

Palomar College
Curriculum Committee Minutes
 Wednesday, December 6, 2017

- I. **Call to Order** – Meeting call to order at 3:08 pm
- Members Present** Carol Bruton, Rita Campo Griggs, Sarah DeSimone, Patti Dixon, James Fent, Craig Forney, Marlene Forney, Margie Fritch, Jack Kahn, Kathryn Kailikole, Beatrice Manneh, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Julia Robinson, Nichol Roe, Grant Rogers, Candace Rose, Suzanne Sebring, Shayla Sivert, Justin Smiley, Gary Sosa, Carla Thomson, Lori Waite
- Absent** Jim Eighmey, Nirmala Kashyap, Adam Meehan, Norma Miyamoto, Kevin Powers
- Staff** Cheryl Kearse (Recorder), Richard Loucks
- Guests** Wendy Metzger
- II. **Minutes of the November 15, 2017 Curriculum Committee Meeting**
 MSC (Sosa, Rose) Minutes of the November 15 meeting were accepted and approved with minor corrections
- III. **Announcements**
- A. Candace Rose announced the Active Learning Leaders Conference, January 27, 2018 with a pre-conference workshop January 26. The conference will highlight student-centered classroom techniques.
- B. Shayla Sivert announced the end-of-semester happy hour sponsored by the Division Deans. The event will be held at Cocino del Charro, San Marcos Restaurant Row on Thursday, December 14 from 5:30-6:30 pm. Free happy hour drink with the donation of a non-perishable food item or unwrapped toy to benefit the Student Affairs Food Bank and the Campus Police Toy Drive.
- IV. **Agenda Changes** – Remove item VI.I.2 (action has already been taken on ACR 105). Remove items VI.K.2 and K.3 (N ART 956 and 971). **MSC (Rose, Waite) to move agenda to Item X. Discussion**
- V. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **SPRING 2018**:
- A. **Courses Reviewed/Added Distance Education**
1. Course Number and Title: CHDV 140 Children’s Literature and Language Development (*SBS*)
 Discipline: Child Development (CHDV)
 Transfer Acceptability: CSU
 Distance Learning Offering(s): Online, Two-Way Video, Computer Assisted
 Updated methods of instruction, textbooks and methods of assessment, added online, two-way video and computer assisted distance education.
Laurel Anderson
 2. Course Number and Title: GEOG 100L Earth’s Dynamic Environment: Physical Geography Lab (*MNHCS*)
 Short Title: Earth's Dynamic Environmen Lab
 Discipline: Geography (GEOG)
 CSU GE Area B: Scientific Inquiry and Quantitative Reasoning: B3: Laboratory Activity
 IGETC Area 5: Physical and Biological Sciences: 5C: Laboratory Activity
 Transfer Acceptability: UC, CSU
 Distance Learning Offering(s): Online
 Updated methods of assessment, added online distance ed.
Catherine Jain
 3. Course Number and Title: POSC 101 Introduction to Politics and American Political Institutions (*SBS*)
 Discipline: Political Science (POSC)
 Associate Degree General Education – D: Social and Behavioral Sciences
 American History and Institutions – Sequence POSC 102
 CSU GE Area D: Social Sciences – D8: Political Science, Government, and Legal Institutions
 IGETC Area 4: Social and Behavioral Sciences – 4H Political Science, Government, and Legal Institutions
 Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online, Two-Way Video, One-Way Video, Computer Assisted
Added online, two-way video, one-way video and computer assisted distance education.
Peter Bowman

B. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
CHDV 140	<u>Online, Two-Way Video, Computer Assisted</u>
GEOG 100L	<u>Online</u>
POSC 101	<u>Online, Two-Way Video, One-Way Video, Computer Assisted</u>

MSC (Dixon, Rose) Items V.A and V.B were approved

VI. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**

A. Credit Course/Program Package

Package Title: EME Deactivations (*CTEE*)

Discipline: Emergency Medical Education (EME)

Description: Course material is integrated with other courses and curriculum needs to be streamlined and updated.

Sarah DeSimone

1. Emergency Medical Education Course Deactivations

a. Course Number and Title: EME 125 EMT Interface (*CTEE*)

Discipline: Emergency Medical Education (EME)

Prerequisites: EME 106, or EMT Basic

Transfer Acceptability: CSU

Grading Basis: Pass/No Pass Only

Reason for Deactivation: Material is no longer taught.

Sarah DeSimone

b. Course Number and Title: EME 197A Emergency Medical Education Workshop: Emergency (*CTEE*)

Medical Technician-Paramedic

Short Title: EME Wkshp: EMT-Paramedic

Discipline: Emergency Medical Education (EME)

Transfer Acceptability: CSU

Reason for Deactivation: Course is no longer taught.

Sarah DeSimone

c. Course Number and Title: EME 197B Emergency Medical Workshop: Emergency Medical Technician – Basic (*CTEE*)

Short Title: EME Wksp: EMT-Basic

Discipline: Emergency Medical Education (EME)

Transfer Acceptability: CSU

Reason for Deactivation: Course is no longer taught.

Sarah DeSimone

d. Course Number and Title: EME 197E Emergency Medical Education Workshop: General (*CTEE*)

Short Title: EME Workshop: General

Discipline: Emergency Medical Education (EME)

Transfer Acceptability: CSU

Reason for Deactivation: Course is no longer taught.

Sarah DeSimone

- e. Course Number and Title: EME 200 Advanced Cardiac Life Support (CTEE)
Discipline: Emergency Medical Education (EME)
Prerequisites: Current CPR for Health Care Providers Certificate or "BLS" CPR card and must be an M.D., R.N. or EMT P
Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Reason for Deactivation: Material integrated in other courses.
Sarah DeSimone
- f. Course Number and Title: EME 201 Pediatric Advanced Life Support (CTEE)
Short Title: Pediatric Adv Life Support
Discipline: Emergency Medical Education (EME)
Prerequisites: Current CPR for Health Care Providers Certificate or "BLS" CPR card and must be an M.D., R.N. or EMT P
Transfer Acceptability: CSU
Reason for Deactivation: Material is integrated into other courses.
Sarah DeSimone
- g. Course Number and Title: EME 202 Prehospital Trauma Life Support (CTEE)
Short Title: Prehsptal Trauma Life Support
Discipline: Emergency Medical Education (EME)
Prerequisites: Current CPR for Health Care Providers Certificate or "BLS" CPR card and must be an M.D., R.N. or EMT-P
Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Reason for Deactivation: Material is integrated into other courses.
Sarah DeSimone
- h. Course Number and Title: EME 55 CPR for Health Care Providers (CTEE)
Discipline: Emergency Medical Education (EME)
Grading Basis: Pass/No Pass Only
Reason for Deactivation: Material is taught in other courses.
Sarah DeSimone

MSC (DeSimone, Campo Griggs) Item VI.A. was approved

B. Package Title: Fall 2018 Deactivation Campaign

Discipline: American Indian Studies (AIS) (*Various Disciplines; Proposed under AIS*)

Description: Courses departments have directed Instructional Services to deactivate according to the 3 and 4 year Active Course Aging Report. These courses were previously requested for deactivation.

Deactivations will be effective fall 2018.

Package Submitted by Instructional Services (see courses for faculty)

1. American Indian Studies and American Studies Course Deactivations

- a. Course Number and Title: AIS 139 Native American Linguistics (SBS)
Discipline: American Indian Studies (AIS)
Course Included in the following programs:
 - i. American Indian Studies, Cert. of Achieve.Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Reason for Deactivation: Deactivated at department's request.
Patricia Dixon
- b. Course Number and Title: AIS 160 American Indian Education (SBS)
Discipline: American Indian Studies (AIS)
Course Included in the following programs:
 - i. American Indian Studies, Cert. of Achieve.

Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Online
Reason for Deactivation: Deactivated at department's request.
Patricia Dixon

- c. Course Number and Title: AIS 161A / CS 161A Elementary Classical Nahuatl 1A (SBS)
Short Title: Elem Classical Nahuatl 1A
Discipline: American Indian Studies (AIS) / Chicano Studies (CS)
Course Included in the following programs:
i. American Indian Studies, Cert. of Achieve.
ii. Univ. Studies: World Languages, A.A. Degree Major
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Online
Reason for Deactivation: Deactivated at department's request.
Patricia Dixon
- d. Course Number and Title: AIS 161B / CS 161B Elementary Classical Nahuatl IB (SBS)
Short Title: Elem Classical Nahuatl IB
Discipline: American Indian Studies (AIS) / Chicano Studies (CS)
Course Included in the following programs:
i. Univ. Studies: World Languages, A.A. Degree Major
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Reason for Deactivation: Deactivated at department's request.
Patricia Dixon
- e. Course Number and Title: AIS 170 Political/History Problems and Issues of California Indians (SBS)
Short Title: Polit/Hist California Indians
Discipline: American Indian Studies (AIS)
Course Included in the following programs:
i. American Indian Studies, Cert. of Achieve.
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Reason for Deactivation: Deactivated at department's request.
Patricia Dixon
- f. Course Number and Title: AMS 104 American Family and Genealogy (SBS)
Discipline: American Studies (AMS)
Course Included in the following programs:
i. General Studies: Social and Behavioral Sciences, A.A. Degree Major
Associate Degree General Education - D: Social and Behavioral Sciences
Associate Degree Multicultural Requirement - Yes
CSU GE Area D: Social Sciences - D3: Ethnic Studies
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Reason for Deactivation: Deactivated at department's request.
Patricia Dixon

2. **Digital Broadcast Arts and Journalism Course Deactivations**

- a. Course Number and Title: DBA 103 / ENTT 103 Introduction to Audio-Visual Systems (AMBA)
Short Title: Intro to Audio-Visual Systems
Discipline: Digital Broadcast Arts (DBA) / Entertainment Technology (ENTT)
Course Included in the following programs:
i. Radio and Television, A.A. Degree Major/Cert. of Achieve.
ii. Entertainment Technology, A.A. Degree Major/Cert. of Achieve.

Transfer Acceptability: CSU
Grading Basis: Grade Only
Reason for Deactivation: Deactivated at department's request.
Wendy Nelson

- b. Course Number and Title: DBA 194A Radio Operations (*AMBA*)
Discipline: Digital Broadcast Arts (DBA)
Prerequisites: DBA 130 / ENTT 130
Transfer Acceptability: CSU
Grading Basis: Grade Only
Reason for Deactivation: Deactivated at department's request.
Wendy Nelson
- c. Course Number and Title: DBA 194B Experimental Topics - Television Operations (*AMBA*)
Short Title: Exp Topics - TV Operations
Discipline: Digital Broadcast Arts (DBA)
Transfer Acceptability: CSU
Grading Basis: Grade Only
Reason for Deactivation: Deactivated at department's request.
Wendy Nelson
- d. Course Number and Title: JOUR 120 Magazine Editing and Production (*AMBA*)
Short Title: Magazine Editing & Production
Discipline: Journalism (JOUR)
Recommended Prep: JOUR 101
Course Included in the following programs:
 - i. Multimedia Journalism, A.S. Degree Major/Cert. of Achieve.Transfer Acceptability: CSU
Reason for Deactivation: Deactivated at department's request.
Wendy Nelson

3. **Fashion Course Deactivations**

- a. Course Number and Title: FASH 132 Costume and Culture (*CTEE*)
Discipline: Fashion (FASH)
Course Included in the following programs:
 - i. General Studies: Social and Behavioral Sciences, A.A. Degree Major
 - ii. Costume Design, A.S. Degree Major/Cert. of Achieve.Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area D: Social Sciences - D7: Interdisciplinary, Social or Behavioral Science
Transfer Acceptability: UC, CSU
Reason for Deactivation: Deactivated at department's request.
Rita Campo Griggs
- b. Course Number and Title: FASH 137 Tailored Apparel Sewing (*CTEE*)
Discipline: Fashion (FASH)
Recommended Prep: FASH 136
Course Included in the following programs:
 - i. Fashion Design, A.S. Degree Major/Cert. of Achieve.Transfer Acceptability: CSU
Reason for Deactivation: Deactivated at department's request.
Rita Campo Griggs
- c. Course Number and Title: FASH 146 Computer Aided Design (CAD) for Fashion (*CTEE*)
Short Title: Computer Aided Design/Fashion
Discipline: Fashion (FASH)

Co-requisites: FASH 168

Course Included in the following programs:

- i. Fashion Design, A.S. Degree Major/Cert. of Achieve.

Transfer Acceptability: CSU

Reason for Deactivation: Deactivated at department's request.

Rita Campo Griggs

- d. Course Number and Title: FASH 147 Advanced Computer Aided Design(CAD)For Fashion (CTEE)

Short Title: Adv Comptr Aided Desgn/Fashion

Discipline: Fashion (FASH)

Prerequisites: FASH 146,

Co-requisites: FASH 168

Course Included in the following programs:

- i. Costume Design, A.S. Degree Major/Cert. of Achieve.

Transfer Acceptability: CSU

Reason for Deactivation: Deactivated at department's request.

Rita Campo Griggs

- e. Course Number and Title: FASH 168 CAD Laboratory (CTEE)

Discipline: Fashion (FASH)

Co-requisites: FASH 146, or FASH 147

Transfer Acceptability: CSU

Reason for Deactivation: Deactivated at department's request.

Rita Campo Griggs

- f. Course Number and Title: FASH 170 Introduction to Fabric Design/Painting (CTEE)

Short Title: Intro to Fabric Desgn/Painting

Discipline: Fashion (FASH)

Course Included in the following programs:

- i. Costume Design, A.S. Degree Major/Cert. of Achieve.

Transfer Acceptability: CSU

Reason for Deactivation: Deactivated at department's request.

Rita Campo Griggs

- g. Course Number and Title: FASH 178 Fashion Career Portfolio (CTEE)

Discipline: Fashion (FASH)

Course Included in the following programs:

- i. Costume Design, A.S. Degree Major/Cert. of Achieve.

Transfer Acceptability: CSU

Reason for Deactivation: Deactivated at department's request.

Rita Campo Griggs

- h. Course Number and Title: FASH 93 Specification Packets/Technical Design (CTEE)

Short Title: Spec Packets/Technical Design

Discipline: Fashion (FASH)

Reason for Deactivation: Deactivated at department's request.

Rita Campo Griggs

MSC (Dixon, Manneh) Item VI.B. was approved

C. New Credit Programs

- 1. Program Title: Business Management (AMBA)

Discipline: Business Management (BMGT)

Award Type: Certificate of Achievement

Total Units: 19

Justification: To provide immediate job skills for students and also follow the pathway to an A.S. in

General Business.

Jackie Martin

2. Program Title: Creating Your Business in a Gig Economy (AMBA)
Discipline: Business Management (BMGT)
Award Type: Certificate of Proficiency
Total Units: 7.00 - 10.00
Justification: To provide short term training for Gig Economy workers.
Jackie Martin

3. Program Title: Japanese (LL)
Discipline: Japanese (JAPN)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 23
Justification: The college does not currently have a AA degree in Japanese. This will be our first degree/certificate program in Japanese and the curriculum is to match that of the AA-T degree. a new course is being created this summer that will be included in this program.
Ikenushi Masako

MSC (Rose, Mudgett) Item VI.C. was approved

D. New Noncredit Programs

1. Program Title: Project Management (AMBA)
Discipline: Noncredit Business Management (N BMGT)
Award Type: Certificate of Competency (Hours only; no units)
Justification: The goal of this program is to train students for working in the field of project management and to prepare students for project management certifications as recognized by the Project Management Institute (PMI).
Jackie Martin

MSC (M. Forney, Rose) Item VI.D. was approved

E. Credit Program Reactivations

1. Program Title: Air Conditioning/Heating/Refrigeration (CTEE)
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Award Type: Certificate of Achievement
Total Units: 16
Justification: This was a very successful ROP program that was deactivated. The state has identified this as one of the areas that needs employees and brings high wages for trained personnel.
Dennis C. Lutz

MSC (Dixon, Manneh) Item VI.E. was approved

F. Credit Program Changes

1. Program Title: Computer Information Systems: Emphasis Data Analytics (MNHCS)
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 27.00 - 28.00
Updated description, made changes to program, (Program Requirements: CSIT 150, CSIT 225, CSIT 226, CSIT 230, MATH 120; Group One (Choose 1): CSIT 145, CSIT 180, CSWB 180, CSCI 112; Group Two (Choose 1): CSWB 110, JOUR 200, BUS 152, CSIT 165).
Terrie Lynn Canon

MSC (Rose, Dixon) Item VI.F. was approved

G. New Credit Courses

1. Course Number and Title: ACR 112 HVAC Controls and Automation (*CTEE*)
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Prerequisites: ACR 102,
Recommended Prep: ACR 101
Course Included in the following programs:
 - i. Air Conditioning/Heating/Refrigeration, A.S. Degree Major
 - ii. Air Conditioning/Heating/Refrigeration, Certificate of AchievementTransfer Acceptability: CSU
Justification: Required for the HVAC program.
Dennis Lutz

2. Course Number and Title: ARTD 240 3D Printing for Artists (*AMBA*)
Discipline: Art-Design (ARTD)
Recommended Prep: ARTI 246
Transfer Acceptability: CSU
Justification: Addresses new career and entrepreneurial pathways and offers traditional artists (jewelers, sculptors) opportunities for commercial applications of their works.
Jay T. Schultz

3. Course Number and Title: GERM 225 German Reading and Conversation (*LL*)
Short Title: German Reading/Conversation
Discipline: German (GERM)
Prerequisites: GERM 102
Course Included in the following programs:
 - i. German, A.A. Degree Major or Certificate of AchievementAssociate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Course will be part of the new A.A. degree/Certificate of Achievement.
Beatrice Manneh

4. Course Number and Title: ITAL 202 Italian IV (*LL*)
Discipline: Italian (ITAL)
Prerequisites: ITAL 201, or four years of high school Italian
Course Included in the following programs:
 - i. Italian, A.A. Degree Major or Certificate of AchievementAssociate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: This course is being created as part of a soon to be proposed AA degree/certificate of achievement program, CSU/IGETC GE effective fall 2019.
Scott Nelson

5. Course Number and Title: ITAL 225 Italian Reading and Conversation (*LL*)
Short Title: Italian Reading/Conversati
Discipline: Italian (ITAL)
Prerequisites: ITAL 102
Course Included in the following programs:
 - i. Italian, A.A. Degree Major or Certificate of Achievement

Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Course will be part of our new AA degree and certificate program, CSU/IGETC GE effective fall 2019.
Scott Nelson

6. Course Number and Title: MATH 75 STEM Prep Math I (*MNHCS*)
Discipline: Mathematics (MATH)
Prerequisites: MATH 50, or MATH 53, or MATH 50B, or eligibility determined through the math placement process,
Co-requisites: MATH 110
Converting topics course to regular course. Part of first semester of Accelerated Math Gateway.
Wendy R. Metzger
7. Course Number and Title: MATH 76 STEM Prep Math II (*MNHCS*)
Discipline: Mathematics (MATH)
Co-requisites: MATH 115
Convert topics course to regular course. Part of second semester of Accelerated Math Gateway.
Wendy R. Metzger
8. Course Number and Title: SOC 175 Introduction to LBGTO Studies (*SBS*)
Discipline: Sociology (SOC)
Associate Degree General Education - D: Social and Behavioral Sciences
Associate Degree Multicultural Requirement - Yes
CSU GE Area D: Social Sciences - D3: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4D: Gender Studies
IGETC Area 4: Social and Behavioral Sciences - 4G: Interdisciplinary, Social or Behavioral Science
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: We have a significant population of gay and lesbian students as well as increasing awareness of the history and participation of LBGTO persons in every aspect of American society.
Susan A. Miller

MSC (Rose, Manneh) Item VI.G. was approved

H. Credit Course Changes

1. Course Number and Title: ASL 216L Interpreting IV Lab (*LL*)
Discipline: American Sign Language (ASL)
Co-requisites: ASL 216
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way
Unit value decreased from 2 to 1, lab hours decreased from 6 to 3, updated objectives, methods of instruction, and methods of assessment, added Computer Assisted, Video Two Way, and Video One Way distance ed.
Melissa B. Smith
2. Course Number and Title: BUS 130 Principles of Supply Chain Management (*AMBA*)
Short Title: Supply Chain Mgmt
Discipline: Business Education (BUS)
Course Included in the following programs:
 - i. Business Management, A.S. Degree Major/Cert. of Achieve.

Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated title, objectives, methods of instruction, outline, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.
Jackie Martin

3. Course Number and Title: EME 211 Clinical Integration I (CTEE)
Discipline: Emergency Medical Education (EME)
Co-requisites: EME 207, and EME 207L
Course Included in the following programs:
 - i. Paramedic Training, A.S. Degree Major/Cert. of Achieve.Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Added 1 unit option, added 3 hours lab, removed EME 208 and EME 208L as corequisites, updated textbook.
Sarah DeSimone
4. Course Number and Title: EME 212 Clinical Integration II (CTEE)
Discipline: Emergency Medical Education (EME)
Co-requisites: EME 209, and EME 209L, or EME 210, EME 208, EME 208L
Course Included in the following programs:
 - i. Paramedic Training, A.S. Degree Major/Cert. of Achieve.Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Added unit value of 2, added 6 hours lab, added EME 208 and EME 208L as corequisites, updated textbook.
Sarah DeSimone
5. Course Number and Title: EME 220 Paramedic Refresher A (CTEE)
Discipline: Emergency Medical Education (EME)
Transfer Acceptability: CSU
Updated title, removed all variable units except for 4, removed all lecture hours except for 2 added 6 lab hours, updated description, textbook and methods of assessment.
Sarah DeSimone
6. Course Number and Title: EME 224 Clinical Refresher (CTEE)
Discipline: Emergency Medical Education (EME)
Transfer Acceptability: CSU
Updated units to 0.5 and 1, deleted lecture hours, added 1.5 as lab hour option, removed EME 223 as corequisite, updated description, textbook, outside assignments, critical thinking and required writing.
Sarah DeSimone
7. Course Number and Title: ENG 260 Literature through Film (LL)
Discipline: English (ENG)
Prerequisites: ENG 50, or Eligibility for ENG 100
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
Transfer Acceptability: UC, CSU
Removed wording, "as determined through the English placement process," from prerequisite, added methods of instruction, updated textbooks list, added methods of assessment.
Rocco L. Versaci
8. Course Number and Title: ENG 280 Women and Literature (LL)
Discipline: English (ENG)
Prerequisites: ENG 50, or Eligibility for, ENG 100, as determined through the English placement process.

Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
Transfer Acceptability: UC, CSU
Updated description, objectives, content outline, textbooks and required reading.

Abbie Cory

9. Course Number and Title: ESL 102 Written Communication II (*LL*)
Discipline: English as a Second Language (ESL)
Prerequisites: ESL 101, or eligibility established through the English as a Second Language placement process.
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Removed "minimum grade of C" note and updated textbooks, added online distance education.
Gary Sosa
10. Course Number and Title: ESL 103 Written Communication III (*LL*)
Discipline: English as a Second Language (ESL)
Prerequisites: ESL 102, or eligibility established through the English as a Second Language placement process.
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Removed "minimum grade of C" note, methods of instruction, updated textbooks, added online distance education, added online distance education.
Gary Sosa
11. Course Number and Title: ESL 9 English Pronunciation I (*LL*)
Discipline: English as a Second Language (ESL)
Distance Learning Offering(s): Online
Updated methods of instruction, content outline, textbooks, required reading, outside assignments and required writing, added online distance education.
Gary Sosa
12. Course Number and Title: GC 115 Graphics and Media: A Multicultural Perspective (*AMBA*)
Short Title: Graphics/Media: Multicultural
Discipline: Graphic Communications (GC)
Course Included in the following programs:
 - i. General Studies: Emphasis in Arts and Humanities, A.A. Degree Major
 - ii. Interactive Media Design: Emphasis in Multimedia Design A.S. Degree/Cert. of Achieve.Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Video Two Way, Online
Removed MCS cross-listing, updated CB 11 to Credit Course.
Lillian S. Payn

MSC (Dixon, Payn) Item VI.H. was approved

I. Credit Course Reactivations

1. Course Number and Title: ACR 103 Air Conditioning, Heating, and Refrigeration: Heating (*CTEE*)
Short Title: AIR COND/HEATING/REFRIG Heatin
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Recommended Prep: ACR 101, ACR 102
Course Included in the following programs:
 - i. Air Conditioning, Heating and Refrigeration Entry Employment Ready, Cert. of Proficiency
 - ii. Air Conditioning/Heating/Refrigeration, A.S. Degree Major
 - iii. Air Conditioning/Heating/Refrigeration, Certificate of AchievementTransfer Acceptability: CSU
Grading Basis: Grade Only
Reactivating for HVAC program, updated numbering for transfer acceptability, updated units, lecture and lab hours, description, objectives, content, textbooks, critical thinking, methods of assessment and repeatability (removed).
Dennis C. Lutz
2. Course Number and Title: ACR 110 Advanced Air Conditioning, Heating and Refrigeration (*CTEE*)
Short Title: ADV AIR COND, HEATING, REFRIG
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Prerequisites: ACR 101, and ACR 102
Course Included in the following programs:
 - i. Air Conditioning/Heating/Refrigeration, Certificate of Achievement
 - ii. Air Conditioning/Heating/Refrigeration, A.S. Degree MajorTransfer Acceptability: CSU
Grading Basis: Grade Only
Justification: Reactivation of ACR-56 for HVAC program. Changed number.
Dennis C. Lutz
3. Course Number and Title: DR 10 Educational Assessment/Guidance (*COUN*)
Short Title: Educational Assessmnt/Guidance
Discipline: Disability Resource (DR)
Grading Basis: Pass/No Pass Only
Repeatability: May be taken 2 times.
Justification: Want to offer learning strategies along with assessment.
Leigh Ann Van Dyke
4. Course Number and Title: NURS 120 Pharmacology For Nurses I (*MNHCS*)
Discipline: Nursing Education (NURS)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: The Nursing department recognized the need for additional pharmacological preparation for the entry level nursing student to increase success and reduce attrition.
Julia Robinson
5. Course Number and Title: NURS 121 Pharmacology for Nurses II (*MNHCS*)
Discipline: Nursing Education (NURS)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: The Nursing department recognized the need for additional pharmacological preparation for the entry level student to increase success and reduce attrition.
Julia Robinson
6. Course Number and Title: NURS 140 Adult Health Assessment (*MNHCS*)
Discipline: Nursing Education (NURS)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: The Nursing department recognized the need for additional health assessment

preparation for the entry level nursing student to increase success and reduce attrition.

Julia Robinson

MSC (Mudgett, Manneh) Item VI.I. was approved

J. Credit Course Deactivations

1. Course Number and Title: MATH 63 Intermediate Algebra with Geometry (*MNHCS*)
Short Title: Inter Algebra with Geometry
Discipline: Mathematics (MATH)
Prerequisites: MATH 50, or MATH 50B, or MATH 53, or eligibility determined through the math placement process

Associate Degree General Education - A2: Communication and Analytical Thinking

Reason for Deactivation: Math Department no longer offers this course.

Wendy R. Metzger

MSC (Fritch, DeSimone) Item VI.J. was approved

K. New Noncredit Courses

1. Course Number and Title: N ART 951 Advanced Ceramic Techniques for Older Adults (*AMBA*)
Discipline: Art (N ART)
Justification: This class will help older adults maintain mental acuity and physical dexterity while developing creative expression.
Sasha Jonestein
2. Course Number and Title: N BMGT 954 Business Canvas (*AMBA*)
Discipline: Noncredit Business Management (N BMGT)
Justification: Part of the Small Business non-credit certificate.
Jackie Martin
3. Course Number and Title: N BMGT 986 Project Management: Integration & Scope Management (*AMBA*)
Discipline: Noncredit Business Management (N BMGT)
Distance Learning Offering(s): Online
Justification: Provide students the big picture of a project to include scope, cost, time, and the integration of the three components. This course provides the foundations of project management.
Jackie Martin
4. Course Number and Title: N BMGT 987 Microsoft Project Management (*AMBA*)
Discipline: Noncredit Business Management (N BMGT)
Distance Learning Offering(s): Online
Justification: To train students for working in the field of project management and to prepare students for project management certifications via the Project Management Institute (PMI) and its affiliates.
Jackie Martin
5. Course Number and Title: N BMGT 989 Leadership and Conflict Resolution (*AMBA*)
Discipline: Noncredit Business Management (N BMGT)
Distance Learning Offering(s): Online
Justification: Provide students with communication essentials for reaching goals, meeting protocol, and managing change and conflict within the scope of team dynamics—all essential for project mgmnt.
Jackie Martin
6. Course Number and Title: N BMGT 990 Capstone; Bringing it all together (*AMBA*)
Discipline: Noncredit Business Management (N BMGT)
Distance Learning Offering(s): Online
Justification: Comprehensive review of Project Management “Process Groups and Knowledge Areas” to prepare students for industry certification in Project Management through Project Management

Institute.

Jackie Martin

7. Course Number and Title: N ESL 10 English Pronunciation II (LL)
Discipline: English as a Second Language (N ESL)
Justification: Due to repeatability and a focus on skills attainment, NESL 10 will increase the access and success of non-native adult speakers in employment and community participation.
Gary Sosa
8. Course Number and Title: N ESL 12 ESL Grammar Skills I (LL)
Discipline: English as a Second Language (N ESL)
Justification: Due to repeatability and a focus on skills attainment, NESL 12 will increase the access and success of non-native adult speakers in developing stronger language accuracy in English.
Gary Sosa
9. Course Number and Title: N ESL 13 ESL Grammar Skills II (LL)
Discipline: English as a Second Language (N ESL)
Justification: Due to repeatability and a focus on skills attainment, NESL 13 will increase the access and success of non-native adult speakers in developing stronger language accuracy in English.
Gary Sosa
10. Course Number and Title: N ESL 14 ESL Grammar Skills III (LL)
Discipline: English as a Second Language (N ESL)
Justification: Due to repeatability and a focus on skills attainment, NESL 14 will increase the access and success of non-native adult speakers in developing stronger language accuracy in English.
Gary Sosa
11. Course Number and Title: N ESL 45 Reading and Writing Essentials I (LL)
Discipline: English as a Second Language (N ESL)
Justification: N ESL 45 will increase the access and success of non-native English speaking adults in our floor level academic ESL course due to repeatability and a focus on skills attainment.
Gary Sosa
12. Course Number and Title: N ESL 55 Reading and Writing Essentials II (LL)
Discipline: English as a Second Language (N ESL)
Justification: Due to repeatability and a focus on skills attainment, NESL 55 will increase the access and success of non-native adult learners, preparing them for advanced ESL writing classes.
Gary Sosa
13. Course Number and Title: N ESL 9 English Pronunciation I (LL)
Discipline: English as a Second Language (N ESL)
Justification: Due to repeatability and a focus on skills attainment, NESL 9 will increase the access and success of non-native adult speakers for employment and community participation.
Gary Sosa
14. Course Number and Title: N GEOG 900 Introduction to Drone Safety and Applications (MNHCS)
Discipline: Noncredit Geography (N GEOG)
Distance Learning Offering(s): Computer Assisted, Video One Way, Online
Justification: This course will provide remote drone pilots with the foundational knowledge needed to fly safely and responsibly. It will also cover emerging drone applications and job opportunities for pilots.
Wing H. Cheung
15. Course Number and Title: N PHOT 916 Alternative Photographic Processes for Older Adults (AMBA)
Discipline: Noncredit Photography (N PHOT)

Justification: Add Non-credit Adult Ed
Donna Cosentino

MSC (Dixon, DeSimone) Item VI.K. was approved

L. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective **Fall 2018**.

Catalog Number	Type	Description	Proposal Type
ACR 103	Recomm. Prep.	<u>ACR 101, ACR 102</u>	Reactivation
ACR 110	Prerequisite	<u>ACR 101, and ACR 102</u>	Reactivation
ACR 112	Prerequisite	<u>ACR 102</u>	New
	Recomm. Prep.	<u>ACR 101</u>	
ARTD 240	Recomm. Prep.	<u>ARTI 246</u>	New
ASL 216L	Corequisite	<u>ASL 216</u>	Change
EME 211	Corequisite	EME 207, and EME 207L, EME 208 and EME 208L	Change
EME 212	Corequisite	EME 209, and EME 209L, or EME 210, <u>EME 208, EME 208L</u>	Change
EME 224	Corequisite	EME 223	Change
ENG 260	Prerequisite	ENG 50, or Eligibility for ENG 100 as determined through the English placement process	Change
ENG 280	Prerequisite	ENG 50, or Eligibility for, ENG 100, as determined through the English placement process	Change
ESL 102	Prerequisite	Minimum grade of C in ESL 101, or eligibility established through the English as a Second Language placement process.	Change
ESL 103	Prerequisite	Minimum grade of C in ESL 102, or eligibility established through the English as a Second Language placement process.	Change
GERM 225	Prerequisite	<u>GERM 102</u>	New
ITAL 202	Prerequisite	<u>ITAL 201 or four years of high school Italian</u>	New
ITAL 225	Prerequisite	<u>ITAL 102</u>	New
MATH 75	Prerequisite	<u>MATH 50, or MATH 53, or MATH 50B, or eligibility determined through the math placement process</u>	New
	Corequisite	<u>MATH 110</u>	
MATH 76	Corequisite	<u>MATH 115</u>	New

M. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2018**.

Catalog/Subject Number	Learning Offerings
ASL 216L	<u>Computer Assisted, Video Two Way, Video One Way</u>
BUS 130	<u>Online</u>
ESL 102	<u>Online</u>
ESL 103	<u>Online</u>
ESL 9	<u>Online</u>
GC 115	Video Two Way, Online
GERM 225	<u>Online</u>
ITAL 202	<u>Online</u>
ITAL 225	<u>Online</u>
N BMGT 986	<u>Online</u>
N BMGT 987	<u>Online</u>
N BMGT 989	<u>Online</u>
N BMGT 990	<u>Online</u>
N GEOG 900	<u>Computer Assisted, Video One Way, Online</u>
NURS 120	<u>Online</u>
NURS 121	<u>Online</u>
NURS 140	<u>Online</u>
SOC 175	<u>Online</u>

MSC (Manneh, DeSimone) Items VI.L. and VI.M were approved

VII. **FIRST READING**– The following curricular items will be brought back for Curriculum action. Pending appropriate approvals, they will be effective **FALL 2018**:

A. **Credit Course/Program Package**

Package Title: WWT and WTE Fall 2016 Course Changes (*CTEE*)

Discipline: Wastewater Technology Education (WWT)

Description: Various changes to update courses.

Anthony Fedon

1. **Wastewater Credit Course Changes**

- a. Course Number and Title: WTE 50 / WWT 50 Calculations in Water/Wastewater Technology
Short Title: Calculations in W/WW Tech.
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Changed title, added distance ed.
Anthony Fedon
- b. Course Number and Title: WTE 52 Water Distribution Systems (*CTEE*)
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Changed title, updated textbooks, required reading, suggested reading, critical thinking, required writing, added distance ed.
Anthony Fedon
- c. Course Number and Title: WTE 54 Basic Plant Operations: Water Treatment (*CTEE*)
Short Title: Basic Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Changed title, added distance ed and repeatability (coop ed).
Anthony Fedon
- d. Course Number and Title: WTE 58 / WWT 58 Backflow Tester Training (*CTEE*)
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.Repeatability: May be taken 2 times.
Updated title, description, added repeatability (coop ed).
Anthony Fedon
- d. Course Number and Title: WTE 62 / WWT 62 Cross Connection Specialist (*CTEE*)
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.

Repeatability: May be taken 2 times.

Removed WTE/WWT 58 recommended prep, updated textbooks and suggested reading, added repeatability (coop ed).

Anthony Fedon

- e. Course Number and Title: WTE 64 Laboratory Analysis for Water/Wastewater (CTEE)
Short Title: Lab Analysis for W/WW
Discipline: Water Technology Education (WTE)
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Recommended Prep: WTE 50 / WWT 50
Changed title, updated objectives, outline and textbook, removed distance ed (online).
Anthony Fedon
- f. Course Number and Title: WTE 66 / WWT 66 Motors, Pumps, and Hydraulics (CTEE)
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Updated title, added WTE/WWT 50 prerequisite, removed WTE/WWT 50 recommended prep, updated objectives and required writing, added distance ed.
Anthony Fedon
- g. Course Number and Title: WTE 72 Advanced Plant Operations: Water Treatment and Reclamation (CTEE)
Short Title: Adv Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 52
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Changed title, updated description, methods of instruction, outline, textbooks, suggested reading, and methods of assessment, added distance ed.
Anthony Fedon
- h. Course Number and Title: WTE 74 Advanced Plant Operations: Water Treatment and Reclamation (CTEE)
Short Title: Adv Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 54
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Online
Changed title, updated description, objectives, outline, textbooks, suggested reading, required writing and methods of assessment, added distance ed.
Anthony Fedon
- i. Course Number and Title: WWT 52 Basic Plant Operations: Wastewater Treatment (CTEE)
Short Title: Basic Plant Operations: WWT
Discipline: Wastewater Technology Education (WWT)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.

Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites and distance ed.
Anthony Fedon

- j. Course Number and Title: WWT 54 Wastewater Collection Systems (CTEE)
Discipline: Wastewater Technology Education (WWT)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
i. Water Technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites updated methods of instruction, outside assignments, critical thinking, required writing and methods of assessment, added distance ed.
Anthony Fedon
- k. Course Number and Title: WWT 56/WTE 56 Intro to Electrical and Instrumentation Processes (CTEE)
Short Title: Intro to Elec/Instrumentation
Discipline: Wastewater Technology Education (WWT) / Water Technology Education (WTE)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
i. Water Technology Education, A.S. Degree/Cert. Achieve.
ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites, added distance ed.
Anthony Fedon
- l. Course Number and Title: WWT 60 / WTE 60 / PWM 60 Public Works Management (CTEE)
Discipline: Wastewater Technology Education (WWT)/Water Technology Education (WTE)/Public Works Management (PWM)
Course Included in the following programs:
i. Water Technology Education, A.S. Degree/Cert. Achieve.
ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Updated title, description, objectives, outline, outside assignments and methods of assessment, added computer assisted distance ed.
Anthony Fedon
- m. Course Number and Title: WWT 64 Advanced Plant Operations: Wastewater Treatment (CTEE)
Short Title: Adv Plant Oper: WW Treatment
Discipline: Wastewater Technology Education (WWT)
Course Included in the following programs:
i. Water Technology Education, A.S. Degree/Cert. Achieve.
ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Updated title, removed WWT/WTE 110 as recommended prep, added distance ed.
Anthony Fedon

B. New Credit Programs

1. Program Title: Technical Theatre: Stage Lighting & Sound Technician (ABMA)
Discipline: Theatre Arts (TA)
Award Type: Certificate of Achievement
Total Units: 19.50 - 20.00
Justification: This certificate would qualify students to be aides in the professional production environment.
Chris Sinnott

2. Program Title: Technical Theatre: Stage Management (*ABMA*)
Discipline: Theatre Arts (TA)
Award Type: Certificate of Achievement
Total Units: 22.00
Justification: This certificate would qualify students to be aides in the professional production environment.
Chris Sinnott

C. New Noncredit Programs

1. Program Title: Pre-Apprenticeship
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Award Type: Certificate of Competency (Hours only; no units)
Total Units: 0
Justification: The Pre-apprenticeship program will prepare students to enter an Apprenticeship program.
Wendy Nelson

D. Credit Program Changes

1. Program Title: Basic Music Skills (*ABMA*)
Discipline: Music (MUS)
Award Type: Certificate of Proficiency
Total Units: 15.50
Added MUS 169 to elective category.
Ellen Weller
2. Program Title: Music (*ABMA*)
Discipline: Music (MUS)
Award Type: A.A. Degree Major
Total Units: 32.50 - 34.50
Added MUS 169 to General Must Emphasis.
Ellen Weller
3. Program Title: Web Development (*MNHCS*)
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Award Type: Certificate of Achievement
Total Units: 18
Replaced CSWB 210 ASP course with new CSWB 180 Python Programming course.
Stephen R. Perry
4. Program Title: Welding Technology (*CTEE*)
Discipline: Welding (WELD)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 30
Removed WELD 105, updated total units.
Dennis C. Lutz

E. New Credit Courses

1. Course Number and Title: CSIT 165 R Programming (*MNHCS*)
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
Distance Learning Offering(s): Online
Justification: Enhance the Computer Information Systems degree with new technology.
Terrie Lynn Canon

2. Course Number and Title: CSIT 225 Computational Intelligence and Data Analytics (*MNHCS*)
Short Title: Data Analytics
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Management Information Systems, A.S. Degree Major/Cert. Achievement 18 units/moreTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Enhance the Computer Information Systems Degree by offering current technology and application to assist in Analytics.
Terrie Lynn Canon
3. Course Number and Title: CSIT 226 Dashboards and Data Visualization (*MNHCS*)
Short Title: Dashboards and Visualization
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Management Information Systems, A.S. Degree Major/Cert. AchievementTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Enhance Computer Information Systems degree by providing current technologies in dashboards and data visualization.
Terrie Lynn Canon
4. Course Number and Title: CSIT 230 Data Modeling & Programming for MS Office (*MNHCS*)
Short Title: Data Modeling for MS Office
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Recommended Prep: CSIT 125
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Management Information Systems, A.S. Degree Major/Cert. AchievementDistance Learning Offering(s): Online
Justification: Enhance the Computer Information Systems degree with current technologies.
Terrie Lynn Canon
5. Course Number and Title: DNCE 174 / TA 174 / MUS 174 Musical Theatre Scenes II (*AMBA*)
Discipline: Dance (DNCE) / Theatre Arts (TA) / Music (MUS)
Prerequisites: DNCE 173 / MUS 173 / TA 173
Transfer Acceptability: CSU
Justification: In order to keep up with changes in theatre/music/dance and keep current with market values, we need to deepen our training in Musical Theatre.
Margaret M. Faulkner
6. Course Number and Title: PSYC 211 Introduction to Cognitive Psychology (*SBS*)
Short Title: Cognitive Psychology
Discipline: Psychology (PSYC)
Recommended Prep: PSYC 100
Associate Degree General Education - D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences - D9: Psychology
IGETC Area 4: Social and Behavioral Sciences - 4I: Psychology
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: The course is created to comply with articulation agreement with SDSU. SDSU is replacing their "Learning" course with an "Introduction to Cognitive Psychology" course.
Matthew O'Brien

F. **New Noncredit Courses**

1. Course Number and Title: N AP PRE 901 Introduction to the Construction Trades Industry (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
2. Course Number and Title: N AP PRE 902 OSHA 10 Certification (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Online
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
3. Course Number and Title: N AP PRE 903 Red Cross Adult First Aid/CPR/AED (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Distance Learning Offering(s): Computer Assisted, Video One Way, Online
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
4. Course Number and Title: N AP PRE 906 Essential Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
5. Course Number and Title: N AP PRE 908 Construction Math (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
6. Course Number and Title: N AP PRE 909 Construction Print Reading (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
7. Course Number and Title: N AP PRE 910 Tools (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
8. Course Number and Title: N AP PRE 920 Carpentry - Hands On Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
9. Course Number and Title: N AP PRE 930 Electrician - Hands On Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
10. Course Number and Title: N AP PRE 940 Sheet Metal - Hands On Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
11. Course Number and Title: N BASC 206 Supervised Tutoring for Access Technology (COUN)
Discipline: Basic Education (N BASC)
Justification: Gives students the opportunity for expanded use of Access Technology that is not offered through any other service on campus .
Sherry Goldsmith

12. Course Number and Title: N DSAB 43 Access Technology for Vision Loss (*COUN*)
Discipline: Disability Education (N DSAB)
Justification: To provide additional support for students with vision loss where they can update skills as changes occur with software/hardware.
Sherry Goldsmith

G. Credit Course Changes

1. Course Number and Title: BUS 136 / FCS 136 Money Management and Planning for the Future
Short Title: MONEY MGMT/PLANNING FOR FUTURE
Discipline: Business Education (BUS) (BUS) / Family and Consumer Sciences (FCS)(FCS)
Associate Degree General Education - E: Lifelong Learning and Self-Development
CSU GE Area E: Lifelong Learning and Self-Development - E: Lifelong Learning and Self-Development
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Changed title (title cannot included "finance") to retain CSU GE approval.
Joel Glassman
2. Course Number and Title: BUS 204 Quantitative Business Analysis
Discipline: Business Education (BUS)
Prerequisites: BUS 175, or ACCT 104, , and MATH 60,
Recommended Prep: MATH 120
Course Included in the following programs:
i. Business Administration, AS-T Transfer Major (18 units or more)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Increased unit value from 3 to 4, increased lecture hours from 3 to 4, added prerequisite options: MATH 54 or MATH 56 or MATH 60 or eligibility through Math placement process, added BUS 175 or equivalent recommended prep, removed MATH 60 and MATH 120 as recommended preparation, updated description, objectives, content, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment, removed SDSU and STAT 119 CSUSM transfer course status.
Jackie Martin
3. Course Number and Title: CSIT 145 Introduction to Programming Concepts and Methodologies (*MNHCS*)
Short Title: Intro to Programming Concepts
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
ii. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
iii. Management Information Systems, A.S. Degree Major/Cert. Achieve.
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Changed title, removed CSIT 105 and 125 recommended prep., updated description, methods of instruction, outline and textbooks.
Terrie Lynn Canon
4. Course Number and Title: ESL 101 Written Communication I (*LL*)
Discipline: English as a Second Language (ESL)
Prerequisites: Eligibility determined through the English as a Second Language placement process, or ESL 55
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
Transfer Acceptability: CSU
Distance Learning Offering(s): Online

Removed ESL 36 as prerequisite option, updated textbook.

Gary Sosa

5. Course Number and Title: ESL 106 Accelerated Written Communication II (*LL*)
Short Title: Accelerated Written Comm II
Discipline: English as a Second Language (ESL)
Prerequisites: ESL 105, or ESL 101, or eligibility determined through the English as a Second Language placement process
Transfer Acceptability: UC, CSU
Added ESL 101 prerequisite, updated objectives, outline, textbooks, outside assignments and methods of assessment.
Carol A. Lowther
6. Course Number and Title: FCS 110 / BIOL 108 Microbiology and Foods (*CTEE*)
Discipline: Family and Consumer Sciences (FCS) / Biology (BIOL)
Transfer Acceptability: CSU
Changed cross-listing from MICR 110 to BIOL 108, updated textbook.
Solange Wasef
7. Course Number and Title: JOUR 105 Multimedia News Writing and Production (*AMBA*)
Short Title: Multimedia News Writing/Prod
Discipline: Journalism (JOUR)
CSU GE Area D: Social Sciences - D6: History
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Video One Way, Telecourse, Online
Updated methods/ assess., added distance ed. (online, tv, one-way video and computer assisted).
Erin Hiro
8. Course Number and Title: JOUR 205 Intermediate Multimedia News Writing and Production (*AMBA*)
Short Title: Int. Multimedia News Wrt/Prod.
Discipline: Journalism (JOUR)
Transfer Acceptability: CSU
Changed title, decreased lecture hours (from 3 to 1.5), added 4.5 hours lab, removed JOUR 105 prerequisite, removed JOUR 110L corequisite, changed description, updated objectives, methods of instruction, outline, textbook, suggested reading, required writing and methods of assessment.
Erin Hiro
6. Course Number and Title: TA 192A Technical Theatre Practicum I (*AMBA*)
Discipline: Theatre Arts (TA)
Course Included in the following programs:
 - i. Entertainment Technology, Cert. of Achievement
 - ii. Technical Theatre, A.A. Degree Major/Cert. of Achieve.
 - iii. Technical Theatre: Stage Lighting & Sound Technician, Certificate of Achievement
 - iv. Technical Theatre: Stage Management, Certificate of Achievement
 - v. Theatre Arts, A.A. Degree Major/Cert. of Achieve.; AA-T Transfer MajorTransfer Acceptability: UC, CSU
Added 2 unit variable option, added 6 hour lab option, removed TA/ENTT 105 recommended prep, updated textbook.
Chris Sinnott

H. **Noncredit Course Changes**

1. Course Number and Title: N BASC 204 Supervised Tutoring for Math (*MNHCS*)
Discipline: Basic Education (N BASC)
Distance Learning Offering(s): Online
Added online.
Wendy R. Metzger

2. Course Number and Title: N ESL 361 Beginning Level Listening and Speaking I (LL)
Short Title: Listening and Speaking I
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, methods of instruction, textbooks and methods of assessment.
Gary Sosa
3. Course Number and Title: N ESL 362 Beginning Level Listening and Speaking II (LL)
Short Title: Listening and Speaking II
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated textbooks and methods of assessment.
Gary Sosa
4. Course Number and Title: N ESL 363 Beginning Level Listening and Speaking III (LL)
Short Title: Listening and Speaking III
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, methods of instruction, textbooks and methods of assessment.
Gary Sosa
5. Course Number and Title: N ESL 364 Intermediate Level Listening and Speaking (LL)
Short Title: Listening and Speaking IV
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, textbooks and methods of assessment.
Gary Sosa

I. **Credit Course Reactivations**

1. Course Number and Title: CSWB 180 Python Programming (MNHCS)
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Information Technology, A.S. Degree Major/Cert. Achievement 18 units/more
 - iii. Web Development, Certificate of Achievement
 Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Python Programming has become one of the five most popular programming languages in the industry. It is also extensively used with the GIS system taught at Palomar College.
Stephen R. Perry

J. **Credit Course Deactivations**

1. Course Number and Title: ESL 130 Academic Reading for ESL I (LL)
Discipline: English as a Second Language (ESL)
Transfer Acceptability: CSU
Justification: This course has not been offered for three years and currently the department has no plans to offer it in the near future.
Gary Sosa

K. **Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
CSIT 145	Recomm. Prep.	CSIT 105 and CSIT 125	Change

CSIT 230	Recomm. Prep.	CSIT 125	New
DNCE/TA/MUS 174	Prerequisite	<u>DNCE/MUS/TA 173</u>	New
ESL 101	Prerequisite	Eligibility determined through the English as a Second Language placement process, or ESL 55 ESL 36	Change
ESL 106	Prerequisite	ESL 105, or <u>ESL 101</u> , or eligibility determined through the English as a Second Language placement process	Change
JOUR 205	Prerequisite	JOUR 105	Change
	Corequisite	<u>JOUR 110L</u>	
PSYC 211	Recomm. Prep.	<u>PSYC 100</u>	New
TA 192A	Recomm. Prep.	TA/ENFT 105	Change
WTE 52	Prerequisite	WTE/WWT 50	Change
WTE 54	Prerequisite	WTE/WWT 50	Change
WTE/WWT 62	Recomm. Prep.	WTE/WWT 58	Change
WTE 64	Recomm. Prep.	WTE/WWT 50	Change
WTE/WWT 66	Prerequisite	<u>WTE/WWT 50</u>	Change
	Recomm. Prep.	WTE/WWT 50	
WTE 72	Prerequisite	WTE 52	Change
WTE 74	Prerequisite	WTE 54	Change
WWT 52	Prerequisite	<u>WWT/WTE 50</u>	Change
WWT 54	Prerequisite	<u>WWT/WTE 50</u>	Change
WWT/WTE 56	Prerequisite	<u>WWT/WTE 50</u>	Change
WWT 64	Recomm. Prep.	WWT/WTE 110	Change

L. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
CSIT 145	<u>Online</u>
CSIT 165	<u>Online</u>
CSIT 225	<u>Online</u>
CSIT 226	<u>Online</u>
CSIT 230	<u>Online</u>
CSWB 180	<u>Online</u>
ESL 101	<u>Online</u>
JOUR 105	<u>Computer Assisted, Video One Way, Telecourse, Online</u>
PSYC 211	<u>Online</u>
N AP PRE 902	<u>Computer Assisted, Video Two Way, Video One Way, Online</u>
N AP PRE 903	<u>Computer Assisted, Video Two Way, Video One Way, Online</u>
N BASC 204	<u>Online</u>
WTE/WWT 50	<u>Computer Assisted, Online</u>
WTE 54	<u>Computer Assisted, Online</u>
WTE 64	<u>Online</u>
WTE 66	<u>Computer Assisted, Online</u>
WTE 72	<u>Computer Assisted, Online</u>
WTE 74	<u>Online</u>
WWT 52	<u>Computer Assisted, Online</u>
WWT 54	<u>Computer Assisted, Online</u>
WWT/WTE 56	<u>Computer Assisted, Online</u>
WWT/WTE 60	<u>Computer Assisted, Online</u>
WWT 64	<u>Computer Assisted, Online</u>

VIII. **ACTION** – ***(This item was tabled)*** To accept Fire (FIRE 151) and Police Academy as satisfaction of the District Fitness requirement.

IX. **ACTION** ***(This item was tabled)*** To accept the following noncredit numbering changes in order to align with current noncredit numbering policies:

SUBJ	CRSE NMBR	NEW CRSE	TITLE	STATUS	START YEAR	(LAST) ORIGINATOR

		NMBR				
N ABED	201	901	Literacy/Adult Basic Education I	Active	2013	Marty Furch
N ABED	202	902	Literacy/Adult Basic Education II	Active	2013	Marty Furch
N BASC	200	900	Literacy/Adult Basic Education	Active	2013	Mollie R. Smith
N BASC	201	901	Algebra Review	Active	2015	Wendy R. Metzger
N BASC	202	902	Supervised Tutoring	Active	2013	Mollie R. Smith
N BASC	204	904	Supervised Tutoring for Math	Pre Launched	2017	Wendy R. Metzger
N BASC	206	903	Supervised Tutoring for Access Technology	Pre Launched	2018	Sherry Goldsmith
N CTED	605	905	Basic Tutoring Training	Active	2013	Mollie R. Smith
N CTZN	400	900	Citizenship	Active	2013	Marty Furch
N DSAB	43	943	Access Technology for Vision Loss	Pre Launched	2018	Sherry Goldsmith
N DSAB	501	901	Independent Living Skills	Active	2013	Mollie R. Smith
N ESL	9	909	English Pronunciation I	Launched	2018	Gary Sosa
N ESL	10	910	English Pronunciation II	Launched	2018	Gary Sosa
N ESL	12	912	ESL Grammar Skills I	Launched	2018	Gary Sosa
N ESL	13	913	ESL Grammar Skills II	Launched	2018	Gary Sosa
N ESL	14	914	ESL Grammar Skills III	Launched	2018	Gary Sosa
N ESL	45	945	Reading and Writing Essentials I	Launched	2018	Gary Sosa
N ESL	55	955	Reading and Writing Essentials II	Launched	2018	Gary Sosa
N ESL	300	900	Basic ESL	Active	2013	Nimoli Madan
N ESL	301	901	Beginning ESL I	Active	2016	Tracy Fung
N ESL	302	902	Beginning ESL II	Active	2016	Gary Sosa
N ESL	303	903	Beginning ESL III	Active	2013	Larry Lawson
N ESL	304	904	Intermediate ESL I	Active	2013	Larry Lawson
N ESL	305	905	Intermediate ESL II	Launched	2018	Gary Sosa
N ESL	306	906	Intermediate ESL III	Launched	2018	Gary Sosa
N ESL	322	922	Beginning Conversation	Active	2013	Nimoli Madan
N ESL	361	961	Beginning Level Listening and Speaking I	Active	2013	Nimoli Madan
N ESL	362	962	Beginning Level Listening and Speaking II	Active	2013	Nimoli Madan
N ESL	363	963	Beginning Level Listening and Speaking III	Active	2013	Nimoli Madan
N ESL	364	964	Intermediate Level Listening and Speaking	Active	2013	Nimoli Madan
N ESL	372	972	Basic ESL Skills	Active	2013	Carolyn A Lowther
N ESL	383	983	Computer Literacy for ESL	Active	2013	Lihe Chen
N ESL	394	994	Career Track ESL	Active	2013	Marty Furch
N KINE	700	900	Adult Active Fitness	Pre Launched	2017	Lacey Craft
N KINE	706	906	Hatha Yoga for Older Adults	Pre Launched	2017	Lacey Craft
N KINE	713	913	Beginning Tai Chi Kung for Older Adults	Pre Launched	2017	Lacey Craft
N KINE	721	921	A Matter of Balance: Managing Concerns About Falls of Older Adults	Pre Launched	2017	Lacey Craft

X. **DISCUSSION**

A. **Guided Pathways**

VPI Kahn reported that Palomar’s initial assessment is now with the Faculty Senate. It will then go to the Governing Board. The final plan is due March 30 and we are awaiting the outline from the Chancellor’s Office. Faculty participation will be needed to assist with developing the plan. The Faculty Senate has put out a call for volunteers. Those interested should reply to Travis Ritt. A stipend and lunch will be available for those who would like to participate.

B. **New Instructional Program Planning**

A process for approval of a new instructional program was developed and approved in 2006. Although the policy exists, the college hasn’t been using it. The committee discussed resurrecting the process as the college moves forward to more effectively serve students. The process includes the Instructional and Strategic Planning Councils as a way to look at need, resources and other impacts. The committee will

continue to look at the 2006 policy and update it in order to meet current needs. Implementation will then need to be addressed so that programs go through a vetting period before they are proposed in Curricunet. A similar process will potentially need to be developed for courses. There was concern expressed that this may expand an already lengthy process. That concern will need to be addressed as we move further with updating the 2006 policy especially with Career Technical areas as they often need to respond quickly to community needs. This process will continue to be discussed by a workgroup comprised of Wendy, Jack, Nichol, Rita, Suzanne, Ben, Jackie Martin and Cheryl.

C. Accelerated Course Approval/Effective Dates

The committee discussed the need for the approval process to be shortened for Career Technical courses. Parameters need to be established to respond to these needs. These accelerated approvals would be exceptions while traditional deadlines would still need to be adhered to. Discussion included approving courses for offering in the spring semester similar to what we currently do for distance education approvals. Some acknowledged that the implementation of a technical review step in the approval process could potentially assist with this goal. We also need to revisit the timeline and ways to improve responsiveness. There is little we can do regarding transfer decisions since deadlines and approvals are beyond our control. This process will continue to be discussed.

XI. INFORMATION

A. National University Articulation Agreement

The new articulation agreement with National University was distributed. Ben Mudgett explained that this is a standard agreement.

B. Annual Credit Course Certification

1. Course Accuracy in accordance with the current CCCCO Program and Course Approval Handbook (PCAH)
2. Accuracy of course hours and units in accordance with CCCCO Course Calculations
3. The Course Outline of Record has been approved by the District Governing Board
4. Training is provided for college personnel regarding curriculum rules and regulations concerning compliance
5. Local policy, regulations or procedures have been developed relative to the relationship between contact hours, outside of class hours, and credit for consistency in awarding units of credit

C. Distance Education and Accessibility (January 2018 Compliance)

<http://ccconlineed.org/faculty-resources/professional-development/accessibility-support/>

D. Course Outline Reviews

The following courses have completed the course outline review process between November 10, 2017 and December 1, 2017 and are effective Fall 2018.

COUN	120	Quest for Identity and Life Skills
CSIT	125	Computer Information Systems
ECON	101	Principles of Economics (Macro)
ENG	100	English Composition
RS	110	Religion in America

E. 2017-2018 Curriculum Activity Summary

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses		5
New Noncredit Courses		2
Credit Course Changes		21
Noncredit Course Changes		0

Credit Course Reactivations		3
Noncredit Reactivations		0
Credit Course Deactivations		14
Noncredit Deactivations		0
Course Reviews 11/10/2017 – 12/1/2017)		15
Course Reviews/Added DE		7
New Credit Programs		8
New Noncredit Programs		0
Credit Program Changes		10
Program Deactivations		2
Total Activity	18	87

XII. **REPORTS**

A. **Academic Technology/Payn**

Starting Spring 2018 course shells will only be available in Canvas. Palomar has discontinued the use of Blackboard in favor of the Canvas Learning Management System. Students will continue to have access to their Fall 2017 Blackboard courses until December 30, 2017. (Announcements will be sent to students after the semester ends in order to avoid confusion.) To assist faculty with their course transfers to Canvas from Blackboard, all 2017 Blackboard courses will remain available for faculty to copy and export/archive until May 26, 2018. Backing up your Blackboard courses for your own archives, as well as downloading grades for future reference is recommended.

ATRC staff are standing by to assist faculty with this transition over the winter break (12/18-12/22, closed 12/23-1/1). Beginning January 2, 2018, ATRC staff return to regular hours (M-Th. 8am-8pm, F 8am-4pm). Contact ATRC (LL 110/LL 111) with questions or to make an appointment: x2862
<https://www2.palomar.edu/atrc/helpdesk/> or atrc@palomar.edu.

POET: 19 to date this 2017-18 academic year. Twenty-six total in 2016-17 academic year (compared to this 1/2 year); LMS stats: 35.1% of Fall 2017 Bb courses are available. (Total Courses: 2,288); 34.8% of Fall 2017 Canvas courses are published. (Total Courses: 2,295); Teachers: 428 ; Students: 14,465

B. **Accreditation/Kahn – There was no report**

C. **Articulation/Mudgett**

The regional Articulation Officers and Transfer Center Directors held a joint meeting with UCSD, SDSU, and CSUSM. Issues and concerns related to transfer and articulation were discussed. The CSU Executive Order 1100 includes new lower division/upper division unit limitations for general education. As a result, CSU campuses are evaluating their GE patterns. CSUSM is evaluating the language other than English (LOTER) requirement and how the requirement fits within the new Executive Order unit limitations.

D. **Basic Skills/Sivert – There was no report.**

E. **Counseling/Waite– There was no report.**

F. **Distance Learning Approvals/Sosa – There was no report.**

G. **General Education – There was no report.**

H. **Learning Outcomes/Nelson**

The Learning Outcomes Council will meet in December. They are still looking at moving forward to make LOC a part of the Curriculum Committee but this will likely not happen until fall.

I. **Multicultural Approvals/Thomson – SOC 175 was approved**

J. **Prerequisite Approvals/Dixon – Approved 8 courses and 14 from the WWT/WTE package for a total of 22. Nine courses were returned with recommended changes and there has been no response for 20 courses.**

XIII. **FUTURE ITEMS FOR DISCUSSION**

XIV. **ADJOURNMENT** - Meeting was adjourned at 4:57 pm. Next meeting February 7, 2018 – 3:00 pm, Room AA-140