

Palomar College
Curriculum Committee Minutes
 Wednesday, February 21, 2018
 Room AA-140, 3:00 pm

I. **Call to Order** – meeting called to order at 3:06 pm

Members Present Carol Bruton, Rita Campo Griggs, Sarah DeSimone, Patti Dixon, Dena Eaton, James Fent, Marlene Forney, Luis Guerrero, Pearl Ly, Adam Meehan, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Julia Robinson, Candace Rose, Suzanne Sebring, Gary Sosa, Lori Waite

Absent Jim Eighmey, Craig Forney, Margie Fritch, Jack Kahn, Kathryn Kailikole, Nirmala Kashyap, John Ohrin, Kevin Powers, Nichol Roe, Shayla Sivert, Justin Smiley, Carla Thomson

Staff Cheryl Kearse (Recorder), Richard Loucks

Guests Kendyl Magnuson, Barb Neault Kelber

II. **Minutes of the February 7, 2018 Curriculum Committee Meeting**

MSC (Rose, Waite) Minutes of the February 21, 2018 meeting were accepted and approved.

III. **Announcements**

- A. Rose/Team Life activities begin next week (February 26). Activities will include open swimming, step challenge, Jazzercise and the Biggest Loser contest.
- B. Nelson/The deactivation campaign is going well with approximately 50% of departments agreeing to move forward their deactivations. Rationale for those wanting to keep programs is being submitted. The committee will need to decide how to handle these. The impacts of these deactivations are currently being considered.

IV. **Agenda Changes** - None

V. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**

A. **Program Changes**

1. Program Title: Fashion Design
 Discipline: Fashion (FASH)
 Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
 Total Units: 30
 Removed FASH 90, FASH 137, FASH 149, FASH 195 and CE 150, updated total units.
Rita Campo Griggs
2. Program Title: Fashion Merchandising
 Discipline: Fashion (FASH)
 Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
 Total Units: 30
 Removed FASH 119, FASH 155, FASH 195 and CE 150, updated total units.
Rita Campo Griggs
3. Program Title: Interior Design
 Discipline: Interior Design (ID)
 Award Type: A.S. Degree Major
 Total Units: 24
 Removed ID 105 and ID 115 from first semester, ID 125, ID 135 and ID/ARCH 150 from second semester, ID 170 and CE 150 from third semester, and fourth semester, added ID/ARCH 150 to first semester, added ID 105 and ID 115 to second semester, ID 151 to third semester, updated total units.
Dennis C. Lutz
4. Program Title: Interior Design
 Discipline: Interior Design (ID)
 Award Type: Certificate of Achievement

Total Units: 18

Removed ID 105, BUS 125 from first semester, ID 110, 135 and CE 150 from second semester, added ID/ARCH 150, ARCH 105 to first semester, added ID105, ID 115 to second semester, updated unit total.

Dennis C. Lutz

MSC (Dixon, Mudgett) Item V.A. was approved

B. New Credit Course

1. Course Number and Title: EME 221 Paramedic Refresher B
Discipline: Emergency Medical Education (EME)
Transfer Acceptability: UC, CSU
Rationale: Provide consistency to students who are required to enroll as a result of failing EME 208/208L, EME 209/209L, EME 210 and/or EME 215 or who are challenging the paramedic program.
Sarah DeSimone

MSC (M. Forney, Campo-Griggs) Item V.B. was approved

C. Credit Courses - Deactivations

1. Course Number and Title: ARCH 144 Architectural Drawing and Color
Short Title: Architectural Drawing/Color
Discipline: Architecture (ARCH)
Course Included in the following programs:
 - i. Architectural Drafting, A.S. Degree Major/Cert. Achieve.
 - ii. Architecture, A.S. Degree Major/Cert. Achieve.Transfer Acceptability: UC, CSU
Justification: Course content duplicated in another course.
Anita Talone
2. Course Number and Title: ID 125 Presentation Methods in Interior Design I
Short Title: Presentation Methods/Int Dsg I
Discipline: Interior Design (ID)
Course Included in the following programs:
 - i. University Studies: Emphasis in Fine and performing Arts, A.A. Degree Major
 - ii. Interior Design, A.S. Degree MajorTransfer Acceptability: CSU
Justification: Course curriculum integrated into existing Interior Design classes.
Dennis C. Lutz
3. Course Number and Title: ID 135 Fabrics for Designers
Discipline: Interior Design (ID)
Course Included in the following programs:
 - i. Interior Design, Certificate of Achievement
 - ii. Interior Design, A.S. Degree MajorTransfer Acceptability: CSU
Justification: Course material added to ID 105.
Dennis C. Lutz
4. Course Number and Title: ID 140 Residential Interior Design
Discipline: Interior Design (ID)
Prerequisites: ID 100,
Recommended Prep: ID 125
Course Included in the following programs:
 - i. Interior Design, A.S. Degree MajorTransfer Acceptability: CSU
Justification: Course curriculum integrated into existing Interior Design classes.
Dennis C. Lutz

5. Course Number and Title: ID 160 Interior Illustration
Discipline: Interior Design (ID)
Recommended Prep: ID 100
Transfer Acceptability: CSU
Justification: Course curriculum integrated into existing Interior Design classes.
Dennis C. Lutz
6. Course Number and Title: ID 165 Interior Design Laboratory
Discipline: Interior Design (ID)
Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Justification: No longer required for certificate.
Dennis C. Lutz
7. Course Number and Title: ID 195 Field Studies in Design
Discipline: Interior Design (ID)
Transfer Acceptability: CSU
Justification: No longer required for certificate.
Dennis C. Lutz
8. Course Number and Title: ID 198 Skills in Quick Sketch
Discipline: Interior Design (ID)
Course Included in the following programs:
 - i. Interior Design, Certificate of AchievementTransfer Acceptability: CSU
Justification: Software incorporated in all other laboratory Interior Design Classes.
Dennis C. Lutz
9. Course Number and Title: ID 295 Directed Study in Interior Design
Short Title: DIRECTED STUDY/INTERIOR DESIGN
Discipline: Interior Design (ID)
Prerequisites: Approval of project or research by department chairperson/director
Transfer Acceptability: CSU
Justification: No longer required for certificate.
Dennis C. Lutz
10. Course Number and Title: KINE 230 Lifeguarding and Emergency Response
Short Title: Lifeguarding/Emergency Response
Discipline: Kinesiology (KINE)
Prerequisites: Ability to swim 500 yards continuously
Course Included in the following programs:
 - i. Outdoor Leadership, A.A. Degree Major/Cert. of Achieve.
 - ii. Recreation Agency leader, A.A. Degree Major/Cert. of AchievementTransfer Acceptability: UC, CSU
Justification: Deactivated due to low enrollment.
Lacey Craft
11. Course Number and Title: KINE 231 Water Safety Instruction
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Adult Fitness and Health, Certificate of Achievement
 - ii. Kinesiology, A.A. Degree Major/Certificate of AchievementTransfer Acceptability: UC, CSU
Justification: Deactivated due to low enrollment.
Lacey Craft

MSC (DeSimone, Dixon) Item V.C. was approved

D. **Non Credit Course - New**

1. Course Number and Title: N SOC 900 Brain Fitness for Older Adults
Discipline: Noncredit Sociology (N SOC)
Distance Learning Offering(s): Computer Assisted, Online
Justification: Community is requesting that we establish a brain fitness course for adults age 50+.
Susan A. Miller

MSC (Rose, Thomson) Item V.D. was approved

E. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2018**.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
N SOC 900	<u>Online, Computer Assisted</u>

MSC (Rose, M. Forney) Item V.E. was approved

- VI. **FIRST READING**—The following items will be brought back for Curriculum action effective **FALL 2018** pending appropriate approvals:

A. **Credit Course Package – Deactivations**

Package Title: Spring 2018 Deactivation Campaign 2/21 Meeting
Disciplines: *AB, AJ, AT, ART, BUS, CFT, CSIT, DNCE, FIRE, FREN, WELD (Proposed under CFT)*
Description: Courses not offered in 3 or 4 years. Deactivating at the request of departments as part of the college's deactivation campaign.
Package Submitted by Instructional Services (see courses for faculty)

1. **Credit Course Deactivations – Business, Computer Science and World Languages (BUS, CSIT, FREN)**

- a. Course Number and Title: BUS 116 Business Law
Discipline: Business Education (BUS)
Recommended Prep: BUS 115
Course Included in the following programs:
 - i. University Studies-Emphasis in Business, A.S. Degree
 - ii. Legal Studies, A.A. DegreeTransfer Acceptability: UC, CSU
Distance Learning Offering(s): Telecourse
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Jackie Martin

- b. Course Number and Title: CSIT 270 Visual Basic II
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Prerequisites: CSIT 170
Course Included in the following programs:
 - i. Information Technology, A.S. Degree/Cert. Achieve.Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Terrie Canon

c. *Item removed*

2. **Credit Course Deactivations – Fine and Performing Arts (ART, DNCE)**

- a. Course Number and Title: ART 146 Design in Wood
Discipline: Art (ART)
Course Included in the following programs:
 - i. Three-Dimensional Arts: Crafts, A.A. Degree
 - ii. Three-Dimensional Arts: Jewelry and Metalsmithing, A.A. Degree

- iii. University Studies-Emphasis in Fine and Performing Arts, A.A. Degree
Transfer Acceptability: UC, CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Mark Hudelson
 - b. Course Number and Title: DNCE 184 Introduction to Kinesiology
Discipline: Dance (DNCE)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Patriceann Mead
 - c. Course Number and Title: DNCE 227 Spanish Flamenco III
Discipline: Dance (DNCE)
Transfer Acceptability: UC, CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Patriceann Mead
 - d. Course Number and Title: DNCE 228 Spanish Flamenco IV
Discipline: Dance (DNCE)
Transfer Acceptability: UC, CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Patriceann Mead
3. **Credit Course Deactivations – Multicultural Studies (AS, CS)**
- a. Course Number and Title: AS 115 Introduction to African American Literature
Short Title: Intro to African American Lit
Discipline: Africana Studies (AS)
Course Included in the following programs:
 - i. General Studies: Emphasis in Arts and Humanities, A.A. Degree Major
 - ii. University Studies: Emphasis in Humanities, A.A. Degree MajorAssociate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department
Rodolfo Jacobo
 - b. Course Number and Title: AS 125 Africana Peoples and the World Political Economy
Short Title: Africana People/World Politics
Discipline: Africana Studies (AS)
Course Included in the following programs:
 - i. General Studies: Emphasis in Social and Behavioral Sciences, A.A. Degree Major
 - ii. University Studies: Emphasis in Culture and Society, A.A. Degree MajorAssociate Degree General Education - D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences - D3: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Telecourse, Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department
Rodolfo Jacobo
 - c. Course Number and Title: CS 110 Contemporary Mexican Literature
Short Title: Contemporary Mexican Lit
Discipline: Chicano Studies (CS)
Course Included in the following programs:
 - i. General Studies: Emphasis in Arts and Humanities, A.A. Degree Major

Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department
Rodolfo Jacobo

- d. Course Number and Title: CS 125 The History of Mexico
Discipline: Chicano Studies (CS)
Course Included in the following programs:
- i. General Studies: Emphasis in Social and Behavioral Sciences, A.A. Degree Major
 - ii. University Studies: Emphasis in Culture and Society, A.A. Degree Major
- Associate Degree General Education - D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4F: History
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department
Rodolfo Jacobo

4. **Credit Course Deactivations – Public Safety (AJ, FIRE)**

- a. Course Number and Title: AJ 175 Narcotics
Discipline: Administration of Justice (AJ)
Course Included in the following programs:
- i. Administration of Justice-General, A.S. Degree/Cert. Achieve.
- Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper
- b. Course Number and Title: AJ 50 POST Perishable Skills
Discipline: Administration of Justice (AJ)
Prerequisites: Must be an active full time peace officer or active duty reserve peace officer and currently employed by a law enforcement agency.,
Recommended Prep: Law enforcement field experience
Course Included in the following programs:
- ii. Administration of Justice-General, A.S. Degree/Cert. Achieve.
- Grading Basis: Pass/No Pass Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper
- c. Course Number and Title: AJ 51 First Aid/CPR Update
Discipline: Administration of Justice (AJ)
Prerequisites: Must be an active full time peace officer or active reserve peace officer and currently employed by a law enforcement agency.
Course Included in the following programs:
- i. Administration of Justice-General, A.S. Degree/Cert. Achieve.
- Grading Basis: Pass/No Pass Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper
- d. Course Number and Title: AJ 52 Racial Profiling
Discipline: Administration of Justice (AJ)
Prerequisites: Must be an active full time peace officer or active reserve peace officer and currently employed by a law enforcement agency

Course Included in the following programs:

- i. Administration of Justice-General, A.S. Degree/Cert. Achieve.

Grading Basis: Pass/No Pass Only

Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.

Wayne Hooper

- e. Course Number and Title: AJ 53 Instructor Development
Discipline: Administration of Justice (AJ)
Prerequisites: Must have successfully completed a POST Certified Basic Police Academy, and/or is a subject matter expert on a topic that is taught in the Basic Course.
Course Included in the following programs:
 - i. Administration of Justice-General, A.S. Degree/Cert. Achieve.Grading Basis: Pass/No Pass Only
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper
 - f. Course Number and Title: AJ 75 Spanish for Law Enforcement
Discipline: Administration of Justice (AJ)
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper
 - g. Course Number and Title: AJ 83 Law Enforcement Career Strategies
Short Title: Law Enfrmnt Career Strategies
Discipline: Administration of Justice (AJ)
Course Included in the following programs:
 - i. Administration of Justice-General, A.S. Degree/Cert. Achieve.Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Wayne Hooper
 - h. Course Number and Title: FIRE 152 Driver Operator Academy
Discipline: Fire Technology (FIRE)
Recommended Prep: FIRE 100, and FIRE 151
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Patriceann Mead
 - i. Course Number and Title: FIRE 168 Volunteer Fire Fighter Academy
Discipline: Fire Technology (FIRE)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Patriceann Mead
5. **Credit Course Deactivations – Trade and Industry (AB, AT, CFT, WELD)**
- a. Course Number and Title: AB 110 Body Restoration and Assembly
Discipline: Auto Body (AB)
Prerequisites: AB 50
Course Included in the following programs:
 - i. Auto Collision Repair, A.S. Degree/Cert. Achieve.Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
 - b. Course Number and Title: AT 196 Special Problems in Automotives
Short Title: Special Problems in Auto
Discipline: Automotive Technology (AT)
Recommended Prep: Completion of a minimum of 12 units in Automotive Technology (may include 6 concurrent Automotive Technology units)
Transfer Acceptability: CSU

Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

- c. Course Number and Title: AT 220 Advanced Automotive Transmissions
Short Title: Adv Automotive Transmissions
Discipline: Automotive Technology (AT)
Prerequisites: AT 120
Course Included in the following programs:
 - i. Mechanics-General, A.S. Degree/Cert. Achieve.Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- d. Course Number and Title: CFT 130 Stringed Instruments I
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100
Course Included in the following programs:
 - i. Guitar Making Technology, A.S. Degree/Cert. Achieve.Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- e. Course Number and Title: CFT 131 Stringed Instruments II
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100, and CFT 130
Course Included in the following programs:
 - i. Guitar Making Technology, A.S. Degree/Cert. Achieve.Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- f. Course Number and Title: CFT 141 Making Woodworking Tools
Discipline: Cabinet and Furniture Technology (CFT)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- g. Course Number and Title: CFT 150 Hand Joinery II
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 149
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- h. Course Number and Title: CFT 154 Studio Furniture Design II
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 153
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- i. Course Number and Title: CFT 164 Cabinet Installation
Discipline: Cabinet and Furniture Technology (CFT)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- j. Course Number and Title: CFT 166 Cabinetmaking/Production and Manufacturing
Short Title: Cabinetmaking/Production & Mfg
Discipline: Cabinet and Furniture Technology (CFT)

Prerequisites: CFT 165A

Transfer Acceptability: CSU

Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.

Anthony Fedon/David Wright

- k. Course Number and Title: CFT 171 Furniture for the Wood Shop
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- l. Course Number and Title: CFT 173 Bamboo Fly Rod Building
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100
Course Included in the following programs:
 - i. Carving Technology, A.S. Degree/Cert. Achieve.
 - ii. Lathe Turning Technology, A.S. Degree/Cert. Achieve.
 - iii. Table and Chair Manufacturing, A.S. Degree/Cert. Achieve.
 - iv. Woodworking Skills Technology, A.S. Degree/Cert. Achieve.Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- m. Course Number and Title: CFT 182 Timber Framing Technology
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100
Course Included in the following programs:
 - i. Woodworking Skills Technology, A.S. Degree/Cert. Achieve.Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- n. Course Number and Title: CFT 186 Machine Tool/Production Carving
Short Title: Machine Tool/Production Carving
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 105
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- o. Course Number and Title: CFT 190 Specialty and Manufactured Hardware
Short Title: Specialty/Manufactured Hardware
Discipline: Cabinet and Furniture Technology (CFT)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- p. Course Number and Title: CFT 196 Special Problems in Cabinet and Furniture Technology
Short Title: Special Problems in CFT
Discipline: Cabinet and Furniture Technology (CFT)
Prerequisites: CFT 100, or CFT 105
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright
- q. Course Number and Title: WELD 116 Advanced Gas Tungsten Arc Welding
Short Title: Adv Gas Tungsten Arc Welding
Discipline: Welding (WELD)

Prerequisites: WELD 115
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

- r. Course Number and Title: WELD 175 Magnetic Particle Testing Level I
Short Title: Magnetic Particle Testing I
Discipline: Welding (WELD)
Transfer Acceptability: CSU
Justification: Course not offered in 3 or 4 years. Deactivating at the request of the department.
Anthony Fedon/David Wright

B. Credit Courses – New

1. Course Number and Title: ENG 50A Preparation for College Composition
Short Title: Prep for College Composition
Discipline: English (ENG)
Justification: In compliance with the requirements of AB 705, this course will provide review and practice of fundamentals, preparing students to succeed in transfer-level English.
Barbara N. Kelber

Kelber/Course was developed to support AB 705 which requires colleges to offer one single course before transfer level. It provides the content of ENG 50 combined with a support piece to assist students with readiness for ENG 100. Discussion surrounding this course and AB 705 continued.

C. Courses Reviewed/Added Distance Education

1. Course Number and Title: HIST 102 History of the United States Since Reconstruction
Discipline: History (HIST)
Associate Degree General Education – D: Social and Behavioral Sciences
American History and Institutions – Sequence 101
CSU GE Area D: Social Sciences - D6: History
IGETC Area 4: Social and Behavioral Sciences – 4F: History
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online, Computer Assisted
Added methods of instruction, online and computer assisted distance education.
Catherine Gwin

D. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
HIST 102	Online, Computer Assisted

- VII. **ACTION** – To accept the following noncredit numbering changes in order to align with current noncredit numbering policies:

SUBJ	CRSE NMBR	NEW CRSE NMBR	TITLE	STATUS	START YEAR	(LAST) ORGINATOR
N ABED	201	901	Literacy/Adult Basic Education I	Active	2013	Marty Furch
N ABED	202	902	Literacy/Adult Basic Education II	Active	2013	Marty Furch
N BASC	200	900	Literacy/Adult Basic Education	Active	2013	Mollie R. Smith
N BASC	201	901	Algebra Review	Active	2015	Wendy R. Metzger
N BASC	202	902	Supervised Tutoring	Active	2013	Mollie R. Smith
N BASC	204	904	Supervised Tutoring for Math	Pre Launched	2017	Wendy R. Metzger
N BASC	206	903	Supervised Tutoring for Access Technology	Pre Launched	2018	Sherry Goldsmith
N CTED	605	905	Basic Tutoring Training	Active	2013	Mollie R. Smith
N CTZN	400	900	Citizenship	Active	2013	Marty Furch

N DSAB	43	943	Access Technology for Vision Loss	Pre Launched	2018	Sherry Goldsmith
N DSAB	501	901	Independent Living Skills	Active	2013	Mollie R. Smith
N ESL	9	909	English Pronunciation I	Launched	2018	Gary Sosa
N ESL	10	910	English Pronunciation II	Launched	2018	Gary Sosa
N ESL	12	912	ESL Grammar Skills I	Launched	2018	Gary Sosa
N ESL	13	913	ESL Grammar Skills II	Launched	2018	Gary Sosa
N ESL	14	914	ESL Grammar Skills III	Launched	2018	Gary Sosa
N ESL	45	945	Reading and Writing Essentials I	Launched	2018	Gary Sosa
N ESL	55	955	Reading and Writing Essentials II	Launched	2018	Gary Sosa
N ESL	300	900	Basic ESL	Active	2013	Nimoli Madan
N ESL	301	901	Beginning ESL I	Active	2016	Tracy Fung
N ESL	302	902	Beginning ESL II	Active	2016	Gary Sosa
N ESL	303	903	Beginning ESL III	Active	2013	Larry Lawson
N ESL	304	904	Intermediate ESL I	Active	2013	Larry Lawson
N ESL	305	905	Intermediate ESL II	Launched	2018	Gary Sosa
N ESL	306	906	Intermediate ESL III	Launched	2018	Gary Sosa
N ESL	322	922	Beginning Conversation	Active	2013	Nimoli Madan
N ESL	361	961	Beginning Level Listening and Speaking I	Active	2013	Nimoli Madan
N ESL	362	962	Beginning Level Listening and Speaking II	Active	2013	Nimoli Madan
N ESL	363	963	Beginning Level Listening and Speaking III	Active	2013	Nimoli Madan
N ESL	364	964	Intermediate Level Listening and Speaking	Active	2013	Nimoli Madan
N ESL	372	972	Basic ESL Skills	Active	2013	Carolyn A Lowther
N ESL	383	983	Computer Literacy for ESL	Active	2013	Lihe Chen
N ESL	394	994	Career Track ESL	Active	2013	Marty Furch
N KINE	700	900	Adult Active Fitness	Pre Launched	2017	Lacey Craft
N KINE	706	906	Hatha Yoga for Older Adults	Pre Launched	2017	Lacey Craft
N KINE	713	913	Beginning Tai Chi Kung for Older Adults	Pre Launched	2017	Lacey Craft
N KINE	721	921	A Matter of Balance: Managing Concerns About Falls of Older Adults	Pre Launched	2017	Lacey Craft

MSC (Rose, Waite) Item V.II. was approved

VIII. **DISCUSSION**

A. Technical Review Process

Wendy led a discussion on our review process and steps that may be developed to improve the college's CORs. Upon looking at our current process, we do have a model that works. The group discussed ways that the process could be improved upon. Discussion included having technical review meetings where key players such as faculty originators, department chairs, SLO facilitators, articulation officer, deans and others meet face-to-face and offer feedback on proposed curriculum. Discussion also included getting a technical writer who would look more closely at curriculum. The committee ultimately wants a process which strengthens and supports well integrated CORs.

B. Non-Credit Transcript

We currently do not have a noncredit transcript at Palomar but it is something we could do. There are a fairly small number of community colleges which have implemented noncredit transcripts. They are recorded in PeopleSoft but there is no way to communicate it to the student. There is a grading symbol for noncredit courses called "Satisfactory Progress." When Palomar moves to a noncredit transcript, the grading symbol would have to be integrated into classes. There would be no grade so offering certificates could be a problem. As courses continue to be developed into a sequence of noncredit courses leading to an outcome, CDCP (Career Development and College Prep) could enhance funding. In these cases, we would need to develop a transcript process. There are still questions surrounding setup and programming in PeopleSoft and MIS reporting. Once these questions are finalized, more progress may be made. Discussion continued regarding student needs, the potential for changes to policies and procedures and other ideas to move this forward.

C. TOP Code Alignment

This project looks at consistently and correctly applying coding, especially SAM, in order to enhance the

college's funding. A pilot has been held with two departments and plans are being made to look at courses college-wide.

D. **Redesigning America's Community Colleges** – Chapters 1 & 2 – To be discussed at a future meeting.

IX. **INFORMATION**

A. **2017-2018 Curriculum Activity Summary**

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	1	18
New Noncredit Courses	1	30
Credit Course Changes	0	80
Noncredit Course Changes	0	5
Credit Course Reactivations	0	11
Noncredit Reactivations	0	0
Credit Course Deactivations	11	58
Noncredit Deactivations	0	2
Course Reviews 2/2/2018 – 2/13/2018)	0	15
Course Reviews/Added DE	0	10
New Credit Programs	0	26
New Noncredit Programs	0	3
Credit Program Changes	4	21
Program Deactivations	0	3
Noncredit Course Deactivations	0	2
Total Activity	17	284

X. **REPORTS**

A. **Academic Technology/Payn**

To date, there have been 24 earned POET certificates this year. There are a total of 164 certificates since POET started in 2012. A little more than 50% of courses are in Canvas. There are 16 participants in the accessibility pilot. The Academic Technology Resource Center is working with IS to implement single sign-on. One-on-one training sessions are always available through Academic Technology.

B. **Accreditation/Kahn**

The annual report is due the end of March. The steering committee is developing topics to discuss for the rest of the year.

C. **Articulation/Mudgett**

Development of a Chemistry ADT is being explored at Palomar. To date, Palomar has 202 courses which have been C-ID approved. The feasibility of developing a Social Justice transfer degree with various emphases areas is being discussed. Palomar is in the early stages of developing articulation with Cal State San Marcos in the areas of Engineering. There will be a NCHCA meeting where discussion of development of transfer degrees in historically difficult areas such as Chemistry, Physics, Computer Science and Biological Science will take place.

D. **Basic Skills/Sivert** - There was no report.

E. **Counseling/Waite** - There was no report.

F. **Distance Learning Approvals/Sosa** – There was no report.

G. **General Education** - There was no report.

H. **Learning Outcomes/Nelson**

The council is working on the SLO portion of the accreditation annual report. Faculty are being urged to

make sure that all SLOs, assessments and results are entered into Tracdat so that our numbers accurately capture all the work that has been done.

- I. **Multicultural Approvals/Thomson**
Three courses approved, one petition denied.
- J. **Prerequisite Approvals/Dixon**
Twelve courses approved while eleven instructors are working diligently on their courses. Five have not responded and six need to be contacted. For those that have not responded, the subcommittee will attempt to contact again. Then they will contact the department chair followed by the dean.
- XI. **FUTURE ITEMS FOR DISCUSSION** – Curriculum Institute at Palomar College, Noncredit Transcript policies and procedures changes
- XII. **ADJOURNMENT** - Next meeting March 7, 2018 – 3:00 pm, Room AA-140
The meeting adjourned at 5:02 pm.