

Palomar College
Curriculum Committee Minutes
 Wednesday, October 18, 2017
 Room AA-140, 3:00 pm

I. **Call to Order** - Meeting called to order at 3:05 pm.

Members Present	Carol Bruton, Rita Campo Griggs, Patti Dixon, Jim Eighmey, James Fent, Craig Forney, Jack Kahn, Nirmala Kashyap, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Nichol Roe, Grant Rogers, Candace Rose, Suzanne Sebring, Shayla Sivert, Justin Smiley, Gary Sosa, Lori Waite
Absent	Sarah DeSimone, Marlene Forney, Margie Fritch, Kathryn Kailikole, Beatrice Manneh, Adam Meehan, Norma Miyamoto, Julia Robinson, Carla Thomson,
Staff	Cheryl Kears (Recorder), Richard Loucks
Guests	Mark Bealo, Tera Lisicky, Anita Talone

II. **Minutes of the October 4, 2017 Curriculum Committee Meeting**

MSC (Dixon/Rose) The minutes for the October 4 meeting were approved and accepted with 1 abstention.

III. **Announcements** – Tera Lisicky, Palomar’s new Instructional Designer was introduced.

The Academic Senate’s Fall Curriculum Regional Meeting will take place at Long Beach City College’s Pacific Coast Campus on Saturday, November 18, 2017. Cost is free. Register online at: <http://asccc.org/events/2017-11-18-170000-2017-11-18-233000/fall-curriculum-regional-south>

IV. **Agenda Changes** - Items VIII. D.1 and D.2 are ready for 2nd reading action.

V. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Spring 2018**:

A. **Courses Reviewed/Added Distance Education**

- Course Number and Title: CINE 105 Film Subjects (*AMBA*)
 Discipline: Cinema (CINE)
 Transfer Acceptability: CSU
 Distance Learning Offering(s): Online
 Updated methods of instruction, textbooks, suggested reading, outside assignments, critical thinking, required writing and methods of assessment, added online.
Candace Rose
- Course Number and Title: DNCE 100 Survey of Dance (*AMBA*)
 Discipline: Dance (DNCE)
 Associate Degree General Education - C: Humanities
 CSU GE Area C: Arts and Humanities – C1: Arts
 IGETC Area 3: Arts – 3A: Arts
 Transfer Acceptability: UC, CSU
 Distance Learning Offering(s): Online
 Updated methods of instruction, textbooks, required reading, critical thinking, required writing and methods of assessment, added online.
Margaret M. Faulkner
- Course Number and Title: HIST 108 World History Since 1650 (*SBS*)
 Discipline: History (HIST)
 Associate Degree General Education – D: Social and Behavioral Sciences
 CSU GE Area D: Social Sciences – D6: History
 IGETC Area 4: Social and Behavioral Sciences – 4F: History
 Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online
Updated suggested reading and methods of assessment, added online.
Travis Ritt

B. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
CINE 105	<u>Online</u>
DNCE 100	<u>Online</u>
HIST 108	Online

MSC (Dixon/Waite) Item V. was accepted and approved in its entirety.

VI. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018**:

A. New Credit Programs

1. Program Title: Theatre Arts (*AMBA*)
Discipline: Theatre Arts (TA)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 24.00 - 25.00
Justification: This new, compact yet comprehensive, program will replace all other Theatre Arts programs and certificates, excepting the Theatre AAT-Transfer Degree. At only 25 units, students will have a clear pathway towards graduation, while retaining the freedom to gain some extra experience in either acting or technical theatre, after completing the program's common core classes.
Chris Sinnott

B. Credit Program Deactivations

1. Program Title: Web Developer with Emphasis in Java/Open Source (*MNHCS*)
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Award Type: Certificate of Proficiency
Total Units: 15
Justification: Program replaced with 18 unit Web Development C.A.
Stephen R. Perry
2. Program Title: Web Developer with Emphasis in Windows (*MNHCS*)
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Award Type: Certificate of Proficiency
Total Units: 12
Justification: Program replaced with 18 unit Web Development C.A.
Stephen R. Perry

C. New Credit Courses

1. Course Number and Title: BUS 129 Principles of Logistics (*AMBA*)
Discipline: Business Education (BUS)
Course Included in the following programs:
 - a. International Business, Certificate of AchievementTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Grading Basis: Grade Only

Justification: This new course is part of a pathway that will create a Certificate of Achievement that will lead to an A.S. in either International Business or the Business General degree.

Jackie Martin

D. Credit Course Changes

1. Course Number and Title: AB 50 Auto Body Repair I (*CTEE*)
Discipline: Auto Body (AB)
Updated methods of instruction, textbooks and methods of assessment, updated CB05 to non-transferable and CB11 to Credit Course.
David Wright
2. Course Number and Title: ASL 100L American Sign Language I (Lab) (*LL*)
Discipline: American Sign Language (ASL)
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Grading Basis: Grade/Pass/No Pass Only
Recommend transfer to UC, added online.
Melissa Smith
3. Course Number and Title: ASL 101L American Sign Language II (Lab) (*LL*)
Short Title: American Sign Language II Lab
Discipline: American Sign Language (ASL)
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Television
Grading Basis: Grade/Pass/No Pass Only
Recommend transfer to UC.
Melissa Smith
4. Course Number and Title: ASL 205L American Sign Language III (Lab) (*LL*)
Short Title: American Sign Language III Lab
Discipline: American Sign Language (ASL)
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Television
Grading Basis: Grade/Pass/No Pass Only
Recommend transfer to UC.
Melissa Smith
5. Course Number and Title: ASL 206L American Sign Language IV (Lab) (*LL*)
Short Title: American Sign Language IV Lab
Discipline: American Sign Language (ASL)
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Grading Basis: Grade/Pass/No Pass
Updated methods of instruction, textbooks and methods of assessment, added online, recommendation for addition of UC transfer status (eff. FA 19).
Melissa B. Smith
6. Course Number and Title: COUN 165 Career Search (*COUN*)
Discipline: Counseling (COUN)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Grading Basis: Pass/No Pass Only
Updated objectives, methods of instruction, outline, textbooks, required reading, suggested

reading, outside assignments, required writing, removed open entry/open exit option.

Patrick OBrien

7. Course Number and Title: COUN 170 Major Search (*COUN*)
Discipline: Counseling (*COUN*)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Grading Basis: Pass/No Pass Only
Minor update to objectives and textbooks, removed open entry/open exit option and CB11 code.
Patrick OBrien
8. Course Number and Title: DBA 110 Broadcast and Media Writing (*AMBA*)
Discipline: Digital Broadcast Arts (*DBA*)
Course Included in the following programs:
 - a. Cinema, A.A. Degree/Cert. of Achieve.
 - b. Digital Video, A.S. Degree/Cert. of Achieve.
 - c. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
 - d. University Studies: Emphasis in Media and Communication, A.S. DegreeTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Grading Basis: Grade Only
Updated title, description, objectives, methods of instruction, outline, textbooks, suggested reading, critical thinking, required writing and methods of assessment, added online.
Lisa Carmichael
9. Course Number and Title: DBA 120 / ENT 120 Digital Television Studio Production (*AMBA*)
Short Title: Digital TV Studio Production
Discipline: Digital Broadcast Arts (*DBA*) / Entertainment Technology (*ENTT*)
Course Included in the following programs:
 - a. Digital Video, A.S. Degree/Cert. of Achieve.
 - b. Entertainment technology, Cert. of Achieve.
 - c. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
 - d. Public Relations, Certificate of Proficiency
 - e. Radio and Television, A.A. Degree/Cert. of Achieve.Transfer Acceptability: CSU
Grading Basis: Grade Only
Updated title, description, objectives, methods of instruction, outline, textbooks, outside assignments, required writing, required writing and methods of assessment.
Lisa Carmichael
10. Course Number and Title: TA 100 Introduction to the Theatre (*AMBA*)
Discipline: Theatre Arts (*TA*)
Course Included in the following programs:
 - a. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Updated description, objectives, methods of instruction, outline, textbooks, required reading, outside assignments, critical thinking and required writing, added multicultural requirement.
Michael Mufson

11. Course Number and Title: TA 150 Dramatic Literature and Script Analysis*(AMBA)
Short Title: Dramatic Literature (AMBA)
Discipline: Theatre Arts (TA)
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Video Two Way, Video One Way, Telecourse, Online
Updated description, methods of instruction, outline, textbooks, outside assignments, critical thinking, required reading and writing, methods of assessment, added two-way video conferencing and one-way video conferencing.
Chris Sinnott

E. Credit Course Deactivations

1. Course Number and Title: CSCI 220 C Programming (MNHCS)
Discipline: Computer Science and Information Technology - Computer Science (CSCI)
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Justification: No longer needed for program.
Richard Stegman
2. Course Number and Title: CSCI 272 Objective-C for Mac and iOS (MNHCS)
Discipline: Computer Science and Information Technology - Computer Science (CSCI)
Prerequisites: CSCI 114
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: No longer needed.
Richard Stegman
3. Course Number and Title: CSWB 210 Active Server Pages (MNHCS)
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Prerequisites: CSWB 110, and CSIT 170
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Justification: Course is not getting enough enrollment
Stephen R. Perry
4. Course Number and Title: INS 100 Introduction to Insurance (AMBA)
Discipline: Insurance (INS)
Transfer Acceptability: CSU
Distance Learning Offering(s): Video Two Way, Telecourse, Online
Justification: Low student interest in these courses
Jackie Martin
5. Course Number and Title: INS 110 Principles of Property and Liability Insurance (AMBA)
Short Title: Prin of Property/Liability Ins
Discipline: Insurance (INS)
Prerequisites: A minimum grade of C in INS 100
Transfer Acceptability: CSU
Distance Learning Offering(s): Video Two Way, Telecourse, Online
Justification: Low interest in the course
Jackie Martin
6. Course Number and Title: INS 115 Personal Insurance (AMBA)
Discipline: Insurance (INS)

Prerequisites: A minimum grade of C in INS 100
Transfer Acceptability: CSU
Distance Learning Offering(s): Video Two Way, Telecourse, Online
Justification: Low student interest.
Jackie Martin

7. Course Number and Title: INS 120 Commercial Insurance (AMBA)
Discipline: Insurance (INS)
Prerequisites: A minimum grade of C in INS 100
Transfer Acceptability: CSU
Distance Learning Offering(s): Video Two Way, Telecourse, Online
Justification: Low student interest.
Jackie Martin
8. Course Number and Title: INS 125 Insurance Code and Ethics (AMBA)
Discipline: Insurance (INS)
Prerequisites: A minimum grade of C in INS 100
Transfer Acceptability: CSU
Distance Learning Offering(s): Video Two Way, Telecourse, Online
Justification: Low student interest.
Jackie Martin

F. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
BUS 129	Online
ASL 100L	Computer Assisted, Telecourse, <u>Online</u>
ASL 101	Computer Assisted, Television
ASL 205L	Computer Assisted, Television
ASL 206L	Computer Assisted, Telecourse, Online
COUN 165	Online
COUN 170	Online
RS 103	<u>Online</u>

MSC (Rose/Waite) Item VI. Was accepted and approved in its entirety with minor changes

- VII. **FIRST READING** – The following curricular items will be brought back for Curriculum action. Pending appropriate approvals, they will be effective **SPRING 2018**:

- A. Course Number and Title: HIST 130 Women in United States History (SBS)
Discipline: History (HIST)
Associate Degree General Education – D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences – D4: Gender Studies; D6: History
IGETC Area 4: Social and Behavioral Sciences – 4D Gender Studies; 4F: History
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online, Television, Computer Assisted
Updated suggested reading, outside assignments, critical thinking and methods of assessment, added online, television and computer assisted.
Catherine Gwin

B. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2018.

Catalog/Subject Number
HIST 130

Learning Offerings
Online, television, computer assisted

VIII. **FIRST READING** – The following curricular items will be brought back for Curriculum action. Pending appropriate approvals, they will be effective **FALL 2018**:

A. **Credit Course/Program Package**

Package Title: Updating Architecture Classes (*CTEE*)

Discipline: Architecture (ARCH)

Description: Updating Architecture Classes

Justification: Various updates, reviews and deactivations of Architecture courses and programs.

Anita Talone

1. **Architecture Program Changes**

a. Program Title: Architectural Drafting (*CTEE*)

Discipline: Architecture (ARCH)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 24

Removed ARCH 144, updated total units.

Anita Talone

2. **Architecture Program Deactivations**

a. Program Title: Eco-Building Professional (*CTEE*)

Discipline: Architecture (ARCH)

Award Type: Certificate of Achievement

Total Units: 17

Justification: This certificate did not provide enough training for students to be employable.

Anita Talone

3. **New Credit Architecture Courses**

a. Course Number and Title: ARCH 197 Architecture Topics (*CTEE*)

Discipline: Architecture (ARCH)

Transfer Acceptability: CSU

Justification: Special Architectural Topics arise that are not currently in our curriculum.

Anita Talone

b. Course Number and Title: ARCH 217 Design Studio IIA (*CTEE*)

Discipline: Architecture (ARCH)

Prerequisites: ARCH 216

Transfer Acceptability: CSU

Justification: Advanced study of architectural topics to further explore the built world through design.

Anita Talone

c. Course Number and Title: ARCH 218 Design Studio IIB (*CTEE*)

Discipline: Architecture (ARCH)

Prerequisites: ARCH 217

Transfer Acceptability: CSU

Justification: Conclusion and demonstration of architectural topics demonstrating the student's ability to design.

Anita Talone

4. **Credit Course Architecture Changes**

- a. Course Number and Title: ARCH 105 Basic Architectural Drafting (CTEE)
Discipline: Architecture (ARCH)
Transfer Acceptability: CSU
Updated description, methods of instruction, content outline, outside assignments, critical thinking and methods of instruction.
Anita Talone
- b. Course Number and Title: ARCH 120 Architectural History (CTEE)
Discipline: Architecture (ARCH)
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Online
Updated description, objectives, methods of instruction and textbooks.
Anita Talone
- c. Course Number and Title: ARCH 121 Multicultural Architectural History (CTEE)
Short Title: Multicultural Arch History
Discipline: Architecture (ARCH)
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Updated description, objectives and textbooks.
Anita Talone
- d. Course Number and Title: ARCH 122 History of Architectural Theory (CTEE)
Short Title: Architectural Theory
Discipline: Architecture (ARCH)
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
Transfer Acceptability: CSU
Changed course number and title from 155 to 122, methods of instruction and methods of assessment.
Anita Talone
- e. Course Number and Title: ARCH 135 Architectural Materials and Methods of Construction (CTEE)
Short Title: Arch Materials/Methods Constr
Discipline: Architecture (ARCH)
Transfer Acceptability: CSU
Decreased units from 4 to 3, lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, updated description, objectives and methods of instruction.
Anita Talone
- f. Course Number and Title: ARCH 145 Designing for Communication and Presentation (CTEE)
Short Title: Communication and Presentation
Discipline: Architecture (ARCH)
Recommended Prep: ARCH 150 / ID 150
Transfer Acceptability: UC, CSU
Grading Basis: Grade Only
Updated title, decreased units from 4 to 3, lecture hours from 3 to 1.5, increased lab hours

from 3 to 4.5, updated description, objectives, outline and textbook.

Anita Talone

- g. Course Number and Title: ARCH 160 Environmental Architecture and Design (CTEE)
Short Title: Environmental Arch/Design
Discipline: Architecture (ARCH)
Transfer Acceptability: UC, CSU
Grading Basis: Grade Only
Decreased units from 4 to 3, lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, updated description, objectives and textbooks.
Anita Talone
- h. Course Number and Title: ARCH 196 Special Problems in Architecture (CTEE)
Short Title: Problems/Architecture
Discipline: Architecture (ARCH)
Transfer Acceptability: CSU
Grading Basis: Grade Only
- i. Course Number and Title: ARCH 200 Advanced Computer Aided Drafting (CTEE)
Short Title: Adv Computer Aided Drafting
Discipline: Architecture (ARCH)
Recommended Prep: ARCH 150 / ID 150
Transfer Acceptability: CSU
Changed title, deleted ARCH 105, ARCH/ID 150, DT/ENGR 101 prerequisites, added ARCH/ID 150 recommended preparation, updated description, objectives, methods of instruction, content, textbook and methods of assessment.
Anita Talone
- j. Course Number and Title: ARCH 202 Introduction to Revit Architecture (CTEE)
Short Title: Intro to Revit Architecture
Discipline: Architecture (ARCH)
Transfer Acceptability: CSU
Updated description, objectives, content, textbooks and methods of assessment.
Anita Talone
- k. Course Number and Title: ARCH 204 Advanced Revit (CTEE)
Discipline: Architecture (ARCH)
Prerequisites: ARCH 202
Transfer Acceptability: CSU
Updated description, objectives, content, suggested reading, critical thinking and methods of assessment.
Anita Talone
- l. Course Number and Title: ARCH 215 Design Studio IA (CTEE)
Discipline: Architecture (ARCH)
Prerequisites: and ARCH 145
Transfer Acceptability: UC, CSU
Updated title, added ARCH 145 as prerequisite, removed ARCH 144 and ARCH 145 recommended prep, updated description, objectives, methods of instruction, outside assignments, critical thinking and methods of assessment.
Anita Talone
- m. Course Number and Title: ARCH 216 Design Studio IB (CTEE)
Discipline: Architecture (ARCH)
Prerequisites: ARCH 145, and ARCH 215

Transfer Acceptability: UC, CSU

Updated title, added ARCH 145 and ARCH 215 as prerequisites, removed ARCH 145 and ARCH 215 as recommended preparation, updated description, objectives, methods of instruction, outside assignments and methods of assessment.

Anita Talone

- n. Course Number and Title: ID 150 / ARCH 150 Beginning Computer Aided Drafting (*CTEE*)
Short Title: Beginning CAD
Discipline: Interior Design (ID) / Architecture (ARCH)
Transfer Acceptability: CSU
Updated title, description, objectives, textbooks, outside assignments, required writing.
Anita Talone

B. New Credit Programs

1. Program Title: Drone Technology (*AMBA*)
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 21.00 - 31.00
Justification: To help students gain employment as UAS operators or UAS technicians in fields that deploy UAS.
Mark J. Bealo
The originator is concerned that course maximums could lead to a safety issue.
2. Program Title: German (*LL*)
Discipline: German (GERM)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 23
Justification: The college does not currently have an AA degree or certificate in German. This will be our first degree/certificate program in German.
Beatrice Manneh
3. Program Title: Air Conditioning/Heating/Refrigeration (*CTEE*)
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Award Type: A.S. Degree Major
Total Units: 27 – 28
Justification: This was a very successful ROP program that was deactivated. The state has identified this as one of the areas that needs employees and brings high wages for trained personnel.
Dennis Lutz
4. Program Title: Italian (*LL*)
Discipline: Italian (ITAL)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 23
Justification: The college does not currently have a AA degree in Italian. This will be our first degree/certificate program in Italian.
Scott Nelson
5. Program Title: Air Conditioning, Heating and Refrigeration Entry Employment Ready (*CTEE*)
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Award Type: Certificate of Proficiency
Total Units: 10
Justification: This was a very successful ROP program that was deactivated. The state has identified this as one of the areas that needs employees and brings high wages for trained

personnel.

Dennis C. Lutz

VP Kahn led a discussion about the Curriculum Committee's role when new courses and programs are submitted. The committee discussed several aspects of the approval process including how new offerings are approved during an environment where they cannot be offered. For example, the large number of courses approved for GE may cause internal competition and departments to feel unsupported when courses do not fill. The committee discussed the need for labor market data and justification, as is done for CTE programs, especially during a time when the budget may limit course offerings. The development of curriculum is up to faculty as the discipline experts in order to maintain innovation but the committee discussed the need for potentially tying it to the Program Review and Planning process. This should be done prior to the time invested in developing curriculum. The committee discussed where their purview begins and ends and ways that could facilitate a more thoughtful way of developing courses and programs to respond to the needs of students within the confines of the budget.

C. New Credit Courses

1. Course Number and Title: GEOG 158 / GCIP 158 / GEOL 158 Small Unmanned Aircraft Systems Procedures and Regulations (*MNHCS*)
Short Title: sUAS Remote Pilot Regulations
Discipline: Geography (GEOG)/Graphic Communications - Imaging and Publishing (GCIP)/Geology (GEOL)
Course Included in the following programs:
 - a. Drone Technology, A.S. Degree Major/Cert. Achievement 18 units/more
 - b. Unmanned Aircraft System (UAS), Certificate of AchievementTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: This is a required course for the proposed Drone Technology CA/AS program. I have already received permission to cross list this course with GEOL (Sean Figg) and GCIP (Mark Bealo).
Wing H. Cheung
This covers the required training for drone pilot licensing.
2. Course Number and Title: ITAL 202 Italian IV (*LL*)
Discipline: Italian (ITAL)
Prerequisites: ITAL 201, or four years of high school Italian
Course Included in the following programs:
 - c. Italian, A.A. Degree Major or Certificate of AchievementAssociate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: This course is being created as part of a soon to be proposed AA degree/certificate of achievement program, CSU/IGETC GE effective fall 2019.
Scott Nelson
3. Course Number and Title: ITAL 225 Italian Reading and Conversation (*LL*)
Short Title: Italian Reading/Conversati
Discipline: Italian (ITAL)

Prerequisites: ITAL 102

Course Included in the following programs:

a. Italian, A.A. Degree Major or Certificate of Achievement

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C2: Humanities

IGETC Area 3: Arts and Humanities - 3B: Humanities

IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Justification: Course will be part of our new AA degree and certificate program, CSU/IGETC GE effective fall 2019.

Scott Nelson

4. Course Number and Title: SOC 175 Introduction to LBGTQ Studies (SBS)

Discipline: Sociology (SOC)

Associate Degree General Education - D: Social and Behavioral Sciences

Associate Degree Multicultural Requirement - Yes

CSU GE Area D: Social Sciences - D3: Ethnic Studies

IGETC Area 4: Social and Behavioral Sciences - 4D: Gender Studies

IGETC Area 4: Social and Behavioral Sciences - 4G: Interdisciplinary, Social or Behavioral Science

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Justification: We have a significant population of gay and lesbian students as well as increasing awareness of the history and participation of LBGTQ persons in every aspect of American society, CSU/IGETC GE effective fall 2019.

Susan A. Miller

D. **Credit Course Changes**

1. Course Number and Title: DNCE 148 Drum and Dance Ensemble I (AMBA)

Discipline: Dance (DNCE)

Transfer Acceptability: UC, CSU

Deleted 2 unit value, added 0.5 unit option (now 0.5, 1, 1.5), removed lecture hours, deleted 4.5 lab hours (now 1.5, 3, 4.5), updated textbooks and outside assignments.

Patriceann Mead

The committee suggests adding more to content outline to include minor sub-headings.

2. Course Number and Title: DNCE 149 Afro-Cuban/Brazilian Dance I (AMBA)

Discipline: Dance (DNCE)

Transfer Acceptability: UC, CSU

Deleted 2 unit value, added 0.5 unit option (now 0.5, 1, 1.5), removed lecture hours, deleted 4.5 lab hours (now 1.5, 3, 4.5), updated catalog description, objectives, methods of instruction, outline and textbooks.

Patriceann J. Mead

3. Course Number and Title: DNCE 150 Afro-Cuban/Brazilian Dance II (AMBA)

Discipline: Dance (DNCE)

Transfer Acceptability: UC, CSU

Deleted 2 unit value, added 0.5 unit option (now 0.5, 1, 1.5), removed lecture hours, deleted 4.5 lab hours (now 1.5, 3, 4.5), updated description, objectives, methods of instruction, outline, textbooks and outside assignments.

Patriceann J. Mead

4. Course Number and Title: DNCE 173 / MUS 173 / TA 173 Musical Theatre Scenes I (AMBA)
Discipline: Dance (DNCE) / Music (MUS)/Theatre Arts (TA)
Transfer Acceptability: CSU
Updated title (added I), methods of instruction, textbooks, required reading and critical thinking.
Margaret M. Faulkner
The committee recommends a less prescriptive writing assignment. Adding “for example” would accomplish this as the assignment then becomes a suggestion to guide the instructor.
5. Course Number and Title: DNCE 190 World Dance Production I (AMBA)
Discipline: Dance (DNCE)
Transfer Acceptability: UC, CSU
Deleted 2 unit value, added 0.5 unit option (now 0.5, 1, 1.5), removed lecture hours, deleted 4.5 lab hours (now 1.5, 3, 4.5), updated description, outline and textbooks.
Patriceann J. Mead
This is a variable unit course. The 0.5 unit option may only be offered during a fast-track, summer or other short-term scheduling period.
6. Course Number and Title: DNCE 248 Drum and Dance Ensemble II (AMBA)
Discipline: Dance (DNCE)
Transfer Acceptability: UC, CSU
Deleted 2 unit value, added 0.5 unit option (now 0.5, 1, 1.5), removed lecture hours, deleted 4.5 lab hours (now 1.5, 3, 4.5), updated textbooks, required reading, outside assignments, critical thinking and required writing.
Patriceann J. Mead
7. Course Number and Title: DNCE 249 Afro-Cuban/Brazilian Dance III (AMBA)
Discipline: Dance (DNCE)
Transfer Acceptability: UC, CSU
Deleted 2 unit value, added 0.5 unit option (now 0.5, 1, 1.5), removed lecture hours, deleted 4.5 lab hours (now 1.5, 3, 4.5), updated description, objectives, methods of instruction, textbooks and methods of assessment.
Patriceann J. Mead
8. Course Number and Title: DNCE 250 Afro-Cuban/Brazilian Dance IV (AMBA)
Discipline: Dance (DNCE)
Transfer Acceptability: UC, CSU
Deleted 2 unit value, added 0.5 unit option (now 0.5, 1, 1.5), removed lecture hours, deleted 4.5 lab hours (now 1.5, 3, 4.5), updated description, objectives, methods of instruction, outline, methods of instruction and textbooks.
Patriceann J. Mead
9. Course Number and Title: DNCE 290 World Dance Production II (AMBA)
Discipline: Dance (DNCE)
Transfer Acceptability: UC, CSU
Updated unit value 0.5, 1, 1.5, deleted 4.5 lab hours (now 1.5, 3, 4.5), updated textbooks, outside assignments.
Patriceann J. Mead
10. Course Number and Title: ENG 280 Women and Literature (LL)
Discipline: English (ENG)
Prerequisites: ENG 50, or Eligibility for, ENG 100, as determined through the English placement process.
Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C2: Humanities

IGETC Area 3: Arts and Humanities - 3B: Humanities
Transfer Acceptability: UC, CSU
Updated description, objectives, content outline, textbooks and required reading.
Abbie Cory

11. Course Number and Title: GC 115 Graphics and Media: A Multicultural Perspective (*AMBA*)
Short Title: Graphics/Media: Multicultural
Discipline: Graphic Communications (GC)
Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Video Two Way, Online
Removed MCS cross-listing, updated CB 11 to Credit Course.
Lillian S. Payn
12. Course Number and Title: GEOG 140 Introduction to Remote Sensing and Drone Data Processing (*MNHCS*)
Short Title: Introduction to Remote Sensing
Discipline: Geography (GEOG)
Transfer Acceptability: CSU
Updated title, updated unit value from 1 to 3, description, objectives, methods of instruction, content, textbook, required reading, outside assignments, critical thinking required writing.
Wing H. Cheung
13. Course Number and Title: RS 101 World Religions (*SBS*)
Discipline: Religious Studies (RS)
Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Updated objectives, methods of instruction, content outline, textbooks, suggested reading, outside assignments, critical thinking and required writing, removed television distance ed., added approval for Multicultural Requirement.
Craig Forney

E. **Credit Course Reactivations**

1. Course Number and Title: ACR 105 Refrigerant Management and Recovery (*CTEE*)
Short Title: Refrigerant Management and Rec
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Course Included in the following programs:
 - a. Air Conditioning, Heating and Refrigeration Entry Employment Ready, Certificate of Proficiency
 - b. Air Conditioning/Heating/Refrigeration, A.S. Degree Major
 - c. Air Conditioning/Heating/Refrigeration, Certificate of AchievementTransfer Acceptability: CSU
Grading Basis: Grade Only
Justification: Reactivating course to bring back Air Conditioning, Heating and Refrigeration, changed number.
Dennis C. Lutz

2. Course Number and Title: DR 10 Educational Assessment/Guidance (*COUN*)
Short Title: Educational Assessment/Guidance
Discipline: Disability Resource (DR)
Grading Basis: Pass/No Pass Only
Repeatability: May be taken 2 times.
Justification: Want to offer learning strategies along with assessment.
Leigh Ann Van Dyke

F. **Credit Course Deactivations**

1. Course Number and Title: DR 18 Phonics for Students with Disabilities (*COUN*)
Short Title: Phonics for Students
Discipline: Disability Resource (DR)
Reason for Deactivation: Course is no longer taught.
Sherry Goldsmith
2. Course Number and Title: DR 26 Composition Skills and Strategies for the Intermediate Writer (*COUN*)
Short Title: Skills/Strategy/Interm Writer
Discipline: Disability Resource (DR)
Recommended Prep: ENG 10, or eligibility for ENG 50
Reason for Deactivation: This course is no longer offered. Students are encouraged to seek support in the English Writing Center, Tutoring and the TLC.
Sherry Goldsmith
3. Course Number and Title: SPAN 102A Spanish IIA (*LL*)
Discipline: Spanish (SPAN)
Prerequisites: SPAN 101, or SPAN 101B, or two years of high school Spanish
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online
Reason for Deactivation: The department no longer offers the split course Span 102A and 102B. The department will offer Span 102.
Kathleen M. Sheahan
4. Course Number and Title: SPAN 102B Spanish IIB (*LL*)
Discipline: Spanish (SPAN)
Prerequisites: SPAN 102A, or two years of high school Spanish
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online
Reason for Deactivation: The department no longer offers the split course Span 102A and 102B. The department will offer Span 102.
Kathleen M. Sheahan
5. Course Number and Title: SPAN 201A Spanish IIIA (*LL*)
Discipline: Spanish (SPAN)
Prerequisites: SPAN 102, or SPAN 102B, or three years of high school Spanish
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities

IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online

Reason for Deactivation: The department no longer offers the split course Span 201A and 201B. The department will offer Span 201.

Kathleen M. Sheahan

6. Course Number and Title: SPAN 201B Spanish IIIB (LL)
Discipline: Spanish (SPAN)
Prerequisites: SPAN 201A
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online
The department no longer offers the split course Span 201A and 201B. The department will offer Span 201.

Kathleen M. Sheahan

G. New Noncredit Courses

1. Course Number and Title: N ESL 10 English Pronunciation II (LL)
Discipline: English as a Second Language (N ESL)
Justification: Due to repeatability and a focus on skills attainment, NESL 10 will increase the access and success of non-native adult speakers in employment and community participation.
Gary Sosa
2. Course Number and Title: N ESL 12 ESL Grammar Skills I (LL)
Discipline: English as a Second Language (N ESL)
Justification: Due to repeatability and a focus on skills attainment, NESL 12 will increase the access and success of non-native adult speakers in developing stronger language accuracy in English.
Gary Sosa
3. Course Number and Title: N ESL 13 ESL Grammar Skills II (LL)
Discipline: English as a Second Language (N ESL)
Justification: Due to repeatability and a focus on skills attainment, NESL 13 will increase the access and success of non-native adult speakers in developing stronger language accuracy in English.
Gary Sosa
4. Course Number and Title: N ESL 14 ESL Grammar Skills III (LL)
Discipline: English as a Second Language (N ESL)
Justification: Due to repeatability and a focus on skills attainment, NESL 14 will increase the access and success of non-native adult speakers in developing stronger language accuracy in English.
Gary Sosa
5. Course Number and Title: N ESL 45 Reading and Writing Essentials I (LL)
Discipline: English as a Second Language (N ESL)
Justification: N ESL 45 will increase the access and success of non-native English speaking adults

in our floor level academic ESL course due to repeatability and a focus on skills attainment.

Gary Sosa

6. Course Number and Title: N ESL 55 Reading and Writing Essentials II (LL)
 Discipline: English as a Second Language (N ESL)
 Justification: Due to repeatability and a focus on skills attainment, NESL 55 will increase the access and success of non-native adult learners, preparing them for advanced ESL writing classes.
Gary Sosa
7. Course Number and Title: N ESL 9 English Pronunciation I (LL)
 Discipline: English as a Second Language (N ESL)
 Justification: Due to repeatability and a focus on skills attainment, NESL 9 will increase the access and success of non-native adult speakers for employment and community participation.
Gary Sosa
8. Course Number and Title: N PHOT 920 Getting to Know Lightroom for Older Adults (LL)
 Discipline: Noncredit Photography (N PHOT)
 Justification: This class is an investigation into the technology and aesthetics of digital photography, with instruction in digital image processing using Adobe Lightroom.
Amy Caterina
9. Course Number and Title: N PHOT 950 Getting to Know your Digital Camera for Older Adults (LL)
 Discipline: Noncredit Photography (N PHOT)
 Justification: This will be part of the new 50 Plus Community Ed program. This course is similar to our Intro to Digital Camera, Photo 50. We believe it will be a perfect class to try as a Community Ed non-credit class.
Donna Cosentino

H. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
ARCH 217	Prerequisite	<u>ARCH 216</u>	New
ARCH 218	Prerequisite	<u>ARCH 217</u>	New
ARCH 145	Recomm. Prep.	ARCH/ID 150	Change
ARCH 200	Prerequisites	ARCH 105, ARCH/ID 150, DT/ENGR 101	Change
	Recomm. Prep.	<u>ARCH/ID 150</u>	
ARCH 204	Prerequisite	ARCH 202	Change
ARCH 215	Prerequisite	<u>ARCH 145</u> ,	Change
	Recomm.. Prep.	<u>ARCH 144 and ARCH 145</u>	
ARCH 216	Prerequisite	<u>ARCH 145 and ARCH 215</u>	Change
	Recomm. Prep.	<u>ARCH 145, ARCH 215</u>	
ITAL 202	Prerequisite	<u>ITAL 201 or four years of high school Italian</u>	New
ITAL 225	Prerequisite	<u>ITAL 102</u>	New
ENG 280	Prerequisite	ENG 50, or Eligibility for, ENG 100, as determined through the English placement process.	Change

I. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
ARCH 120	Computer Assisted, Online
ARCH 121	Online
GEOG/GCIP/GEOL 158	<u>Online</u>
ITAL 202	<u>Online</u>

ITAL 225	<u>Online</u>
SOC 175	<u>Online</u>
GC 115	Video Two Way, Online
RS 101	Online, television

IX. **ACTION** – **2017-2018 Curriculum Goals**-(MSC Rose/Campo-Griggs): The 2017/18 Curriculum Goals were approved.

X. **DISCUSSION**

A. **Deactivation of Courses**

Co-Chair Nelson led a discussion on the extensive number of courses not offered in three or four years was presented. Members discussed the reasons why departments are hesitant to deactivate courses including the time it would take to reactivate (1 curriculum cycle) and the approximate two year timeframe necessary to gain GE approval again. Some departments are only able to offer courses, for example, every three years and have a need to retain them even though they appear on the list. The committee discussed distributing the list and deactivating courses unless a valid reason to keep them is submitted.

B. **Combined Courses**

VP Kahn led a discussion about information obtained regarding combined courses. Some courses, especially leveled ones are scheduled in one classroom. Courses similar to Dance and Kinesiology as well as software courses may follow this model. While there are typically no issues as long as each course's objectives are met, Palomar has no formal process to ensure this happens. This may be something in which the Curriculum Committee is involved. For now, there are no issues but the subject could come up during accreditation discussions.

C. **Distance Education and Accessibility (*January 2018 Compliance*)**

A resource for compliance was distributed and discussed. All online learning materials must be accessible. It is not adequate to have materials accessible on a case-by-case basis but all materials including third-party websites must meet the accessibility requirement. The college and faculty could be held liable. Academic Technology has a number of useful resources including Siteimprove. Siteimprove will evaluate course links, color, captioning and other aspects and generate a report of problem areas. Palomar has a number of great resources and local expertise on campus to assist. Although this requirement is currently not a part of the Palomar Online Education Training (POET), it may eventually need to be.

D. **Learning Outcomes Council (LOC) as a Subcommittee of Curriculum**

LOC voted to become a subcommittee of the Curriculum Committee. They will continue to meet once per month. The other monthly meeting will be used to more actively assist facilitators. The subcommittee membership has been thinned considerable but will still include faculty, facilitators, a representative from Research and Planning and the Curriculum Specialist. This item will come back to Curriculum Committee for their vote at the next meeting.

E. **Curriculum Approval Process and Tech Meetings**

Co-Chair Nelson briefly discussed the idea of having a tech review meeting in place of one of the current monthly curriculum committee meeting. The committee can meet and look at Course Outline of Record (CORs) as a body with the originator present. Any recommendations or changes could be explored and completed. This would facilitate more careful and thorough observation and ensure we are meeting the requirements of the Credit Course Certification.

XI. **INFORMATION**

A. **Annual Credit Course Certification**

1. Course Accuracy in accordance with the current CCCCO Program and Course Approval Handbook (PCH)
2. Accuracy of course hours and units in accordance with CCCCO Course Calculations
3. The Course Outline of Record has been approved by the District Governing Board
4. Training is provided for college personnel regarding curriculum rules and regulations concerning compliance
5. Local policy, regulations or procedures have been developed relative to the relationship between contact hours, outside of class hours, and credit for consistency in awarding units of credit

B. Course Outline Reviews

The following courses have completed the course outline review process between September 30, 2017 and October 13, 2017 and are effective Fall 2017.

DR	15	English Essentials for Students with Disabilities
DR	45L	Adapted Computer Laboratory
ESL	13	ESL Grammar Skills II
RS	102	Religion in American History

C. 2017-2018 Curriculum Activity Summary

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	1	3
New Noncredit Courses	0	0
Credit Course Changes	9	20
Noncredit Course Changes	0	0
Credit Course Reactivations	0	2
Noncredit Reactivations	0	0
Credit Course Deactivations	8	8
Noncredit Deactivations	0	0
Course Reviews 9/30/2017 – 10/13/2017)	4	13
Course Reviews/Added DE	3	6
New Credit Programs	1	5
New Noncredit Programs	0	0
Credit Program Changes	0	10
Program Deactivations	2	2
Total Activity	28	69

XII. REPORTS

A. Academic Technology/Payn

Twelve more POET certifications have been earned this semester bringing the total certificates issued since the January 2012 implementation to 152. Siteimprove is available through Academic Technology to assist with accessibility compliance.

B. Accreditation/Kahn

The South Center substantial change report should be finished and ready for initial distribution in a week.

C. Articulation/Mudgett

The Western Governor’s University MOU is being re-evaluated for reverse articulation after concern that it wasn’t thoroughly vetted. AB 705 was signed which requires us to provide remediation

services to students in Math and English. The CSU system made a number of GE transfer changes including no longer requiring testing for placement in to English and Math (using multiple measures instead to assess) to include a support piece. There are currently 21 UC Transfer Pathways which meet lower division requirements in certain majors at all UC campuses. Public access to the ASSIST database is unavailable so Ben puts the information on the Articulation website. The Academic Senate migrated to a new system which initially did not work. It is being corrected. TOP Coding for Meta-Majors needs to be explored.

D. Basic Skills/Sivert

Much of the basic skills work has centered around developing and obtaining participation in the implementation of an integrated plan for basic skills, equity and student success.

E. Counseling/Waite

October is Transfer month. The CSU system has a new application process.

F. Distance Learning Approvals/Sosa

Approved were five courses and one package.

G. General Education

H. Learning Outcomes/Nelson - *There was no further report.*

I. Multicultural Approvals/Thomson – *There was no report.*

J. Prerequisite Approvals/Dixon

Seventeen courses were approved (six in one package).

XIII. FUTURE ITEMS FOR DISCUSSION

XIV. ADJOURNMENT - Next meeting November 1, 2017 – 3:00 pm, Room AA-140
meeting was adjourned at 5:00 pm.