Palomar College
Curriculum Committee Minutes
Wednesday, March 7, 2018

I. **Call to Order** – meeting called to order at 3:05 pm.

Members Present	Carol Bruton, Rita Campo Griggs, Patti Dixon, Dena Eaton, James Fent, Luis Guerrero, Jack Kahn, Pearl Ly, Adam Meehan, Benjamin Mudgett, Wendy Nelson, John Ohrin, Lillian Payn, Kevin Powers, Candace Rose, Justin Smiley, Gary Sosa, Carla Thomson, Lori Waite
Absent	Sarah DeSimone, Jim Eighmey, Craig Forney, Marlene Forney, Margie Fritch, Kathryn Kailikole, Nirmala Kashyap, Julia Robinson, Nichol Roe, Suzanne Sebring, Shayla Sivert,
Staff	Cheryl Kearse (Recorder), Richard Loucks

II. **Minutes of the February 21, 2018 Curriculum Committee Meeting**
MSC (Dixon Rose) Minutes of the February 21, 2018 meeting were accepted and approved. One abstention.

III. **Announcements**
- Media Days will be March 13, 14 and 15 with speakers and events. *Palomar Live* will begin Thursday March 15 and continue through the end of the semester from 9-10 am. This show will take place with a live studio audience.
- Team Life has begun for the semester. See the website for offerings, events and contests.

IV. **Agenda Changes** – Adding Internships and the deactivation campaign to discussion.

V. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**

A. **Credit Course Package – Deactivations**
Package Title: Spring 2018 Deactivation Campaign 2/21 Meeting
Disciplines: *AB, AJ, AT, ART, BUS, CFT, CSIT, DNCE, FIRE, FREN, WELD (Proposed under CFT)*
Description: Courses not offered in 3 or 4 years. Deactivating at the request of departments as part of the college's deactivation campaign.
Package Submitted by Instructional Services (see courses for faculty)

1. **Credit Course Deactivations – Business, Computer Science and World Languages (BUS, CSIT, FREN)**

a. Course Number and Title: BUS 116 Business Law
Discipline: Business Education (BUS)
Recommended Prep: BUS 115
Course Included in the following programs:
    i. University Studies-Emphasis in Business, A.S. Degree
    ii. Legal Studies, A.A. Degree
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Telecourse
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Jackie Martin

b. Course Number and Title: CSIT 270 Visual Basic II
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Prerequisites: CSIT 170
Course Included in the following programs:
    i. Information Technology, A.S. Degree/Cert. Achieve.
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Terrie Canon

2. **Credit Course Deactivations – Fine and Performing Arts (ART, DNCE)**

   a. Course Number and Title: ART 146 Design in Wood
   Discipline: Art (ART)
   Course Included in the following programs:
   - i. Three-Dimensional Arts: Crafts, A.A. Degree
   - ii. Three-Dimensional Arts: Jewelry and Metalsmithing, A.A. Degree
   - iii. University Studies-Emphasis in Fine and Performing Arts, A.A. Degree

   Transfer Acceptability: UC, CSU
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Mark Hudelson

   b. Course Number and Title: DNCE 184 Introduction to Kinesiology
   Discipline: Dance (DNCE)
   Transfer Acceptability: CSU
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Patriceann Mead

   c. Course Number and Title: DNCE 227 Spanish Flamenco III
   Discipline: Dance (DNCE)
   Transfer Acceptability: UC, CSU
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Patriceann Mead

   d. Course Number and Title: DNCE 228 Spanish Flamenco IV
   Discipline: Dance (DNCE)
   Transfer Acceptability: UC, CSU
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Patriceann Mead

3. **Credit Course Deactivations – Multicultural Studies (AS, CS)**

   a. Course Number and Title: AS 115 Introduction to African American Literature
   Short Title: Intro to African American Lit
   Discipline: Africana Studies (AS)
   Course Included in the following programs:
   - i. General Studies: Emphasis in Arts and Humanities, A.A. Degree Major
   - ii. University Studies: Emphasis in Humanities, A.A. Degree Major

   Associate Degree General Education - C: Humanities
   CSU GE Area C: Arts and Humanities - C2: Humanities
   IGETC Area 3: Arts and Humanities - 3B: Humanities
   Transfer Acceptability: UC, CSU
   Distance Learning Offering(s): Online
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department
   Rodolfo Jacobo

   b. Course Number and Title: AS 125 Africana Peoples and the World Political Economy
   Short Title: Africana People/World Politics
   Discipline: Africana Studies (AS)
   Course Included in the following programs:
   - i. General Studies: Emphasis in Social and Behavioral Sciences, A.A. Degree Major
   - ii. University Studies: Emphasis in Culture and Society, A.A. Degree Major

   Associate Degree General Education - D: Social and Behavioral Sciences
   CSU GE Area D: Social Sciences - D3: Ethnic Studies
   IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
   Transfer Acceptability: UC, CSU
   Distance Learning Offering(s): Telecourse, Online
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department
   Rodolfo Jacobo

c. Course Number and Title: CS 110 Contemporary Mexican Literature
Short Title: Contemporary Mexican Lit
Discipline: Chicano Studies (CS)
Course Included in the following programs:
 i. General Studies: Emphasis in Arts and Humanities, A.A. Degree Major
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department
Rodolfo Jacobo

d. Course Number and Title: CS 125 The History of Mexico
Discipline: Chicano Studies (CS)
Course Included in the following programs:
 i. General Studies: Emphasis in Social and Behavioral Sciences, A.A. Degree Major
 ii. University Studies: Emphasis in Culture and Society, A.A. Degree Major
Associate Degree General Education - D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4F: History
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department
Rodolfo Jacobo

4. **Credit Course Deactivations – Public Safety (AJ, FIRE)**

a. Course Number and Title: AJ 175 Narcotics
Discipline: Administration of Justice (AJ)
Course Included in the following programs:
 i. Administration of Justice-General, A.S. Degree/Cert. Achieve.
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper

b. Course Number and Title: AJ 50 POST Perishable Skills
Discipline: Administration of Justice (AJ)
Prerequisites: Must be an active full time peace officer or active duty reserve peace officer and currently employed by a law enforcement agency.,
Recommended Prep: Law enforcement field experience
Course Included in the following programs:
 ii. Administration of Justice-General, A.S. Degree/Cert. Achieve.
Grading Basis: Pass/No Pass Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper

c. Course Number and Title: AJ 51 First Aid/CPR Update
Discipline: Administration of Justice (AJ)
Prerequisites: Must be an active full time peace officer or active reserve peace officer and currently employed by a law enforcement agency.
Course Included in the following programs:
 i. Administration of Justice-General, A.S. Degree/Cert. Achieve.

Grading Basis: Pass/No Pass Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper

d. Course Number and Title: AJ 52 Racial Profiling
Discipline: Administration of Justice (AJ)
Prerequisites: Must be an active full time peace officer or active reserve peace officer and currently employed by a law enforcement agency
Course Included in the following programs:
   i. Administration of Justice-General, A.S. Degree/Cert. Achieve.
Grading Basis: Pass/No Pass Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper

e. Course Number and Title: AJ 53 Instructor Development
Discipline: Administration of Justice (AJ)
Prerequisites: Must have successfully completed a POST Certified Basic Police Academy, and/or is a subject matter expert on a topic that is taught in the Basic Course.
Course Included in the following programs:
   i. Administration of Justice-General, A.S. Degree/Cert. Achieve.
Grading Basis: Pass/No Pass Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper

f. Course Number and Title: AJ 75 Spanish for Law Enforcement
Discipline: Administration of Justice (AJ)
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper

g. Course Number and Title: AJ 83 Law Enforcement Career Strategies
Short Title: Law Enfrcmnt Career Strategies
Discipline: Administration of Justice (AJ)
Course Included in the following programs:
   i. Administration of Justice-General, A.S. Degree/Cert. Achieve.
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper

h. Course Number and Title: FIRE 152 Driver Operator Academy
Discipline: Fire Technology (FIRE)
Recommended Prep: FIRE 100, and FIRE 151
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Patriceann Mead

i. Course Number and Title: FIRE 168 Volunteer Fire Fighter Academy
Discipline: Fire Technology (FIRE)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Patriceann Mead

5. **Credit Course Deactivations – Trade and Industry (AB, AT, CFT, WELD)**

a. Course Number and Title: AB 110 Body Restoration and Assembly
Discipline: Auto Body (AB)
Prerequisites: AB 50
Course Included in the following programs:
   i. Auto Collision Repair, A.S. Degree/Cert. Achieve.
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

b. Course Number and Title: AT 196 Special Problems in Automotives
Short Title: Special Problems in Auto
Discipline: Automotive Technology (AT)
Recommended Prep: Completion of a minimum of 12 units in Automotive Technology (may
include 6 concurrent Automotive Technology units)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

c. Course Number and Title: AT 220 Advanced Automotive Transmissions
Short Title: Adv Automotive Transmissions
Discipline: Automotive Technology (AT)
Prerequisites: AT 120
Course Included in the following programs:
    i. Mechanics-General, A.S. Degree/Cert. Achieve.
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

d. Course Number and Title: CFT 130 Stringed Instruments I
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100
Course Included in the following programs:
    i. Guitar Making Technology, A.S. Degree/Cert. Achieve.
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

e. Course Number and Title: CFT 131 Stringed Instruments II
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100, and CFT 130
Course Included in the following programs:
    i. Guitar Making Technology, A.S. Degree/Cert. Achieve.
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

f. Course Number and Title: CFT 141 Making Woodworking Tools
Discipline: Cabinet and Furniture Technology (CFT)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

g. Course Number and Title: CFT 150 Hand Joinery II
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 149
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

h. Course Number and Title: CFT 154 Studio Furniture Design II
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 153
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

i. Course Number and Title: CFT 164 Cabinet Installation
Discipline: Cabinet and Furniture Technology (CFT)

Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

j. Course Number and Title: CFT 166 Cabinetmaking/Production and Manufacturing
Short Title: Cabinetmaking/Production & Mfg
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 165A
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

k. Course Number and Title: CFT 171 Furniture for the Wood Shop
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

l. Course Number and Title: CFT 173 Bamboo Fly Rod Building
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100
Course Included in the following programs:
   i. Carving Technology, A.S. Degree/Cert. Achieve.
   ii. Lathe Turning Technology, A.S. Degree/Cert. Achieve.
   iii. Table and Chair Manufacturing, A.S. Degree/Cert. Achieve.
   iv. Woodworking Skills Technology, A.S. Degree/Cert. Achieve.
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

m. Course Number and Title: CFT 182 Timber Framing Technology
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100
Course Included in the following programs:
   i. Woodworking Skills Technology, A.S. Degree/Cert. Achieve.
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

n. Course Number and Title: CFT 186 Machine Tool/Production Carving
Short Title: Machine Tool/Production Carvng
Discipline: Cabinet and Furniture Technology (CFT
Prerequisites: CFT 105
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

o. Course Number and Title: CFT 190 Specialty and Manufactured Hardware
Short Title: Specialty/Manufactured Hardwre
Discipline: Cabinet and Furniture Technology (CFT)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

p. Course Number and Title: CFT 196 Special Problems in Cabinet and Furniture Technology
Short Title: Special Problems in CFT
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100, or CFT 105

Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

q. Course Number and Title: WELD 116 Advanced Gas Tungsten Arc Welding
Short Title: Adv Gas Tungsten Arc Welding
Discipline: Welding (WELD)
Prerequisites: WELD 115
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

r. Course Number and Title: WELD 175 Magnetic Particle Testing Level I
Short Title: Magnetic Particle Testing I
Discipline: Welding (WELD)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

There may be articulation concerns with some deactivations with potential impacts to major prep. These will be handled on a case-by-case basis with discussion as needed.
MSC (Dixon, Campo Griggs) Item V.A. was approved

B. **Credit Courses – New**

1. Course Number and Title: ENG 50A Preparation for College Composition
Short Title: Prep for College Composition
Discipline: English (ENG)
Justification: In compliance with the requirements of AB 705, this course will provide review and practice of fundamentals, preparing students to succeed in transfer-level English.
Barbara N. Kelber

MSC (Mudgett, Meehan) Item V.B. was approved

C. **Courses Reviewed/Added Distance Education**

1. Course Number and Title: HIST 102 History of the United States Since Reconstruction
Discipline: History (HIST)
Associate Degree General Education – D: Social and Behavioral Sciences
American History and Institutions – Sequence 101
CSU GE Area D: Social Sciences - D6: History
IGETC Area 4: Social and Behavioral Sciences – 4F: History
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online, Computer Assisted
Added methods of instruction, online and computer assisted distance education.
Catherine Gwin

D. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

Catalog/Subject Number	Learning Offerings
HIST 102	Online, Computer Assisted

MSC (Dixon, Mudgett) Items V.C.-D. were approved

VI. **FIRST READING**–The following items will be brought back for Curriculum action effective **FALL 2018** pending appropriate approvals:

A. **Credit Course Package – Deactivations**
Package Title: Spring 2018 Deactivation Campaign 3/7 Meeting

Discipline: *ART, BMGT, BUS, CINE, DBA, ENTT, GCIP, GCMW, PHOT (Proposed under ART)*
Description: Courses not offered in 3 or 4 years. Deactivating at the request of departments as part of the college's deactivation campaign.
Package Submitted by Instructional Services (see courses for faculty)

1. **Credit Course Deactivations – ART**

   a. Course Number and Title: ART 139 Raku Techniques
      Discipline: Art (ART)
      Recommended Prep: and ART 135, and ART 136, ART 250
      Transfer Acceptability: CSU
      Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
      Mark Hudelson

   b. Course Number and Title: ART 213 Illustration/Life Drawing
      Discipline: Art (ART)
      Transfer Acceptability: CSU
      Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
      Mark Hudelson

2. **Credit Course Deactivations – BUS, BMGT**

   a. Course Number and Title: BMGT 125 Introduction to Labor Relations
      Short Title: Intro to Labor Relations
      Discipline: Business Management (BMGT)
      Course Included in the following programs:
         i. Business Management, A.S. Degree/Cert. Achieve.
      Transfer Acceptability: CSU
      Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
      Jackie Martin

   b. Course Number and Title: BUS 158 Marketing Internship
      Discipline: Business Education (BUS)
      Transfer Acceptability: CSU
      Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
      Jackie Martin

   c. Course Number and Title: BUS 167 Microsoft Office Integration
      Discipline: Business Education (BUS)
      Course Included in the following programs:
         i. Administrative Assistant, A.S. Degree/Cert. Achieve.
         ii. Fashion: Buying and Management, A.S. Degree/Cert. Achieve.
      Transfer Acceptability: CSU
      Distance Learning Offering(s): Online
      Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
      Jackie Martin

   d. Course Number and Title: BUS 169 Data Entry Skills
      Discipline: Business Education (BUS) (BUS)
      Recommended Prep: BUS 165
      Transfer Acceptability: CSU
      Distance Learning Offering(s): Online
      Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
      Jackie Martin

   e. Course Number and Title: BUS 210 Business Office Procedures
      Discipline: Business Education (BUS) (BUS)
      Transfer Acceptability: CSU
      Distance Learning Offering(s): Online

Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Jackie Martin

3. **Credit Course Deactivations –CINE, DBA, ENTT, PHOT**

   a. Course Number and Title: CINE 296 Special Projects
   Discipline: Cinema (CINE)
   Prerequisites: CINE 115 / DBA 115, or CINE 125 / DBA 125
   Course Included in the following programs:
      i. Cinema, A.A. Degree/Cert. Achieve.
   Transfer Acceptability: UC, CSU
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Wendy Nelson

   a. Course Number and Title: DBA 140 Radio News
   Discipline: Digital Broadcast Arts (DBA)
   Transfer Acceptability: CSU
   Grading Basis: Grade Only
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Wendy Nelson

   b. Course Number and Title: DBA 294 Radio Programming Projects
   Discipline: Digital Broadcast Arts (DBA)
   Prerequisites: DBA 130 / ENTT 130
   Transfer Acceptability: CSU
   Grading Basis: Grade Only
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Wendy Nelson

   c. Course Number and Title: DBA 50 Basic Television Acting
   Discipline: Digital Broadcast Arts (DBA)
   Grading Basis: Grade Only
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Wendy Nelson

   d. Course Number and Title: ENTT 100 Introduction to Entertainment Technology
   Short Title: Intro/Entertainment Technology
   Discipline: Entertainment Technology (ENTT)
   Transfer Acceptability: CSU
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Wendy Nelson

   e. Course Number and Title: PHOT 296 Special Projects
   Discipline: Photography (PHOT)
   Prerequisites: PHOT 105
   Transfer Acceptability: CSU
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Wendy Nelson

4. **Credit Course Deactivations – GCIP, GCMW**

   a. Course Number and Title: GCIP 180 Image Production Technologies
   Discipline: Graphic Communications - Imaging and Publishing (GCIP)
   Transfer Acceptability: CSU
   Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
   Ken Dodson

   b. Course Number and Title: GCIP 182 Digital Prepress and Press
   Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson

c. Course Number and Title: GCIP 296 / GCMW 296 Special Projects
Discipline: Graphic Communications - Imaging and Publishing (GCIP) / Graphic Communications - Multimedia and Web (GCMW)
Recommended Prep: Advanced coursework or job related experience
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson

d. Course Number and Title: GCMW 123 Audio for the Internet
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson

e. Course Number and Title: GCMW 140 Web Graphics
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson

f. Course Number and Title: GCMW 216 Web Database Design I
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 102
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson

g. Course Number and Title: GCMW 217 Online Store Design
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Recommended Prep: Ability to use a WYSIWYG Web page editor, or text editor, to create a simple Web page and upload it to the Web. A course such as GCMW 102 would be appropriate and can be completed at the same time as this course.
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson

h. Course Number and Title: GCMW 226 Web Database Design II
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 216
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Ken Dodson

VII. **ACTION**

A. Course Number and Title: CHDV 201 Practicum in Early Childhood Education *(SBS)*
Short Title: Practicum in ECE
Discipline: Child Development (CHDV)
Prerequisites: CHDV 105, and CHDV 115~~; For students seeking a supervised field experience course for Master Teacher or Site Supervisor permit issued by the State of California Commission on Teacher~~

~~Credentialing under option 2, a Bachelor's degree in any field., and CHDV 100, CHDV 115, plus 6 additional units of CHDV course work.~~
~~Co-requisites: 105A, or CHDV 105B, or CHDV 105C~~
Prerequisite/Concurrent Enrollment: CHDV 185
Transfer Acceptability: CSU
Added CHDV 105 and CHDV 115 as prerequisites, added CHDV 105A or CHDV 105B or CHDV 105C corequisite options, removed completion of or concurrent enrollment in CHDV 115, minor updates to description, added 2 textbooks.
Diane C. Studinka

Updates: CHDV 201 was originally approved at the November 15 curriculum meeting. Further changes to the requisites were required as follows: Removed prerequisite, "*For students seeking a supervised field experience course for Master Teacher or Site Supervisor permit issued by the State of California Commission on Teacher Credentialing under option 2, a Bachelor's degree in any field., and CHDV 100, CHDV 115, plus 6 additional units of CHDV course work*," removed CDHV 105A, 105B and 105C corequisites since they are already corequisites of CHDV 105.

MSC (Rose, Powers) Item VII.A. was approved

B. **Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

Catalog Number	**Type**	**Description**	**Proposal Type**
CHDV 201	Prerequisites	CHDV 105, and CHDV 115; ~~For students seeking a supervised field experience course for Master Teacher or Site Supervisor permit issued by the State of California Commission on Teacher Credentialing under option 2, a Bachelor's degree in any field., and CHDV 100, CHDV 115, plus 6 additional units of CHDV course work.~~	Change
	Corequisites	~~105A, or CHDV 105B, or CHDV 105C~~	
	Prereq/Concurr.	~~115,~~ CHDV 185	

MSC (Powers, Mudgett) Item VII.B. was approved

C. Program Technical Updates – Reflecting title changes and courses deactivated

Program Name	**Progr.Type**	**Overview of Changes**
Administration of Justice-General	A.S.	Removed AJ 50, 51, 52, 53, 83 and 175
Advanced Geographic Information	A.S./C.A.	Reflected title change to GEOG 140
Advertising, Marketing, and Merchandising	A.S./C.A.	Reflected title change to FCS/BUS 136
American Indian Studies	C.A.	Removed AIS 170, 139, 160 and AIS/CS 161A
American Sign language-English Interpreting	A.S./C.A.	Changed title
Architectural Drafting	A.S./C.A.	Removed ARCH 144, reflected title change to ARCH 145, ARCH/ID 150 and ARCH 200, reflected unit change to ARCH 160
Architecture	A.S./C.A.	Reflected title changes to ARCH 145, 215 and 216, removed ARCH 155, added ARCH 122
Art-Three Dimensional Arts	A.A.	Removed Art 146
Auto Collision Repair	A.S./C.A.	removed AB 110 (deactivated)
Business Administration	AS-T	Added PSYC/SOC 205 and CSIT 105 and removed BUS 204
Business Management	A.S./C.A.	Reflected title change to BUS 130
Carving Technology	A.S./C.A.	Removed CFT 173
Cinema	A.A./C.A.	Reflected title change to DBA/CINE 125 and DBA 110
Computer Assisted Drafting	A.S./C.A.	Reflected title change to ARCH 200
Computer Information Systems	A.S./C.A.	Reflected title change to CSIT 145
Dance-General Dance	A.A.	Reflected variable unit change to DNCE /MUS/TA 173

Drywall/Lather	A.S./C.A.	Various deactivations and title changes
Emphasis in Jewelry and Metalsmithing	A.A.	Removed ART 146
Emphasis in Multimedia Design	A.S./C.A.	Reflected removal of MCS cross-listing from GC 115
Entertainment Technology	C.A.	Reflected variable unit change to TA 192A, removed DBA/ENTT 103
Family and Consumer Sciences-General	A.S./C.A.	Reflected title change to FCS/BUS 136
Fashion Design	A.S./C.A.	Removed FASH 137 and FASH 146
Fashion: Visual Merchandising	A.S./C.A.	Reflected title change to ID/ARCH 150
General Studies-Arts and Humanities	A.A.	Removed AS 115, CS 110 and ARCH 155, added ARCH 122
General Studies-Social and Behavioral Sciences	A.A.	Removed AS/CS 125 and FASH 132
Guitar Making Technologies	A.S./C.A.	Removed CFT 130 and 131
Information Technology	A.S./C.A.	Removed CSWB 210 and CSIT 270
Interior Design	CA	Reflected title change to ID/ARCH 150
Interior Design	A.S.	Reflected title change to ID/ARCH 150
Lathe Turning Technology	A.S./C.A.	Removed CFT 173
Management Information Systems	A.S./C.A.	Reflected unit change to BUS 204 and title change to CSIT 145
Mathematics	A.S.	Removed CSCI 220, added CSCI 112
Mechanics-General	A.S./C.A.	Removed AT 220
Multimedia Journalism	A.S./C.A.	Removed JOUR 120
Music	A.A.	Reflected variable unit change to DNCE /MUS/TA 173
Public Relations	C.P.	Reflected title change to DBA 120
Radio and Television	A.A./C.A.	Reflected title change to DBA 110, ENTT/DBA 120 and DBA/CINE 125, removed DBA/ENTT 103
Table and Chair Manufacturing	A.S./C.A.	Removed CFT 173
Technical Theatre	C.A.	Reflected variable unit change to TA 192A
Theatre Arts	A.A.	Reflected variable unit change to TA 192A and DNCE /MUS/TA 173
University Studies-Business	A.S.	Removed BUS 116
University Studies-Culture and Society	A.A.	Removed AS/CS 125
University Studies-Fine and Performing Arts	A.A.	Removed ART 146
University Studies-Humanities	A.A.	Removed AS 115
University Studies-Legal Studies	A.A.	Removed BUS 116
University Studies-World Languages	A.A.	Removed AIS 161A and 161B
Unmanned Aircraft Systems Technician (UAS)	C.A	Changed from CP to CA, added GEOG/GCIP/GEOL 158, reflected title change to GEOG 140
Wastewater Technology Education	A.S./C.A.	Reflected title change to WWT/WTE 50, WWT 52, WWT 54, WWT/WTE 56, WWT/PWM/WTE 60, WWT 64, WWT/WTE 66 and WTE/WWT 58
Web Data Base Design	C.P.	Removed CSWB 210
Woodworking Skills Technology	A.S./C.A.	Removed CFT 173 and 182

MSC (Rose, Campo Griggs) Item VII.C. was approved

VIII. **DISCUSSION**

A. **TOP Code Alignment**

Palomar piloted a TOP Code Alignment in the fall with Graphic Communications and Business. This process is being implemented at community colleges across the state and has identified funding not previously claimed due to incorrect or incomplete coding. San Diego City College identified an additional $1.6 million extra funding per year. To facilitate this work, Palomar is hiring a former Career Technical (CTE) Dean who has overseen this process to look at our courses and make coding recommendations. Once the recommendations have been completed, faculty will convene on April 20 in order to vet the recommendations. Wendy will be sending an email outlining the process and inviting faculty to one of two sessions (9-11am and 1– 3pm) with lunch served between the two. Participants will be paid for their time (NOHEs). The message will be sent to department chairs who should spread the word to faculty, specifically

discipline experts. This process will affect mostly pre-determined CTE areas but other courses may be identified for further funding.

B. **Deactivation Campaign**

There was discussion at Faculty Senate of concerns that deactivations are being done without faculty approval. It was recommended that originators of these courses be contacted for a decision. It was originally communicated that departments should have their own internal discussions to arrive at decisions. It was recommended that chairs get department feedback. This process seems to be working as a number of courses which haven't been offered are being deactivated. Courses may be reactivated although the process could be lengthy. Curriculum Committee has been looking at ways to expedite approvals and will continue to investigate this subject. Articulation will continue to be lengthy. This is a process that is beyond our control. Departments should be thoughtful about deactivations which impacts programs.

C. **Internships**

We are looking at course internships, Cooperative Education, and courses with instruction outside of the classroom. We seem to be out-of-compliance for coding and collection of apportionment. A group met to look at these issues and develop recommendations about how to proceed with these courses in the future. Curriculum changes will need to be made with a fall effective date in order to comply. The issues include students outside of the classroom where no discipline expertise exists and lack of "line of sight" during instruction. There is no problem with offering these courses as long as they are offered as Cooperative Education.

D. **Redesigning America's Community Colleges – Chapters 1 & 2**

Wendy may ask members to discuss and offer their opinion on certain aspects of the chapters. Many of the subjects the campus is currently discussing may be found in the book.

IX. **INFORMATION**

A. The following courses have completed the course outline review process between February 14, 2018 and March 2, 2018 and are effective Fall 2018.

ESL	10	English Pronunciation II
ESL	45	Reading and Writing Essentials

B. **2017-2018 Curriculum Activity Summary**

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	1	19
New Noncredit Courses	0	29
Credit Course Changes	1	81
Noncredit Course Changes	0	5
Credit Course Reactivations	0	11
Noncredit Reactivations	0	0
Credit Course Deactivations	37	95
Noncredit Deactivations	0	2
Course Reviews (2/14/2018 – 3/2/2018)	2	17
Course Reviews/Added DE	0	10
New Credit Programs	0	26
New Noncredit Programs	0	4
Credit Program Changes	0	21
Program Deactivations	0	3
Noncredit Course Deactivations	0	2
Total Activity	**41**	**325**

X. **REPORTS**

    A. **Academic Technology/Payn**

        1) Canvas LMS = 62% of our courses are published in Canvas, which is about where we were with Canvas and Bb combined at their highest usage.

        2) POET = 27 certificates this year to date, 167 certificates since Jan. 2012.
This exceeds last year completions, as there were 26 the entire year.
113 faculty members are enrolled, so I e-mailed them to encourage them to earn their certificate.

        3) SSO = 1/2 signed on quickly, and then registration was flat. The most problematic issue is with students, since the last day of the legacy system will be 4/2 until 6 pm, which is also the first day back from spring break. We recommend reminding your students so they don't get locked out of Canvas and don't know why. Also, if you can avoid having deadlines or exams online at that time, that would alleviate stress.

        4) The most important at last week's regional SDICCCA - DE meeting was about Accessibility. Not only is Accessibility on the list for Accreditation Standards, but now the Department of Justice and Office of Civil Rights is watching educational institutions. The latter agencies have hefty fines and consider noncompliance "discrimination" and "willful negligence." The latter charges could also pull all Federal funding and is allegedly not covered by union insurance; it could also bring liability to individual faculty and staff.
Example of a recent case: LA City College lawsuit by 2 blind students over accessible materials.

    B. **Accreditation/Kahn** - *There was no report due to time.*

    C. **Articulation/Mudgett** - *There was no report due to time.*

    D. **Basic Skills/Sivert** - *There was no report due to time.*

    E. **Counseling/Waite** - *There was no report due to time.*

    F. **Distance Learning Approvals/Sosa** - *There was no report due to time.*

    G. **General Education** - *There was no report due to time.*

    H. **Learning Outcomes/Nelson**

        We are preparing our annual report to ACCJC and must report our SLO progress. Please remember to input program and courses assessment results into Tracdat so that we can have an accurate count of our activity.

    I. **Multicultural Approvals/Thomson**

        The following report was submitted via email: **Courses Approved:** 1 (NURS 110, LVN – RN Transition – Julia Robinson, originator – 2018**); Courses Denied:** 0; **Equivalency Petitions Approved:** 0; **Equivalency Petitions Denied:** 2 (Hare Magdaleno); **Courses Pending Approval:** 0

    J. **Prerequisite Approvals/Dixon** - *There was no report due to time.*

XI. **FUTURE ITEMS FOR DISCUSSION**

XII. **ADJOURNMENT** - Next meeting March 21, 2018 – 3:00 pm, Room AA-140
The meeting adjourned at 4:00 pm