

Palomar College
Curriculum Committee Minutes
 Wednesday, February 20, 2019

I. **Call to Order** – Meeting called to order at 3:05 pm

Members Present Richard Albistegui-Dubois, Rita Campo Griggs, Katy Farrell, James Fent, Craig Forney, Marlene Forney, Luis Guerrero, Cory Lindsey, Pearl Ly, John McMurria, Adam Meehan, Vickie Mellos, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Nichol Roe, Candace Rose, Suzanne Sebring, Justin Smiley, Carla Thomson

Absent Patti Dixon, Karen Donovan, Jim Eighmey, Margie Fritch, Jack Kahn, Shelbi Mayo, Kevin Powers, Shayla Sivert, Ed Sprague

ASG Kena Haun

Guests Sarah DeSimone, Tracy Fung

Staff Cheryl Kearse (Recorder)

II. **Minutes of the February 6, 2019 Curriculum Committee Meeting (MSC) Mudgett, Farrell with changes**

III. **Announcements**

- A. **Curriculum Institute** - Burlingame, CA, July 10-13, 2019 – Contact Wendy/Jack asap as event and lodging fill quickly
- B. **Certificates of Proficiency** – Departments should continue looking at certificates and making decisions to convert certificates that are close to the unit threshold.
- C. **Technical Review** - Ben, Wendy and Candace met for a call with Miramar College to discuss their technical review model. They will be bringing these ideas to an upcoming meeting. Miramar’s technical review committee meets on “off” meeting weeks to pull up curriculum in META, evaluate and make changes. This process also ensures that the Chancellor’s Office narrative is completed. Wendy would like to look at implementing this process in the fall. Meeting ahead of time to ensure everything is clean makes meetings more useful. Proposals would go to the technical review committee before launching. This process would ensure outlines are free of grammatical errors, uses Bloom’s Taxonomy and other aspects of the course review process. Miramar even consolidated subcommittees such as the Distance Education, Requisite and Multicultural into the technical review process. By the time curriculum gets to the committee, it is free of errors.
- D. **NCHEA Student Success Conference** – Takes place Friday, February 22. Discussion will include student success, Guided Pathways and other student initiatives. Active learning between representatives from CalState San Marcos, Mira Costa and Palomar will take that place day. Members from all constituent groups are invited to participate.
- E. **Library/Learning Resource Center (LRC) Grand Opening** - The grand opening of the Library/Learning Resource Center (LRC) will take place after NCHEA on Friday at 2 pm

IV. **Agenda Changes** – *There were none*

V. **SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **FALL 2019**:

A. **Credit Courses – New**

1. [Course Number and Title: CHDV 205A Internship in Child and Family Services Lab](#)

Short Title: CHDV Internship Lab

Discipline: Child Development (CHDV)

Corequisite: CHDV 205

Prerequisite: CHDV 100, CHDV 115 and CHDV 105

Transfer Acceptability:

CSU Transfer Course - Yes

Repeatability: May be taken 4 Times

Justification: Internship lab aligns with cooperative education experience to meet the state mandated

guidelines for supervision in lab settings.

Laurel Anderson

2. [Course Number and Title: DNCE 283 Musical Theatre Scenes III](#)
Short Title: Musical Theatre Scenes III
Discipline: Dance (DNCE)
Prerequisite: DNCE 174
Transfer Acceptability: CSU Transfer Course
Grading Basis: Grade/Pass/No Pass
Justification: We are starting to focus on the performance of musicals for our Performing Arts Department.
Margaret M. Faulkner
3. *Pulled*
4. [Course Number and Title: ENG 49 Reading and Writing for College Composition](#)
Short Title: RWCC
Discipline: English (ENG)
Corequisite: ENG 100
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 3 Times
Justification: Compliance with the requirements of AB 705.
Barbara N. Kelber
5. [Course Number and Title: ESL 31 Writing Support for the Sciences for Non-Native Speakers](#)
Short Title: Writing for Sciences for NNSs
Discipline: English as a Second Language (ESL)
Distance Learning Offering(s): Online Course
Justification: The ESL Department wants to expand its offerings to support students who are already enrolled in science courses at Palomar College and who need focused support for the type of writing they are doing in their science courses. It's often the case that in science courses, most of students' time is spent learning the science content, but little time can be devoted to writing (and reading) instruction in the science classroom. By offering this one-unit course, we're hoping to serve this need and expand our offerings to students who need the type of support we offer but who are already taking mainstream science courses. This course is designed for students to take currently with a science course.
Lawrence Lawson
6. [Course Number and Title: ESL 110 College Composition for Non-Native Speakers](#)
Short Title: College Composition for NNSs
Discipline: English as a Second Language (ESL)
Prerequisite: ESL 103, or eligibility determined through the English as a Second Language placement process or ESL 106
Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Justification: This course is being created in response to AB 705 where the Chancellor's office has encouraged ESL departments to create courses that mirror transfer-level English composition courses as one way to achieve the goal of getting ESL student to and through English 100 within three years. See the Chancellor's guidance statement here: "Explore credit ESL pathways to transfer-level English that allow for credit ESL faculty to [...] create a credit ESL course that is the equivalent of transfer-level English." This is done not to supplant English 100 but to enhance our support for non-native speakers of English and ensure they have the support needed to get through college-level English in three years, per AB 705.
Lawrence Lawson
7. [Course Number and Title: LT 105 Research Skills & Informed Learning](#)

Short Title: Research & Informed Learning

Discipline: Library Technology (LT)

Course included in the following programs:

- a. Library and Information Technology - A.S. Degree Major/Cert. Achievement 18 units/more (In Review)

Transfer Acceptability: CSU Transfer Course - Yes

Distance Learning Offering(s): Online

Grading Basis: Grade/Pass/No Pass

Justification: Demand for Library/Media Technicians continues to grow in San Diego County and the state, particularly in school libraries. This course gives students a conceptual foundation in the core components of the research process and information literacy as well as hands-on practice with using online libraries, search tools, citation tools, and search strategies. The new course is built on the Association for College & Research Libraries' Framework for Information Literacy, <http://www.ala.org/acrl/standards/ilframework>, and will also introduce students to the American Association of School Libraries' Standards Framework for Learners, <https://standards.aasl.org/wp-content/uploads/2017/11/AASL-Standards-Framework-for-Learners-pamphlet.pdf>. Our professional standards listed above are essential skills for students in the Library and Information Technology program because they support their success in other LIT courses, help Library/Media Technicians to navigate their libraries' collections, and provide the foundation for enabling them to develop informed learners among library users.

This course will be a requirement for the LIT certificate or degree. We plan to phase out our current 1-unit course on information literacy and replace that requirement with this new 3-unit course on research skills and informed learning. This will not increase the unit requirements for our certificate because of other changes we are planning to make to our requirements. The benefit of this new course in place of the current 1-unit course on information literacy is that it will give us time to teach students about their own research practices at the same time we are teaching them about the information needs and informed learning opportunities for the populations they will serve as library technicians, not only in school libraries but in public, academic, and special libraries as well.

April Cunningham

8. [Course Number and Title: MATH 1 Just-In-Time Support for Exploring Mathematics](#)

Short Title: Support for Math 100

Discipline: Mathematics (MATH)

Prerequisite: Eligibility determined through the math placement process.

Corequisite: MATH 100

Justification: To meet the requirements of AB 705

John Harland

9. [Course Number and Title: MATH 14 Quantitative Reasoning Support](#)

Short Title: Qant Reasoning Sup

Discipline: Mathematics (MATH)

Corequisite: MATH 101

Justification: The course is being developed to meet the requirements of AB 705. It will offer support for the new Quantitative Reasoning course that has been proposed.

Cynthia M. Torgison

10. [Course Number and Title: MATH 101 Quantitative Reasoning](#)

Short Title: Quantitative Reasoning

Discipline: Mathematics (MATH)

Prerequisite: MATH 60 or MATH 56 or eligibility determined through the math placement process

Transfer Acceptability: UC/CSU Transfer Course, CSU Transfer

Grading Basis: Grade/Pass/No Pass

Justification: This course will give students in appropriate majors an alternate path to completing their

transfer level math course.

Cynthia M. Torgison

11. [Course Number and Title: MATH 20 Support Course for Introductory Statistics](#)

Short Title: Intro Statistics Support

Discipline: Mathematics (MATH)

Prerequisite: Eligibility determined through the mathematics placement process

Corequisite: MATH 120

Grading Basis: Pass/No Pass Only

Justification: Addresses state requirement in AB 705 to assist students in passing a transfer level math course in one year.

Tracy Johnston

12. [Course Number and Title: MUS 283 Musical Theatre Scenes III](#)

Short Title: Musical Theatre Scenes III

Discipline: Music (MUS)

Prerequisite: MUS 174

Transfer Acceptability: CSU Transfer Course – Yes

Justification: We are starting to focus on the performance of musicals for our Performing Arts Department.

Margaret M. Faulkner

13. *Pulled*

14. [Course Number and Title: TA 283 Musical Theatre Scenes III](#)

Short Title: Musical Theatre Scenes III

Discipline: Theatre Arts (TA)

Prerequisite: TA 174

Transfer Acceptability: CSU Transfer Course – Yes

Justification: We are starting to focus on the performance of musicals for our Performing Arts Department.

Margaret M. Faulkner

15. *Pulled*

(MSC) Mudgett, Thomson items in V.A. (Pulled 3, 13 and 15 which need different SLOs)

B. Credit Course – Changes

1. *Pulled*

2. [Course Number and Title: BIOL 100 Introductory Biology: General Biology](#)

Short Title: General Biology

Discipline: Biology (BIOL)

Course included in the following programs:

- a. General Studies: Emphasis in Science and Mathematics - A.S. Degree Major
- b. Geology - A.S. Degree Major
- c. Geology - AS-T Transfer Major
- d. Kinesiology - AA-T Transfer Major
- e. Psychology - AA-T Transfer Major
- f. University Studies: Emphasis in Education - A.A. Degree Major
- g. University Studies: Emphasis in Health and Fitness - A.S. Degree Major
- h. University Studies: Emphasis in Mathematics and Science - A.S. Degree Major
- i. University Studies: Emphasis in Social Sciences - A.A. Degree Major

Transfer Acceptability:

UC/CSU Transfer Course - Yes

Grading Basis: Grade/Pass/No Pass
Updated CB11, updated textbooks
Elizabeth A. Pearson

3. [Course Number and Title: CHDV 104 Guidance for Young Children](#)

Short Title: Guidance for Young Children

Discipline: Child Development (CHDV)

Course included in the following programs:

- a. School Age Assistant - Certificate of Proficiency
- b. Preschool Teacher - A.S. Degree Major/Cert. Achievement 18 units/more
- c. Infant/Toddler Teacher - A.S. Degree Major/Cert. Achievement 18 units/more
- d. Early Inclusion Teacher - A.S. Degree Major/Cert. Achievement 18 units/more
- e. Early Childhood Administration - A.S. Degree Major/Cert. Achievement 18 units/more
- f. Child and Family Services - A.S. Degree Major/Cert. Achievement 18 units/more
- g. University Studies: Emphasis in Social Sciences - A.A. Degree Major

Transfer Acceptability: CSU Transfer Course - Yes

Distance Learning Offering(s): Online Course

Grading Basis: Grade/Pass/No Pass

Updated description, methods of instruction, distance education criteria, objectives, content, suggested reading, required writing, critical thinking, outside assignments, methods of assessment

Laurel Anderson

4. [Course Number and Title: CHDV 105A Observation, Assessment, and Participation Lab - Preschool](#)

Short Title: Obs, Ass, Part, Lab-Preschool

Discipline: Child Development (CHDV)

Prerequisite: (Completion of, or concurrent enrollment in): CHDV 105

Transfer Acceptability: CSU Transfer Course - Yes

Grading Basis: Grade/Pass/No Pass

Updated description, CB11, textbooks

Diane C. Studinka

5. [Course Number and Title: CHDV 105B Observation, Assessment, and Participation Lab - Infant/Toddler](#)

Short Title: Obs, Ass, Part, Lab- Inf/Tod

Discipline: Child Development (CHDV)

Prerequisite: (Completion of, or concurrent enrollment in): CHDV 105

Transfer Acceptability: CSU Transfer Course - Yes

Grading Basis: Grade/Pass/No Pass

Updated description, CB11, textbooks

Diane C. Studinka

6. [Course Number and Title: CHDV 105C Observation, Assessment, and Participation Lab - Early Intervention](#)

Short Title: Obs, Ass, Part, Lab- Early Int

Discipline: Child Development (CHDV)

Prerequisite: (Completion of, or concurrent enrollment in): CHDV 105

Transfer Acceptability: CSU Transfer Course

Grading Basis: Grade/Pass/No Pass

Updated description, CB11, textbooks

Diane C. Studinka

7. [Course Number and Title: CHDV 115 Child, Family, and Community](#)

Short Title: Child, Family, and Community

Discipline: Child Development (CHDV)

Transfer Acceptability: CSU Transfer Course - Yes

Distance Learning Offering(s): Online Course

Grading Basis: Grade/Pass/No Pass

Updated description, CB11, methods of instruction, distance education information, objectives, content, required writing, critical thinking, outside assignments and methods of assessment
Laurel Anderson

8. [Course Number and Title: CHDV 172 Teaching in a Diverse Society](#)

Short Title: Teaching in a Diverse Society

Discipline: Child Development (CHDV)

Course included in the following programs:

- a. Child and Family Services - A.S. Degree Major/Cert. Achievement 18 units/more
- b. Early Childhood Administration - A.S. Degree Major/Cert. Achievement 18 units/more
- c. Early Childhood Education - AS-T Transfer Major
- d. Early Inclusion Teacher - A.S. Degree Major/Cert. Achievement 18 units/more

Transfer Acceptability: CSU Transfer Course

Distance Learning Offering(s): Online Course

Grading Basis: Grade/Pass/No Pass

This is a proposed multicultural course: Yes

Added transfer to UC/CSU, updated distance education criteria, textbook

Laurel Anderson

9. *Pulled*

10. [Course Number and Title: CSIT 230 Data Modeling](#)

Short Title: Data Modeling

Discipline: Computer Science and Information Technology - Information Technology (CSIT)

Recommended Preparation: CSIT 125

Transfer Acceptability: CSU Transfer Course

Distance Learning Offering(s): Online Course

Grading Basis: Grade/Pass/No Pass

Changed title, updated Learning outcomes, content, methods of assessment

Terrie Lynn Canon

11. *Pulled*

12. [Course Number and Title: DR 40 Adapted Computer Skills](#)

Short Title: Adapted Computer Skills

Discipline: Disability Resource (DR)

Grading Basis: Grade/Pass/No Pass

Updated Learning Outcomes, critical thinking

Sherry Goldsmith

13. [Course Number and Title: DR 41 Advanced Adapted Computer for Students with Disabilities](#)

Short Title: Adv Adapted Computers

Discipline: Disability Resource (DR)

Recommended Preparation: DR 40

Grading Basis: Grade/Pass/No Pass

Updated CB11, Learning Outcomes, open entry/open exit (not)

Sherry Goldsmith

14. [Course Number and Title: DR 44 Study Skills with Technology](#)

Short Title: Study Skills with Technology

Discipline: Disability Resource (DR)

Grading Basis: Pass/No Pass Only

Repeatability: May be taken 2 Times

Updated open entry/open exit status (not), added Learning Outcomes, updated methods of assessment, textbooks, software resources, CB03, CB04, CB05, CB08, CB09, CB10, CB11, CB13, CB21, CB22, CB23, CB24, SA01, XB09

Sherry Goldsmith

15. [Course Number and Title: DR 45L Adapted Computer Laboratory](#)
Short Title: Adapted Computer Laboratory
Discipline: Disability Resource (DR)
Grading Basis: Pass/No Pass Only
Updated Learning Outcomes, open entry/open exit (not), textbooks
Sherry Goldsmith
16. [Course Number and Title: EME 210 Hospital Clinical Experience](#)
Short Title: Hospital Clinical Experience
Discipline: Emergency Medical Education (EME)
Prerequisite: EME 209
Transfer Acceptability: CSU Transfer Course
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 2 Times
Updated CB11, added EME 209 prerequisite, reduced units from 4 units to 3.5 units, updated objectives, content, and textbooks.
Sarah DeSimone
17. [Course Number and Title: EME 215 Field Internship](#)
Short Title: Field Internship
Discipline: Emergency Medical Education (EME)
Prerequisite: EME 210
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 2 Times
Updated CB11, increased units from 9 units to 10 units, updated objectives, textbooks
Sarah DeSimone
18. [Course Number and Title: ESL 102 Written Communication II](#)
Short Title: Written Communication II
Discipline: English as a Second Language (ESL)
Prerequisite: ESL 101 or ESL 105 or eligibility determined through the English as a Second Language placement process
Transfer Acceptability: UC/CSU Transfer Course
Associate Degree: Emphasis in Arts and Humanities
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Updated description, objectives, content, required reading, suggested reading, required writing, critical thinking, outside assignments, methods of assessment, textbooks, added ESL 105 as prerequisite
Lawrence Lawson
19. [Course Number and Title: ESL 103 Written Communication III](#)
Short Title: Written Communication III
Discipline: English as a Second Language (ESL)
Prerequisite: ESL 102, or eligibility determined through the English as a Second Language placement process
Course included in the following programs:
 a. Registered Dental Assisting - A.S. Degree Major/Cert. Achievement 18 units/more
 b. General Studies: Emphasis in Arts and Humanities - A.A. Degree Major
Transfer Acceptability: UC/CSU Transfer Course
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Updated description, distance education information, added learning outcome, update objectives, content, required reading, suggested reading, required writing, critical thinking, methods of assessment, textbooks
Lawrence Lawson

20. [Course Number and Title: ESL 106 Accelerated Written Communication II](#)
Short Title: Accelerated Written Comm II
Discipline: English as a Second Language (ESL)
Prerequisite: ESL 105 or ESL 101 or eligibility determined through the English as a Second Language placement process
Transfer Acceptability: UC/CSU Transfer Course
Associate Degree: Emphasis in Arts and Humanities
Grading Basis: Grade/Pass/No Pass
Updated description, learning outcomes, objectives, content, required reading, suggested reading, required writing, critical thinking, outside assignments, textbooks
Lawrence Lawson
21. *Pulled*
22. [Course Number and Title: FIRE 98 Firefighter Skill Maintenance and update](#)
Short Title: Firefighter Skill Maintenance
Discipline: Fire Technology (FIRE)
Prerequisite: Must have completed an accredited Firefighter 1 Academy or Must have completed an approved internal Fire Department training program that follow State Fire Training 2013 standards for Firefighter 1
Grading Basis: Pass/No Pass Only
This is a proposed multicultural course: No
Updated title, description, CB11, added prerequisite (Must have completed an accredited Firefighter 1 Academy or Must have completed an approved internal Fire Department training program that follow State Fire Training 2013 standards for Firefighter 1), increased course units from 0.5 to 1.5 units, removed 0.5 lecture, increased lab hours from 1.5 to 4.5, updated methods of instruction, learning outcomes, content, required reading, critical thinking, methods of assessment and textbooks
David Miller
23. [Course Number and Title: JOUR 205 Intermediate Multimedia News Writing and Production](#)
Short Title: Int. Multimedia News Wrt/Prod.
Discipline: Journalism (JOUR)
Course included in the following programs:
 a. Blogging - (12-17 units): Certificate of Achievement (In Review)
Transfer Acceptability: CSU Transfer Course
Grading Basis: Grade/Pass/No Pass
Distance Learning Offering(s): Online
Updated CB11, methods of instruction, added Computer Assisted instruction, updated outcomes, content, required reading, suggested reading, required writing, outside assignments and textbooks
Erin Hiro
24. [Course Number and Title: LS 145 Ethical Reasoning](#)
Short Title: Legal Ethics
Discipline: Legal Studies (LS)
Course included in the following programs:
 a. Legal Support Assistant - Certificate of Proficiency
 b. Legal Studies - A.A. Degree Major
Transfer Acceptability: CSU Transfer Course
Distance Learning Offering(s): Two-Way Video conferencing, One-Way Video Conferencing, Television Course, Online
Grading Basis: Grade/Pass/No Pass
Updated title, description, CB03, CB11, methods of instruction, added Online distance education, updated learning outcomes, objectives, content, required reading, suggested reading, required writing, critical thinking, outside assignments, textbooks
L. Jackie Martin

25. [Course Number and Title: MATH 130 Calculus for Business and the Social Sciences](#)

Short Title: CALC FOR BUS/SOCIAL SCIENCES

Discipline: Mathematics (MATH)

Prerequisite: MATH 110 or MATH 126

Course included in the following programs:

- a. Accounting - A.S. Degree Major/Cert. Achievement 18 units/more
- b. Business Administration - AS-T Transfer Major
- c. Economics - A.A. Degree Major or Certificate of Achievement
- d. Economics - AA-T Transfer Major
- e. General Studies: Emphasis in Science and Mathematics - A.S. Degree Major
- f. Management Information Systems - A.S. Degree Major/Cert. Achievement 18 units/more
- g. University Studies: Emphasis in Business - A.S. Degree Major
- h. University Studies: Emphasis in Mathematics and Science - A.S. Degree

Transfer Acceptability: UC/CSU Transfer Course

Grading Basis: Grade/Pass/No Pass

Updated CB11, added MATH 126 as a prerequisite, updated open entry/open exit (not), textbooks
Wendy R. Metzger

26. [Course Number and Title: MATH 140 Calculus with Analytic Geometry, First Course](#)

Short Title: Calculus/Analytic Geometry 1st

Discipline: Mathematics (MATH)

Prerequisite: MATH 110 and MATH 115, or MATH 127 or MATH 135 or eligibility determined through the math placement process

Course included in the following programs:

- a. Astronomy - Certificate of Achievement
- b. Biology - AS-T Transfer Major
- c. Biology-General - A.S. Degree Major/Cert. Achievement 18 units/more
- d. Biology-Preprofessional - A.S. Degree Major/Cert. Achievement 18 units Mathematics - AS-T Transfer Major
- e. Chemistry - A.S. Degree Major/Cert. Achievement 18 units/more
- f. Economics - AA-T Transfer Major
- g. Engineering - A.S. Degree Major
- h. General Studies: Emphasis in Science and Mathematics - A.S. Degree Major
- i. Geology - AS-T Transfer Major
- j. Geology - A.S. Degree Major
- k. Mathematics - A.S. Degree Major
- l. University Studies: Emphasis in Business - A.S. Degree Major
- m. University Studies: Emphasis in Mathematics and Science - A.S. Degree Major

Transfer Acceptability: UC/CSU Transfer Course

Updated CB11, added, MATH 127 as prerequisite option, updated methods of instruction and textbooks.

Wendy R. Metzger

(MSC) Thomson, Rose items in V.B. (Pulled 1, 9, 11, and 21 for SLOs)

C. **Credit Course Reactivations**

1. [Course Number and Title: PHOT 136 Digital Darkroom: Black & White](#)

Short Title: Digital Darkroom: Black/White

Discipline: Photography (PHOT)

Prerequisite: PHOT 135

Transfer Acceptability: CSU Transfer Course

Grading Basis: Grade/Pass/No Pass

Updated description, removed PHOT 130 as prerequisite, added PHOT 135 as prerequisite, updated Learning Outcomes

Amy Caterina

D. Credit Course Deactivations

1. Course Number and Title: GCIP 197A Topics in Graphic Communications
Short Title: Topics/Graphic Communications
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
2. Course Number and Title: GCIP 197B Topics in Digital Imaging
Short Title: Topics in Digital Imaging
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
3. Course Number and Title: GCIP 197C Topics in Digital Publishing
Short Title: Topics in Digital Publishing
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
4. Course Number and Title: GCIP 197D Topics in Graphic Processes
Short Title: Topics in Graphic Processes
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
5. Course Number and Title: GCIP 295/GCMW 295 Directed Study in Graphic Communications
Short Title: Directed Study in Graphic Comm
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
6. Course Number and Title: GCMW 164 Interactive Web Graphics
Short Title: Interactive Web Graphics
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Transfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Computer Assisted Instruction, Two-Way Video, Online Course
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
7. Course Number and Title: GCMW 191 Contracts for Graphic Designers & Web Developers
Short Title: Contracts Grphc Dsgnr/Web Dev
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn

8. Course Number and Title: GCMW 197A Topics in Internet
Short Title: Topics in Internet
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
9. Course Number and Title: GCMW 197B Topics in Multimedia
Short Title: Topics in Multimedia
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
10. Course Number and Title: PHOT 170 The Photography and Photographers of California
Short Title: Photographers of California
Discipline: Photography (PHOT)
Prerequisite: PHOT 100, PHOT 120
Course included in the following programs:
 - a. Photography - A.A. Degree Major or Certificate of Achievement (Active)Transfer Acceptability: UC/CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: We are writing a non credit course.
Amy Caterina
11. Course Number and Title: PHOT 197A Photography Topics: Field Studies
Short Title: Photo Topics: Field Studies
Discipline: Photography (PHOT)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: This course has not been offered in several years, and we currently do not have an instructor or completed facilities. But we now have an alternative processes room in the darkroom, so when that is ready to go, we could re-activate.
Amy Caterina
12. Course Number and Title: PHOT 197B Photography Topics: Technical Studies
Short Title: PHOTO TOPICS:TECHNICAL STUDIES
Discipline: Photography (PHOT)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: Has not been offered in several years, it's a special topics class.
Amy Caterina
13. Course Number and Title: PHOT 197C Photography Topics: General
Short Title: Photography Topics: General
Discipline: Photography (PHOT)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: Class has not been offered in several semesters, special topics course.
Amy Caterina
14. Course Number and Title: PHOT 212 Landscape Photography
Short Title: Landscape Photography
Discipline: Photography (PHOT)
Prerequisite: PHOT 100, PHOT 120

Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 4 Times
Justification: We are writing a non credit course.
Amy Caterina

(MSC) Payn, Forney, M. items in V.C – D.

E. New Noncredit Courses

1. [Course Number and Title: N PHOT 930 Digital Darkroom I for Older Adults](#)
Short Title: Digital Darkroom I
Discipline: Noncredit Photography (N PHOT)
Repeatable
Add Non-credit Adult Ed
Amy Caterina

F. Noncredit – Course Changes

1. [Course Number and Title: N CTED 905 Basic Tutoring Training and Certification](#)
Short Title: Basic Tutoring Training
Discipline: Career and Technical Education (N CTED)
Distance Learning Offering(s): Online Course
Grading Basis: No Grade
Repeatable
Changed the title, increased lab hours from 16 to 20, updated grade option (Pass/No Pass Only) and open entry/open exit (may be), Learning Outcomes, content, textbooks
Mathews T. Chakkanakuzhi
2. [Course Number and Title: N DSAB 943 Access Technology for Vision Loss](#)
Short Title: Technology for Vision Loss
Discipline: Disability Education (N DSAB)
Grading Basis: Pass/No Pass Only
Repeatable
Added grade option (Pass/No Pass Only) and open entry/open exit (not), added learning outcomes, methods of assessment, updated textbooks, software resources
Sherry Goldsmith

G. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective **Fall 2019**.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
CHDV 205A	Prerequisite	CHDV 100, CHDV 115, CHDV 105	New
	Corequisite	CHDV 205	
DNCE 283	Prerequisite	DNCE 174	New
DNCE 284	Prerequisite	DNCE 283	New
ENG 49	Corequisite	ENG 100	New
ESL 110	Prerequisite	ESL 103, or eligibility determined through the English as a Second Language placement process or ESL 106	New
MATH 1	Prerequisite	Eligibility determined through the math placement process.	New
	Corequisite	MATH 100	
MATH 14	Corequisite	MATH 101	New
MATH 101	Prerequisite	MATH 60, MATH 56 or eligibility determined through the math placement process	New
MATH 20	Prerequisite	Eligibility determined through the math placement process	New
	Corequisite	MATH 120	
MUS 283	Prerequisite	MUS 174	New

MUS 284	Prerequisite	<u>MUS 283</u>	New
TA 283	Prerequisite	<u>TA 174</u>	New
TA 284	Prerequisite	<u>TA 283</u>	New
ASL 105	Prerequisite	ASL 100 , <u>ASL 101</u>	Change
CHDV 105A	Prerequisite (Completion of, or concurrent enrollment in)	CHDV 105	Change
CHDV 105B	Prerequisite (Completion of, or concurrent enrollment in)	CHDV 105	Change
CHDV 105C	Prerequisite (Completion of, or concurrent enrollment in)	CHDV 105	Change
CSIT 230	Recomm. Prep.	CSIT 125	Change
DR 41	Recomm. Prep.	DR 40	Change
EME 210	Prerequisite	<u>EME 209</u>	Change
EME 215	Prerequisite	EME 210	Change
ESL 102	Prerequisite	ESL 101 or <u>ESL 105</u> or eligibility determined through the English as a Second Language placement process	Change
ESL 103	Prerequisite	ESL 102, or eligibility determined through the English as a Second Language placement process	Change
ESL 106	Prerequisite	ESL 105 or ESL 101 or eligibility determined through the English as a Second Language placement process	Change
FIRE 98	Prerequisite	<u>Must have completed an accredited Firefighter 1 Academy or Must have completed an approved internal Fire Department training program that follow State criFire Training 2013 standards for Firefighter 1</u>	Change
MATH 130	Prerequisite	MATH 110, <u>MATH 126</u>	Change
MATH 140	Prerequisite	MATH 110 and MATH 115 or <u>MATH 127</u> or MATH 135 or eligibility determined through the math placement process	Change
PHOT 136	Prerequisite	<u>PHOT 135</u> , PHOT 130	Reactivation

H. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2019**.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
ESL 31	<u>Online</u>
ESL 110	<u>Online</u>
LT 105	<u>Online</u>
ASL 105	Computer Assisted, Two-Way Video, Television Course, Online Course
CHDV 104	Online
CHDV 115	Online
CHDV 172	Online
CSIT 145	Online
CSIT 230	Online
DNCE 102	Online
ESL 102	Online
ESL 103	Online
JOUR 205	<u>Online</u>
LS 145	Two-Way Video conferencing, One-Way Video Conferencing, Television Course, <u>Online</u>
N CTED 905	Online

(MSC) Rose, Farrell items E, F, G, H
(MSC) Forney, M., Farrell, LT 105, Online instead of Computer Assisted
(MSC) Rose, Mudgett, JOUR 105, Online instead of Computer Assisted

VI. **FIRST READING**—The following items will be brought back for Curriculum action effective **Fall 2019** pending appropriate approvals:

A. **Credit Programs – New**

1. [Program Title: Advertising, Marketing, and Media](#) Advertising and Marketing
Discipline: Business Education (BUS)
Award Type: Certificate of Achievement
Justification: Parts of this content overlaps with E-Marketing. However, this is a smaller certificate that is designed to be "stackable". In other words, students can quickly pick up the skills needed for a job in Advertising, Marketing, and Media and it leads to an AA Degree in Business Administration with an emphasis in Advertising, Marketing, and Media.
Mary Cassoni
2. [Program Title: Business Management](#)
Discipline: Business Management (BMGT)
Award Type: Certificate of Achievement
Justification: This is a CTE certificate as part of the Business Administration degree redesign. This sequence of courses is also an emphasis area of Business Management in the General Business A.S. degree.
Mary Cassoni
3. [Program Title: International Business](#)
Discipline: International Business (IBUS)
Award Type: Certificate of Achievement
Justification: This is the first certificate in the series of two stack-able degrees related to Entrepreneurship. The first is a Certificate of Achievement in International Business - this certificate. It is a four course certificate that will prepare students to work within a global economy and be prepared to work in the fields of Import/Export and Logistics and Supply Chain. All four courses in the C of Proficiency stack up to this certificate.
L. Jackie Martin
4. [Program Title: Musical Theatre Preparation](#)
Discipline: Dance (DNCE)
Award Type: Certificate of Achievement
Justification: Our students are very interested in Musical Theatre which is a combination of Music, Dance, and Theatre. We are aligning ourselves with the H.S. programs in our district. Through our outreach endeavors we have recognized a need for this certificate. Most H.S. have some sort of Musical Theatre program. It will address the continuing education needed for the audition process and performance of musicals.
Margaret M. Faulkner
5. [Program Title: Online Journalism](#)
Discipline: Journalism (JOUR)
Award Type: Certificate of Achievement
Justification: This certificate should address the demand from community members who ask about learning to become a blogger as a hobby or career change. We will market to the community but also make it available to current students interested in blogging as a career.
Erin Hiro
6. [Program Title: Small Business Entrepreneurship](#)
Discipline: Business Education (BUS)
Award Type: Cert. of Achieve. 8-15 units
Justification: This emerging field is represented by the Doing What Matters in the Gig Economy

Initiative.

L. Jackie Martin

B. Credit Programs - Changes

1. [Program Title: Alcohol and Other Drug Studies](#)
Discipline: Alcohol and Other Drug Studies (AODS)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Updated CIP and SOC codes and learning outcomes, added AODS 299L to program requirements, PSYC 140L and PSYC 298L to Group Two electives.
James Fent
2. [Program Title: Psychology](#)
Discipline: Psychology (PSYC)
Award Type: AA-T Transfer Major (18 units or more)
Updated CIP Code and four-semester curriculum sequence, removed PSYC 225 from List B, added PSYC 211 to List B, added PSYC 225 to List C
Matthew O'Brien
3. [Program Title: Computer Science](#)
Discipline: Computer Science and Information Technology - Computer Science (CSCI)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Updated CIP Code, program planning, removed vocational program status, added CSCI 250 to elective category, updated total units from 26 to 26-27
Richard Stegman

C. Credit Courses - New

1. [Course Number and Title: GCMW 215 Web Page Layout/WordPress II](#)
Short Title: Web Page Layout/WordPress II
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisite: GCMW 115, GCMW 102
Transfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Justification: This popular software application for Web Page Development is increasingly more complex and powerful. As it becomes an industry standard, we need to train students in the advanced features.
Lillian S. Payn

D. Noncredit Courses – New

1. [Course Number and Title: N CFT 900 Woodworking fundamentals for Adults](#)
Short Title: Woodworking fund. for Adults
Discipline: Noncredit Cabinet and Furniture Technology (N CFT)
Grading Basis: Pass/No Pass Only
Repeatable
Justification: Will be offered as a non-credit course and serve to supplement topics in CFT100 for Adult learners
Jon K. Stone

E. Noncredit Course – Changes

1. [Course Number and Title: N DSAB 943 Access Technology for Vision Loss](#)
Short Title: Technology for Vision Loss
Discipline: Disability Education (N DSAB)
Grading Basis: Pass/No Pass Only
Repeatable

Updated grade options, open entry/open exit (not), added Learning Outcome, methods of assessment, textbook, updated software resources
Sherry Goldsmith

F. Deactivations – Credit Courses

1. Course Number and Title: AB 105 Chassis Restoration and Assembly
Short Title: Chassis Restoration/Assembly
Discipline: Auto Body (AB)
Prerequisite: AT 100
Course included in the following programs:
 - a. Auto Collision Repair - A.S. Degree Major/Cert. Achievement 18 units/moreTransfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
2. Course Number and Title: ACCT 120 Analysis Of Financial Statements
Short Title: Analysis/Financial Statements
Discipline: Accounting (ACCT)
Prerequisite: ACCT 201
Course included in the following programs:
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
3. Course Number and Title: AIS 120 Indians of the Americas
Short Title: Indians of the Americas
Discipline: American Indian Studies (AIS)
Course included in the following programs:
 - a. American Indian Studies - Certificate of Achievement
 - b. General Studies: Emphasis in Social and Behavioral Sciences - A.A. Degree Major
 - c. University Studies: Emphasis in Culture and Society - A.A. Degree MajorTransfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: Yes
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
4. Course Number and Title: AIS 152 Elementary Cupeno IB
Short Title: Elementary Cupeno IB
Discipline: American Indian Studies (AIS)
Course included in the following programs:
 - a. American Indian Studies - Certificate of AchievementTransfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
5. Course Number and Title: AIS 153 Elementary Cupeno IIA
Short Title: Elementary Cupeno IIA
Discipline: American Indian Studies (AIS)
Course included in the following programs:
 - a. American Indian Studies - Certificate of Achievement

- b. General Studies: Emphasis in Arts and Humanities - A.A. Degree Major
Transfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
- 6. Course Number and Title: AIS 154 Elementary Cupeno IIB
Short Title: Elementary Cupeno IIB
Discipline: American Indian Studies (AIS)
Course included in the following programs:
 - a. American Indian Studies - Certificate of Achievement
 - b. General Studies: Emphasis in Arts and Humanities - A.A. Degree MajorTransfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
- 7. Course Number and Title: AIS 155 American Indian Community Development
Short Title: American Indian Community Dev
Discipline: American Indian Studies (AIS)
Course included in the following programs:
 - a. American Indian Studies - Certificate of AchievementTransfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
- 8. Course Number and Title: AIS 175 American Indian Science and Technology
Short Title: American Indian Science/Tech
Discipline: American Indian Studies (AIS)
Course included in the following programs:
 - a. American Indian Studies - Certificate of AchievementTransfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
- 9. Course Number and Title: AJ 90 Basic Police Academy I
Short Title: Basic Police Academy I
Discipline: Administration of Justice (AJ)
Grading Basis: Graded Only
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
- 10. Course Number and Title: AJ 91 Basic Police Academy II
Short Title: Basic Police Academy II
Discipline: Administration of Justice (AJ)
Prerequisite: AJ 90
Grading Basis: Graded Only
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
- 11. Course Number and Title: AMS 121 Pacific Islanders

Short Title: Pacific Islanders
Discipline: American Studies (AMS)
Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Two-Way Video conferencing, Online Course
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: Yes
Justification: Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

12. Course Number and Title: AP AC 713 Advanced Acoustical Installation
Short Title: Adv Acoustical Installation
Discipline: AP Acoustical Installer (AP AC)
Course included in the following programs:
 - a. Apprenticeship-Acoustical Installer - A.S. Degree Major/Cert. Achievement 18 units/moreGrading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
Keeping at the request of the department.
13. Course Number and Title: AP AC 714 Advanced Acoustical Layout
Short Title: Advanced Acoustical Layout
Discipline: AP Acoustical Installer (AP AC)
Course included in the following programs:
 - a. Apprenticeship-Acoustical Installer - A.S. Degree Major/Cert. Achievement 18 units/moreGrading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
Keeping at the request of the department.
14. Course Number and Title: AP AC 797 Acoustical Topics
Short Title: Acoustical Topics
Discipline: AP Acoustical Installer (AP AC)
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 4 Times
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
Keeping at the request of the department.
15. Course Number and Title: ART 137 Pottery Production
Short Title: Pottery Production
Discipline: Art (ART)
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department
16. Course Number and Title: BUS 140 Selling for Business
Short Title: Selling for Business
Discipline: Business Education (BUS)
Course included in the following programs:
 - a. Advertising, Marketing, and Merchandising - A.S. Degree Major/Cert. Achievement 18 units/more
 - b. Interior Design - A.S. Degree Major
 - c. Business Management - A.S. Degree Major/Cert. Achievement 18 units/moreTransfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass

Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

17. Course Number and Title: CS 105 Chicano Literature
Short Title: Chicano Literature
Discipline: Chicano Studies (CS)
Course included in the following programs:
 a. General Studies: Emphasis in Arts and Humanities - A.A. Degree Major
 b. University Studies: Emphasis in Culture and Society - A.A. Degree Major
 c. University Studies: Emphasis in Humanities - A.A. Degree Major
Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course,
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: Yes
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

18. Course Number and Title: CSCI 261 Video Game Programming II
Short Title: Video Game Programming II
Discipline: Computer Science and Information Technology - Computer Science (CSCI)
Prerequisite: CSCI 222 C++ and Object-Oriented Programming
Course included in the following programs:
 a. Video Game Developer - Certificate of Proficiency
Transfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

19. Course Number and Title: GCIP 140A Digital Imaging/Photoshop IA
Short Title: Digital Imaging/Photoshop IA
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

20. Course Number and Title: GCIP 140B Digital Imaging/Photoshop IB
Short Title: Digital Imaging/Photoshop IB
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Television Course, Online Course
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

21. Course Number and Title: KINE 183 Adaptive Skiing
Short Title: Adaptive Skiing
Discipline: Kinesiology (KINE)
Transfer Acceptability: UC/CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

22. Course Number and Title: MCS 124 Islamic Cultures and Traditions
Short Title: Islamic Cultures & Traditions

Discipline: Multicultural Studies (MCS)

Course included in the following programs:

- a. General Studies: Emphasis in Arts and Humanities - A.A. Degree Major (Active)
- b. University Studies: Emphasis in Culture and Society - A.A. Degree Major (Active)

Transfer Acceptability: UC/CSU Transfer Course - Yes

Distance Learning Offering(s): Computer Assisted Instruction, Television Course, Online Course

Grading Basis: Grade/Pass/No Pass

This is a proposed multicultural course: Yes

Deactivating at the request of the department due to age of last offering.

Instructional Services at the Request of Department

23. Course Number and Title: MCS 165 Intro Asian American Studies

Short Title: Intro Asian American Studies

Discipline: Multicultural Studies (MCS)

Course included in the following programs:

- a. General Studies: Emphasis in Social and Behavioral Science - A.A. Degree Major
- b. University Studies: Emphasis in Culture and Society - A.A. Degree Major

Transfer Acceptability: UC/CSU Transfer Course - Yes

Distance Learning Offering(s): Computer Assisted Instruction, Television Course, Online Course, Two-Way Video

Grading Basis: Grade/Pass/No Pass

This is a proposed multicultural course: Yes

Deactivating at the request of the department due to age of last offering.

Instructional Services at the Request of Department

24. Course Number and Title: RE 130 Real Estate Economics

Short Title: Real Estate Economics

Discipline: Real Estate (RE)

Recommended Preparation: RE 100

Course included in the following programs:

- a. Real Estate Salesperson License Preparation - Certificate of Proficiency
- b. Real Estate Broker License Preparation - A.S. Degree Major/Cert. Achievement 18 units/more

Distance Learning Offering(s): Television Course, Online Course

Grading Basis: Grade/Pass/No Pass

Deactivating at the request of the department due to age of last offering.

Instructional Services at the Request of Department

25. Course Number and Title: REC 115 Recreational Leadership

Short Title: Recreational Leadership

Discipline: Recreation (REC)

Transfer Acceptability: CSU Transfer Course - Yes

Grading Basis: Grade/Pass/No Pass

Deactivating at the request of the department due to age of last offering.

Instructional Services at the Request of Department

26. Course Number and Title: REC 120 Recreational Team Sports

Short Title: Recreational Team Sports

Discipline: Recreation (REC)

Transfer Acceptability: CSU Transfer Course - Yes

Grading Basis: Grade/Pass/No Pass

Deactivating at the request of the department due to age of last offering.

Instructional Services at the Request of Department

27. Course Number and Title: UP 85 Basic Upholstery

Short Title: Basic Upholstery

Discipline: Upholstery (UP)

Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 4 Times
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

28. Course Number and Title: UP 88 Antique Furniture Restoration
Short Title: Antique Furniture Restoration
Discipline: Upholstery (UP)
Recommended Preparation: UP 85
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 2 Times
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

29. Course Number and Title: UP 95 Window Treatments
Short Title: Window Treatments
Discipline: Upholstery (UP)
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 2 Times
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

30. Course Number and Title: WELD 165 Visual Inspection Level I
Short Title: Visual Inspection Level I
Discipline: Welding (WELD)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Deactivating at the request of the department due to age of last offering.
Instructional Services at the Request of Department

G. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective **Fall 2019**.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
GCMW 215	Prerequisite	<u>GCMW 115, GCMW 102</u>	New

H. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2019**.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
GCMW 215	<u>Online</u>

VII. DISCUSSION

A. BP/AP 4025 – Item pulled. No discussion.

1. Legal Citations for AB and AP 4025
2. AP 4025 Philosophy and Criteria for AS Degree and GE

B. Course Reviews – Planning drop-in sessions. A list of courses to be reviewed will be sent out as well as a review guide. Departments are encouraged to consider SLOs during this process.

C. College Outcomes Schedule

A draft of a schedule for the College Outcomes Assessment was presented. There are four college outcomes. Historically, an outcome was chosen for college wide assessment. We now want to move to a timeline to assess and tie this assessment into program review. With this model, departments can plan assessments at the beginning of the year. The new program review form contains questions about college outcomes such as “How do courses align?” and “Have you assessed any outcomes related to college

outcomes?” This three-year framework will align with program review. The order was not randomly selected. For the first year, foundational skills will be addresses. Year 2 will look at outcomes which align with discipline specific themes. Year 3 Outcomes will point to community, ethics and other outward activities. Assessments of subcategories may not be able to be done. The Learning Outcomes Subcommittee (LOSC) is seeking more information from faculty and would like to gather examples of assessments which may be used college-wide. There was a suggestion to update the document to include where we are now (in year 3 of PRP). Rubrics may be attached to existing course assessments in Canvas. The LOSC will continue fine-tuning this plan.

(MSC) Rose, Albistegui-Dubois to move College Outcomes Schedule to action

D. ACTION: (MSC) Mudgett, Albistegui-Dubois to approve College Outcomes Schedule with edits

The LOSC is using print to get the college’s attention. Three documents will be distributed in faculty mailboxes. Please participate and encourage participation among colleagues. If this plan works, we can use again in the future. Participants can communicate with the Palomar College SLOTH (April and Katy) by texting @PCSLOTh to 81010. Faculty are encouraged to use the four steps to participate in this assessment. Look at dimensions and decide if you can assess; if so, add them to your course in Canvas (course outcomes are in Canvas already). Choose the assignment and add outcomes to assignment. Please use one assignment. Rubric will appear in “SpeedGrader” (no score is attached to student grade). Select the criteria met. Reflect on results and answer survey (4 questions). Information such as delivery methods, students with a certain number of units vs. students who have not attained a certain number of units will be studied. Students can see their results in SpeedGrader. Assignments do not have to be in Canvas; oral presentations or other assignments may be used as well. Student can view their own progress toward attainment of the outcome. A list was distributed for those who might be interested in participating via email. Text 81010 with @PCSLOTH to get reminders from the SLOTH. Alerts and reminders will go out throughout the semester. Reminders may come via email as well (indicate interest on form). A suggestion as offered to include the rubric in Tracdat. Katy will look into this further.

E. Mapping – META Majors

Friday was the deadline for completing degree and certificate maps. To date, 163 maps have been entered. So far, 143 are complete. On March 18, counselors will meet and go through the maps and make sure course requirements are correct and able to be completed in 2 years. A discussion of Student Learning Outcomes may be a part of this process. It will be good for faculty to work with counselors and see the problems students may have trying to complete their certificates and degrees. This is the first step. Changes may happen in the next few years. A list of completed/not completed degrees/certificates will go out to chairs and deans who will communicate with departments. Leftovers should be completed by March 18. Maps should exist for every degree/certificate.

The Guided Pathways group’s goal is to have the first round of meta majors completed by spring 2020. Campus feedback and participation is desired. A meta major review survey will go out which will include links to other colleges’ and their meta major models. Participants will be asked to view these models and give feedback. Some colleges have employed a card swapping activity to look at course groups. The card swapping activity is done 6 times in order to arrive at conclusions. Campus-wide participation is encouraged including student focus groups.

VIII. INFORMATION

A. The following courses have completed the course outline review process between December 12, 2018 and February 13, 2019 and are effective Fall 2019

GC	100	Graphic Communications
GCIP	152	Digital Publishing/Illustrator I
GCIP	140	Digital Imaging/Photoshop I
GCIP	141	Digital Publishing/Illustrator II
GCIP	149	Page Layout and Design I
GCMW	115	Web Page Layout/WordPress

GCMW	165	Digital Video Design
GCMW	202	Web Page Layout II
GCMW	204	Motion Graphics for Multimedia
JOUR	110L	Multimedia Journalism Laboratory
JOUR	215	Advanced Multimedia News Editing

IX. **REPORTS**

A. **Accreditation/Kahn**

Currently working on the Fallbrook education center report (to obtain center status) as well as the mid-year report

B. **Articulation/Mudgett**

The ASSIST systems continues to be worked on. A phase in system is being considered for deployment. This will hopefully be done in time to provide ASSIST workshops for fall plenary. Requests for C-ID reviewers are being distributed. Faculty are encouraged to participate as reviewers. Now is the time to look at courses which were approved five years ago and provide feedback as to whether they are still feasible or require changes. Lastly, Title 5 is going through potential draft changes. Changes to competency language may be coming as well as "C" grades. The Board of Governors is accepting public comments.

C. **AB 705/Sivert** - The work to meet AB 705 continues.

D. **Credit for Prior Learning Workgroup** – The workgroup meets for the first time next Tuesday. April Cunningham is included. The group will strategize about military credit. More information is forthcoming.

E. **Counseling** – *There was no report*

F. **Learning Outcomes/Farrell**

Learning Outcomes is working on getting all information updated in Tracdat to respond to the mid-year report. Everyone is encouraged to enter and update results.

X. **FUTURE ITEMS FOR DISCUSSION**

Cross-listed Courses, AB 705 Discussion, Electronic Requisite Enforcement, Dealing with No-Cost Textbooks on the COR

XI. **Meeting was adjourned at 4:55 pm**

Next meeting March 6, 2019 – 3:00 pm, Room AA-140