

Palomar College
Curriculum Committee Minutes
 Wednesday, March 6, 2019

I. **Call to Order** – meeting called to order at 3:05 pm.

Members Present Richard Albistegui-Dubois, Rita Campo Griggs, Patti Dixon, Karen Donovan, Jim Eighmey, Marlene Forney, Margie Fritch, Luis Guerrero, Shelbi Mayo, John McMurria, Adam Meehan, Vickie Mellos, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Kevin Powers, Nichol Roe, Candace Rose, Suzanne Sebring, Shayla Sivert, Justin Smiley, Carla Thomson

Absent Katy Farrell, James Fent, Craig Forney, Jack Kahn, Cory Lindsey, Pearl Ly, Ed Sprague

ASG *Absent*

Guests Mary Cassoni

Staff Cheryl Kearse (Recorder)

II. **Minutes of the February 20, 2019 Curriculum Committee Meeting (MSC) Mudgett, Thomson, 3 abstentions**

III. **Announcements**

A. **Curriculum Course Review Drop-In Dates**

Drop in dates are scheduled. A list of courses due and a “how to” guide will go to department chairs. Drop-ins are not just for course reviews. Other curriculum matters may also be addressed.

Wednesday	March 13	3:00 pm – 5:00 pm	Room H-105
Tuesday	March 19	2:00 pm – 4:00 pm	Room H-105
Wednesday	April 10	2:00 pm – 4:00 pm	Room H-105
Tuesday	April 2	1:00 pm – 3:00 pm	Room H-105

B. The Certificate of Achievement memo from the Chancellor’s Office was discussed. The document outlines new certificate parameters. Certificates of sixteen or more units to be reflected as active by the Chancellor’s Office must be submitted for formal approval. Certificates of less than sixteen units not previously approved by the Chancellor’s Office don’t have to be submitted, but should be. We will need to look at current Certificates of Proficiency and possible encourage changing them to Chancellor’s Office approved Certificates of Achievement. Certificates not approved may not appear on a student’s transcript. There was discussion about the impact to student financial aid for approved and awarded certificates.

IV. **Agenda Changes** – Item VI.G.1. (Credit Course Deactivations), AB 105, is being removed from action

V. **SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **SPRING 2019**:

A. **Courses Reviewed/Added Distance Education**

- Course Number and Title: POSC 100 Introduction to Political Science
 Discipline: History (POSC)
 Associate Degree General Education – D: Social and Behavioral Sciences
 CSU GE Area D: Social Sciences – D8: Political Science, Government, and Legal Institutions
 IGETC Area 4: Social and Behavioral Sciences – 4H Political Science, Government and Legal Institutions
 Transfer Acceptability: UC, CSU
 Distance Learning Offering(s): Online, Video Two-Way, Video One-Way, Computer Assisted
 Updated textbooks and required reading, added online, video one-way, video two-way and computer assisted.
Peter Bowman

B. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2019.

Catalog/Subject Number Learning Offerings

POSC 100

Online, video one-way, video two-way, computer assisted

(MSC) Rose, Dixon Item V

VI. **SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **FALL 2019**:

A. **Credit Programs – New**

1. [Program Title: Advertising and Marketing](#)
Discipline: Business Education (BUS)
Award Type: Certificate of Achievement
Justification: Parts of this content overlaps with E-Marketing. However, this is a smaller certificate that is designed to be "stackable". In other words, students can quickly pick up the skills needed for a job in Advertising, Marketing, and Media and it leads to an AA Degree in Business Administration with an emphasis in Advertising, Marketing, and Media.
Mary Cassoni
2. [Program Title: Business Management](#)
Discipline: Business Management (BMGT)
Award Type: Certificate of Achievement
Justification: This is a CTE certificate as part of the Business Administration degree redesign. This sequence of courses is also an emphasis area of Business Management in the General Business A.S. degree.
Mary Cassoni
3. [Program Title: International Business](#)
Discipline: International Business (IBUS)
Award Type: Certificate of Achievement
Justification: This is the first certificate in the series of two stack-able degrees related to Entrepreneurship. The first is a Certificate of Achievement in International Business - this certificate. It is a four course certificate that will prepare students to work within a global economy and be prepared to work in the fields of Import/Export and Logistics and Supply Chain. All four courses in the C of Proficiency stack up to this certificate.
L. Jackie Martin
4. [Program Title: Musical Theatre Preparation](#)
Discipline: Dance (DNCE)
Award Type: Certificate of Achievement
Justification: Our students are very interested in Musical Theatre which is a combination of Music, Dance, and Theatre. We are aligning ourselves with the H.S. programs in our district. Through our outreach endeavors we have recognized a need for this certificate. Most H.S. have some sort of Musical Theatre program. It will address the continuing education needed for the audition process and performance of musicals.
Margaret M. Faulkner
5. [Program Title: Online Journalism](#)
Discipline: Journalism (JOUR)
Award Type: Certificate of Achievement
Justification: This certificate should address the demand from community members who ask about learning to become a blogger as a hobby or career change. We will market to the community but also make it available to current students interested in blogging as a career.
Erin Hiro
6. [Program Title: Small Business Entrepreneurship](#)
Discipline: Business Education (BUS)

Award Type: Cert. of Achieve. 8-15 units

Justification: This emerging field is represented by the Doing What Matters in the Gig Economy Initiative.

L. Jackie Martin

(MSC) Mudgett, Dixon Items VI.A.1-6

B. Credit Programs - Changes

1. [Program Title: Alcohol and Other Drug Studies](#)

Discipline: Alcohol and Other Drug Studies (AODS)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Updated CIP and SOC codes and learning outcomes, added AODS 299L to program requirements, PSYC 140L and PSYC 298L to Group Two electives.

James Fent

2. [Program Title: Psychology](#)

Discipline: Psychology (PSYC)

Award Type: AA-T Transfer Major (18 units or more)

Updated CIP Code and four-semester curriculum sequence, removed PSYC 225 from List B, added PSYC 211 to List B, added PSYC 225 to List C

Matthew O'Brien

3. [Program Title: Computer Science](#)

Discipline: Computer Science and Information Technology - Computer Science (CSCI)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Updated CIP Code, program planning, removed vocational program status, added CSCI 250 to elective category, updated total units from 26 to 26-27

Richard Stegman

C. Credit Courses - New

1. [Course Number and Title: DNCE 284 Musical Theatre Scenes IV](#)

Short Title: Musical Theatre Scenes IV

Discipline: Dance (DNCE)

Prerequisite: DNCE 283

Justification: Palomar Performing Arts is making the commitment to perform more musicals which necessitates training the students in Musical Theatre.

Margaret M. Faulkner

2. [Course Number and Title: GCMW 215 Web Page Layout/WordPress II](#)

Short Title: Web Page Layout/WordPress II

Discipline: Graphic Communications - Multimedia and Web (GCMW)

Prerequisite: GCMW 115, GCMW 102

Transfer Acceptability: CSU Transfer Course - Yes

Distance Learning Offering(s): Online Course

Grading Basis: Grade/Pass/No Pass

Justification: This popular software application for Web Page Development is increasingly more complex and powerful. As it becomes an industry standard, we need to train students in the advanced features.

Lillian S. Payn

3. [Course Number and Title: MUS 284 Musical Theatre Scenes IV](#)

Short Title: Musical Theatre Scenes IV

Discipline: Music (MUS)

Prerequisite: MUS 283

Transfer Acceptability: CSU Transfer Course – Yes

Justification: Palomar Performing Arts is making the commitment to perform more musicals which

necessitates training the students in Musical Theatre.
Margaret M. Faulkner

4. [Course Number and Title: TA 284 Musical Theatre Scenes IV](#)
Short Title: Musical Theatre Scenes IV
Discipline: Theatre Arts (TA)
Prerequisite: TA 283
Transfer Acceptability: CSU Transfer Course – Yes
Justification: Palomar Performing Arts is making the commitment to perform more musicals which necessitates training the students in Musical Theatre.
Margaret M. Faulkner
- D. Credit Courses – Changes**
1. [Course Number and Title: ASL 105 Fingerspelling](#)
Short Title: Fingerspelling
Discipline: American Sign Language (ASL)
Prerequisite: ASL 101
Transfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Computer Assisted, Two-Way Video, Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 2 Times
Updated CB11, removed ASL 100 as a prerequisite, added ASL 101 as prerequisite, updated methods of instruction, updated textbooks
Mary Mendoza
 2. [Course Number and Title: CSIT 145 Introduction to Programming using Java](#)
Short Title: Fund of Appl Dev/Programming
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Transfer Acceptability: CSU Transfer Course
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Updated distance education validation information, learning outcomes, objectives, content
Terrie Lynn Canon
 3. [Course Number and Title: DNCE 102 The Hollywood Musical: Dance on Film](#)
Short Title: The Hollywood Musical
Discipline: Dance (DNCE)
Course included in the following programs:
 - a. Dance: Emphasis in Euro-Western Dance - A.A. Degree Major or Certificate of Achievement
 - b. Dance: Emphasis in General Dance - A.A. Degree Major or Certificate of Achievement
 - c. Dance: Emphasis in World Dance - A.A. Degree Major or Certificate of
 - d. General Studies: Emphasis in Arts and Humanities - A.A. Degree MajorTransfer Acceptability: UC/CSU Transfer Course
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: Yes
Changed title, updated description, learning outcomes
Margaret M. Faulkner
 4. [Course Number and Title: FIRE 51 Fire Academy Preparation](#)
Short Title: Fire Academy Preparation
Discipline: Fire Technology (FIRE)
Grading Basis: Grade/Pass/No Pass
Updated CB08 and CB11, increased units from 2 to 3, updated methods of instruction, learning outcomes, objectives, content, required reading, suggested reading, required writing, critical thinking,

outside assignments, textbook
David Miller

(MSC) Dixon, Sivert Items VI. B., C., D.

E. Noncredit Courses – New

1. [Course Number and Title: N CFT 900 Woodworking fundamentals for Adults](#)

Short Title: Woodworking fund. for Adults

Discipline: Noncredit Cabinet and Furniture Technology (N CFT)

Grading Basis: Pass/No Pass Only

Repeatable

Justification: Will be offered as a non-credit course and serve to supplement topics in CFT100 for Adult learners

Jon K. Stone

F. Noncredit Course – Changes

1. [Course Number and Title: N DSAB 943 Access Technology for Vision Loss](#)

Short Title: Technology for Vision Loss

Discipline: Disability Education (N DSAB)

Grading Basis: Pass/No Pass Only

Repeatable

Updated grade options, open entry/open exit (not), added Learning Outcome, methods of assessment, textbook, updated software resources

Sherry Goldsmith

G. Deactivations – Credit Courses

1. *Item Pulled*

2. Course Number and Title: ACCT 120 Analysis Of Financial Statements

Short Title: Analysis/Financial Statements

Discipline: Accounting (ACCT)

Prerequisite: ACCT 201

Course included in the following programs:

Transfer Acceptability: CSU Transfer Course - Yes

Grading Basis: Grade/Pass/No Pass

Deactivating at the request of the department due to age of last offering.

Instructional Services at the Request of Department

3. Course Number and Title: AIS 120 Indians of the Americas

Short Title: Indians of the Americas

Discipline: American Indian Studies (AIS)

Course included in the following programs:

a. American Indian Studies - Certificate of Achievement

b. General Studies: Emphasis in Social and Behavioral Sciences - A.A. Degree Major

c. University Studies: Emphasis in Culture and Society - A.A. Degree Major

Transfer Acceptability: UC/CSU Transfer Course - Yes

Distance Learning Offering(s): Television Course, Online Course

Grading Basis: Grade/Pass/No Pass

This is a proposed multicultural course: Yes

Deactivating at the request of the department due to age of last offering.

Instructional Services at the Request of Department

4. Course Number and Title: AIS 152 Elementary Cupeno IB

Short Title: Elementary Cupeno IB

Discipline: American Indian Studies (AIS)

Course included in the following programs:

- a. American Indian Studies - Certificate of Achievement

Transfer Acceptability: CSU Transfer Course - Yes

Distance Learning Offering(s): Television Course, Online Course

Grading Basis: Grade/Pass/No Pass

Deactivating at the request of the department due to age of last offering.

Instructional Services at the Request of Department

5. Course Number and Title: AIS 153 Elementary Cupeno IIA
Short Title: Elementary Cupeno IIA
Discipline: American Indian Studies (AIS)
Course included in the following programs:
 - a. American Indian Studies - Certificate of Achievement
 - b. General Studies: Emphasis in Arts and Humanities - A.A. Degree MajorTransfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
6. Course Number and Title: AIS 154 Elementary Cupeno IIB
Short Title: Elementary Cupeno IIB
Discipline: American Indian Studies (AIS)
Course included in the following programs:
 - a. American Indian Studies - Certificate of Achievement
 - b. General Studies: Emphasis in Arts and Humanities - A.A. Degree MajorTransfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
7. Course Number and Title: AIS 155 American Indian Community Development
Short Title: American Indian Community Dev
Discipline: American Indian Studies (AIS)
Course included in the following programs:
 - a. American Indian Studies - Certificate of AchievementTransfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
8. Course Number and Title: AIS 175 American Indian Science and Technology
Short Title: American Indian Science/Tech
Discipline: American Indian Studies (AIS)
Course included in the following programs:
 - a. American Indian Studies - Certificate of AchievementTransfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
9. Course Number and Title: AJ 90 Basic Police Academy I
Short Title: Basic Police Academy I

Discipline: Administration of Justice (AJ)
Grading Basis: Graded Only
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

10. Course Number and Title: AJ 91 Basic Police Academy II
Short Title: Basic Police Academy II
Discipline: Administration of Justice (AJ)
Prerequisite: AJ 90
Grading Basis: Graded Only
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
11. Course Number and Title: AMS 121/AIS 121 Pacific Islanders
Short Title: Pacific Islanders
Discipline: American Studies (AMS)
Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Two-Way Video conferencing, Online Course
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: Yes
Justification: Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
12. Course Number and Title: ART 137 Pottery Production
Short Title: Pottery Production
Discipline: Art (ART)
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
13. Course Number and Title: BUS 140 Selling for Business
Short Title: Selling for Business
Discipline: Business Education (BUS)
Course included in the following programs:
 - a. Advertising, Marketing, and Merchandising - A.S. Degree Major/Cert. Achievement 18 units/more
 - b. Interior Design - A.S. Degree Major
 - c. Business Management - A.S. Degree Major/Cert. Achievement 18 units/moreTransfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
14. Course Number and Title: CS 105 Chicano Literature
Short Title: Chicano Literature
Discipline: Chicano Studies (CS)
Course included in the following programs:
 - a. General Studies: Emphasis in Arts and Humanities - A.A. Degree Major
 - b. University Studies: Emphasis in Culture and Society - A.A. Degree Major
 - c. University Studies: Emphasis in Humanities - A.A. Degree MajorTransfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course,
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: Yes
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

15. Course Number and Title: CSCI 261 Video Game Programming II
Short Title: Video Game Programming II
Discipline: Computer Science and Information Technology - Computer Science (CSCI)
Prerequisite: CSCI 222 C++ and Object-Oriented Programming
Course included in the following programs:
 - a. Video Game Developer - Certificate of ProficiencyTransfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
16. Course Number and Title: GCIP 140A Digital Imaging/Photoshop IA
Short Title: Digital Imaging/Photoshop IA
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
17. Course Number and Title: GCIP 140B Digital Imaging/Photoshop IB
Short Title: Digital Imaging/Photoshop IB
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
18. Course Number and Title: KINE 183 Adaptive Skiing
Short Title: Adaptive Skiing
Discipline: Kinesiology (KINE)
Transfer Acceptability: UC/CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
19. Course Number and Title: MCS 124/RS 124 Islamic Cultures and Traditions
Short Title: Islamic Cultures & Traditions
Discipline: Multicultural Studies (MCS)
Course included in the following programs:
 - a. General Studies: Emphasis in Arts and Humanities - A.A. Degree Major (Active)
 - b. University Studies: Emphasis in Culture and Society - A.A. Degree Major (Active)Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Computer Assisted Instruction, Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: Yes
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
20. Course Number and Title: MCS 165 Intro Asian American Studies
Short Title: Intro Asian American Studies
Discipline: Multicultural Studies (MCS)
Course included in the following programs:
 - a. General Studies: Emphasis in Social and Behavioral Science - A.A. Degree Major

- b. University Studies: Emphasis in Culture and Society - A.A. Degree Major
Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Computer Assisted Instruction, Television Course, Online Course, Two-Way Video
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: Yes
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
21. Course Number and Title: RE 130 Real Estate Economics
Short Title: Real Estate Economics
Discipline: Real Estate (RE)
Recommended Preparation: RE 100
Course included in the following programs:
a. Real Estate Salesperson License Preparation - Certificate of Proficiency
b. Real Estate Broker License Preparation - A.S. Degree Major/Cert. Achievement 18 units/more
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
22. Course Number and Title: REC 115 Recreational Leadership
Short Title: Recreational Leadership
Discipline: Recreation (REC)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
23. Course Number and Title: REC 120 Recreational Team Sports
Short Title: Recreational Team Sports
Discipline: Recreation (REC)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
24. Course Number and Title: UP 85 Basic Upholstery
Short Title: Basic Upholstery
Discipline: Upholstery (UP)
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 4 Times
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
25. Course Number and Title: UP 88 Antique Furniture Restoration
Short Title: Antique Furniture Restoration
Discipline: Upholstery (UP)
Recommended Preparation: UP 85
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 2 Times
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
26. Course Number and Title: UP 95 Window Treatments
Short Title: Window Treatments
Discipline: Upholstery (UP)

Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 2 Times
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

27. Course Number and Title: WELD 165 Visual Inspection Level I
Short Title: Visual Inspection Level I
Discipline: Welding (WELD)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

E,F,G (MSC) Fritch, Thomson Items VI. E., F., G.

H. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective **Fall 2019**.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
GCMW 215	Prerequisite	<u>GCMW 115, GCMW 102</u>	New

I. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2019**.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
GCMW 215	<u>Online</u>

(MSC) Powers, Dixon

VII. TECHNICAL CORRECTION – Revoke action taken on PHOT 136 Credit Course Reactivation at February 20, 2019 Curriculum Committee meeting due to course having not completed the approval process.

A. Credit Course Reactivations

1. [Course Number and Title: PHOT 136 Digital Darkroom: Black & White](#)
Short Title: Digital Darkroom: Black/White
Discipline: Photography (PHOT)
Prerequisite: PHOT 135
Transfer Acceptability: CSU Transfer Course
Grading Basis: Grade/Pass/No Pass
Updated description, removed PHOT 130 as prerequisite, added PHOT 135 as prerequisite, updated Learning Outcomes
Amy Caterina

VIII. DISCUSSION

A. BP/AP 4025 – There was no discussion. Item tabled.

1. Legal Citations for AB and AP 4025
2. AP 4025 Philosophy and Criteria for AS Degree and GE

B. CTE Transitions – Grading Policy and District Articulations/Sebring

The AP 4050 policy needs to be updated. A change to the policy was presented to the committee. Currently, students who complete with either an “A” or “B,” only receive a “Pass” instead of a grade listed on their transcript. In summary, a student would receive a grade on a final exam or project (provided by Palomar College) to confirm that they meet the course objectives. This process would move this to a true Credit-by-Exam policy. Changing this policy to include a letter grade is a long-term transfer benefit for students. A change to the policy was recommended regarding wording addressing the grade. The policy

will be updated and the final document (policy) will come back for action. Palomar has a CTE Transitions Coordinator housed in the Career, Technical, Extended Education Division and an online page.

C. Accreditation/Nelson

The committee broke into groups and performed an accreditation exercise. Problems reported included:

- Not knowing information outside of individual areas
- The accreditation standards are not very well written and can be vague.

It was discovered that there were many items that were “in progress” or that may be improved upon. Wendy presented the document (tool) which Justin Smiley developed to assist with the writing of the Institutional Self Evaluation Report (ISER). Every council is looking at their standards. This process will help with collecting the information. This tool collects the history and allows us to see progress. This will also give us a place to collect evidence. BoardDocs can also be used as a tool to “tag” standards. Each council will address their standard, but the writing team will be able to access all of the responses and sort similar items when it comes time to write the report.

IX. INFORMATION

- A. The following courses have completed the course outline review process between December 12, 2018 and February 13, 2019 and are effective Fall 2019

DBA	115	Creative Writing for Television and Cinema
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X. REPORTS

- A. **Accreditation/Kahn** – *There was no report*
- B. **Articulation/Mudgett**
The county’s articulation council met and discussed challenges across the region. San Diego State was there. There are some CSU campuses that have valid concerns with the new ASSIST. San Diego State will not be publishing major prep. articulation agreements (in ASSIST) due to concern over data integrity issues. For San Diego State, we have agreements in place but they use TAP (another system).
- C. **AB 705/Sivert**
Work on AB 705 is still in progress. Meetings are scheduled with enrollment services to discuss migration. They are meeting with HS and Palomar faculty to discuss courses students may need prior to college admission.
- D. **Credit for Prior Learning Workgroup**
The group met (Nichol, Ben, Michelle Barton, Candace). The group has plans to meet with Tony Fedon in the Trade and Industry Department to determine who would be a good dept. to begin planning. There is interest from across the state in Palomar’s work to pilot Credit for Prior Learning.
- E. **Learning Outcomes/Farrell** – *There was no report*
- F. The META Major workshops will take place next week. Wide participation is encouraged from across the campus. There is a survey for participants to assess other campuses and how they have initiated work with META majors to prepare for the workshops. Responses to date have been great and very useful. Data will continue to be gathered from the upcoming workshops.

XI. FUTURE ITEMS FOR DISCUSSION

GE and Philosophy of GE, Cross-Listing Group, New Program Approval Process (IPC)

XII. Meeting was adjourned at 4:47 pm

Next meeting March 20, 2019 – 3:00 pm, Room AA-140