L American Sign Language I (Lab)
Discipline: American Sign Language (ASL)
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Grading Basis: Grade/Pass/No Pass Only
Change units from .5 to 1.0, change lab hours from 1.5 to 3. Recommend transfer to UC, added online.

Melissa Smith

This item was pulled.

2. Course Number and Title: ASL 101L American Sign Language II (Lab)
Short Title: American Sign Language II Lab
Discipline: American Sign Language (ASL)
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Television
Grading Basis: Grade/Pass/No Pass Only
Change units from .5 to 1.0, change lab hours from 1.5 to 3. Recommend transfer to UC.

Melissa Smith

This item was pulled.

3. Course Number and Title: ASL 205L American Sign Language III (Lab)
Short Title: American Sign Language III Lab
Discipline: American Sign Language (ASL)
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Television
Grading Basis: Grade/Pass/No Pass Only
Change units from .5 to 1.0, change lab hours from 1.5 to 3. Recommend transfer to UC.
Melissa Smith
This item was pulled.
4. Course Number and Title: TA 150 Dramatic Literature and Script Analysis
Short Title: Dramatic Literature
Discipline: Theatre Arts (TA)
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Video Two Way, Video One Way, Telecourse, Online
Updated description, methods of instruction, outline, textbooks, outside assignments, critical thinking, required writing, methods of assessment, added two-way video conferencing and one-way video conferencing.
Chris Sinnott
This item was tabled.

C. **Credit Courses – Deactivations**

1. Course Number and Title: COUN 45 Basic Study Skills
Discipline: Counseling (COUN)
Grading Basis: Pass/No Pass Only
Not offered since Spring 2014
Patrick J OBrien
2. Course Number and Title: COUN 48 Overcoming Test Anxiety
Discipline: Counseling (COUN)
Grading Basis: Pass/No Pass Only
Not offered since Fall 2014
Patrick J OBrien
3. Course Number and Title: COUN 49 Introduction to Financial and Academic Resources
Short Title: Financial/Academic Resources
Discipline: Counseling (COUN)
Grading Basis: Pass/No Pass Only
Not offered since Spring 2005. No longer necessary
Patrick J OBrien
These items were tabled.

D. **Credit Courses - Reactivations**

1. Course Number and Title: ACR 101 Air Conditioning, Heating, and Refrigeration: Mechanical
Short Title: A/C HEAT/REFRIG: MECHANICAL
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Transfer Acceptability: CSU
Grading Basis: Grade Only
Bringing back ACR Change number to ACR-101
Dennis C. Lutz

2. Course Number and Title: ACR 102 Air Conditioning, Heating, and Refrigeration: Electrical
Short Title: A/C, HEAT, REFRIG: ELECTRICAL
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Transfer Acceptability: CSU
Grading Basis: Grade Only
Bringing back ACR Change number to ACR-102
Dennis C. Lutz
These items were tabled.

E. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2017.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
ASL 100L	Online, Computer Assisted, Television
ASL 101L	Computer Assisted, Television
ASL 205L	Computer Assisted, Television
TA 150	Television, Online, <u>Two-Way Video conferencing</u> , <u>One-Way Video Conferencing</u>

This item was tabled.

F. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2017.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
AP IT 707	Prerequisite	Student is a Registered State indentured Apprentice	New
AP IT 708	Prerequisite	Student is a Registered State indentured Apprentice	New

MSC, Rose, Mudgett to approve Requisites and Advisories

- VII. **FIRST READING/NEW PROCESS/PROPOSALS READY-TO-LAUNCH** – These proposals have completed **Pre-Launch** and are ready for Curriculum Committee **first reading**. Once approved, these proposals will be ready for **Launch**.

A. Added Distance Education Only – Effective Spring 2018

1. Course Number and Title: DNCE 102 Survey of Dance on Film
Discipline: Dance (DNCE)
Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Minor updates to objectives, updated content, textbooks, outside assignments, critical thinking and required writing, added online.
Margaret M. Faulkner
2. Course Number and Title: FASH 136 Advanced Sewing for Apparel
Discipline: Fashion (FASH)
Prerequisites: FASH 135
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated textbooks, required reading and suggested reading, added online.
Rita Campo Griggs

B. New Programs

1. Program Title: Basic Dance Certificate (*Requires Chancellor's Office approval*)
Discipline: Dance (DNCE)
Award Type: Certificate of Achievement
Total Units: 18.5
Rationale: This Certificate is designed to introduce students to the breadth and depth of dance as a field of study and to career options within the discipline.
Margaret M. Faulkner
2. Program Title: Deaf Studies (*Requires Chancellor's Office approval*)
Discipline: American Sign Language (ASL)
Award Type: A.S. Degree Major
Total Units: 25
Rationale: This program involves the first two years of ASL Conversational skills development and successful interactions with Deaf people. This program will prepare students to enter into the ASL/English Interpreter Training Program if they wish to continue their studies further. They may also wish to continue their Deaf Studies by transferring to a four-year university to attain a baccalaureate degree in the field or to continue further into entering Deaf Education, Counseling, etc.
Kevin F. McLellan
Kevin McLellan explained the purpose of the degree and outlined the many professions in which it could be employed.

C. Program Changes

1. Program Title: American Sign Language-English Interpreting
Discipline: American Sign Language (ASL)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 33.5
Changed program title from American Sign Language/English Interpreter Training Program.
Kevin F. McLellan
Kevin McLellan explained that this degree is the first two years of an Interpreting degree. The department merely struck the word "Program" from its title so that student degrees/certificates read correctly.
2. Program Title: Apprenticeship-Drywall/Lather
Discipline: AP Drywall/Lather (AP DL)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 21.00 - 24.50
Added AP AC 705, 706, 711, 739, 774, 704, 723, 726, 728, 730, 731, and 732, reflected cross-listings for AP C/AP DL 739, AP C/AP AC/AP DL/AP PL 774 and AP DL/AP AC 704, updated total units.
Wendy Nelson

D. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Spring 2018.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
FASH 136	Prerequisite	FASH 135	Review/DE

E. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
DNCE 102	Online

FASH 136

Online

VIII. **FIRST READING/OLD PROCESS** - Curricular actions will be brought back for Curriculum approval at the **September 20, 2017** meeting. Pending appropriate approvals, they will be effective **FALL 2018**:

A. **Credit Course Changes**

1. Course Number and Title: ASL 206 American Sign Language IV
Discipline: American Sign Language (ASL)
Prerequisites: ASL 205
Course Included in the following programs:
 - a. Deaf Studies, A.S. Degree MajorAssociate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Updated description, objectives, textbooks, required reading, suggested reading, critical thinking and required writing, removed distance ed.,(Television Course, Online, Two-Way Video and Computer Assisted, updated CB 11 to Credit Course, XB09 to N, added recommendation for IGETC Area 3 and Area 6 transfer status.
Kevin F. McLellan
2. Course Number and Title: ASL 206L American Sign Language IV (Lab)
Short Title: American Sign Language IV Lab
Discipline: American Sign Language (ASL)
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Grading Basis: Grade/Pass/No Pass
Changed units from 0.5 or 1 to 1, changed lab hours from 1.5-3 to 1-3, updated methods of instruction, textbooks and methods of assessment, added online, recommendation for addition of UC transfer status.
Melissa B. Smith
This item was pulled.
3. Course Number and Title: ASL 210 Interpreting I
Discipline: American Sign Language (ASL)
Prerequisites: ASL 206,
Co-requisites: ASL 210L,
Recommended Prep: ASL 110, and ASL 115, and ENG 100
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online
Added ASL 210L as a corequisite, updated objectives, methods of instruction, content, textbooks, outside assignments and methods of assessment, updated CB11 to Credit Course.
Melissa B. Smith
4. Course Number and Title: ASL 211 Interpreting II
Discipline: American Sign Language (ASL)
Prerequisites: ASL 210, and ASL 110, and ASL 208,
Co-requisites: ASL 211L,
Recommended Prep: ENG 100
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online
Added ASL 211L as corequisite, updated objectives, content, outside assignments and methods of assessment.
Melissa B. Smith

5. Course Number and Title: ASL 211L Interpreting II Lab
Discipline: American Sign Language (ASL)
Co-requisites: ASL 211
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online
Changed unit value from 0.5 to 1, fixed lab hours from 24-27 hours to 3 hours, updated objectives, content, suggested reading, outside assignments and methods of assessment, added Television, Online, Two-Way Video and Computer Assisted.
Melissa B. Smith
6. Course Number and Title: ASL 215L Interpreting III Lab
Discipline: American Sign Language (ASL)
Co-requisites: ASL 215
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online
Removed unit value of 2, removed lab hours of 6, updated objectives, methods of instruction, content, textbooks and methods of assessment, added Television, Online, Two-Way Video and Computer Assisted.
Melissa B. Smith
7. Course Number and Title: AT 105 Automotive Electricity
Discipline: Automotive Technology (AT)
Co-requisites: AT 105L
Transfer Acceptability: CSU
Decreased unit value from 3 to 2, decreased lecture hours from 2 to 1, updated description, content, textbooks and suggested reading, updated CB11 to Credit Course.
Steven L. Bertram
8. Course Number and Title: BUS 204 Quantitative Business Analysis
Discipline: Business Education (BUS)
Prerequisites: BUS 175, or ACCT 104, , and MATH 60,
Recommended Prep: MATH 120
Course Included in the following programs:
 - a. Business Administration, AS-T Transfer Major (18 units or more)Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Added prerequisites of BUS 175 or ACCT 104 and MATH 60, removed MATH 60 as recommended preparation, removed SDSU and CSUSM STAT 119 transfer GE course status, updated CB11 to Credit Course.
Michael Gilkey
This item was pulled.
9. Course Number and Title: CINE 100 Art of the Cinema
Discipline: Cinema (CINE)
Course Included in the following programs:
 - a. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Updated description, objectives, methods of instruction, content, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.
Lisa Cecere

10. Course Number and Title: CINE 120 Film Criticism
 Discipline: Cinema (CINE)
 Associate Degree General Education - C: Humanities
 CSU GE Area C: Arts and Humanities - C1: Arts
 IGETC Area 3: Arts and Humanities - 3A: Arts
 Transfer Acceptability: UC, CSU
 Updated objectives, textbooks, required reading, suggested reading, outside assignments, critical thinking and required writing, updated CB11 to Credit Course.
Lisa Cecere

B. Credit Program Changes

1. Program Title: Information Technology
 Discipline: Computer Science and Information Technology - Information Technology (CSIT)
 Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
 Total Units: 30
 Removed CSIT 120 and added CSIT 125 from requirements, removed CSWB 130 and CSWB 220 from electives.
Ronald Burgher
2. Program Title: Mathematics
 Discipline: Mathematics (MATH)
 Award Type: A.S. Degree Major
 Total Units: 19 – 21
 Changed CSCI 220 to CSCI 112.
Jay R. Wiestling
3. Program Title: Unmanned Aircraft System (UAS) (*Chancellor's Office approval required*)
 Discipline: Geography (GEOG)
 Award Type: Certificate of Achievement
 Total Units: 15
 Changed ~~Certificate of Achievement~~ to Certificate of Proficiency Certificate of Proficiency to Certificate of Achievement, added GEOG/GCIP/GEOL 158, updated total units from 14 to 15.
Wing H. Cheung

C. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
ASL 206	Prerequisite	ASL 205	Change
ASL 210	Prerequisite	ASL 206	Change
	Corequisite	<u>ASL 210L</u>	
	Recomm. Prep.	ASL 110 and ASL 115, and ENG 100	
ASL 211	Prerequisite	ASL 210, and ASL 110, and ASL 208	Change
	Corequisite	<u>ASL 211L</u>	
	Recomm. Prep.	ENG 100	
ASL 211L	Corequisite	ASL 211	Change
ASL 215L	Corequisite	ASL 215	Change
AT 105	Corequisite	AT 105L	Change
BUS 204	Prerequisite	<u>BUS 175, or ACCT 104 and MATH 60</u>	Change
	Recomm.. Prep	MATH 60 , MATH 120	

D. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2018**.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
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ASL 206	Television, Online, Two-Way Video, Computer Assisted
ASL 206L	Online, Computer Assisted, Television
ASL 210	Computer Assisted, Video Two-Way, Television, Online
ASL 211	Computer Assisted, Video Two-Way, Television, Online
ASL 211L	Computer Assisted, Video Two-Way, Television, Online
ASL 215L	Computer Assisted, Video Two-Way, Television, Online
BUS 204	Online
CINE 100	Online

- IX. **FIRST READING/OLD PROCESS** - Curricular actions will be brought back for Curriculum approval at the **September 20, 2017** meeting. Pending appropriate approvals, they will be effective **FALL 2017**:

A. **Credit Course Changes**

1. Program Title: Biology-General
Discipline: Biology (BIOL)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 32
Reflected ZOO and BIOL discipline/number changes, removed ZOO 295 Directed Study course.
Richard Albistegui-Dubois
2. Program Title: Biology-Preprofessional
Discipline: Biology (BIOL)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 29
Reflected ZOO and BIOL discipline/number changes, removed CHEM 220 and 221 from program requirements.
Richard Albistegui-Dubois

X. **INFORMATION**

B. **Technical Corrections**

1. **MUS 110 – MUS 103** should have been **removed** as a **prerequisite**.

C. **Course Outline Reviews**

The following courses have completed the course outline review process between May 10, 2017 and September 1, 2017 and are effective Fall 2017.

CHEM	105	Fundamentals of Organic Chemistry
HIST	102	History of the United States Since Reconstruction
LT	110	Library Operational Skills/Technical Services

D. **2017-2018 Curriculum Activity Summary**

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	2	0
New Noncredit Courses	0	0
Credit Course Changes	4	0
Noncredit Course Changes	0	0
Credit Course Reactivations	2	0
Noncredit Reactivations	0	0
Credit Course Deactivations	3	0
Noncredit Deactivations	0	0

Course Reviews (5/10/2017 – 9/1/2017)	3	0
New Credit Programs	0	0
New Noncredit Programs	0	0
Credit Program Changes	0	0
Program Deactivations	0	0
Total Activity	14	0

XI. **Reports (Two minutes)**

A. **Academic Technology/Payn**

1. REMINDER that Blackboard will no longer be available after this Fall, 2017 semester. Please start migrating courses that you will teach with the Canvas LMS so that your classes are ready for the first day of the semester, Spring 2018. Please plan ahead so as not to wait in the help line for our ATRC staff.

2. ATRC is working on a proctoring solution after a couple of semesters of conducting pilot programs with recommended vendors.

3. Both Canvas and Blackboard are FERPA- and ADA-compliant, meeting Accreditation and OEI standards.

FYI: documentation from Canvas:

FERPA: https://proximity.zendesk.com/hc/en-us/articles/208063806-Canvas-FERPA-Compliance-Documentation?mobile_site=true

ADA: <https://www.canvaslms.com/accessibility>

Best practices from OEI include enhancing communication with students in Canvas: Students and faculty are able to add phone numbers to receive text messages and alternate e-mail, set how they want to receive communications, as well as adding preferred display names (latter is not available at Palomar's Canvas LMS).

Go to ACCOUNT >>> SETTINGS >>>> EMAIL SETTINGS and/or CONTACT METHOD AND ACCOUNT >>> NOTIFICATIONS

4. FREE Academic Senate (ASCCC) OER Regional Meeting South- Saturday, Sept. 16.

Open Educational Resources (OER)

When: Saturday, September 16, 2017, 9am – 4pm

Where: MiraCosta College, 1 Barnard Dr, Oceanside, CA 92056 Deadline to Register/Application

Deadline: Monday, September 11, 2017 – 12 pm

Register: <http://www.asccc.org/events/2017-09-16-160000/fall-oer-regional-meeting-south>

B. **Accreditation/Kahn**

Working on the substantive change report for the South Center. Since there are no new buildings being built at this time, no report is necessary for the North Center.

C. **Articulation/Mudgett** – *There was no report.*

D. **Basic Skills/Sivert**

Group comprised of 3SP, Student Equity and Noncredit met to prepare an integrated planning report to be submitted to the Chancellor's office.

E. **Counseling/Waite** – *There is no report.*

F. **Distance Learning Approvals/Sosa**

Six courses were approved: NURS 140, 121, 120; HIST 108; GEOG 158; BUS 129

G. **General Education** – *There was no report.*

- H. **Learning Outcomes/Nelson**
Learning Outcomes Council has not met. First meeting is next week. A Facilitator training was held last week and went very well.
 - I. **Multicultural Approvals/Thomson**
Two courses were approved: RS 101 and RS 102. Two courses are in queue.
 - J. **Prerequisite Approvals/Dixon**
No courses were reported as approved but the subcommittee is evaluating several.
- XII. **Future Items for Discussion**
- A. Governance Structure – Potentially adding an additional voting role for Occupational and Noncredit Programs and representation for Apprenticeship programs
 - B. Distance Education and Accessibility (Compliance necessary by January 2018) – Part of Academic Technology goals and important OER information. Members of the committee suggest utilizing checklists when addressing these goals.
 - C. Combined Courses
- XIII. **Adjournment** - Next Meeting, September 20, 2017 3:00 pm, Room AA-140
Adjourned at 5:10 pm