

Palomar College
Curriculum Committee Minutes
 Wednesday, March 21, 2018

I. **Call to Order** – meeting called to order at 3:05 pm

Members Present Carol Bruton, Rita Campo Griggs, Sarah DeSimone, Patti Dixon, Dena Eaton, Craig Forney, Marlene Forney, Jack Kahn, Adam Meehan, Benjamin Mudgett, Lillian Payn, Nichol Roe, Candace Rose, Suzanne Sebring, Justin Smiley, Gary Sosa, Carla Thomson

Absent Jim Eighmey, James Fent, Margie Fritch, Luis Guerrero, Kathryn Kailikole, Pearl Ly, Wendy Nelson, John Ohrin, Kevin Powers, Julia Robinson, Shayla Sivert, Lori Waite

Staff Cheryl Kearse (Recorder), Richard Loucks

II. **Minutes of the March 7, 2018 Curriculum Committee Meeting**

MSC (Sosa, Dixon) Minutes of the March 7, 2018 were accepted and approved.

III. **Announcements**

- A. **TOP Code Alignment** – A retired Career, Technical, Educational dean is evaluating Palomar’s course coding. Accurate coding maximizes state funding and this process is being done at colleges throughout the state. The recommendations from the dean will be distributed to departments which can accept the coding (as corrected or verified) or propose alternate coding. This can be done by email or by attending the TOP Code “party” on April 20. Departments must respond. If there is no response, the college will go with the recommendations.
- B. **Program Deactivations** – The Institutional Planning Council looked at programs with less than 5 completion awards over the past 5 years. These departments were requested to evaluate whether to deactivate or keep these programs by last week. If departments elect to keep these programs, they are asked to provide rationale outlining future plans. Some have already responded and some have yet to respond. This process is being employed in order to enhance Institutional needs and be more responsive to areas that have need. Discussion continued with members also tying in comments about the CSUSM scheduling presentation.
- C. **Learning Outcomes Assessment** – Co-Chair Kahn urged departments to continue to input assessment results into Tracdat by Friday March 23. Going forward, a model to make the outcome process easier and more meaningful needs to be employed. They are required by ACCJC. The committee discussed future communication by department chairs, deans and the VPI to increase activity. They also acknowledged that having SLOs directly linked to Canvas will make the process easier.

IV. **Agenda Changes** – MSC (Sosa, Rose) Move first read items to second reading

V. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**

A. **Credit Course Package – Deactivations**

Package Title: Spring 2018 Deactivation Campaign 3/7 Meeting

Discipline: *ART, BMGT, BUS, CINE, DBA, ENTT, GCIP, GCMW, PHOT (Proposed under ART)*

Description: Courses not offered in 3 or 4 years. Deactivating at the request of departments as part of the college's deactivation campaign.

Package Submitted by Instructional Services (see courses for faculty)

1. **Credit Course Deactivations – ART**

- a. Course Number and Title: ART 139 Raku Techniques

Discipline: Art (ART)

Recommended Prep: and ART 135, and ART 136, ART 250

Transfer Acceptability: CSU

Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.

Mark Hudelson

- b. Course Number and Title: ART 213 Illustration/Life Drawing
Discipline: Art (ART)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Mark Hudelson
- 2. **Credit Course Deactivations – BUS, BMGT**
 - a. Course Number and Title: BMGT 125 Introduction to Labor Relations
Short Title: Intro to Labor Relations
Discipline: Business Management (BMGT)
Course Included in the following programs:
 - i. Business Management, A.S. Degree/Cert. Achieve.Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Jackie Martin
 - b. Course Number and Title: BUS 158 Marketing Internship
Discipline: Business Education (BUS)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Jackie Martin
 - c. Course Number and Title: BUS 167 Microsoft Office Integration
Discipline: Business Education (BUS)
Course Included in the following programs:
 - i. Administrative Assistant, A.S. Degree/Cert. Achieve.
 - ii. Fashion: Buying and Management, A.S. Degree/Cert. Achieve.Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Jackie Martin
 - d. Course Number and Title: BUS 169 Data Entry Skills
Discipline: Business Education (BUS) (BUS)
Recommended Prep: BUS 165
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Jackie Martin
 - e. Course Number and Title: BUS 210 Business Office Procedures
Discipline: Business Education (BUS) (BUS)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Jackie Martin
- 3. **Credit Course Deactivations –CINE, DBA, ENTT, PHOT**
 - a. Course Number and Title: CINE 296 Special Projects
Discipline: Cinema (CINE)
Prerequisites: CINE 115 / DBA 115, or CINE 125 / DBA 125
Course Included in the following programs:
 - i. Cinema, A.A. Degree/Cert. Achieve.Transfer Acceptability: UC, CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wendy Nelson

- b. Course Number and Title: DBA 140 Radio News
Discipline: Digital Broadcast Arts (DBA)
Transfer Acceptability: CSU
Grading Basis: Grade Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wendy Nelson
 - c. Course Number and Title: DBA 294 Radio Programming Projects
Discipline: Digital Broadcast Arts (DBA)
Prerequisites: DBA 130 / ENT 130
Transfer Acceptability: CSU
Grading Basis: Grade Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wendy Nelson
 - d. Course Number and Title: DBA 50 Basic Television Acting
Discipline: Digital Broadcast Arts (DBA)
Grading Basis: Grade Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wendy Nelson
 - e. Course Number and Title: ENT 100 Introduction to Entertainment Technology
Short Title: Intro/Entertainment Technology
Discipline: Entertainment Technology (ENTT)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wendy Nelson
 - f. Course Number and Title: PHOT 296 Special Projects
Discipline: Photography (PHOT)
Prerequisites: PHOT 105
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wendy Nelson
4. **Credit Course Deactivations – GCIP, GCMW**
- a. Course Number and Title: GCIP 180 Image Production Technologies
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson
 - b. Course Number and Title: GCIP 182 Digital Prepress and Press
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson
 - c. Course Number and Title: GCIP 296 / GCMW 296 Special Projects
Discipline: Graphic Communications - Imaging and Publishing (GCIP) / Graphic Communications - Multimedia and Web (GCMW)
Recommended Prep: Advanced coursework or job related experience
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson
 - d. Course Number and Title: GCMW 123 Audio for the Internet
Discipline: Graphic Communications - Multimedia and Web (GCMW)

Transfer Acceptability: CSU

Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.

Ken Dodson

- e. Course Number and Title: GCMW 140 Web Graphics
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson
- f. Course Number and Title: GCMW 216 Web Database Design I
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 102
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson
- g. Course Number and Title: GCMW 217 Online Store Design
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Recommended Prep: Ability to use a WYSIWYG Web page editor, or text editor, to create a simple Web page and upload it to the Web. A course such as GCMW 102 would be appropriate and can be completed at the same time as this course.
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson
- h. Course Number and Title: GCMW 226 Web Database Design II
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 216
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson

MSC (Dixon, Sosa) to approve Item V

- VI. **ACTION - SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**

A. **Credit Course Package – Deactivations**

Package Title: Spring 2018 Deactivation Campaign March 21 Meeting

Discipline: *ARAB, FREN, GCIP, GCMW, JS, MUS, PHIL, PSYC, PHOT, N ESL (Proposed under ARAB)*

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Package Submitted by Instructional Services (see courses for faculty)

1. **Credit Course Deactivations – World Languages**

- a. Course Number and Title: ARAB 101A Arabic IA
Discipline: Arabic (ARAB)
Course Included in the following programs:
 - i. General Studies-Emphasis in Arts and Humanities, A.A. Degree
 - ii. University Studies-Emphasis in Culture and Society, A.A. Degree
 - iii. University Studies-Emphasis in World Languages, A.A. DegreeCourse Included in the following course:
 - i. ARAB 101B

Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Kathleen Sheahan

- b. Course Number and Title: ARAB 101B Arabic IB
Discipline: Arabic (ARAB)
Prerequisites: ARAB 101A, or one year of high school Arabic
Course Included in the following programs:
i. General Studies-Emphasis in Arts and Humanities, A.A. Degree
ii. University Studies-Emphasis in Culture and Society, A.A. Degree
iii. University Studies-Emphasis in World Languages, A.A. Degree
Course Included in the following course:
i. ARAB 102A
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Kathleen Sheahan
- c. Course Number and Title: ARAB 102A Arabic IIA
Discipline: Arabic (ARAB)
Prerequisites: ARAB 101B, or two years of high school Arabic
Course Included in the following programs:
i. General Studies-Emphasis in Arts and Humanities, A.A. Degree
ii. University Studies-Emphasis in Culture and Society, A.A. Degree
iii. University Studies-Emphasis in World Languages, A.A. Degree
Course Included in the following course:
i. ARAB 102B
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Kathleen Sheahan
- d. Course Number and Title: ARAB 102B Arabic IIB
Discipline: Arabic (ARAB)
Prerequisites: ARAB 102A, or two years of high school Arabic
Course Included in the following programs:
i. General Studies-Emphasis in Arts and Humanities, A.A. Degree
ii. University Studies-Emphasis in Culture and Society, A.A. Degree
iii. University Studies-Emphasis in World Languages, A.A. Degree
Course Included in the following course:
i. ARAB 201A
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Kathleen Sheahan
- e. Course Number and Title: ARAB 201A Arabic IIIA
Discipline: Arabic (ARAB)
Prerequisites: ARAB 102B, or three years of high school Arabic

Course Included in the following programs:

- i. General Studies-Emphasis in Arts and Humanities, A.A. Degree
- ii. University Studies-Emphasis in Culture and Society, A.A. Degree
- iii. University Studies-Emphasis in World Languages, A.A. Degree

Course Included in the following course:

- i. ARAB 201B

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C2: Humanities

IGETC Area 3: Arts and Humanities - 3B: Humanities

Transfer Acceptability: UC, CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Kathleen Sheahan

- f. Course Number and Title: ARAB 201B Arabic IIIB

Discipline: Arabic (ARAB)

Prerequisites: ARAB 201A

Course Included in the following programs:

- i. General Studies-Emphasis in Arts and Humanities, A.A. Degree
- ii. University Studies-Emphasis in Culture and Society, A.A. Degree
- iii. University Studies-Emphasis in World Languages, A.A. Degree

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C2: Humanities

IGETC Area 3: Arts and Humanities - 3B: Humanities

Transfer Acceptability: UC, CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Kathleen Sheahan

- g. Course Number and Title: FREN 215 Advanced French

Discipline: French (FREN)

Prerequisites: FREN 202

Course Included in the following programs:

- i. French, A.A. Degree

Transfer Acceptability: UC, CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Kathleen Sheahan

2. **Credit Course Deactivations – Graphic Communications**

- a. Course Number and Title: GCIP 103 Acrobat for Print

Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Course Included in the following programs:

- i. Graphic Communications: Emphasis in Digital Distribution, A.S. Degree/Cert. of Achieve.
- ii. Graphic Communications: Emphasis in Production, A.S. Degree/Cert. of Achieve.
- iii. Graphic Communications: Emphasis in Management, A.S. Degree/Cert. of Achieve.

Transfer Acceptability: CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Ken Dodson

- b. Course Number and Title: GCIP 122 Painter I

Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Course Included in the following programs:

- i. Digital Imaging, A.S. Degree/Cert. of Achieve.

Course Included in the following programs:

- i. GCIP 222

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson

- c. Course Number and Title: GCIP 191/GCMW 191 Contracts for Graphic Designers & Web Developers
Short Title: Contracts Grphc Dsgnr/Web Dev
Discipline: Graphic Communications - Imaging and Publishing (GCIP)/Graphic Communications - Multimedia and Web (GCMW)
Course Included in the following programs:
 i. Graphic Communications Emphasis in Management
 ii. E-Commerce Design, Cert. of Proficiency
 iii. Web Data Base Design, Cert. of Proficiency
Course Included in the following course:
 i. GCMW 191
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson
- d. Course Number and Title: GCIP 222 Painter II
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Prerequisites: GCIP 122
Transfer Acceptability: CSU
Distance Learning Offering(s): Video Two Way, Online
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson
- e. Course Number and Title: GCIP 255 Electronic Package Design
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Recommended Prep: GCIP 152
Course Included in the following programs:
 i. Graphics Communications Emphasis in Production, A.S. Degree/Cert. of Achieve.
 ii. Screen Printing, A.S. Degree Major/Cert. of Achieve.
Transfer Acceptability: CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson
- f. Course Number and Title: GCIP 260 Portfolio Development and Presentation
Short Title: Portfolio Dev/Presentation
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Prerequisites: GCIP 140, and GCIP 152
Course Included in the following programs:
 i. Graphic Communications: Emphasis in Digital Distribution, A.S. Degree/Cert. of Achieve.
 ii. Graphic Communications: Emphasis in Production, A.S. Degree/Cert. of Achieve.
 iii. Graphic Communications: Emphasis in Management, A.S. Degree/Cert. of Achieve.
Transfer Acceptability: CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson
- g. Course Number and Title: GCMW 105 Web Page Layout with CMS
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Course Included in the following programs:
 i. E-Marketing, A.S. Degree/Cert. of Achieve.
 ii. New Media Compositing, Authoring, and Distribution A.S. Degree Major/Cert. of Achieve.
 iii. Web Data Base Design, Cert. of Proficiency

Transfer Acceptability: CSU

Distance Learning Offering(s): Computer Assisted, Video One Way, Telecourse, Online

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Ken Dodson

- h. Course Number and Title: GCMW 203 Web Multimedia
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 102,
Recommended Prep: GCIP 140
Course Included in the following programs:
- i. Digital Imaging, A.S. Degree/Cert. of Achieve.
 - ii. Digital Video, A.S. Degree/Cert. of Achieve.
 - iii. Interactive Media Design: Emphasis in Multimedia Design, A.S. Degree/Cert. of Achieve.
 - iv. Interactive Web Multimedia and Audio, A.S. Degree/Cert. of Achieve.
 - v. New Media Compositing, Authoring, and Distribution A.S. Degree Major/Cert. of Achieve.

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Ken Dodson

- i. Course Number and Title: GCMW 220 Designing for Web Standards
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Recommended Prep: GCMW 102
Course Included in the following programs:
- i. E-Commerce Design, Cert. of Proficiency
 - ii. Interactive Web Multimedia and Audio, A.S. Degree/Cert. of Achieve.
 - iii. Internet: Graphics Communication Emphasis, A.S. Degree/Cert. of Achieve.
 - iv. Web Data Base Design, Cert. of Proficiency

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Ken Dodson

- j. Course Number and Title: GCMW 221 Best Practices for Web Design
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Recommended Prep: Knowledge of basic CSS for Web page layout. Experience publishing a multi page Web site to the Web. GCMW 220 or equivalent knowledge/experience is recommended.
Transfer Acceptability: CSU
Course Included in the following programs:
- i. Interactive Web Multimedia and Audio, A.S. Degree/Cert. of Achieve.

Distance Learning Offering(s): Online

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Ken Dodson

- k. Course Number and Title: GCMW 229 Content Publishing for Mobile, Web and Apps
Short Title: Content Publ/Mobile, Web, Apps
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCIP 149, or GCMW 205
Course Included in the following programs:
- i. Digital Video, A.S. Degree/Cert. of Achieve.
 - ii. Interactive Web Multimedia and Audio, A.S. Degree/Cert. of Achieve.
 - iii. Internet: Graphic Communication Emphasis, A.S. Degree/Cert. of Achieve.
 - iv. New Media Compositing, Authoring, and Distribution A.S. Degree Major/Cert. of Achieve.

Transfer Acceptability: CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Ken Dodson

3. **Credit Course Deactivations – Multicultural Studies (JS)**

- a. Course Number and Title: JS 106 / RS 106 Introduction to Judaism I

Discipline: Judaic Studies (JS) / Religious Studies (RS)

Course Included in the following programs:

- i. General Studies: Emphasis in Arts and Humanities, A.A. Degree
- ii. University Studies-Emphasis in Culture and Society, A.A. Degree
- iii. University Studies-Emphasis in Humanities, A.A. Degree

Course Included in the following course:

- i. RS 106

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C2: Humanities

IGETC Area 3: Arts and Humanities - 3B: Humanities

Transfer Acceptability: UC, CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Rodolfo Jacobo

- b. Course Number and Title: JS 107 / RS 107 Introduction to Judaism II - Culture

Short Title: Intro to Judaism II - Culture

Discipline: Judaic Studies (JS) / Religious Studies (RS)

Course Included in the following programs:

- i. General Studies: Emphasis in Social and Behavioral Sciences, A.A. Degree
- ii. University Studies-Emphasis in Culture and Society, A.A. Degree
- iii. University Studies-Emphasis in Social Sciences, A.A. Degree

Course Included in the following course:

- i. RS 107

Associate Degree General Education - D: Social and Behavioral Sciences

CSU GE Area D: Social Sciences - D3: Ethnic Studies

CSU GE Area D: Social Sciences - D6: History

IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies

IGETC Area 4: Social and Behavioral Sciences - 4F: History

Transfer Acceptability: UC, CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Rodolfo Jacobo

4. **Credit Course Deactivations – Music (MUS)**

- a. Course Number and Title: MUS 125 Musicianship for Elementary Teachers

Short Title: MUSICIANSHIP FOR ELEM TEACHERS

Discipline: Music (MUS)

Transfer Acceptability: CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Ellen Weller

- b. Course Number and Title: MUS 134 Palomar Women's Chorus

Discipline: Music (MUS)

Course Included in the following programs:

- i. Basic Music Skills, Certificate of Proficiency
- ii. Music, A.A. Degree

Course Included in the following course:

- i. MUS 220

Transfer Acceptability: UC, CSU

Repeatability: May be taken 4 times.

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Ellen Weller

- c. Course Number and Title: MUS 143 Palomar Chorale Chamber Ensemble
Short Title: PALOMAR CHORALE CHAMBER ENSEMB
Discipline: Music (MUS)
Course Included in the following programs:
 i. Basic Music Skills, Certificate of Proficiency
 ii. Music, A.A. Degree
Course Included in the following course:
 i. MUS 220
Transfer Acceptability: CSU
Repeatability: May be taken 4 times.
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ellen Weller
- d. Course Number and Title: MUS 147 Concert Choir
Discipline: Music (MUS)
Prerequisites: Previous singing experience
Course Included in the following programs:
 i. Basic Music Skills, Certificate of Proficiency
 ii. Music, A.A. Degree
Course Included in the following course:
 i. MUS 220
Transfer Acceptability: UC, CSU
Repeatability: May be taken 4 times.
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ellen Weller
- e. Course Number and Title: MUS 162 Summer Stage Band
Discipline: Music (MUS)
Prerequisites: Ability to perform on an instrument and read music
Course Included in the following programs:
 i. Basic Music Skills, Certificate of Proficiency
 ii. Music, A.A. Degree
Transfer Acceptability: UC, CSU
Repeatability: May be taken 4 times.
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ellen Weller
- f. Course Number and Title: MUS 170 Great Musicians Through Film
Discipline: Music (MUS)
Course Included in the following programs:
 i. General Studies: Emphasis in Arts and Humanities, A.A. Degree
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ellen Weller
- g. Course Number and Title: MUS 227 Accompanying Ensemble
Discipline: Music (MUS)
Prerequisites: MUS 225, or the passing of equivalency test
Course Included in the following programs:
 i. Music, A.A. Degree
Transfer Acceptability: CSU
Repeatability: May be taken 4 times.

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ellen Weller

- h. Course Number and Title: MUS 96A Special Projects: Performance
Discipline: Music (MUS)

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ellen Weller

- i. Course Number and Title: MUS 96B Special Projects: Research
Discipline: Music (MUS)

Prerequisites: MUS 105

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Ellen Weller

5. **Credit Course Deactivations – Psychology (PSYC)**

- a. Course Number and Title: PSYC 296 Special Problems in Psychology
Discipline: Psychology (PSYC)

Transfer Acceptability: CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Michael Lockett

6. **Credit Course Deactivations – Photography (PHOT)**

- a. Course Number and Title: PHOT 136 Digital Darkroom: Black & White
Short Title: Digital Darkroom: Black/White

Discipline: Photography (PHOT)

Prerequisites: PHOT 130

Course Included in the following programs:

- i. Photography, A.A. Degree/Cert. of Achieve.

Transfer Acceptability: CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Donna Cosentino

- b. Course Number and Title: PHOT 213 Carbon Printing

Discipline: Photography (PHOT)

Prerequisites: PHOT 100, ; or PHOT 124

Course Included in the following programs:

- i. Alternative Process Photography, Cert. of Proficiency
ii. Fine Art Traditional Photography, Cert. of Proficiency
iii. Photography, A.A. Degree/Cert. of Achieve.

Transfer Acceptability: CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Donna Cosentino

- c. Course Number and Title: PHOT 214 Photogravure

Discipline: Photography (PHOT)

Prerequisites: PHOT 100, or PHOT 124

Course Included in the following programs:

- i. Alternative Process Photography, Cert. of Proficiency
ii. Fine Art Traditional Photography, Cert. of Proficiency
iii. Photography, A.A. Degree/Cert. of Achieve.

Transfer Acceptability: CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Donna Cosentino

7. **Credit Course Deactivations – Noncredit ESL (N ESL)**

- a. Course Number and Title: N ESL 900 Basic ESL
Discipline: English as a Second Language (N ESL)
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Gary Sosa

B. **Credit Course Package – Deactivations**

Package Title: Deactivation Campaign March 21 Meeting v.2

Discipline: AP E, AP SC, ART, CHEM, KINE, MCS, NUTR, TA (Proposed under AMS)

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Package Submitted by Instructional Services (see courses for faculty)

1. **Credit Course Deactivations – Apprenticeship (AP E, AP SC)**

- a. Course Number and Title: AP E 797 Electrical Topics
Discipline: AP Electrician (AP E)
Prerequisites: Student is a Registered State Indentured Apprentice
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Wendy Nelson
- b. Course Number and Title: AP SC 797 Sound and Communication Systems Installer Topics
Short Title: Sound/Comm Sys Install Topics
Discipline: AP Sound/Communication Systems Installer (AP SC)
Prerequisites: Student is a Registered State Indentured Apprentice
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Wendy Nelson

2. **Credit Course Deactivations – ~~ART, CHEM, ENG~~ , MCS, NUTR, MCS/TA**

- a. *Item pulled*
- b. *Item pulled*
- c. *Item pulled*
- d. Course Number and Title: MCS 110 / AMS 110 Diverse Cultures in America Today
Short Title: Diverse Cultures/America Today
Discipline: Multicultural Studies (MCS) / American Studies (AMS)
Course Included in the following programs:
 - i. General Studies: Emphasis in Social and Behavioral Sciences, A.A. Degree Major
 - ii. University Studies-Emphasis in Culture and Society, A.A. Degree MajorAssociate Degree General Education - D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences - D3: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Rodolfo Jacobo
- e. Course Number and Title: NUTR 170 Nutrition: Eating Disorders and Obesity
Short Title: Eating Disorders and Obesity
Discipline: Nutrition (NUTR)
Course Included in the following programs:
 - i. Adult Fitness and Health, Cert. of Achieve.Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Solange Wasef

- f. Course Number and Title: TA 157 / MCS 157 Theatre and Social Justice
Discipline: Theatre Arts (TA)/Multicultural Studies (MCS)
Course Included in the following programs:
 - i. General Studies: Emphasis in Arts and Humanities, A.A. Degree Major
 - ii. University Studies-Emphasis in Culture and Society, A.A. Degree MajorAssociate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
Transfer Acceptability: CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Patriceann Mead/Rodolfo Jacobo
 - g. Course Number and Title: TA 297 Experimental Topics in Theatre
Discipline: Theatre Arts (TA)
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Patriceann Mead
3. **Credit Course Deactivations – Kinesiology (KINE)**
- a. Course Number and Title: KINE 103 Evaluative Fitness
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Adult Fitness and Health, Cert. of Achieve.Transfer Acceptability: CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
 - b. Course Number and Title: KINE 130 Individualized Fitness Exercise
Short Title: Individual Fitness Exercise
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Adult Fitness and Health, Cert. of Achieve.
 - ii. Recreation Agency Leader, A.A. Degree Major/Cert. of Achieve.Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
 - c. Course Number and Title: KINE 137A Beginning Water Polo
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Kinesiology, A.A. Degree MajorTransfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
 - d. Course Number and Title: KINE 165A Beginning Softball
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Adult Fitness and Health, Cert. of Achieve.
 - ii. Kinesiology, A.A. Degree MajorTransfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
 - e. Course Number and Title: KINE 165B Intermediate Softball
Discipline: Kinesiology (KINE)
Course Included in the following programs:

- i. Kinesiology, A.A. Degree Major
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
- f. Course Number and Title: KINE 165C Advanced Softball
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Adult Fitness and Health, Cert. of Achieve.
 - ii. Kinesiology, A.A. Degree MajorTransfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
- g. Course Number and Title: KINE 170K Team Sports- Volleyball Strategies
Short Title: Volleyball Strategies
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Adult Fitness and Health, Cert. of Achieve.
 - ii. Recreation Agency Leader, A.A. Degree Major/Cert. of Achieve.Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
- h. Course Number and Title: KINE 170L Team Sports- Volleyball Biomechanics
Short Title: Volleyball Biomechanics
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Adult Fitness and Health, Cert. of Achieve.Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
- a. Course Number and Title: KINE 180 Adaptive Outdoor Activities
Discipline: Kinesiology (KINE)
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
- i. Course Number and Title: KINE 206 Coaching of Women's Team Sports
Short Title: Coaching/Women's Team Sports
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Outdoor Leadership, A.A. Degree Major/Cert. of Achieve.
 - ii. Recreation Agency Leader, A.A. Degree Major/Cert. of Achieve.Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
- j. Course Number and Title: KINE 211 Professional Prep. for Basketball - Theory and Mental Preparation
Short Title: Pro Prep - Basketball
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Kinesiology, A.A. Degree Major/Cert. of Achieve.
 - ii. Recreation Agency Leader, A.A. Degree Major/Cert. of Achieve.

Transfer Acceptability: UC, CSU

Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.

Lacey Craft

- k. Course Number and Title: KINE 214 Professional Preparation for Water Polo - Theory and Biomechanic Application
Short Title: Pro Prep for Water Polo
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 i. Kinesiology, A.A. Degree Major/Cert. of Achieve.
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
- l. Course Number and Title: KINE 215 Professional Prep for Wrestling- Theory and Mental Preparation
Short Title: Pro Prep for Wrestling
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 i. Kinesiology, A.A. Degree Major/Cert. of Achieve.
 ii. Recreation Agency Leader, A.A. Degree Major/Cert. of Achieve.
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
- m. Course Number and Title: KINE 216 Professional Prep for Golf- Theory and Mental Preparation
Short Title: Pro Prep for Individual Golf
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 i. Kinesiology, A.A. Degree Major/Cert. of Achieve.
 ii. Recreation Agency Leader, A.A. Degree Major/Cert. of Achieve.
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
- n. Course Number and Title: KINE 217 Professional Prep Tennis - Theory and Mental Preparation
Short Title: Pro Prep Tennis
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 i. Kinesiology, A.A. Degree Major/Cert. of Achieve.
 ii. Recreation Agency Leader, A.A. Degree Major/Cert. of Achieve.
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft
- o. Course Number and Title: KINE 232 Teaching Swimming
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 i. Adult Fitness and Health, Cert. of Achieve.
Transfer Acceptability: UC, CSU
Description: Courses not offered in 3 or 4 years. Deactivating at the request of the department.
Lacey Craft

MSC (Dixon, Sosa) to approve Item VI

VII. **ACTION - SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**

A. **Credit Course/Program Packages**

Package Title: Deactivation Campaign March 21 Meeting v.3

Discipline: *EME, ENG, ESL, PHYS*

Description: Course not offered in 3 or 4 years. Deactivating at the request of the department.

Package Submitted by Instructional Services (see courses for faculty)

1. **Credit Course Deactivations**

- a. Course Number and Title: EME 116 Emergency Medical Technician Refresher Course
Short Title: EMT Refresher Course
Discipline: Emergency Medical Education (EME)
Prerequisites: Possess a valid current EMT B, EMT II or EMT P certificate, or have possessed one within the last two years.
Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Sarah DeSimone
- b. Course Number and Title: EME 196 Special Problems in Field Internship
Short Title: Special Prob/Field Internship
Discipline: Emergency Medical Education (EME)
Co-requisites: EME 210, or EME 215
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Sarah DeSimone
- c. Course Number and Title: EME 203 Paramedic Challenge (Lecture)
Discipline: Emergency Medical Education (EME)
Prerequisites: R.N., M.D., P.A. or former Paramedic who meets State of California challenge requirements
Co-requisites: EME 203L
Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Sarah DeSimone
- d. Course Number and Title: EME 203L Paramedic Challenge Skills (Laboratory)
Short Title: Paramedic Challenge (Lab)
Discipline: Emergency Medical Education (EME)
Prerequisites: R.N., M.D., P.A. or former Paramedic who meets State of California challenge requirements
Co-requisites: EME 203
Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Sarah DeSimone
- e. Course Number and Title: EME 216 Tactical Combat Casualty Care
Discipline: Emergency Medical Education (EME)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Sarah DeSimone

- f. Course Number and Title: EME 216L Tactical Combat Casualty Care Lab
Short Title: Tactical Combat Casualty Lab
Discipline: Emergency Medical Education (EME)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Sarah DeSimone
- g. Course Number and Title: EME 217 Paramedic Recertification
Discipline: Emergency Medical Education (EME)
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Sarah DeSimone
- h. Course Number and Title: EME 223 OB/Peds Block Refresher
Discipline: Emergency Medical Education (EME)
Prerequisites: Provide proof of receiving a failing grade in one or more of the following courses: EME 210, 215 within the previous 24 months
Co-requisites: EME 224
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Sarah DeSimone
- i. Course Number and Title: ENG 295 Directed Study in Literature
Discipline: English (ENG)
Prerequisites: Eligibility for, ENG 100
Transfer Acceptability: UC, CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Barbara N. Kelber
- j. Course Number and Title: ESL 131 Academic Reading for ESL II
Discipline: English as a Second Language (ESL)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Gary Sosa
- k. Course Number and Title: ESL 47 English as a Second Language Topics
Short Title: ESL Topics
Discipline: English as a Second Language (ESL)
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Gary Sosa
- Course Number and Title: PHYS 130 Preparation for Principles of Physics
Short Title: Prep for Principles of Physics
Discipline: Physics (PHYS)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Gary Sosa
- MSC (Sosa, Campo Griggs) to approve Item VII**

VIII. **ACTION**

- A. LOC as a Subcommittee of Curriculum
MSC (Campo Griggs, Rose) to approve LOC as a Subcommittee of Curriculum
- B. Military Credit Workgroup Recommendations
The policy will be documented in the college's catalog, financial aid process and as a part of the student success development process.
MSC (Dixon, Rose) to approve the recommendations of the Military Credit Workgroup

IX. **DISCUSSION**

A. **Scheduling Classes – Agreements in Curricunet**

Co-Chair Kahn was looking for feedback about where to house cross-listing agreements. Curricunet has the capability to store files. Cross-listing agreements could be attached to courses. He asked the committee to consider other alternatives to store agreements. This item will be brought back for further discussion.

B. **Military Credit Workgroup Recommendations**

The workgroup has met over the past several months to look at the college's military credit acceptance policy. The final recommendation is to decrease the amount of units accepted from 48 to 4 with any necessary additional units to be considered on a case-by-case basis. The specifics of the policy were outlined in the attachment.

MSC (Mudgett, Campo Griggs) to move Military Credit Workgroup Recommendations to Action

C. **Certificates of Achievement 50% Completion for CSU/IGETC GE Certificates**

Ben Mudgett asked the committee to begin the process to reconsider the rule that requires students to have completed over 50% of their certificate at Palomar College. The concern is that when issuing a certificate, an institution is certifying that the student has met certain criteria. When courses are evaluated for transfer, the evaluation process already ensures accepted courses meet the standards of the college. Additionally, the new funding mechanism will, in some way, incorporate completion rates. The last college a student attends and graduates from gets the "credit" for the completion. This would only strengthen Palomar's completion rate. Discussion continued and culminated with the decision to bring this subject back for a recommendation vote. It would then go to Faculty Senate and the appropriate planning councils for further vetting.

D. **Incorporating Accreditation**

Cheryl introduced the role of the Accreditation Liaison Officer and how accreditation procedures will be incorporated into the work that committees already do. Accreditation standards concerning curriculum will be discussed at a later date.

E. **Redesigning America's Community Colleges – Chapters 1 & 2**

Discussion of the book took place with emphasis on the introductory case studies. The overall consensus is that the "cafeteria" model does not work for students as it provides too many choices with no structure to guide students and no logical end. Students end up spending an unnecessarily large amount of time and finances and often do not graduate. If they do, they carry a large amount of debt from courses that they didn't need to take. Graduation rates of freshmen who complete in four years have dropped from a little over 20% approximately ten years ago to a current percentage rate of 10%. Discussion continued about why this may have happened and introduced the Guided Pathways model described in the book. This model helps students navigate their college experience and gives them a structured path with a logical end. Guided Pathways discussions and initial planning continues to happen here at Palomar. Discussion about the book will continue in Palomar's campus committees and councils.

X. **INFORMATION**

- A. **University of California San Diego Articulation Agreement** - *Not discussed due to time.*
- B. **2017-2018 Curriculum Activity Summary**

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	0	19
New Noncredit Courses	0	29
Credit Course Changes	0	81
Noncredit Course Changes	0	5
Credit Course Reactivations	0	11
Noncredit Reactivations	0	0
Credit Course Deactivations	21	116
Noncredit Deactivations	0	2
Course Reviews (3/2/2018 – 3/16/2018)	0	17
Course Reviews/Added DE	0	10
New Credit Programs	0	26
New Noncredit Programs	0	4
Credit Program Changes	0	21
Program Deactivations	0	3
Noncredit Course Deactivations	0	2
Total Activity	21	346

XI. **REPORTS**

- A. **Academic Technology/Payn**
 Lillian reported that the Single Sign-On deadline has been extended to April 9 at 12 noon. Currently, 25% still have not moved over. She reminded everyone to request help from Academic Technology or Information Services should they need it.
- B. **Accreditation/Kahn** – *No report due to time.*
- C. **Articulation/Mudgett** – *No report due to time.*
- D. **Basic Skills/Sivert** – *No report due to time.*
- E. **Counseling/Waite** – *No report due to time.*
- F. **Distance Learning Approvals/Sosa** – *No report due to time.*
- G. **General Education** – *No report due to time.*
- H. **Learning Outcomes/Nelson** – *No report due to time.*
- I. **Multicultural Approvals/Thomson** – *No report due to time.*
- J. **Prerequisite Approvals/Dixon** – *No report due to time.*

XII. **FUTURE ITEMS FOR DISCUSSION**

- Policy Updates
- Cross-listed Courses

- XIII. **ADJOURNMENT** - Next meeting April 4, 2018 – 3:00 pm, Room AA-140
 The meeting adjourned at 5:03 pm